

City of Fort Lupton
City Council Agenda
Regular Meeting
7:00 p.m.
130 South McKinley Avenue
March 28, 2016

Pledge Of Allegiance

Call To Order - Roll Call

Persons To Address Council

This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to five (5) minutes - Mayor Holton

Approval Of Agenda

Review Of Accounts Payables

a. **03282016 Accounts Payables**

Documents: [03282016 Accounts Payables.pdf](#)

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

a. **03072016 City Council Meeting Minutes**

Documents: [03072016 City Council Meeting Minutes.pdf](#)

b. **AM 2016-036, Appointment Of Chief Poncelow To The Weld County 911 Advisory Committee**

Documents: [AM 2016-036, Appoint Chief Poncelow To The WC 911 Advisory Committee.pdf](#)

- c. **AM 2016-037, Approval For Signature Of A Transportation Safety Mini Grant From Colorado Department Of Transportation**

Documents: [AM 2016-037, Approval Of A Transportation Safety Mini Grant.pdf](#)

- d. **AM 2016-040, Approving Resolution Authorizing The Submission Of A Department Of Local Affairs Grant Application For The Hwy85/52 Bridge Beautification**

Documents: [AM 2016-040, Approve Resolution For The Submission Of The DOLA Grant - Hwy 85-52 Bridge Beautification.pdf](#)

- e. **AM 2016-041, Approving A Resolution Authorizing The Submission Of A Department Of Local Affairs Grant Application For Sidewalk Repair/Replacement**

Documents: [AM 2016-041, Approve A Resolution For The Submission Of A DOLA Grant - Sidewalk Replacement.pdf](#)

- f. **AM 2016-044, Approve Resolution Authorizing The Submission Of A Department Of Local Affairs Grant Application For The Full Depth Rehabilitation Of South Denver Avenue**

Documents: [AM 2016-044, Approve Resolution Applying For A DOLA Grant.pdf](#)

- g. **AM 2016-047, Approve A Resolution Ratifying The Appointment Of Lucas Marone By The Mayor To The Planning Commission For A Three Year Term**

Documents: [AM 2016-047, Approve A Resolution Appointing A PC Committee - Lucas Marone.pdf](#)

- h. **AM 2016-053, Approve A Resolution Ratifying The Mayor's Appointment To Various Committees**

Documents: [AM 2016-053, Approve Resolution Appointing Committee Members.pdf](#)

Public Hearing

- a. **AM 2016-054, Approve Water And Sewer Rate Increases**

Documents: [AM 2016-054, Approve Water And Sewer Rate Increasee.pdf](#)

Action Memorandum

- a. **AM 2016-034, Approval Of 2016 Windy Gap Assessment For An Amount Not To Exceed \$114,386.88**

Documents: [AM 2016-034, Approval Of 2016 Windy Gap Assessment 114,386.88.Pdf](#)

- b. **AM 2016-039, Award Engineering Design Contract For Hwy 85/52 Beautification To J&T Consulting For An Amount Not To Exceed \$30,730**

Documents: [AM 2016-039, Award Engineering Design Contract For Hwy 85-52 Beautification - 30,730.Pdf](#)

- c. **AM 2016-042, Award Contract To Utility Services Company, Inc. For \$100,000 From Utility Fund, Water Lines, Capital Project**

Documents: [AM 2016-042, Award Contract To Utility Services For 100,000.Pdf](#)

- d. **AM 2016-043, Redesignate Street Sales Tax Fund Budget Item 57500 Engineering 5th And Hoover To Engineering Denver Ave South**

Documents: [AM 2016-043, Redesignate Street Sales Tax Fund Budget.pdf](#)

- e. **AM 2016-048, Authorize Payment To The Northern Colorado Water Conservancy District For Pipeline Operations For An Amount Not To Exceed \$78,240**

Documents: [AM 2016-048, Authorize Payment To NCWCD For Pipeline Operations - 78,240.Pdf](#)

- f. **AM 2016-050, North Lift Station PLC Replacement**

Documents: [AM 2016-050, North Lift Station PLC Replacement.pdf](#)

- g. **AM 2016-051, Addition Of A UV Organics Probe And A PH Probe For The Headworks At The Wastewater Treatment Plant To Monitor Influent Constituents**

Documents: [AM 2016-051, Probe For Headworks At The Wastewater Treatment Plant.pdf](#)

- h. **AM 2016-052, Authorize The Purchase Of RY-1000 From Chemquest, Inc. For The City's Water System For An Amount Not To Exceed \$72,037.50**

Documents: [AM 2016-052, Authorize The Puchase Of RY-1000 From Chemquest - 72,037.50.Pdf](#)

Staff Reports

Mayor/Council Reports

Future City Events

a. 03282016 Upcoming Events

Documents: [03282016 Up Coming Events.pdf](#)

Adjourn

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "6000010100"."6082059040"

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
03/08/2016	80753	COLORADO DEPART OF REVENUE	GOLF-FEB16 SALES TAX	FEB16 GOLF	526.32
03/08/2016	80753	COLORADO DEPART OF REVENUE	GOLF-FEB16 SALES TAX(OVERAGE)	FEB16 GOLF	17.32-
Total 80753:					509.00
02/26/2016	80754	ACE HARDWARE OF FORT LUPTO	GOLF-BATTERY	52225/1	8.99
Total 80754:					8.99
02/09/2016	80755	ACUSHNET COMPANY	GC-GLOVES, SOCKS & SHOES FOR RESALE-GC	901948030 0	2,151.76
02/09/2016	80755	ACUSHNET COMPANY	GC-FREIGHT-GC	901948030 0	116.90
02/24/2016	80755	ACUSHNET COMPANY	GOLF-RETURN MERCHANDISE	902001301 C	105.00-
Total 80755:					2,163.66
03/02/2016	80756	AMERICAN EAGLE DISTRIBUTING	GOLF-VARIOUS BEERS	584390	497.50
03/07/2016	80756	AMERICAN EAGLE DISTRIBUTING	GOLF-VARIOUS BEERS	586416	261.45
Total 80756:					758.95
03/03/2016	80757	BREAKTHRU BEVERAGE GROUP	GOLF-VARIOUS LIQUORS	321424089	278.44
Total 80757:					278.44
02/19/2016	80758	CENTURYLINK	GOLF-FEB/MAR16 PHONE SVCS	3038573945	48.23
Total 80758:					48.23
02/22/2016	80759	COLORADO GOLF ASSOCIATION	GOLF-2016 FACILITY DUES	9015367	200.00
Total 80759:					200.00
02/25/2016	80760	FERRELLGAS LP	GOLF-PROPANE FUEL	1091063975	420.84
Total 80760:					420.84
03/02/2016	80761	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS BEERS	W-2292452	262.10
03/09/2016	80761	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS BEERS.	W-2296539	478.30
Total 80761:					760.40
03/02/2016	80762	REPUBLIC NATIONAL DISTRIBUTIN	GOLF-VARIOUS LIQUORS	3556131	289.96
Total 80762:					289.96
03/01/2016	80763	SAFE SYSTEMS INC	GOLF-APR16 BURGLAR MONITORING	424123	35.00
03/01/2016	80763	SAFE SYSTEMS INC	GOLF-APR16 FIRE/BURGLAR MONITORING	424124	70.00
Total 80763:					105.00
03/01/2016	80764	SWIRE COCA-COLA	GOLF-POWER DRINKS,DT COKE,MELLOW YELLO	36U3611092	213.12

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
03/08/2016	80764	SWIRE COCA-COLA	GOLF-COKE PRODUCTS	36U3611163		33.12
03/08/2016	80764	SWIRE COCA-COLA	GOLF-COKE PRODUCTS	36U3611163		88.56
Total 80764:						334.80
03/11/2016	80765	ACE HARDWARE OF FORT LUPTO	GOLF-ACETONE,VARNISH POLY,PAINT FEE	52487/1		22.83
Total 80765:						22.83
03/03/2016	80766	ACUSHNET COMPANY	GOLF-MENS GOLF PANTS,VARIOUS COLORS	902038969		207.39
03/04/2016	80766	ACUSHNET COMPANY	GOLF-MENS SPKL SAD BLACK	902047046		67.36
Total 80766:						274.75
03/14/2016	80767	AMERICAN EAGLE DISTRIBUTING	GOLF-BUD & BUDLIT	589883		290.95
Total 80767:						290.95
03/07/2016	80768	A-Z SAFETY SUPPLY	GOLF-FIRST AID SUPPLIES	121015		192.03
Total 80768:						192.03
03/04/2016	80769	BLACK CLOVER ENTERPRISES LL	GC-HATS FOR RESALE-GC	51780		1,209.15
03/04/2016	80769	BLACK CLOVER ENTERPRISES LL	GC-HATS FOR RESALE FREIGHT-GC	51780		51.50
Total 80769:						1,260.65
03/02/2016	80770	CITY OF FORT LUPTON	GOLF-CHECK 5105 DEPOS IN CITY'S ACCOUNT	FIN2016050		47.49
03/04/2016	80770	CITY OF FORT LUPTON	GOLF-PAYROLL EXP 02/13/-02/26/16 PAID ON 03/04/16	FIN2016058		12,728.84
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-RESTURANT EQUIP/WILL BE RETURNED-AR	FIN2016062		500.00
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-SHELF,BRACKETS	FIN2016062		23.18
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-SHELF,BRACKETS RETURN	FIN2016062		23.18
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-VISTA PRINT CARDS/GOLF EXPO	FIN2016062		173.99
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-PRO TRWL,VINYK,ADH 1 QT,MISC CHG	FIN2016062		67.18
03/10/2016	80770	CITY OF FORT LUPTON	GOLF-VARATHANE,PAINT,GLUE,NAILS,SILICONE	FIN2016062		242.96
03/15/2016	80770	CITY OF FORT LUPTON	GOLF-02/27-03/26/16 VERIZON BILL	FIN2016064		180.54
Total 80770:						13,845.82
02/29/2016	80771	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB16 WATER USAGE-222 CLUBHOUSE	11249001 FE		83.27
02/29/2016	80771	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB16 WATER USAGE-222 CLUBHOUSE	11252001 FE		36.74
02/29/2016	80771	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB16 WATER USAGE-465 COLLEGE	77214501 FE		38.76
Total 80771:						156.77
02/19/2016	80772	CLEVELAND GOLF / SRIXON	GOLF-VARIOUS GOLF BALLS	4645186 SO		597.69
02/25/2016	80772	CLEVELAND GOLF / SRIXON	GC-GOLF BALLS FOR RESALE-GC	4647196 SO		1,509.84
02/25/2016	80772	CLEVELAND GOLF / SRIXON	GC-GOLF BALLS FOR RESALE FREIGHT-GC	4647196 SO		50.70
Total 80772:						2,158.23
03/06/2016	80773	COMCAST CABLE COMM, LLC	GOLF-MAR/APR16 PHONE	6460120790		59.85
03/06/2016	80773	COMCAST CABLE COMM, LLC	GOLF-MAR/APR16 FINANCE CHG	6460120790		9.50
03/06/2016	80773	COMCAST CABLE COMM, LLC	GOLF-MAR/APR16 INTERNET	6460120790		89.90

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
Total 80773:						159.25
03/09/2016	80774	D & J DISTRIBUTORS	GOLF-HOT CAJUN,ORIGINALSTIXS	1251		78.00
Total 80774:						78.00
03/04/2016	80775	ECOLAB INSTITUTIONAL	GOLF-FRAG MAN BUR,ODOR ELIM	1148081		210.65
Total 80775:						210.65
03/16/2016	80776	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS BEER,ALE,LAGER	W-2300620		441.90
Total 80776:						441.90
03/04/2016	80777	JF MANUFACTURING INC	GOLF-RED REGULATION FLAG	33581		691.13
Total 80777:						691.13
02/26/2016	80778	LL JOHNSON DISTRIBUTING	GOLF-VALVE COVER FUEL PUMP KIT	1708120-00		127.91
Total 80778:						127.91
03/04/2016	80779	LORENTE	GOLF-24 FLIX DIVOT TOOLS	236104		269.05
Total 80779:						269.05
03/02/2016	80780	OAKLEY INC	GOLF-SOCKS FOR RESALE	9000082583		144.00
03/02/2016	80780	OAKLEY INC	GOLF-HATS FOR RESALE	9000082583		641.54
Total 80780:						785.54
03/03/2016	80781	O'REILLY AUTO PARTS	GOLF-HOSE,SPARK PLUGS,FUEL CLAMPS	4489-267518		15.66
03/06/2016	80781	O'REILLY AUTO PARTS	GOLF-SPARKS PLUGS,IGN WIRE,BRAKE FLUID	4489-268279		73.62
Total 80781:						89.28
02/26/2016	80782	R&R PRODUCTS INC	GOLF-ROLLER,CUTTERS,GRIND WHEEL	CD1987908		368.03
Total 80782:						368.03
03/09/2016	80783	S & B PORTA-BOWL RESTROOMS I	GOLF-SERVICE 2 RESTROOMS	556332		170.00
Total 80783:						170.00
03/03/2016	80784	SHAMROCK FOODS COMPANY	GOLF-CUPS,WATER,NUTS,CANDY BARS	18010671		280.83
03/03/2016	80784	SHAMROCK FOODS COMPANY	GOLF-SALSA,BRATWURST,BEEF PATTIES,SAUSAGE,FRANKS	18010671		182.27
03/10/2016	80784	SHAMROCK FOODS COMPANY	GOLF-CHICKEN FRANKS,BUNS,TORTILLA,TURKEY,CHEESE,HAM,FRUIT	18021426		337.74
03/10/2016	80784	SHAMROCK FOODS COMPANY	GOLF-TOMATO JUICE	18021426		19.10
03/10/2016	80784	SHAMROCK FOODS COMPANY	GOLF-TRAIL MIX,WATER,CANDY BARS	18021426		196.41
Total 80784:						1,016.35
02/29/2016	80785	WAGNER WELDING SUPPLY CO	GOLF-OXYGEN,ACETYLENE	89718		32.48

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
Total 80785:						32.48
02/08/2016	80786	WALT JETER	GOLF-SHELF MATERIAL & INSTALL	02/08/16 LO		51.55
Total 80786:						51.55
02/26/2016	80787	WAXIE SANITARY SUPPLY	GOLF-TOUCH FREE HAND SOAP	75818675		85.72
03/08/2016	80787	WAXIE SANITARY SUPPLY	GOLF-BLACK BAGS,TOWEL DISP,TOWELS,CLEANERS	75840130		314.27
Total 80787:						399.99
03/16/2016	80788	ELYSE H MCDONALD	GOLF-REISSUE PAYROLL CK #69904	REISSUE CK		128.83
Total 80788:						128.83
03/16/2016	80789	UNITED POWER	GC-FEB'16 ELECTRIC-CLUBHOUSE	1194602 FE		569.22
03/16/2016	80789	UNITED POWER	GC-FEB'16 ELECTRIC-PUMP HOUSE	1195001 FE		233.44
03/16/2016	80789	UNITED POWER	GC-FEB'16 ELECTRIC-MAINT BLDG	1195701 FE		384.06
03/16/2016	80789	UNITED POWER	GC-FEB'16 ELECTRIC-PAVILLION	8601202 FE		16.59
Total 80789:						1,203.31
Grand Totals:						30,303.55

Report Criteria:

Report type: GL detail

Check.Voided = (=) No

[Report].Check GL Account = "6000010100"-6082059040"

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "1000010100"-2082059075" ,"3000010100"-5082059090","7000010100"-9999999999"

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58788	COLORADO DEPT OF REVENUE	GF-MULLIGAN JOE'S LIQUOR LICENSE/PD TO CITY NOT STATE	2016 LIQUO	1	150.00
Total 58788:					150.00
58789	AARON HERRERA	GF-CCCMA CONFERENCE MILEAGE-CITY ADMIN	FEB16 MILE	1	165.24
Total 58789:					165.24
58790	ADAMSON POLICE PRODUCTS	GF-SHIRTS,PATCHES,STRIPES-POLICE	INV205531	1	522.00
Total 58790:					522.00
58791	ADVANCED URGENT CARE AND O	GF-POST ACCIDENT TESTING	30092C4045	1	25.00
58791	ADVANCED URGENT CARE AND O	GF-DOT PHYSICALS	30092C4045	2	170.00
Total 58791:					195.00
58792	ADVANTAGE DESIGN	CPR-YOUTH SOCCER SHIRTS-ATHLETIC	1942	1	589.05
Total 58792:					589.05
58793	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492256409	1	46.77
58793	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492256409	2	46.78
58793	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492256409	3	86.80
58793	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE-GOV BLDG	492256410	1	35.73
58793	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-SHOP	492256410	2	106.06
Total 58793:					322.14
58794	BG'S JAPANESE DESIGNS	GF-3POLOS,BADGE SETUP-POLICE	5177	1	146.50
58794	BG'S JAPANESE DESIGNS	GF-EMBROID 7 SHIRTS-COMPLIANCE	5179	1	87.50
58794	BG'S JAPANESE DESIGNS	GF-EMBROID WORK SHIRTS-CITY ADMIN	5180	1	44.00
Total 58794:					278.00
58795	BRANDY WILSON	REC-SWIN LESSONS REFUND	2005340.001	1	30.00
Total 58795:					30.00
58796	BRIGHTON FORD INC	CEM-ARM PART	82937	1	60.27
58796	BRIGHTON FORD INC	GF-ARM PART-STREETS	82937	2	60.27
Total 58796:					120.54
58797	CHEMATOX LABORATORY INC	GF-CLIENT TESTING	19619	1	40.00
Total 58797:					40.00
58798	COLONIAL LIFE	GF-MAR16 SUPPLEMENTAL INS	7816820-030	1	176.34
58798	COLONIAL LIFE	CPR-MAR16 SUPPLEMENTAL INS	7816820-030	2	87.96

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58798:					264.30
58799	COLORADO ASPHALT SVCS	STX-3.15 TONS COLD ASPHALT	0042640	1	425.25
58799	COLORADO ASPHALT SVCS	STX-4.02 TONS EZ COLD ASPHALT	0042735	1	542.70
Total 58799:					967.95
58800	COLORADO INSPECTION	GF-16-021-16-045 INSPECTIONS	FEB16 INSP	1	16,932.33
Total 58800:					16,932.33
58801	COMCAST BUSINESS	GF-3/1-3/31 INTERNET SVC-IT	41457691	1	1,512.66
58801	COMCAST BUSINESS	REC-3/1-3/31 INTERNET-REC	41457691	2	312.65
Total 58801:					1,825.31
58802	COMCAST CABLE COMM, LLC	CPR-2/25-3/24/16 CABLE	6460124495	1	141.65
58802	COMCAST CABLE COMM, LLC	GF-02/20-03/19/16 CABLE/PHONE	6460147405	1	134.80-
58802	COMCAST CABLE COMM, LLC	GF-02/20-03/19/16 CABLE/PHONE-IT	6460147405	2	134.80
58802	COMCAST CABLE COMM, LLC	CPR-02/20-03/19/16 PHONE-MUSEUM	6460147405	3	64.85
58802	COMCAST CABLE COMM, LLC	CPR-02/20-03/19/16 CABLE-MUSEUM	6460147405	4	69.95
58802	COMCAST CABLE COMM, LLC	GF-3/8-4/7 CR CARD MACH PHONE SVCS-ADMIN	6460163725	1	28.94
58802	COMCAST CABLE COMM, LLC	GF-3/8-4/7 FAX MACH PHONE SVCS-ADMIN	6460163725	2	28.94
58802	COMCAST CABLE COMM, LLC	GF-3/8-4/7 FAX MACH PHONE SVCS-COURT	6460163725	3	28.94
58802	COMCAST CABLE COMM, LLC	GF-3/8-4/7 CR CARD MACH PHONE SVCS-COURT	6460163725	4	28.94
58802	COMCAST CABLE COMM, LLC	GF-3/8-4/7 FAX MACH PHONE SVCS-FINANCE	6460163725	5	28.94
58802	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	6	144.70
58802	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	7	144.70-
Total 58802:					421.15
58803	COMCAST CABLE COMM, LLC	REC-02/14-03/13/16 CABLE MUSIC	6460117309	1	266.05
58803	COMCAST CABLE COMM, LLC	REC-02/14-03/13/16 LATE FEE	6460117309	2	9.50
Total 58803:					277.55
58804	CONTINUUM RETAIL ENERGY SVC	REC-FEB16 GAS SERVICE	170-1602-20	1	2,197.16
Total 58804:					2,197.16
58805	DISCOUNT PLUMBING SERVICES I	CPR-REPAIR BROKEN WASTE LINE	0116-19	1	423.88
Total 58805:					423.88
58806	E&G TERMINAL INC	GF-LED BEACON,HTDALAB-STREETS	5211289	1	138.60
Total 58806:					138.60
58807	E-470 PUBLIC HIGHWAY AUTHORIT	GF-LATE FEES FOR TOLLS	2020969727	1	5.00
Total 58807:					5.00
58808	FARIS MACHINERY COMPANY	GF-TUBE BROOM,SIDE BROOM-STREETS	C13637	1	560.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58808:					580.00
58809	FORT LUPTON PACKING & SHIPPIN	GF-FOAM BOARD POSTER-POLICE PROG	116162	1	8.00
58809	FORT LUPTON PACKING & SHIPPIN	GF-FOAM BOARD POSTER MAP-POLICE PROG	116324	1	8.00
Total 58809:					16.00
58810	FRANK BROZOVICH	REC-MEMBERSHIP REFUND	2005339.001	1	300.00
Total 58810:					300.00
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-LEGIST	0110025088	1	47.71
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-COURT	0110025088	2	73.01
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-FINANCE	0110025088	3	86.55
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-POLICE	0110025088	4	85.27
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-PLANNING	0110025088	5	105.74
58811	HASLER-MAILROOM FINANCE, INC	GF-FEB16 POSTAGE-ADMIN	0110025088	6	13.05
58811	HASLER-MAILROOM FINANCE, INC	UF-FEB16 POSTAGE-UTIL BILLING	0110025088	7	3.36
58811	HASLER-MAILROOM FINANCE, INC	UF-FEB16 POSTAGE-GOLF	0110025088	8	7.76
58811	HASLER-MAILROOM FINANCE, INC	UF-FEB16 POSTAGE-LIBRARY	0110025088	9	14.55
58811	HASLER-MAILROOM FINANCE, INC	UF-FEB16 POSTAGE LATE FEE-FINANCE	0110025088	10	45.37
Total 58811:					482.37
58812	HRDIRECT	GF-EMPLOYMENT POSTERS/GOLF-HR	INV3741117	1	69.99
Total 58812:					69.99
58813	ID EDGE INC	REC-PRINT RIBBON,CLEANING KIT	73481	1	260.06
Total 58813:					260.06
58814	JACOB FREIER	GF-WESTMINSTER REC CTR	MAR16 MILE	1	32.40
Total 58814:					32.40
58815	JENNIFER DILLER	REC-CONFERENCE AT GREELEY, CO	FEB16 MILE	1	28.08
Total 58815:					28.08
58816	KAREN CHAVEZ	REC-INFLATABLES-WINTERFEST	2015/16 WIN	1	250.00
Total 58816:					250.00
58817	KONICA MINOLTA BUSINESS	GF-JAN/FEB16 C454 COPIER LEASE-ADMIN	238422882	1	316.55
58817	KONICA MINOLTA BUSINESS	GF-JAN/FEB16 C454 COPIES-ADMIN	238422882	2	232.14
Total 58817:					548.69
58818	LEGACY SCHOOL OF DANCE, LLC	REC-FEB16 DANCE INSTRUCTIONS	FEB16 DAN	1	465.50
Total 58818:					465.50
58819	MOUNTAIN STATES EMPLOYERS	GF-2016 HR CONFERENCE-COURT	0000051409	1	139.00
58819	MOUNTAIN STATES EMPLOYERS	GF-2016 HR CONFERENCE-HR	0000051409	2	139.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58819:					278.00
58820	MSEC	GF-03/11/16 HR CONFERENCE	0000051244	1	139.00
Total 58820:					139.00
58821	NANETTE S FORNOF	GF-GREELEY/TRAINING-CITY CLERK	MAR16 MILE	1	47.95
58821	NANETTE S FORNOF	GF-LUNCH-CITY CLERK	MAR16 MILE	2	12.00
Total 58821:					59.95
58822	NATIONAL METER &	UF-10 METER BODIES-WLINES	S1069053.00	1	786.90
58822	NATIONAL METER &	UF-10 3/4 SETTERS-WLINES	S1069053.00	2	1,906.91
58822	NATIONAL METER &	UF-10 M35 READERS-WLINES	S1069142.00	1	943.90
Total 58822:					3,637.71
58823	NEVE'S UNIFORMS & EQUIPMENT	GF-BOOT ATAC/BROWN-POLICE	LN-330172	1	99.99
58823	NEVE'S UNIFORMS & EQUIPMENT	GF-SHIRTS,PANTS/BANNOCK-POLICE	LN-330301	1	103.98
Total 58823:					203.97
58824	NEXTRUST, INC	UF-UTIL BILLING SERVICES	160392	1	1,700.81
Total 58824:					1,700.81
58825	NORMAN'S MEMORIALS INC.	CEM-ENGRAVING FOR COLUMBARIUM	03.03.16 EN	1	85.00
Total 58825:					85.00
58826	NORTHERN COLO WATER	UF-2016 300 AF WINDY GAP ASSESSMENT	2016 WINDY	1	114,386.88
Total 58826:					114,386.88
58827	NORTHERN COLO WATER	UF-2016 SWSP O&M ASSESSMENT	2016 SWSP	1	73,162.86
Total 58827:					73,162.86
58828	NORTHWEST PARKWAY LLC	GF-NW PLAZA TOLLS	6051528	1	8.85
Total 58828:					8.85
58829	PETROCK & FENDEL PC	WST-FEB16 LEGAL FEES	26347	1	2,597.50
Total 58829:					2,597.50
58830	R&M SERVICES	GF-UN1302 OIL CHG, FILTER,ROTA BRAKES,TIRE REPAIR	10118	1	79.13
58830	R&M SERVICES	GF-U1401 CHG OIL,TIRE REPAIR	10119	1	69.13
58830	R&M SERVICES	GF-U1301 SWAY BAR LINK/LABOR-POLICE	10120	1	72.78
58830	R&M SERVICES	GF-U1302 HEADLIGHTS/LABOR-POLICE	10122	1	42.80
Total 58830:					263.84
58831	RENEWABLE FIBER INC	SSTX-45 TONS TRACKING PAD ROCK-STREETS	INV0566299	1	1,192.74
58831	RENEWABLE FIBER INC	STX-PEA GRAVEL	INV0566864	1	411.60

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58831:					1,604.34
58832	STACY REHOR	REC-CO SPRINGS CONFERENCE	FEB16 MILE	1	122.04
Total 58832:					122.04
58833	SUPER-TECH FILTER	REC-HVAC FILTERS-REC CTR	254919	1	223.11
58833	SUPER-TECH FILTER	RCPR-HVAC FILTERS	254919	2	111.55
Total 58833:					334.66
58834	TASER	GF-RECERT TASE COURSE/BARKLEY-POLICE	TASE43103	1	225.00
Total 58834:					225.00
58835	TASER INTERNATIONAL	GF-BLACKHAWK HOLSTER-POLICE	SI1429624	1	178.29
Total 58835:					178.29
58836	THE CONSOLIDATED MUTUAL	UF-DEC15 WELL C ELECTRICAL-PERRY PIT	10442702 D	1	30.20
58836	THE CONSOLIDATED MUTUAL	UF-DEC15 WELL B ELECTRICAL-PERRY PIT	10443102 D	1	82.74
58836	THE CONSOLIDATED MUTUAL	UF-DEC15 DISCHARGE PUMP ELECTRICAL-PERRY PIT	17273902 D	1	39.14
Total 58836:					152.08
58837	THE DEPOSITORY TRUST & CLRG	GF-2015 AUDIT CONFIRM FEE-FINANCE	4758	1	22.00
Total 58837:					22.00
58838	TODD HODGES DESIGN, LLC	GF-02/22-03/04/16 PLANNING SVCS-PLANNING	2842	1	6,975.00
58838	TODD HODGES DESIGN, LLC	GF-02/22-03/04/16 ECON DEV-PLANNING	2842	2	225.00
58838	TODD HODGES DESIGN, LLC	GF-02/22-03/04/16 FULTON VILLAGE AMX2016-001	2842	3	1,093.00
58838	TODD HODGES DESIGN, LLC	GF-02/22-03/04/16 MOUNTAIN SKY PPL2016-001	2842	4	380.00
Total 58838:					8,673.00
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-GOLF	9761200796	1	180.54
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-LEGIST	9761200796	2	49.30
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-COURT	9761200796	3	33.90
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-CITY CLERK	9761200796	4	8.53
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-CITY ADMIN	9761200796	5	102.72
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-HR	9761200796	6	16.48
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-IT	9761200796	7	49.86
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-POLICE	9761200796	8	573.52
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-PW	9761200796	9	177.01
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-B&G	9761200796	10	170.84
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-PLANNING	9761200796	11	107.73
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-COMPLIANCE	9761200796	12	20.96
58839	VERIZON WIRELESS SVCS LLC	GF-JAN/FEB16 WIRELESS-COMM SVCS	9761200796	13	14.87
58839	VERIZON WIRELESS SVCS LLC	CPR-JAN/FEB16 WIRELESS	9761200796	14	3.08
58839	VERIZON WIRELESS SVCS LLC	UF-JAN/FEB16 WIRELESS-UTIL BLDG	9761200796	15	8.26
58839	VERIZON WIRELESS SVCS LLC	REC-JAN/FEB16 WIRELESS	9761200796	16	3.07
58839	VERIZON WIRELESS SVCS LLC	UF-JAN/FEB16 WIRELESS-PERRY PIT	9761264695	1	63.93

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58839:					1,554.86
58840	VIOLET R RADCLIFFE	UF2016 -FULTON ASSESSMENT 4 SHARES	7977	1	224.00
58840	VIOLET R RADCLIFFE	UF2016 -FULTON ASSESSMENT TRANSFER FEE	7977	2	150.00
Total 58840:					374.00
58841	WAGNER EQUIPMENT CO.	GF-CUTTING EDGE-STREETS	P00C186355	1	661.32
Total 58841:					661.32
58842	WAXIE SANITARY SUPPLY	REC-WOOD COAT,SAND SCREEN,DUSTER	75718604	1	520.21
58842	WAXIE SANITARY SUPPLY	REC-GREEN FLOOR CONDITIONER	75735870	1	23.98
58842	WAXIE SANITARY SUPPLY	REC-ECOSOFT TISSUE	75789265	1	138.57
58842	WAXIE SANITARY SUPPLY	REC-WIPES	75789268	1	400.36
58842	WAXIE SANITARY SUPPLY	REC-WIPES,SPRAY,DISINFECT	75806563	1	109.51
58842	WAXIE SANITARY SUPPLY	CPR-PAPER TOWELS,TISSUE,DEODORANT	75806564	1	283.11
58842	WAXIE SANITARY SUPPLY	GF-PAPER TOWELS,DISINFECT,TOWEL,WAX PAPER	75806565	1	110.75
58842	WAXIE SANITARY SUPPLY	GF-ECOSOFT TISSUE	75806566	1	92.38
58842	WAXIE SANITARY SUPPLY	GF-HAND TOUCH FREE LIQUID	75806567	1	181.01
58842	WAXIE SANITARY SUPPLY	REC-HAND SANTIZER	75816111	1	562.74
Total 58842:					2,422.62
58843	WELD COUNTY AREA OF THE AGIN	CPR-SENIOR NUTRITION LUNCH PUNCH CARD	PUNCH CAR	1	87.00
Total 58843:					87.00
58844	WILLIAMS AND WEISS CONSULTIN	WST-WATER RESOURCE PLANNING	888	1	1,552.50
58844	WILLIAMS AND WEISS CONSULTIN	WST-DECREE ACCTNG	888	2	1,620.00
Total 58844:					3,172.50
58845	WOHNRADE CIVIL ENGINEERS INC	GF-S PLATTE RIVER TRAIL DESIGN-B&G	1329	1	7,192.65
Total 58845:					7,192.65
58846	LONGS PEAK EQUIPMENT CO.	GF-SERVICE JD MOWER-B&G	86544	1	1,144.47
Total 58846:					1,144.47
58847	ALBERTSONS/SAFEWAY	REC-POOL PARTY ITEMS-REC CTR	1000199525	1	36.00
58847	ALBERTSONS/SAFEWAY	REC-POOL PARTY ITEMS-REC CTR	2500199546	1	35.00
58847	ALBERTSONS/SAFEWAY	REC-POOL PARTY ITEMS-REC CTR	2600199546	1	32.83
58847	ALBERTSONS/SAFEWAY	REC-POOL PARTY ITEMS-REC CTR	6800199549	1	79.00
Total 58847:					182.83
58848	ARAMARK UNIFORM SERVICES IN	CPR-FLOOR MATS	492259759	1	46.77
58848	ARAMARK UNIFORM SERVICES IN	REC-FLOOR MATS	492259759	2	46.78
58848	ARAMARK UNIFORM SERVICES IN	GF-UNIFORMS	492259759	3	86.80
58848	ARAMARK UNIFORM SERVICES IN	GF-FLOOR MATS	492259760	1	35.73
58848	ARAMARK UNIFORM SERVICES IN	GF-UNIFORMS-PUBLIC WORKS	492259760	2	106.06

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58848:					322.14
58849	B & G EQUIPMENT INC	GF-SHORT SPOUT NYLON-STREETS	618752	1	135.70
Total 58849:					135.70
58850	BG'S JAPANESE DESIGNS	GF-NEW BADGE EMBROIDERY-POLICE	5182	1	243.00
Total 58850:					243.00
58851	BLACKEAGLE ENERGY SERVICES	UF-HYDRANT METER DEPOSIT REFUND	1.062404	1	1,500.00
Total 58851:					1,500.00
58852	C.E.M. SALES & SERVICE	REC-ACID SOL,BRIQUETTES	139295	1	909.90
Total 58852:					909.90
58853	CARQUEST AUTO PARTS	GF-DIESEL NOZZLE,HEATER CORE-STREETS	2057-380544	1	57.86
58853	CARQUEST AUTO PARTS	UF-DIESEL NOZZLE,HEATER CORE-WL	2057-380544	2	57.85
58853	CARQUEST AUTO PARTS	GF-TROJAN HEATER CORE-STREETS	2057-380578	1	22.95
58853	CARQUEST AUTO PARTS	GF-NEOFOAM BEAM BLADE-STREETS	2057-380618	1	15.83
58853	CARQUEST AUTO PARTS	CEM-CAT BACKHOE THERMOSTAT,VPAC SHEET	2057-380657	1	16.65
58853	CARQUEST AUTO PARTS	GF-FREIGHTLINER LIGHTS-STREETS	2057-381243	1	106.40
58853	CARQUEST AUTO PARTS	GF-EXT BLUE,GLASS CLEANERS-STREETS	2057-381243	2	10.54
58853	CARQUEST AUTO PARTS	UF-EXT BLUE,GLASS CLEANERS-WL	2057-381243	3	10.54
58853	CARQUEST AUTO PARTS	UF-EXT BLUE,GLASS CLEANERS-SL	2057-381243	4	10.56
58853	CARQUEST AUTO PARTS	GF-MOTOR OILS-STREETS	2057-381460	1	69.05
58853	CARQUEST AUTO PARTS	UF-MOTOR OILS-WL	2057-381460	2	69.05
58853	CARQUEST AUTO PARTS	UF-MOTOR OILS-SL	2057-381460	3	69.05
58853	CARQUEST AUTO PARTS	UF-SYNTHETIC OIL-SL	2057-381460	4	65.88
58853	CARQUEST AUTO PARTS	GF-TROJAN LOADER VARIOUS FILTERS-STREETS	2057-381562	1	36.41
58853	CARQUEST AUTO PARTS	GF-CAT LOADER OIL,AIR FILTER-STREETS	2057-381562	2	80.25
58853	CARQUEST AUTO PARTS	UF-CAT LOADER OIL,AIR FILTER-WL	2057-381562	3	80.25
58853	CARQUEST AUTO PARTS	GF-CAT 9385 LUBE,OIL,FILTERS,HYDRAULIC	2057-381710	1	137.06
58853	CARQUEST AUTO PARTS	UF-CAT BACKHOE FILTERS-WL	2057-381798	1	74.06
58853	CARQUEST AUTO PARTS	UF-CAT BACKHOE FILTERS-SL	2057-381798	2	74.07
58853	CARQUEST AUTO PARTS	CEM-CAT BACKHOE FILTER	2057-381800	1	2.81
58853	CARQUEST AUTO PARTS	GF-CAT BACKHOE FILTER-STREETS	2057-381800	2	2.80
58853	CARQUEST AUTO PARTS	GF-HOLLAND TRACTO FILTERS-STREETS	2057-381865	1	98.23
58853	CARQUEST AUTO PARTS	GF-CAT GRADER FILTERS-STREETS	2057-381865	2	94.79
58853	CARQUEST AUTO PARTS	GF-HOLLAND & TROJAN FILTERS-STREETS	2057-381866	1	22.76
58853	CARQUEST AUTO PARTS	GF-GREASE GUN COUPLER,HOSE-STREETS	2057-382268	1	9.96
58853	CARQUEST AUTO PARTS	UF-GREASE GUN COUPLER,HOSE-SL	2057-382268	2	9.96
58853	CARQUEST AUTO PARTS	UF-GREASE GUN COUPLER,HOSE-WL	2057-382268	3	9.95
58853	CARQUEST AUTO PARTS	UF-F350 SWAY BARLINK-WL	2057-382268	4	130.78
Total 58853:					1,446.35
58854	CH2MHILL OM SERVICES	UF-APR16 OPERATIONS-WTR WELLS	63072	1	1,470.49
58854	CH2MHILL OM SERVICES	UF-APR16 OPERATION-SEWER TRMT	63072	2	46,198.13
58854	CH2MHILL OM SERVICES	UF-APR16 OPERATION-WTR TRMT	63072	3	23,527.91
58854	CH2MHILL OM SERVICES	UF-APR16 OPERATION-PERRY PIT	63072	4	4,411.48
58854	CH2MHILL OM SERVICES	UF-APR16 R&M-WTR WELLS	63072	5	166.67
58854	CH2MHILL OM SERVICES	UF-APR16 R&M-SEWER TRMT	63072	6	5,000.00

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58854	CH2MHILL OM SERVICES	UF-APR16 R&M-WTR TRMT	63072	7	2,666.67
58854	CH2MHILL OM SERVICES	UF-APR16 R&M-PERRY PIT	63072	8	500.00
Total 58854:					83,941.35
58855	CLAUDIA KOESLER	GF-RESTITUTION	E0008659-4	1	3,482.34
Total 58855:					3,482.34
58856	COMCAST CABLE COMM, LLC	GF-3/5-4/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	1	374.00-
58856	COMCAST CABLE COMM, LLC	GF-3/5-4/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	2	374.00
58856	COMCAST CABLE COMM, LLC	CPR-3/5-4/4 ANALOGUE LINE PHONE SVCS-COM CTR	6460116038	3	99.79
58856	COMCAST CABLE COMM, LLC	CPR-COMCAST LATE FEE-COM CTR	6460116038	4	4.75
58856	COMCAST CABLE COMM, LLC	REC-3/5-4/4 INTERNET SVCS-REC	6460116038	5	164.90
58856	COMCAST CABLE COMM, LLC	REC-3/5-4/4 ANALOGUE LINE PHONE SVCS-REC	6460116038	6	99.81
58856	COMCAST CABLE COMM, LLC	REC-COMCAST LATE FEE-REC	6460116038	7	4.75
Total 58856:					374.00
58857	COUNTERTRADE PRODUCTS INC	GF-SMART BUY 2240 WORKSTATION FOR B&G MANAGER-IT	337105	1	955.00
Total 58857:					955.00
58858	DEERE & CO	CPR-JOHN DEERE 4X2 TX GAS-COM CTR	03921443	1	7,432.16
Total 58858:					7,432.16
58859	DELTA DENTAL PLAN OF COLO	GF-APR16 DENTAL INS PREMIUM	12180 APR1	1	4,995.58
Total 58859:					4,995.58
58860	DIANE PARKER	REC-POOL PARTY REFUND	2005347.001	1	100.00
Total 58860:					100.00
58861	FLEXMAGIC CONSULTING, INC	GF-3RD PARTY FEES,HRA FEES-HR	33931	1	270.00
Total 58861:					270.00
58862	FORT LUPTON CAR WASH LLC	GF-FEB16 CAR WASHES-POLICE	FEB16	1	156.00
58862	FORT LUPTON CAR WASH LLC	GF-FEB16 CAR WASHES-COMM SVCS	FEB16	2	14.00
58862	FORT LUPTON CAR WASH LLC	GF-FEB16 CAR WASHES-CITY ADMIN	FEB16	3	8.00
Total 58862:					178.00
58863	FORT LUPTON VICTIM	GF-RESTITUTION	E0008659	1	2,000.00
Total 58863:					2,000.00
58864	FT LUPTON RECREATION SPORTS	CPR-2016 MEN'S SPRINGS SOFTBALL	2016 SOFT	1	2,058.00
Total 58864:					2,058.00
58865	HD SUPPLY WATERWORKS, LTD	UF-CURB BOX,TUBING-WATRLINE	F171588	1	793.16
58865	HD SUPPLY WATERWORKS, LTD	UF-2 KEY SYSTEM,SHUT OFF KEY	F192614	1	116.60

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58865:					909.76
58866	INSIGHT PUBLIC SECTOR INC	GF-OFFICE 2016 FOR B&G MGR & MUSEUM-IT	1100464553	1	662.96
58866	INSIGHT PUBLIC SECTOR INC	GF-OFFICE 2016 FOR FINANCE DIRECTOR-IT	1100465040	1	331.48
Total 58866:					994.44
58867	KONE INC	REC-FEB16 ELEVATOR MAINT AGRMNT	949235185	1	140.80
Total 58867:					140.80
58868	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C364 COPIER LEASE-IT	238648626	1	267.34
58868	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C364 COPIES-POLICE	238648626	2	128.78
58868	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C364 COPIER LEASE-IT	238648717	1	222.46
58868	KONICA MINOLTA BUSINESS	REC-FEB/MAR16 C364 COPIES	238648717	2	364.59
Total 58868:					983.17
58869	L.G. EVERIST, INC	GF-REIMB 2015 SALES TAX LESS 35000	2015 SLS TA	1	24,588.00
58869	L.G. EVERIST, INC	STX-REIMB 2015 SALES TAX LESS 35000	2015 SLS TA	2	6,147.02
58869	L.G. EVERIST, INC	CPR-REIMB 2015 SALES TAX LESS 35000	2015 SLS TA	3	6,147.03
58869	L.G. EVERIST, INC	WST-REIMB 2015 SALES TAX LESS 35000	2015 SLS TA	4	12,294.00
58869	L.G. EVERIST, INC	GF-REIMB 2015 SALES TAX LESS 35000(OVERAGE)	2015 SLS TA	5	.05-
Total 58869:					49,176.00
58870	LUTHER SMITH	GF-DAMAGE TO 185 VALLE DR/SNOW STORM-MISC	03/05/16 DA	1	90.00
Total 58870:					90.00
58871	MARISELA RODRIGUEZ	REC-SOCCER REFUND	2005345.001	1	65.00
Total 58871:					65.00
58872	NORTHERN COLO WATER	UF-ASSESSMENT 8 UNITS CBT	MAR16 CBT	1	287.20
Total 58872:					287.20
58873	NVAA	CPR-2016 LIABILITY INSURANCE-ATHLETIC	NVAA LIABIL	1	112.75
Total 58873:					112.75
58874	PROTECTION ONE	GF-MAR/APR16 SECURITY MONITOR-VERZ BLDG	50576495 M	1	46.15
58874	PROTECTION ONE	CPR-MAR/APR16 SECURITY MONITOR-VERZ BLDG	50576495 M	2	42.39
Total 58874:					88.54
58875	RAQUEL FERSZT	GF-01/19 & 02/16/16 DOCKET/INREP SVCS-COURT	425919	1	143.75
Total 58875:					143.75
58876	ROMAINE THOMLISON	GF-TRAINING IN PARKER,TOLLS-COURT	FEB16 MILE	1	77.77
Total 58876:					77.77

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58877	THE CONSOLIDATED MUTUAL	UF-FEB16 ELECTRIC PERRY PIT-WELL C	10442702 FE	1	29.53
58877	THE CONSOLIDATED MUTUAL	UF-FEB16 ELECTRIC PERRY PIT-WELL B	10443102 FE	1	77.94
58877	THE CONSOLIDATED MUTUAL	UF-FEB16 ELECTRIC PERRY PIT-DISCHARGE PUMP	17273902 FE	1	38.81
Total 58877:					146.28
58878	TYCO INTEGRATED SECURITY,LLC	CPR-SECURITY APR-JUN16-MUSEUM	26134493	1	111.83
Total 58878:					111.83
58879	UNITED POWER	GF-FEB'16 ELECTRIC-WCR8 SIGNAL	17149700-FE	1	55.91
Total 58879:					55.91
58880	AARON J BROWNE	GF-REISSUE PAYROLL CK # 69288	REISSUE CK	1	121.29
Total 58880:					121.29
58881	ACTIVE CABLING & COMMUNICATI	GF-REWIRE SENIOR CTR NETWORK CABLING-IT	201983	1	5,002.68
58881	ACTIVE CABLING & COMMUNICATI	GF-REWIRE REC CTR NETWORK CABLING-IT	201984	1	5,078.33
Total 58881:					10,081.01
58882	ALERT/SAM	GF-2016 ALERT SAM MEMBERSHIP-RECORDS	2016 MEMB	1	80.00
Total 58882:					80.00
58883	ANTHEM BLUE CROSS	GF-EAP FOR FEB16-GOLF	000680246G	1	44.00
58883	ANTHEM BLUE CROSS	GF-EAP FOR FEB16-LIBRARY	000680246G	2	33.00
58883	ANTHEM BLUE CROSS	GF-EAP FOR FEB16-HR	000680246G	3	264.00
Total 58883:					341.00
58884	ANTHEM BLUE CROSS	GF-EAP FOR MAR16-GOLF	000691860G	1	44.00
58884	ANTHEM BLUE CROSS	GF-EAP FOR MAR16-LIBRARY	000691860G	2	35.20
58884	ANTHEM BLUE CROSS	GF-EAP FOR MAR16-HR	000691860G	3	264.00
Total 58884:					343.20
58885	ANTHEM BLUE CROSS	GF-EAP FOR APR16-GOLF	000703335G	1	39.60
58885	ANTHEM BLUE CROSS	GF-EAP FOR APR16-LIBRARY	000703335G	2	35.20
58885	ANTHEM BLUE CROSS	GF-EAP FOR APR16-HR	000703335G	3	264.00
Total 58885:					338.80
58886	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492263130	1	46.77
58886	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492263130	2	46.78
58886	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492263130	3	86.80
58886	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE	492263131	1	35.73
58886	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-SHOP	492263131	2	106.73
Total 58886:					322.81
58887	AUSMUS LAW FIRM PC	GF-FEB16 PROSECTON SVCS	5257	1	1,800.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58887:					1,800.00
58888	CHEMATOX LABORATORY INC	GF-CLIENT TESTING-POLICE	19723	1	640.00
Total 58888:					640.00
58889	COLORADO ASPHALT SVCS	STX-50# BAGS EZ ST COLD ASPHALT-STREETS	0042079	1	840.00
Total 58889:					840.00
58890	COMCAST CABLE COMM, LLC	GF-03/23-04/22 INTERNET & CABLE	6460164533	1	135.74
Total 58890:					135.74
58891	COREN PRINTING, INC.	GF-BUSINESS CARDS/LYONS-POLICE	80227	1	38.01
58891	COREN PRINTING, INC.	GF-BUSINESS CARD SLUGS-POLICE	80282	1	340.00
Total 58891:					378.01
58892	COUNTERTRADE PRODUCTS INC	GF-HP400 G2 MINI I5 COMPUTER FOR MUSEUM-IT	337036	1	678.00
58892	COUNTERTRADE PRODUCTS INC	GF-HP600 G2 MINI I5 COMPUTER FOR IT-IT	337186	1	750.00
58892	COUNTERTRADE PRODUCTS INC	GF-HP Z240 WORKSTATION TO REPLACE FINANCE DIRECTOR COMPUTER	337192	1	955.00
Total 58892:					2,383.00
58893	DENVER REGIONAL COUNCIL	GF-AERIAL PHOTOGRAPHY-PLANNING	SALES 0189	1	30,000.00
Total 58893:					30,000.00
58894	E-470 PUBLIC HIGHWAY AUTHORIT	GF-E-470 03/02&03/08/2016-PLANNING	2021218858	1	5.05
Total 58894:					5.05
58895	EVAN KING	GF-CITY HALL TO DENVER MILEAGE-POLICE	MAR16 MILE	1	162.00
Total 58895:					162.00
58896	FASTENAL COMPANY 01COFTL	UF-HD CUTTER WHEEL-WL	COFTL11886	1	105.31
58896	FASTENAL COMPANY 01COFTL	CEM-MASK TAPE	COFTL11890	1	23.98
Total 58896:					129.29
58897	FREDDIE J VIGIL	GF-REISSUE CK68576,68711,68898,68955,68985,69768, 2014&2015	PAY CK REI	1	141.29
Total 58897:					141.29
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-CITY HALL	319450	1	89.00
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-SHOP	319451	1	127.00
58898	GATOR RUBBISH REMOVAL LLC	CPR-MAR16 RUBBISH PICKUP	319452	1	242.00
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-4TH RAILROAD PK	319453	1	189.00
58898	GATOR RUBBISH REMOVAL LLC	CEM-MAR16 RUBBISH PICKUP	319454	1	144.45
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-HWY 52	319455	1	304.25
58898	GATOR RUBBISH REMOVAL LLC	CEM-MAR16 RUBBISH PICKUP	319456	1	102.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-LANCASTER PK	319457	1	92.20
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-KOSHIO PK	319458	1	87.00
58898	GATOR RUBBISH REMOVAL LLC	GF-MAR16 RUBBISH PICKUP-ROADSIDE PK	319459	1	87.00
Total 58898:					1,463.90
58899	HD SUPPLY WATERWORKS, LTD	UF-HYD EXTEND & KIT-WL	F215987	1	408.73
58899	HD SUPPLY WATERWORKS, LTD	UF-KEY,WRENCH,SDRIVER FOR METER-WL	F220318	1	279.64
Total 58899:					688.37
58900	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C228E COPIER-IT	238701687	1	180.98
58900	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C228E COPIES-FINANCE	238701687	2	91.23
58900	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C228E COPIES-COURT	238701687	3	12.16
58900	KONICA MINOLTA BUSINESS	UF-FEB/MAR16 C228E COPIES-UTIL BILLING	238701687	4	18.25
Total 58900:					302.62
58901	LINDSAY BRACHIE	GF-E0008864 RESTITUTION-COURT	E0008864	1	1,775.39
Total 58901:					1,775.39
58902	LOUIS A GRESH	GF-MAR16 COURT SERVICES-COURT	MAR16 COU	1	1,500.00
Total 58902:					1,500.00
58903	MONICA J MARQUEZ	GF-REISSUE PAYROLL CK # 69966	REISSUE CK	1	105.78
Total 58903:					105.78
58904	MUNICODE	GF-SUPPLEMENTAL PAGES UPDATE-CITY CLERK	00267886	1	4,520.46
58904	MUNICODE	GF-20 SUPPLEMENTS POLICE CODE-CITY CLERK	00267887	1	452.67
Total 58904:					4,973.13
58905	NVAA	CPR-11/3&4 & 10/5&6 TEAMS-ATHLETIC	2016 SOCCE	1	570.00
Total 58905:					570.00
58906	O'REILLY AUTO PARTS	GF-WAS PAID ON A CREDIT CARD-STREETS	4489-213544	1	59.81-
58906	O'REILLY AUTO PARTS	GF-CHAIN-STREETS	4489-261611	1	41.30
58906	O'REILLY AUTO PARTS	UF-CHAIN-WL	4489-261611	2	41.30
58906	O'REILLY AUTO PARTS	UF-CHAIN-SL	4489-261611	3	41.30
58906	O'REILLY AUTO PARTS	CEM-FUEL, OIL, AIR FILTERS/F250	4489-264398	1	33.09
58906	O'REILLY AUTO PARTS	GF-MOTOR OIL, BRAKE CLEANER/CAT-STREETS	4489-265769	1	133.78
58906	O'REILLY AUTO PARTS	GF-DENVN SIGN CLINIC-STREETS	4489-265782	1	60.00
58906	O'REILLY AUTO PARTS	GF-DENVN SIGN CLINIC-SHOP	4489-265782	2	60.00
58906	O'REILLY AUTO PARTS	CEM-DENVN SIGN CLINIC	4489-265782	3	60.00
58906	O'REILLY AUTO PARTS	UF-DENVN SIGN CLINIC-WL	4489-265782	4	60.00
58906	O'REILLY AUTO PARTS	UF-DENVN SIGN CLINIC-SL	4489-265782	5	60.00
58906	O'REILLY AUTO PARTS	STORM-DENVN SIGN CLINIC	4489-265782	6	60.00
58906	O'REILLY AUTO PARTS	CEM-AIR,OIL,FUEL FILTERS/FORD	4489-265796	1	182.30
58906	O'REILLY AUTO PARTS	UF-AIR,OIL,FUEL FILTERS/CAT-WL	4489-265796	2	6.53
58906	O'REILLY AUTO PARTS	UF-AIR,OIL,FUEL FILTERS/BACK HOE-SL	4489-265796	3	6.54

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58906:					766.33
58907	PROMANTEK, INC	GF-HR PERFORMANCE MANAGEMENT SYSTEM-IT	5943	1	7,193.00
Total 58907:					7,193.00
58908	RENEWABLE FIBER INC	SSTX-TRACKING PAD ROCK-STREETS	INV0566765	1	1,716.03
Total 58908:					1,716.03
58909	S CORPORATION INC	GF-AVANTE ANNUAL SUPPORT-IT	3311	1	1,300.00
Total 58909:					1,300.00
58910	TODD HODGES DESIGN, LLC	GF-03/07-15/16 PLANNING SVCS-PLANNING	2861	1	5,506.25
58910	TODD HODGES DESIGN, LLC	GF-03/07-15/16 ECON DEV SVCS-PLANNING	2861	2	807.50
58910	TODD HODGES DESIGN, LLC	GF-03/07-15/16 FULTON VILLAGE AMX2016-001	2861	3	520.00
58910	TODD HODGES DESIGN, LLC	GF-03/07-15/16 THOMAS PETROLIUM SPR2015-001	2861	4	322.50
Total 58910:					7,156.25
58911	TOSHIBA FINANCIAL SERVICES	GF-MAR/APR16 COPIER LEASE	300483500	1	212.96
58911	TOSHIBA FINANCIAL SERVICES	GF-MAR/APR16 COPIES	300483500	2	74.78
58911	TOSHIBA FINANCIAL SERVICES	GOLF-MAR/APR16 COPIER LEASE-AR	300483500	3	197.36
Total 58911:					485.10
58912	UNITED POWER	GF-FEB'16 ELECTRIC-EMERG SIREN	10553102 FE	1	19.24
58912	UNITED POWER	GF-FEB'16 ELECTRIC-WELCOME FLSH	1196401 FE	1	30.42
58912	UNITED POWER	GF-FEB'16 ELECTRIC-SCH SIGNAL	1279801 FE	1	20.92
58912	UNITED POWER	GF-FEB'16 ELECTRIC-VERIZON BLDG	14427100 FE	1	176.10
58912	UNITED POWER	GF-FEB'16 ELECTRIC-TORN SIREN	15232500 FE	1	16.89
58912	UNITED POWER	GF-FEB'16 ELECTRIC-HERITAGE PARK	17761600 FE	1	16.00
58912	UNITED POWER	GF-FEB'16 ELECTRIC-LANCASTER SPRINK	17868800 FE	1	16.00
58912	UNITED POWER	UF-FEB'16 ELECTRIC-WELL#7	18498400 FE	1	16.11
58912	UNITED POWER	GF-FEB'16 ELECTRIC-SIGN 70110&70111	726705 FEB	1	16.00
58912	UNITED POWER	UF-FEB'16 ELECTRIC-WATER TANKS	7280200 FE	1	18.01
58912	UNITED POWER	UF-FEB'16 ELECTRIC-WTR TRMT PLANT	803908 FEB	1	4,002.02
Total 58912:					4,347.71
58913	WELD COUNTY DETENTION	GF-FEB16 DETENTION SVCS-COURT	FEB16 DETE	1	831.42
Total 58913:					831.42
58914	XCEL ENERGY-GAS	GF-FEB/MAR16 GAS USAGE-GOV BLDG	53-2035238-	1	171.03
Total 58914:					171.03
9001246	BANK OF COLORADO	UF-FEB16 LOCKBOX FEES-UTIL BILL	FEB16 LOCK	1	40.00 M
Total 9001246:					40.00
9001247	BANK OF COLORADO	UF-FEB16 LOCKBOX FEES-UTIL BILL	FEB16 LBOX	1	800.00 M

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 9001247:					800.00
9001248	COMDATA BUSINESSLINK	GF-FEB16 PURCHASE CARDS TRANS-VARIOUS	111235264 F	1	20,709.52 M
Total 9001248:					20,709.52
9001249	EMPS	REC-CREDIT CARD FEES FOR 02/16-EMPS	CC FEES/E	1	33.57 M
9001249	EMPS	UF-CREDIT CARD FEES FOR 02/16-EMPS-UTIL BILL	CC FEES/E	2	33.57 M
Total 9001249:					67.14
9001250	EMPS	REC-CREDIT CARD FEES FOR 02/16-EMPS DISC	CRDT CD FE	1	934.66 M
9001250	EMPS	UF-CREDIT CARD FEES FOR 02/16-EMPS DISC-UTIL BILL	CRDT CD FE	2	934.66 M
Total 9001250:					1,869.32
9001251	EMPS	REC-CREDIT CARD FEES FOR 02/16-EMPS INTERCHNG	CRDT CARD	1	39.15 M
9001251	EMPS	UF-CREDIT CARD FEES FOR 02/16-EMPS INTERCHNG-UTIL BILL	CRDT CARD	2	39.15 M
Total 9001251:					78.30
9001252	FIRE & POLICE PENSION ASC	GF-03/04/16 FPPA CONTRIBUTIONS-POLICE	03/4/16 FPP	1	971.87 M
Total 9001252:					971.87
9001253	PIVOTAL PAYMENTS	UF-CREDIT CARD FEES 02/16-UTIL BILL	CRDT CARD	1	726.94 M
Total 9001253:					726.94
9001254	COLORADO DEPT OF REVENUE	REC-FEB16 SALES TAX	FEB16 REC	1	47.13 M
9001254	COLORADO DEPT OF REVENUE	REC-FEB16 SALES TAX (OVERAGE)	FEB16 REC	2	2.13- M
Total 9001254:					45.00
9001255	COMDATA BUSINESSLINK	GF-MAR16 INTERIM PAYEMENT BECAUSE OF LIMIT	115049175 S	1	1,665.28 M
Total 9001255:					1,665.28
9001256	FIRE & POLICE PENSION ASC	GF-03/18/16 FPPA CONTRIBUTIONS-POLICE	03/18/16 FP	1	856.55 M
Total 9001256:					856.55
Grand Totals:					528,671.51

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-LIMES-LEGIST	\$ 1.65
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-LEMONS-LEGIST	\$ 1.78
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 0.55
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 1.10
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-BOTTLED WATER-LEGIST	\$ 4.62
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 0.55
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 10.17
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 1.10
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 1.10
1/29/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-12 OZ 12PK CANS-LEGIST	\$ 9.43
1/29/2016	FAMILY DOLLAR #5949	FORT LUPTON	GF-GIFT BAGS, TISSUE PAPER, CANDLES-LEGIST	\$ 24.59
1/29/2016	FAMILY DOLLAR #5949	FORT LUPTON	GF-GIFT BAGS, TISSUE PAPER, CANDLES-LEGIST	\$ 5.18
2/4/2016	OFFICE DEPOT #1080	800-463-3768	GF-BATTERY, SIZE C, ALKALINE-ADMIN	\$ 7.27
2/4/2016	OFFICE DEPOT #1080	800-463-3768	GF-TAPE, INVISIBLE-ADMIN	\$ 7.56
2/4/2016	OFFICE DEPOT #1080	800-463-3768	GF-FORM, 1095C, LSR-FINANCE	\$ 81.99
2/5/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-BOWLS TABLE TOP-ADMIN	\$ 0.98
2/5/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-BOWLS TABLE TOP-ADMIN	\$ 2.22
2/5/2016	OFFICE DEPOT #1080	800-463-3768	GF-2000+ SELF-INKING NOTARY-COURT	\$ 27.99
2/6/2016	OFFICE DEPOT #1080	800-463-3768	GF-FORM, 1095C, LSR-FINANCE	\$ 39.99
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-PEN, RETRACT, G-2, BK, FN-POLICE	\$ 24.16
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-FOLDER, LTR, 1/3 CUT-POLICE	\$ 5.46
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-BATTERY, ALKA, AA, 20-POLICE	\$ 16.14
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK, 951CMY/950XL, COMBO, HP-POLICE	\$ 92.87
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-BATTERY COPPERTOP, AAA, 24PK-POLICE	\$ 17.59
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-END TAB FLDR STR LTR-RECORDS	\$ 76.98
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-7530 PAD, MINI, MEMO-POLICE	\$ 16.39
2/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-CALENDAR, MLY, WALL-POLICE	\$ 9.79
2/12/2016	OFFICE DEPOT #1080	800-463-3768	GF-FORM, 1095C, LSR-FINANCE	\$ (81.99)
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-FLUID, CORR, BOND, WHITE, 3/PK-FINANCE	\$ 3.33
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-MARKER, PERM, UFINE, RED-PLANNING	\$ 7.95
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-MARKER, PERM, UFINE, DZ, BLK-PLANNING	\$ 7.95
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-BINDING COVER, POLY-FINANCE	\$ 35.99
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-PLATE, COATED, 9", 120PK-ADMIN	\$ 3.53
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-SUGAR, CANNISTER, 20 OZ, 3PK-ADMIN	\$ 7.46
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-PEN, GEL, LIQUID, RT, DZ, BLUE-ADMIN	\$ 18.86
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-FOLDER, LTR, FSTNR, GREEN-FINANCE	\$ 23.47
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK, HP, 951, XL, CYAN-SHOP	\$ 59.96
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK, HP, 951, XL, MAGENTA-SHOP	\$ 59.96
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK, HP, 951, XL, YELLOW-SHOP	\$ 59.96
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK, HP, 950, XL, BLACK-SHOP	\$ 72.98
2/15/2016	OFFICE DEPOT #1080	800-463-3768	GF-FILE, CASE, 18PKT, BLUE MOON-FINANCE	\$ 14.99
2/16/2016	OFFICE DEPOT #1080	800-463-3768	GF-CANISTER, CREAMER-12 OZ-ADMIN	\$ 15.54
2/16/2016	OFFICE DEPOT #1080	800-463-3768	GF-WHITE CD/DVD SLEEVES 50 PK-ADMIN	\$ 8.78
2/16/2016	OFFICE DEPOT #1080	800-463-3768	GF-RULER, 12" PLSTC FNGGP, AST-FINANCE	\$ 2.99
2/19/2016	OFFICE DEPOT 1135	800-463-3768	GF-BINDING COVER, GRAIN EMBOSS-FINANCE	\$ 28.46
2/19/2016	FAMILY DOLLAR #5949	FORT LUPTON	GF-KLEENEX, ZIP BAGS-ADMIN	\$ 9.30
2/22/2016	OFFICE DEPOT #1078	800-463-3768	GF-PAPER, ADD, 3X100, 50PK-ADMIN	\$ 103.99
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-SCISSORS, STRAIGHT, OD, 8"-PLANNING	\$ 1.21
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-BATTERY, RECHARGEABLE-ADMIN	\$ 22.02
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-MARKER, PERM, UFINE, SHARP, RED-PLANNING	\$ 7.95
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-MARKER, PERM, UFINE, SHARP, BLK-PLANNING	\$ 7.95
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-DISPENSER, TAPE-PLANNING	\$ 5.79
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-BATTERY, SIZE AA, ALKALINE-PLANNING	\$ 6.43
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-T-PINS, 100/PK-ADMIN	\$ 1.15

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-PAPER,ASTROBRIGHT,GRN-PLANNING	\$ 7.76
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-PIN,PUSH,200CT,CLEAR-ADMIN	\$ 1.50
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-STAPLER,FL STRP,BLK-PLANNING	\$ 13.79
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-MESH 3 TIER DESK TRAY-PLANNING	\$ 24.99
2/24/2016	OFFICE DEPOT #1080	800-463-3768	GF-REMOVER,STAPLE,BLACK-PLANNING	\$ 2.50
2/25/2016	OFFICE DEPOT #2720	BRIGHTON	GF-CLIP,PAPER,JUMBO,ASTD-ADMIN	\$ 9.99
2/25/2016	OFFICE DEPOT #2720	BRIGHTON	GF-CLIP,PAPER,JUMBO,ASTD-ADMIN	\$ 0.95
			TOTAL ADMIN & CITY CLERK	\$ 1,066.62
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-RTN PARTS-WATERLINE	\$ (6.71)
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-COUPPLINGS,CAPS-WATERLINE	\$ 6.86
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-CAPS,NIPPLES,BUSHINGS,HEX-WATERLINE	\$ 11.59
2/2/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.97
2/3/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.26
2/22/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.65
2/23/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-CAULK,NAILS	\$ 18.21
2/1/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-FASTENERS-SHOP	\$ 7.45
2/10/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-SHOVALS,PUSHBROOMS-WATERLINE	\$ 72.95
2/23/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-MARKING PAINT-WATERLINE	\$ 86.87
1/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-TAPE&DISPENSER,TIES,GLAD BAGS-SHOP	\$ 35.97
2/1/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.25
2/1/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 12.81
2/4/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-EXIT SIGNS-SHOP	\$ 9.18
2/4/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-EXIT SIGNS-SHOP	\$ 11.45
2/4/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.17
2/4/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.85
2/8/2016	COLEMAN EQUIPMENT	09134223040	GF-REPAIR EQUIPMENT-STREETS	\$ 559.14
2/10/2016	PRO HYDRAULIC AND MACH	BROOMFIELD	GF-REBUILD HYDRA CYLINDERS/DUMP TRK-STREETS	\$ 450.00
			UF-REBUILD HYDRA CYLINDERS/DUMP TRK-WATERLINE	\$ 450.00
			UF-REBUILD HYDRA CYLINDERS/DUMP TRK-SEWERLINE	\$ 450.00
2/18/2016	O.C.P.O. /C.E.C.T.I.	303-3948894	GF-DISTRIBUTION CERTIFICATION-WATERLINE	\$ 60.00
2/1/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CABLE,FASTENERS-STREETS	\$ 12.32
2/2/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 50.73
2/9/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$ 51.09
2/18/2016	SHELL OIL 57444289904	PLATTEVILLE	GF-UNL REG 88/87 OC-STREETS	\$ 16.89
2/22/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-SAW BLADE-STREETS	\$ 17.99
2/25/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-DRILL BIT	\$ 16.99
2/15/2016	OFFICE LIQUIDATORS INC	LAKEWOOD	GF-MOBILE B/F W CUSHIONS-SHOP	\$ 129.00
2/1/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-FLEX COUPLER/TROJAN-STREETS	\$ 7.99
2/2/2016	GLENN'S REPAIR	FORT LUPTON	GF-LOADER PARTS-STREETS	\$ 20.00
2/2/2016	ACE HARDWARE OF FORT L	FORT LUPTON	STX-SNOW PUSHER	\$ 39.98
2/8/2016	AIR CARE COLORADO DACO	DAGONO	CEM-EMISSIONS TESTING	\$ 12.50
			GF-EMISSIONS TESTING-STREETS	\$ 12.50
2/26/2016	TBG SERVICE COMPANY	FORT LUPTON	UF-KEROSENE-WATERLINE	\$ 65.00
			TOTAL PUBLIC WORKS	\$ 2,991.88
2/3/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SQUARETRADE 3-YEAR WARRANTY-B&G	\$ 10.66
2/4/2016	KING SOOPERS #0117	GREELEY	GF-COFFEE/BASEMENT-ADMIN	\$ 16.73
2/5/2016	AMAZON.COM	AMZN.COM/BILL	GF-HP OFFICEJET PRO 8620 WIRELESS ALL-B&G	\$ 149.99
2/5/2016	AMAZON.COM	AMZN.COM/BILL	GF-HP OFFICEJET PRO 8620 WIRELESS ALL-B&G	\$ 4.35
2/13/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-GOLD 2.4GHZ WIRELESS MOUSE-PLANNING	\$ 10.99
2/19/2016	VSN*DOTGOVREGISTRATION	877-734-4688	GF-2016 DOTGOV REGISTRATION-IT	\$ 125.00
2/19/2016	IN *COLORADO GOVERNMENT	303-3015575	GF-2016 CGAIT MEMBERSHIP-IT	\$ 330.00
2/25/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SEAGATE BACKUP PLUS 4TB/CAMERAS-GOV BLDG	\$ 129.99
2/25/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SEAGATE BACKUP PLUS 4TB/CAMERAS-GOV BLDG	\$ 3.77
2/28/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-PAWTEC EXTERNAL USB 3.0 ALUMINUM 8X-IT	\$ 59.99

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Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/27/2016	AMAZON MKTPLCE PMTS	AMZN.COM/BILL	GF-OTTERBOX ORIGINAL CASE-B&G	\$ 16.98
1/30/2016	SHELL OIL 57445172804	FIRESTONE	GF-UNL SUP-92-94OC-LEGIST	\$ 37.95
2/26/2016	KUM & GO #930	BRIGHTON	GF-UNL PRM-90/91OC-LEGIST	\$ 45.19
			TOTAL IT	\$ 941.59
1/31/2016	PAW*FRANK J CARROLL DE	HIGHLANDS RAN	GF-POSTER OFFICE DECOR-COURT	\$ 10.00
2/1/2016	SOS REGISTRATION FEE	03038942200	GF-NOTORY RENEW-COURT	\$ 10.00
2/8/2016	PAYPAL *CAMCA	4029357733	GF-CMCA CLASS-COURT	\$ 64.00
			TOTAL COURT	\$ 104.00
2/4/2016	PAYPAL *CCCMA	4029357733	GF-CONF REGISTRATION-CITY ADMIN	\$ 225.00
2/9/2016	SANTIAGOS MEXICAN REST	FORT LUPTON	GF-BOYS & GIRLS LUNCH MEETING-CITY ADMIN	\$ 30.12
2/24/2016	GLENWOOD CANYON BREWIN	GLENWOOD SPRI	GF-CONF LUNCH-CITY ADMIN	\$ 16.03
2/25/2016	THE LOST CAJUN-GLENWOOD	GLENWOOD SPRI	GF-CONF LUNCH-CITY ADMIN	\$ 14.00
2/27/2016	HOTEL COLORADO	GLENWOOD SPRI	GF-CONF LODGING-CITY ADMIN	\$ 318.00
2/25/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE-FINANCE	\$ 42.82
2/28/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE-FINANCE	\$ 14.00
2/2/2016	PIZZA HUT #2113	FORT LUPTON	GF-PIZZA/SNOW DAY-SHOP	\$ 90.27
2/4/2016	RBT PIZZA HUT #2113	EASYSAVINGS	GF-PIZZA/SNOW DAY/REFUND-SHOP	\$ (3.61)
2/10/2016	MULLIGAN JOE'S	FORT LUPTON	GF-LUNCH MEETING,BRIGHTON -CITY ADMIN	\$ 308.52
2/20/2016	WHOLLY STROMBOLI	FORT LUPTON	GF-LUNCH MEETING-CITY ADMIN	\$ 76.43
			TOTAL CITY ADMIN & FINANCE	\$ 1,131.68
2/2/2016	INDEED	203-564-2400	GF-JOB POSTING-HR	\$ 227.01
2/6/2016	CRAIGSLIST.ORG	04153995200	GF-GOLF COURSE MECH JOB POSTING-HR	\$ 35.00
2/11/2016	CRAIGSLIST.ORG	04153995200	GF-PW MAINT WORKER JOB POSTING-HR	\$ 35.00
2/12/2016	WAL-MART #1659	BRIGHTON	GF-TRAINING BINDERS-HR	\$ 38.65
2/17/2016	KMART 3890	BRIGHTON	GF-POCKET TABS-HR	\$ 31.80
2/1/2016	CBI ONLINE	08008820757	GF-NEW EMPLOYEE CHECK-HR	\$ 6.85
			TOTAL HUMAN RESOURCES	\$ 374.11
1/29/2016	OFFICE DEPOT #2720	BRIGHTON	REC-EASEL,BASIC,ALUM/RTN	\$ (55.40)
1/29/2016	OFFICE DEPOT #2720	BRIGHTON	REC-BOARD,FORAY,D/E,ALUM/RTN	\$ (39.58)
1/29/2016	OFFICE DEPOT #2720	BRIGHTON	REC-EASEL,BASIC,ALUM/RTN	\$ (2.37)
2/3/2016	AMAZON.COM	AMZN.COM/BILL	REC-MESSGAE BOARD	\$ 69.99
2/4/2016	AMAZON.COM	AMZN.COM/BILL	REC-MESSAGE BOARD	\$ 71.00
2/5/2016	USPS 07322203930329023	FORT LUPTON	REC-POSTAGE STAMPS	\$ 98.00
2/5/2016	PAYPAL *AAAI ISMA	4029357733	REC-CO SPOGS 2016 CONF	\$ 129.00
2/10/2016	BSN*SPORT SUPPLY GROUP	808-527-7510	CPR-TACHIARA RED, WHITE-ATHLETIC	\$ 249.20
2/10/2016	DOUBLETREE RESTAURANT	PLATTEVILLE	CPR-LUNCH MEETING-ATHLETIC	\$ 9.94
2/12/2016	SHOPLLET.COM	08007573015	REC-COLORED PAPER	\$ 83.20
2/13/2016	AMAZON.COM	AMZN.COM/BILL	REC-RTN ITEM	\$ (55.75)
2/15/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	REC-1 LB. MUSCLE & FAT REPLICA	\$ 46.25
2/15/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	REC-SHIPPING REPLICA	\$ 20.57
2/17/2016	BSN*SPORT SUPPLY GROUP	808-527-7510	CPR-MARK 1 VOLLEYBALL-ATHLETIC	\$ 250.00
2/3/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-ICE MELT-B&G	\$ 41.97
2/5/2016	FASTENAL COMPANY01	FORT LUPTON	GF-50LBBAGROADRUNNERICEMELT-B&G	\$ 68.13
2/9/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-FASTENERS-B&G	\$ 1.20
2/10/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-FASTENERS-B&G	\$ 1.40
2/18/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-GLOVES-B&G	\$ 6.99
2/24/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-DUSTPAN&BRUSH-B&G	\$ 9.98
2/3/2016	FT LUPTON 66	FORT LUPTON	GF-UNL MID-88/89OC-B&G	\$ 18.88
2/5/2016	FASTENAL COMPANY01	FORT LUPTON	GF-50LBBAGROADRUNNERICEMELT-B&G	\$ 68.13
2/10/2016	FASTENAL COMPANY01	FORT LUPTON	GF-ORANGE VEST-B&G	\$ 19.99
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-LIQUID NAILS-B&G	\$ 11.21
2/23/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CAM LOCK-B&G	\$ 11.98
2/25/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-WORKING HANDS-B&G	\$ 8.99
2/25/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-SHARPENING LABOR-B&G	\$ 12.00

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Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/25/2016	OREILLY AUTO 00044891	FORT LUPTON	GF-WIPER FLD-B&G	\$ 4.49
2/25/2016	OREILLY AUTO 00044891	FORT LUPTON	GF-1QTMOTOROIL-B&G	\$ 4.99
2/25/2016	OREILLY AUTO 00044891	FORT LUPTON	GF-1GALANTIFREZ-B&G	\$ 12.99
1/29/2016	CHICK-FIL-A #02061	THORNTON	CPR-WINTER BINGO POTLUCK FOOD-SENIORS	\$ 117.50
2/4/2016	SUNNYBUNNYEASTEREGGS C	417-8662339	REC-EASTEREGGS	\$ 266.35
2/9/2016	MORNING GLORY CAFE	LAFAYETTE	CPR-DIRECTORS BREAKFAST-SENIORS	\$ 19.27
2/10/2016	KING SOOPERS #0105	FIRESTONE	CPR-FRUIT,DONUTS-SENIORS	\$ 16.26
2/17/2016	KING SOOPERS #0105	FIRESTONE	CPR-FRUIT,DONUTS-SENIORS	\$ 21.45
2/17/2016	CANDLELIGHT DINNER PLA	JOHNSTOWN	CPR-SHOW TICKETS/DINNER-SENIORS	\$ 812.00
2/18/2016	LARKRIDGE GUNTHER TOOD	BROOMFIELD	CPR-DIRECTORS LUNCH-SENIORS	\$ 16.26
2/18/2016	FORNEY MUSEUM OF TRANS	DENVER	CPR-MUSEUM TRIP-SENIORS	\$ 78.00
2/19/2016	FAMOUS DAVES	THORNTON	REC-BARBQUE,BUNS,BEAN	\$ 252.61
2/24/2016	KING SOOPERS #0105	FIRESTONE	CPR-FRUIT,DONUTS-SENIORS	\$ 20.96
2/26/2016	CANDLELIGHT DINNER PLA	JOHNSTOWN	CPR-SHOW TICKETS/DINNER-SENIORS	\$ 203.00
2/28/2016	LOVELAND MUSEUM	LOVELAND	CPR-MUSEUM ADMISSIONS-SENIORS	\$ 39.00
2/28/2016	NORDYS BARBQUE GRILL	LOVELAND	CPR-DIRECTORS LUNCH-SENIORS	\$ 15.24
2/28/2016	COLORADO PARKS AND REC	WHEAT RIDGE	CPR-2016 PROF ORG DUES-SENIORS	\$ 85.00
1/30/2016	SAMS CLUB #4745	THORNTON	REC-TAPE,PENS	\$ 38.66
			REC-GUMMY BEARS-TEENS	\$ 42.40
			REC-MUFFINS	\$ 20.52
1/30/2016	HOBBY-LOBBY #0018	THORNTON	REC-CANDY-PRE-SCHOOL	\$ 5.99
2/11/2016	SAMS CLUB #4745	THORNTON	REC-ZSAM COLUME,LABELS,FILES	\$ 56.40
			REC-BATH TOWELS	\$ 24.74
			REC-MUFFINS,SUGAR	\$ 36.02
			REC-ODORBAB, CLOROX	\$ 19.45
2/12/2016	STAPLES DIRECT	800-3333330	REC-HP 78A BLACK TONER CARTRIDGE	\$ 287.96
2/12/2016	STAPLES DIRECT	800-3333330	REC-XEROX VITALITY MULTIP PRINTER	\$ 223.96
2/12/2016	STAPLES DIRECT	800-3333330	REC-CLEAR CONTACT PAPER 25YARDS	\$ 24.99
2/12/2016	STAPLES DIRECT	800-3333330	REC-KEURIG KCUP CELESTIAL TEAS	\$ 6.99
2/12/2016	STAPLES DIRECT	800-3333330	REC-DISCOUNT TAKEN	\$ (176.20)
2/13/2016	DOLRTREE 4357 00043570	LONGMONT	REC-KNIFES	\$ 2.00
			REC-EARPHONES, BUDS	\$ 19.00
2/13/2016	STAPLES 00114348	LONGMONT	REC-KOZIOL BOTTICHELLI MED WHI	\$ 4.00
2/13/2016	STAPLES 00114348	LONGMONT	REC-SPLS PREMIUM ONE HOLE PUNC	\$ 3.99
2/13/2016	STAPLES 00114348	LONGMONT	REC-INK RECYCLING LIMIT 10/MON	\$ (0.02)
2/13/2016	STAPLES 00114348	LONGMONT	REC-UTW CRDCNTRL AST KIT BLK S	\$ 6.99
2/13/2016	STAPLES 00114348	LONGMONT	REC-COMPACT STAND UP STPLR ASS	\$ 9.99
2/13/2016	STAPLES 00114348	LONGMONT	REC-STAPLES FUNDED COUPON	\$ 0.01
2/13/2016	STAPLES 00114348	LONGMONT	REC-STAPLES FUNDED COUPON	\$ 0.01
2/13/2016	SAMS CLUB #4770	EVANS	REC-TAP,LABELS,JUMBO CLIPS	\$ 55.81
			REC-GUMMY BEARS-TEENS	\$ 52.37
			CPR-FOLGERS	\$ 21.96
2/13/2016	WM SUPERCENTER #905	LONGMONT	REC-EXCHANGE BAGS-PRE-SCHOOL	\$ 8.96
			REC-PENS	\$ 3.49
2/15/2016	STAMPS.COM	855-608-2677	REC-STAMP SERVICE	\$ 17.99
2/15/2016	SAMS CLUB #4745	THORNTON	REC-STICKY NOTES	\$ 16.84
			REC-6 PC HAMPER	\$ 39.98
			REC-MUFFINS	\$ 44.46
2/25/2016	SAMS CLUB #4745	THORNTON	CPR-CREAMER,SUGAR,PT CUP,PAR KNIFE,TEA	\$ 54.42
			REC-LAMINATING	\$ 20.86
			REC-MUFFINS,CUPS	\$ 43.16
2/1/2016	IN *ELIFEGUARD, INC.	321-4333630	REC-WOMENS, SHORTS,LIFEGUARD SUPPLIES	\$ 37.88
2/2/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-TAPE,PVC ELBOW,NIPPLE	\$ 4.36
2/2/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-EXTRACTOR SCRW DRIVER	\$ 9.99

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2/10/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-NOZZLE TWIST	\$ 7.99
2/16/2016	CROWN TROPHY OF BOULDE	303-443-3151	CPR-TROPHYS-ATHLETIC	\$ 110.25
2/20/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-SPRAYPAINT,PRIMER	\$ 9.98
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 3.02
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 6.04
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 3.02
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 6.04
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 3.02
2/24/2016	SAFeway STORE 00010454	FT LUPTON	REC-KIDS DRINKS	\$ 6.86
1/29/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-RAPID CEMENT-MUSEUM	\$ 19.97
1/29/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-RAPID CEMENT-MUSEUM	\$ 19.97
1/29/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-GLOSSWHTGAL-MUSEUM	\$ 26.87
1/29/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-6X9 CANVAS-MUSEUM	\$ 11.98
1/29/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-PAINT FEE-MUSEUM	\$ 0.75
2/5/2016	BOUND BOXING	06192411679	REC-BOXING E-Z PRO SWIVEL	\$ 35.90
2/5/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-PAINT,KEY,DISCOUNT	\$ 0.32
2/5/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-FAUCET KIT,SUPPLY LINE	\$ 72.87
2/11/2016	REXEL 3252	LONGMONT	REC-EC0SYSTEM BALLAST	\$ 241.00
2/11/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-EGGBEAT MIXR-MUSEUM	\$ 15.98
2/11/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-RESURFACER-MUSEUM	\$ 22.98
2/11/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-RESURFACER-MUSEUM	\$ 22.98
2/11/2016	R AND M SERVICES LLC	FT. LUPTON	CPR-OIL CHANGE	\$ 36.37
2/16/2016	ARCO CONCRETE INC	303-6592800	CPR-CEMENT WHEELSTOPS-MUSEUM	\$ 46.00
2/17/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-RESURFACER-MUSEUM	\$ 22.98
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-GREASED LIGHTNING	\$ 9.99
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PLC8FT12SW/POLICE SHED-GOV BLDG	\$ 16.97
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-CONNECTOR/POLICE SHED-GOV BLDG	\$ 1.26
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1-7/8"HDY BX/POLICE SHED-GOV BLDG	\$ 0.95
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-MC WIRE/POLICE SHED-GOV BLDG	\$ 32.17
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SS PLATE/POLICE SHED-GOV BLDG	\$ 1.89
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-NYL RECPT IV/POLICE SHED-GOV BLDG	\$ 5.97
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-CABLE STRAP/POLICE SHED-GOV BLDG	\$ 1.38
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	GF-FLEXCONCUT/POLICE SHED-GOV BLDG	\$ 32.95
2/25/2016	R AND M SERVICES LLC	FT. LUPTON	GF-TRUCK TIRE/BLDG TRUCK-B&G	\$ 38.07
2/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-PAINT,ROLLER,PAINTFEE,DISCOUNT	\$ 61.01
2/27/2016	AMAZON.COM	AMZN.COM/BILL	REC-EX-RCGU 08 8-INCH VENTING PROD	\$ 26.08
2/27/2016	AMAZON.COM	AMZN.COM/BILL	REC-EX-RCGU 08 8-INCH VENTING PROD	\$ 8.29
2/8/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CIIRBER BRACE,FASTENERS-GOV BLDG	\$ 6.89
2/9/2016	THE HOME DEPOT #1547	BRIGHTON	GF-RAPID CEMENT-MUSEUM	\$ 19.97
2/9/2016	THE HOME DEPOT #1547	BRIGHTON	GF-RAPID CEMENT-MUSEUM	\$ 19.97
2/9/2016	THE HOME DEPOT #1547	BRIGHTON	GF-RAPID CEMENT-MUSEUM	\$ 19.97
2/9/2016	THE HOME DEPOT #1547	BRIGHTON	GF-TUB-MUSEUM	\$ 5.75
2/10/2016	THE HOME DEPOT #1552	FIRESTONE	GF-RAPID CEMENT-MUSEUM	\$ 19.97
2/10/2016	THE HOME DEPOT #1552	FIRESTONE	GF-RAPID CEMENT-MUSEUM	\$ 19.97
2/11/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-PREM GARDEN HOSE-MUSEUM	\$ 35.99
2/16/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-ANT&ROACH BATE,RAID	\$ 27.77
2/16/2016	1000BULBS.COM	800-624-4488	REC-50 WATT FLOR BASE	\$ 113.16
2/16/2016	1000BULBS.COM	800-624-4488	REC-50 WATT FLOR BASE	\$ 13.83
2/18/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-LARGE TRASH CAN	\$ 15.99
2/22/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-RECEPTACLES,WIRE CON,WPLATE-MUSEUM	\$ 5.87
2/22/2016	1000BULBS.COM	800-624-4488	REC-SCREW MTD LMP SUPPORT 5/P	\$ 36.04
2/22/2016	1000BULBS.COM	800-624-4488	REC-SCREW MTD LMP SUPPORT 5/P	\$ 11.07
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	REC-FELT PADS	\$ 3.18
2/23/2016	THE HOME DEPOT #1547	BRIGHTON	REC-AN1.5X96X1/8	\$ 37.08

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Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/24/2016	O'REILLY AUTO 00044891	FORT LUPTON	CPR-WIPER BLADE	\$ 45.98
2/1/2016	R AND L TIRES LLC	FORT LUPTON	GF-FORD F350 ADJUST BRAKES-B&G	\$ 64.00
2/2/2016	FT LUPTON 66	FORT LUPTON	GF-UNL REG 86/87 OC-B&G	\$ 32.80
2/3/2016	GRANNIES DINER	FORT LUPTON	GF-STAFF BREAKFAST MEETING-B&G	\$ 54.50
2/5/2016	B & G EQUIPMENT INC	09703522288	GF-KUBOTA EQUIP REPAIRS-B&G	\$ 614.10
2/5/2016	B & G EQUIPMENT INC	09703522288	GF-KUBOTA EQUIP REPAIRS-B&G	\$ 30.71
2/9/2016	FASTENAL COMPANY01	FORT LUPTON	GF-CLEAR EYEWEAR-B&G	\$ 29.68
2/9/2016	FASTENAL COMPANY01	FORT LUPTON	GF-GRAY EYEWEAR-B&G	\$ 28.93
2/9/2016	FASTENAL COMPANY01	FORT LUPTON	GF-GLOVES-B&G	\$ 28.99
2/17/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-WIRE 12GA-B&G	\$ 12.99
2/19/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-RED TOOLS-B&G	\$ 9.97
2/23/2016	IN *NATHAN SEWOLT	720-3948357	GF-STUMP REMOVAL-B&G	\$ 600.00
2/24/2016	FASTENAL COMPANY01	FORT LUPTON	GF-UTILITYVISITORSPECTACLES-B&G	\$ 3.50
2/24/2016	FASTENAL COMPANY01	FORT LUPTON	GF-LANYARDS-B&G	\$ 6.42
2/1/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-ICE MLT,BOWL BRSH,GLOVES-MUSEUM	\$ 31.85
2/2/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	CPR-ASSORT STONE SPEARHEAD-MUSEUM	\$ 12.00
2/2/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	CPR-ASSORT STONE SPEARHEAD-MUSEUM	\$ 18.00
2/9/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-WAX REMOVER,SPONGE,BRUSH-MUSEUM	\$ 13.27
2/17/2016	USPS 07322203930328023	FORT LUPTON	CPR-PACKAGE/SEATTLE,WA-MUSEUM	\$ 7.05
2/21/2016	THE HOME DEPOT #1548	BROOMFIELD	CPR-PRECURT CARPET-MUSEUM	\$ 19.87
2/21/2016	THE HOME DEPOT #1548	BROOMFIELD	CPR-PRECURT-MUSEUM	\$ 19.87
2/21/2016	THE HOME DEPOT #1548	BROOMFIELD	CPR-CARPET TAPE-MUSEUM	\$ 8.97
2/21/2016	THE HOME DEPOT #1548	BROOMFIELD	CPR-CARPET TAPE-MUSEUM	\$ 8.97
2/21/2016	THE HOME DEPOT #1548	BROOMFIELD	CPR-CARPET TAPE-MUSEUM	\$ 4.90
2/23/2016	HOBBY-LOBBY #0034	LONGMONT	CPR-ART-MUSEUM	\$ 48.95
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-FOOD FOR PRORGAM-MUSEUM	\$ 3.98
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-FOOD FOR PRORGAM-MUSEUM	\$ 2.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-BEVERAGE ICE-MUSEUM	\$ 3.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-SAFEWAY GIFT CARD-MUSEUM	\$ 25.00
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-BLUEBERRIES-MUSEUM	\$ 3.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-CLEMENTINES-MUSEUM	\$ 5.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-HOME CRACKERS-MUSEUM	\$ 3.89
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-TEAS/COFFEE-MUSEUM	\$ 2.21
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-TEOS/COFFEE-MUSEUM	\$ 2.21
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-SEAFOOD SALAD-MUSEUM	\$ 5.30
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-VEG/PASTA SALAD-MUSEUM	\$ 2.03
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-CHICKEN SALADS-MUSEUM	\$ 8.64
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-DELI SALAD-MUSEUM	\$ 2.77
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-PASTRIES/CINNA-MUSEUM	\$ 5.00
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-PASTRIES/CINNA-MUSEUM	\$ 5.00
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-VEG TRAYS-MUSEUM	\$ 12.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-FRUIT TRAYS-MUSEUM	\$ 14.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-MISC FOOD CHG-MUSEUM	\$ 1.08
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-ROMAINE LETTUCE	\$ 2.97
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-SHELL EGGS	\$ 12.99
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-SANDWICH ROLLS	\$ 4.98
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-TEXAS TOAST	\$ 4.58
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-HOT DOG BUNS	\$ 5.88
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-HAMBURGER BUNS	\$ 1.96
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-HOTHOUSE ROUND	\$ 8.97
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-LUNCHEON MEAT DELI TUBS	\$ 3.49
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-CREAMERS	\$ 3.79
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-LUNCHEON MEAT	\$ 5.49

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/11/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-MISC FOOD ITEMS	\$ 1.50
2/12/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-CELERY	\$ 2.08
2/12/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-TOMATO JUICES & DRINKS	\$ 15.16
2/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-SHELL EGGS	\$ 12.99
2/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-HOT DOG BUNS	\$ 0.98
2/24/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-LEATHER FABRIC CALF BLACK	\$ 9.90
2/24/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-LEATHER FABRIC CALF BLACK	\$ 10.10
2/24/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-MAGNETIC PUSH PIN	\$ 9.95
2/25/2016	COLORADO REST ASSOC ED	DENVER	GOLF-FOOD SAFETY BOOK	\$ 75.00
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-LIMES	\$ 0.66
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-LEMONS	\$ 3.56
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-RED ONIONS	\$ 2.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-TOMATO JUICES & DRINKS	\$ 3.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-MARASCHINO CHERRIES	\$ 5.99
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF- SHELL EGGS	\$ 7.88
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-STRIPS/SPEARS PICKLES	\$ 6.88
2/26/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-MISC FOOD ITEMS	\$ 0.84
2/11/2016	TURFNET	ORLANDO	GOLF-SHOP MANAGER JOB LISTING	\$ 35.00
2/2/2016	AED SUPERSTORE	WOODRUFF	CPR-AED PADS,CPR BARRIER-SENIORS	\$ 42.59
2/10/2016	UNITED WAY OF WELD COU	09703534300	REC-LOVE TO LEARN SERIES	\$ 30.00
2/11/2016	SUBWAY 00541268	FORT LUPTON	REC-LUNCH MEETING	\$ 18.10
2/12/2016	WAL-MART #1659	BRIGHTON	REC-FILE FOLDER, NOTES	\$ 21.46
			REC-GIFT CARD, COOKIES,CANDY-TEENS	\$ 103.24
			REC-CAR SET,WATERCOLORS-PRE-SCHOOL	\$ 41.79
2/17/2016	AMERICAN FURNITURE #81	FIRESTONE	REC-TUB CHAIRS,SWVL OTTOMAN	\$ 491.52
2/19/2016	SQ *AMERICAN BILLIARDS	LOCHBUIE	REC-CONTRACTED SERVICES	\$ 300.00
2/26/2016	COLORADO PARKS AND REC	WHEAT RIDGE	REC-STAFF TRAINING	\$ 90.00
2/27/2016	ARC*SERVICES/TRAINING	800-733-2767	REC-ADLT,CHILD CPR/AED CLASS	\$ 133.00
2/1/2016	AMERICAN FLOOR MATS	800-7629010	REC-POOL MATTING	\$ 797.40
2/3/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-DONUTS-SENIORS	\$ 13.98
2/3/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-RASPBERRIES-SENIORS	\$ 2.99
2/3/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-BLUEBERRIES-SENIORS	\$ 2.99
2/11/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	CPR-SECURITY CAMERA-MUSEUM	\$ 129.99
2/22/2016	IN *AUDIO VIDEO COLORA	303-5570219	REC-REPAIR PARTS	\$ 262.30
2/24/2016	IKEA CENTENNIAL	CENTENNIAL	REC-TABLE,LEGS,JANINGE BAR	\$ 595.99
2/25/2016	PICKLEBALLCENTRAL	KENT	REC-COURT TAPE,REPLACE NET	\$ 69.76
			TOTAL COMMUNITY CENTER & RECREATION & B&G	\$ 10,916.32
2/20/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.76
2/21/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 5.24
2/21/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 3.43
1/30/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.87
1/31/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 12.11
2/1/2016	RAISING CANE'S	FORT COLLINS	GF-TRAINING LUNCH-POLICE	\$ 14.16
2/3/2016	QDOBA #771	FORT COLLINS	GF-TRAINING LUNCH-POLICE	\$ 12.03
2/5/2016	HOOTERS THUNDER MOUNTA	LOVELAND	GF-TRAINING LUNCH-POLICE	\$ 16.38
2/9/2016	SUBWAY 00263186	FORT COLLINS	GF-TRAINING LUNCH-POLICE	\$ 9.45
2/11/2016	SMASHBURGER #1006	FORT COLLINS	GF-TRAINING LUNCH-POLICE	\$ 9.98
1/31/2016	OREILLY AUTO 00044891	FORT LUPTON	GF-ICE CHISEL T-POLICE	\$ 10.99
1/31/2016	OREILLY AUTO 00044891	FORT LUPTON	GF-ICE CHISEL T-POLICE	\$ 0.76
2/2/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 20.38
2/3/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 23.40
2/8/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 23.56
2/10/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 19.93
2/14/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 17.82

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/16/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 18.50
1/30/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.77
1/31/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.42
2/6/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.39
2/7/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.85
2/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.95
2/12/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.30
2/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.72
2/20/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.01
2/25/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.88
2/27/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.93
2/16/2016	NORTH COUNTY	DENVER	GF-VEH MAINT-POLICE	\$ 18.12
2/23/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-FOOD FOR TRAINING-POLICE	\$ 50.00
2/24/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 33.09
2/22/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.34
2/23/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.47
2/25/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.95
2/12/2016	JCPENNEY.COM	800-221-0827	GF-WORK POLOS-CODE	\$ 60.60
2/16/2016	WHOLLY STROMBOLI	FORT LUPTON	GF-FULTON VIL IPLANNING-PLANNING	\$ 116.77
2/22/2016	JCPENNEY.COM	800-221-0827	GF-WORK POLOS-CODE	\$ 46.63
2/22/2016	MULLIGAN JOE'S	FORT LUPTON	GF-LUNCH MEETING TO DISCUSS VIOL-CODE	\$ 28.42
2/1/2016	USPS 07322203930329023	FORT LUPTON	GF-EVIDENCE POSTAGE-POLICE	\$ 5.34
2/3/2016	USPS 07322203930329023	FORT LUPTON	GF-EVIDENCE POSTAGE-POLICE	\$ 2.54
2/8/2016	DALE'S PHARMACY	FORT LUPTON	GF-SYMPATHY CARDS-ADMIN	\$ 5.28
2/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-COMM SVCS	\$ 4.64
2/12/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-BOTTLED WATER-POLICE	\$ 10.52
2/12/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-FILTERS COFFEE/HOT-POLICE	\$ 2.79
2/12/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC CHG-POLICE	\$ 2.82
2/12/2016	USPS 07322203930329023	FORT LUPTON	GF-VEHICLE IMPOUND POSTAGE-POLICE	\$ 37.38
2/19/2016	DASH MEDICAL GLOVES	FRANKLIN	GF-NITRILGLOVES-POLICE	\$ 51.90
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF-COMPOSITION BOOK-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF- ASST BINDERS-POLICE	\$ 0.50
2/20/2016	STAPLES 00114496	WESTMINSTER	GF-CORRG BOXES/EVIDENCE-POLICE	\$ 11.87
2/20/2016	WAL-MART #4567	BRIGHTON	GF-TEA BAGS-POLICE	\$ 4.08
2/20/2016	HOBBY-LOBBY #0196	THORNTON	GF-CRAFTS-POLICE	\$ 7.99

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
2/20/2016	ULINE *SHIP SUPPLIES	800-295-5510	GF-TIGHT DRUM SEALS/EVIDENCE-POLICE	\$ 38.00
2/20/2016	ULINE *SHIP SUPPLIES	800-295-5510	GF-FREIGHT CHARGES/EVIDENCE-POLICE	\$ 13.36
2/22/2016	USPS 07322203930328023	FORT LUPTON	GF-EVIDENCE POSTAGE-POLICE	\$ 2.54
			GF-VEHICLE IMPOUND POSTAGE-POLICE	\$ 10.68
2/25/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-COMM SVCS	\$ 2.31
2/6/2016	7-ELEVEN 38017	BRIGHTON	GF-UNL REG 86/87 OC-POLICE	\$ 35.20
2/10/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 35.10
2/23/2016	TOKYO JOES 120TH	WESTMINSTER	GF-TRAINING LUNCH-POLICE	\$ 12.76
2/4/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.74
2/8/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 11.11
2/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.06
2/11/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.15
2/15/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.93
2/16/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.87
2/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.56
2/18/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 11.32
2/24/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 12.88
2/1/2016	ADOBE	800-833-6887	GF-ADOBE UPDATES-RECORDS	\$ 19.99
2/3/2016	INTOXIMETERS	314-4294000	GF-INTOX MOUTHPIECE-POLICE	\$ 62.85
2/17/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-CRAYON 4-PACK IN CELLO WRAPPER-POLICE	\$ 52.00
2/17/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-CRAYON 4-PACK IN CELLO WRAPPER-POLICE	\$ 14.99
2/18/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SPANGLER DUM-DUM-POPS -POLICE	\$ 16.00
2/18/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SPANGLER DUM-DUM-POPS -POLICE	\$ 16.00
2/19/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SMEAD PRESSGUARD REPORT COVER-POLICE	\$ 37.99
2/19/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-SMEAD PRESSGUARD REPORT COVER-POLICE	\$ 7.84
1/30/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 12.84
2/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.62
2/11/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 7.99
2/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.82
2/18/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 10.42
2/19/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.39
2/26/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.08
2/27/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.54
2/5/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 0.64
2/6/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.14
2/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.77
2/12/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 11.30
2/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.43
2/18/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 9.34
2/22/2016	CHIPOTLE 0581	WESTMINSTER	GF-TRAINING LUNCH-POLICE	\$ 13.09
2/23/2016	TOKYO JOES 120TH	WESTMINSTER	GF-TRAINING LUNCH-POLICE	\$ 9.88
2/24/2016	SUBWAY 00230664	BROOMFIELD	GF-TRAINING LUNCH-POLICE	\$ 7.69
2/25/2016	TOKYO JOES 120TH	WESTMINSTER	GF-TRAINING LUNCH-POLICE	\$ 10.59
2/26/2016	EINSTEIN BROS BAGELS19	WESTMINSTER	GF-TRAINING LUNCH-POLICE	\$ 10.84
1/31/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 13.05
2/8/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.10
2/15/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.37
2/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 16.19
2/21/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 15.27
2/18/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 13.78
2/23/2016	SAFEWAY FUEL 10010452	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 13.55
2/12/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 12.33
2/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.85
2/17/2016	QUICK SET AUTO GLASS	HENDERSON	GF-TINT WINDSHIELD/MAYORS-CITY ADMIN	\$ 160.00

PURCHASE CARDS TRANSACTION REPORT FEBRUARY 2016

<u>Transaction Date</u>	<u>Merchant Name</u>	<u>Merchant City</u>	<u>Product Description</u>	<u>Net Cost</u>
2/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.62
2/17/2016	N AMERICA RESCUE PRODU	GREENVILLE	GF-RAPID RESPONSE MEDICAL EQUIP-POLICE	\$ 399.99
2/18/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 11.37
2/19/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 14.77
2/20/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 7.41
2/26/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 6.67
2/27/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$ 9.99
2/3/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-A PASSION FOR LEADERSHIP: LESSON-POLICE	\$ 12.47
2/3/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-A PASSION FOR LEADERSHIP: LESSON-POLICE	\$ 3.99
2/4/2016	INF*PEOPLESMAART.COM	888-455-2792	GF-MISC ADJUST-POLICE	\$ (12.87)
2/10/2016	PUBLIC WORKS-PRKG METR	DENVER	GF-PARKING-POLICE	\$ 2.00
2/18/2016	SHELL OIL 57444420707	FORT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$ 31.12
TOTAL POLICE & COMMUNITY SERVICE & RECORDS				\$ 2,511.43
2/1/2016	PAYPAL *GISCOLORADO	4029357733	GF-2016 ACCESS TO GIS CO-PLANNING	\$ 25.00
2/23/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-CITY ADMIN	\$ 18.87
2/23/2016	LARKBURGER 16TH ST	DENVER	GF-TRAINING LUNCH-PLANNING	\$ 11.77
2/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-ROSE ARRANGEMENTS	\$ 19.99
2/16/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-ROSE ARRANGEMENTS	\$ 1.36
2/19/2016	DOWNTOWN COLORADO INC	303-282-0625	GF-2016 DCI DUES-PLANNING	\$ 295.00
2/9/2016	CLERK AND RECORDER WEL	9703046530	GF-GIS DUES-PLANNING	\$ 300.00
TOTAL PLANNING				\$ 671.99
TOTAL FEBRUARY 2016 PURCHASE CARDS				\$ 20,709.62

591/2



2016 Southern Water Supply Pipeline Operation Assessment

Participant: Ft Lupton

Statement Date: March 1, 2016

Payment Due Date: March 31, 2016

Payment Due: \$73,162.86

Assessment billing components are detailed below:

	2016 Estimated Cost	2015 Actual Cost to Estimate (Credit) Debit Adjustment	Reserve Adjustment	Total Due
Broomfield Line	36,608.00	(3,342.55)	2,067.00	35,332.45
Longmont Pump Station	0.00	0.00	0.00	0.00
Ft. Lupton Line	53,248.00	(16,218.59)	801.00	37,830.41
Total	89,856.00	(19,561.14)	2,868.00	73,162.86

AMOUNT DUE \$73,162.86

Billing Comments:

Your bill includes an adjustment for 2015 estimated cost to 2015 actual cost.

Please make your check payable to:

Northern Colorado Water Conservancy District



2016 SWSP O+M Assessment

40-520-55430

\$ 73,162.86

3/4/2016

Am will be presented to council on March 21. Hold check until approved



Municipal Subdistrict
Northern Colorado
Water Conservancy District

RECEIVED
 MAR 3 2016
 BY:

2016 Windy Gap Annual Billing

March 1, 2016

Participant: **City of Fort Lupton**
 Payment Due Date: April 1, 2016
 Payment Due: **\$114,386.88**

2015 Units in Project: 3
 2016 Units in Project: 3

Water orders based on the billing period of October 1 through September 30 are detailed below:

2015 Actual Water Delivery (A.F.)	300.0
2015 Estimated Water Delivery (A.F.)	300.0
	<u>0.0</u>
2016 Estimated Water Delivery (A.F.)	<u>300.0</u>

POSTED

Assessment billing components are detailed below:

Debt Service H for 2016 63,630.86

	2016 Estimated Cost	2015 Estimated Cost to Actual Cost Adjustment	Total Due
Debt Service E, F, & G	63,673.44	0.00	63,673.44
General Assessment	10,800.00	0.00	10,800.00
Carriage Cost	27,304.27	18,417.89	45,722.16
USBR Fixed Charges	528.28	0.00	528.28
Pumping Power Cost	0.00	0.00	0.00
Total	102,305.99	18,417.89	120,723.88
		Less December Bill Payment	6,337.00
		AMOUNT DUE	114,386.88

UF-2014 300AF Windy Gap Assessment
 40-590-55475 \$ 114,386.88

[Handwritten signature]

Am 2016- will go to council 3/21/2016 *[initials]*

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	13.55	\$2,597.50
Previous balance		\$1,720.00
Accounts receivable transactions		
2/24/2016 Payment - Thank You. Check No. 58659		<u>(\$1,720.00)</u>
Total payments and adjustments		<u>(\$1,720.00)</u>
Balance due		<u><u>\$2,597.50</u></u> ✓

PLEASE REFERENCE INVOICE NUMBER ON PAYMENT CHECK OR VOUCHER.

Todd Hodges Design, LLC
 2412 Denby Court
 Fort Collins, Colorado 80526
 970-613-8556

Invoice

Date	Invoice #
3/6/2016	2842

Bill To
City of Fort Lupton Attn: Claud Hanes 130 S. McKinley Avenue Fort Lupton, Colorado 80621

Terms	Project	Project Number
Due on receipt		Fort Lupton

Item	Description	Qty	Rate	Serviced	Amount
Consulting 1	consulting rate for Fort Lupton	86.73	100.00		8,673.00

Please remit to above address. Thank you for your business.		Total	\$8,673.00
		Payments/Credits	\$0.00
		Balance Due	\$8,673.00

Phone #
970-613-8556

Todd Hodges

From: THDLLC <toddhodgesdesign@qwestoffice.net>
Sent: Sunday, March 06, 2016 10:27 AM
To: toddhodgesdesign@qwestoffice.net
Subject: Time tracking data export
Attachments: CSVExport.csv; Untitled attachment 00606.txt; TotalsCSVExport.csv; Untitled attachment 00609.txt

Mon 2/22/16:

Fort Lupton, 7:13 AM to 4:32 PM (9.32h) at \$100.00/hour for \$931.67
Emails, calls, staff mtgs, code mtgs, site inspections, Andy mtg., code compliance items

Total: 9.32h (\$931.67)

Tue 2/23/16:

Economic dev, 10:25 AM to 12:40 PM (2.25h) for \$225.00 (Calls, mtg on new project, site) Fort Lupton, 12:40 PM to 5:40 PM (5h) for \$500.00 Walk in mtgs, staff items, mtg schedules, oil gas, updates, code

Total: 7.25h (\$725.00)

Wed 2/24/16:

Fort Lupton, 7:20 AM to 10:00 AM (2.67h) for \$266.67 (Calls, mtg schedules, staff items, updates, code) Fulton Village AMX2016-001, 10:00 AM to 11:20 AM (1.33h) for \$133.33 (Design review mtg, correspondence, file review) Fort Lupton, 11:20 AM to 8:13 PM (8.05h) for \$805.00 0.83h break, 5:25 PM to 6:15 PM

Calls, walk in mtgs, schedules, staff items, code, oil gas

Total: 12.05h (\$1,205.00)

Thu 2/25/16:

Fulton Village AMX2016-001, 2:00 PM to 5:00 PM (3h) for \$300.00 (Annex agreement, mtg, updates, file) Fort Lupton, 6:25 AM to 6:36 PM (9.18h) for \$918.33 3h break, 2:00 PM to 5:00 PM

Calls, walk in mtgs, site mtgs, staff items, updates, code

Total: 12.18h (\$1,218.33)

Fri 2/26/16:

Fulton Village AMX2016-001, 7:01 AM to 7:59 AM (0.97h) for \$96.67 (File review, correspondence) Fort Lupton, 7:59 AM to 9:52 AM (1.88h) for \$188.33 Calls, emails, staff items, attorney items, schedules for pre aps

Fort Lupton, 9:54 AM to 11:04 AM (1.17h) for \$116.67 (Calls, updates)

Total: 4.02h (\$401.67)

Mon 2/29/16:

Fort Lupton, 9:27 AM to 4:43 PM (6.1h) for \$610.00 (Calls) 1.17h break, 10:00 AM to 11:10 AM

Total: 6.1h (\$610.00)

Tue 3/1/16:

Fort Lupton, 7:57 AM to 11:57 AM (4h) for \$400.00 Staff items, referral items, Brighton plan, pre aps, walk in mtgs

Mountain Sky PPL2016-001, 11:57 AM to 2:33 PM (2.6h) for \$260.00 Submittal review, call to John on mineral notification, files, case review

Fulton Village AMX2016-001, 2:33 PM to 5:06 PM (2.55h) for \$255.00 (Staff comments, file review, correspondence)

Fort Lupton, 5:15 PM to 7:56 PM (2h) for \$200.00 0.68h break, 6:35 PM to 7:16 PM

Calls on APA presentation, APA research, king re review&correspondence

Total: 11.15h (\$1,115.00)

Wed 3/2/16:

Mountain Sky PPL2016-001, 7:08 AM to 8:20 AM (1.2h) for \$120.00 (Call with John, files) Fort Lupton, 8:20 AM to 6:48 PM (10.47h) for \$1,046.67 Staff items, updates, call to king, research, sites, call on Variance issue in Appel, call on site plans

Total: 11.67h (\$1,166.67)

Thu 3/3/16:

Fort Lupton, 7:01 AM to 12:45 PM (5.73h) for \$573.33 Calls on code enforcement items, follow up on variance issue, emails, calls, permits, code

Fulton Village AMX2016-001, 12:45 PM to 3:50 PM (3.08h) for \$308.33 (SPO call, staff review, call from Aaron)

Total: 8.82h (\$881.67)

Fri 3/4/16:

Fort Lupton, 7:29 AM to 11:40 AM (4.18h) for \$418.33 (Calls, emails, code, site, walk in mtgs, range mtg)

Total: 4.18h (\$418.33)

Grand Total: 86.73h (\$8,673.33)

Job	Clocked In	Clocked Out	Duration	Comment
Fort Lupton	2/22/2016 7:13	2/22/2016 16:32	9.32	Emails, calls, staff mtgs, code mtgs, site inspections, Andy mtg., code complianc
Economic dev	2/23/2016 10:25	2/23/2016 12:40	2.25	Calls, mtg on new project, site
Fort Lupton	2/23/2016 12:40	2/23/2016 17:40	5	Walk in mtgs, staff items, mtg schedules, oil gas, updates, code
Fort Lupton	2/24/2016 7:20	2/24/2016 10:00	2.67	Calls, mtg schedules, staff items, updates, code
Fulton Village AMX2016-001	2/24/2016 10:00	2/24/2016 11:20	1.33	Design review mtg, correspondence, file review
Fort Lupton	2/24/2016 11:20	2/24/2016 20:13	8.05	Calls, walk in mtgs, schedules, staff items, code, oil gas
Fulton Village AMX2016-001	2/25/2016 14:00	2/25/2016 17:00	3	Annex agreement, mtg, updates, file
Fort Lupton	2/25/2016 6:25	2/25/2016 18:36	9.18	Calls, walk in mtgs, site mtgs, staff items, updates, code
Fulton Village AMX2016-001	2/26/2016 7:01	2/26/2016 7:59	0.97	File review, correspondence
Fort Lupton	2/26/2016 7:59	2/26/2016 9:52	1.88	Calls, emails, staff items, attorney items, schedules for pre aps
Fort Lupton	2/26/2016 9:54	2/26/2016 11:04	1.17	Calls, updates
Fort Lupton	2/29/2016 9:27	2/29/2016 16:43	6.1	Calls
Fort Lupton	3/1/2016 7:57	3/1/2016 11:57	4	Staff items, referral items, Brighton plan, pre aps, walk in mtgs
Mountain Sky PPL2016-001	3/1/2016 11:57	3/1/2016 14:33	2.6	Submittal review, call to John on mineral notification, files, case review
Fulton Village AMX2016-001	3/1/2016 14:33	3/1/2016 17:06	2.55	Staff comments, file review, correspondence
Fort Lupton	3/1/2016 17:15	3/1/2016 19:56	2	Calls on APA presentation, APA research, king re review&correspondence
Mountain Sky PPL2016-001	3/2/2016 7:08	3/2/2016 8:20	1.2	Call with John, files
Fort Lupton	3/2/2016 8:20	3/2/2016 18:48	10.47	Staff items, updates, call to king, research, sites, call on Variance issue in Appel,
Fort Lupton	3/3/2016 7:01	3/3/2016 12:45	5.73	Calls on code enforcement items, follow up on variance issue, emails, calls, per:
Fulton Village AMX2016-001	3/3/2016 12:45	3/3/2016 15:50	3.08	SPO call, staff review, call from Aaron
Fort Lupton	3/4/2016 7:29	3/4/2016 11:40	4.18	Calls, emails, code, site, walk in mtgs, range mtg
			86.73	total time:

1699

Williams and Weiss Consulting, LLC

INVOICE



5255 Ronald Reagan Blvd. Suite 220
Johnstown, CO 80534
Phone (303) 653-3940

INVOICE #[868] ✓
DATE: MARCH 3, 2016

TO:
Claud Hanes
City of Ft. Lupton
130 South McKinley Avenue
Fort Lupton, CO 80621

FOR:
City of Fort Lupton Consulting Services for February 1, 2016
through February 29, 2016.

DESCRIPTION	Work Category	HOURS	RATE	AMOUNT
<p>Todd Williams <u>Water Resource Planning:</u> Provide Northern District with monthly water use information. Meeting with Rick Fendel and Paul Weiss to go over objector comments on lawn irrigation return flow recalculation. E-mails to C. Hanes and H. Banks (PRPA) regarding potential purchase of Windy Gap Units by Ft. Lupton. Coordinate accounting of refilling Perry Pit resulting from deliveries to Anadarko in January from Perry Pit and corresponding inflow. Develop Perry Pit Accounting including Anadarko operations. Discussions with Mike Rousey regarding well permit for Well No. 13 – edit well permit application and send to M. Rousey.</p>	Water Resource Planning	7.5	135.00	1012.5
<p>Paul Weiss <u>Decree Accounting:</u> Finalize and Submit January 2016 Decree Accounting.</p>	Decree Accounting	12.0	135.00	1,620.00
<p><u>Water Resource Planning:</u> Review comments from objectors regarding lawn irrigation return flow recalculation. Meeting with R. Fendel and T. Williams regarding objector comments on lawn irrigation return flow recalculation.</p>	Water Resource Planning	4.0	135.00	540.00
TOTAL				\$3,172.50 ✓

Make all checks payable to Williams and Weiss Consulting, LLC
Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

POSTED

DESCRIPTION Feb '16 **Thank you for your business!**

ACCT NO 70-520-53120 \$ 1,552.50 Water Resource Planning

ACCT NO 70-520-53120 \$ 1,620.00 Decree Acctng

ACCT NO _____ \$ _____

APPROVED FOR PAYMENT BY: _____

RESTOR _____ DATE _____

HEAD _____ DATE _____

DATE 3/3/2016

DATE 2/2/16

MAYOR _____ DATE _____

2322



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021

Invoice

Date	Invoice #
3/6/2016	1329 ✓

Bill To
Mr. Aaron Herrera City of Fort Lupton P.O. Box 2618 Fort Lupton, Colorado 80621

Terms	Due Date	Account #	Project
Net 30	4/5/2016	1514.00-SPR	South Platte River Trail

Description	Amount
Engineering services to provide the design of the South Platte River Trail at Pearson Park, located in the City of Fort Lupton, Colorado. Provide ongoing project management and coordination with team consultants, City staff, and project surveyor.	
- Services provided from January 29 through March 3, 2016	
- Meet with Aaron Herrera and Roy Vestal on February 5, 2016 to review progress drawings	
- Perform site visit on February 29, 2016 to review design drawings and wetlands impact	
Total at Principal Engineer Rate (13.13 hrs @ \$200/hr)	2,626.65
Total at Project Manager/Engineer Rate (16.58 hrs @ \$175/hr)	2,902.08
Total at Associate Engineer Rate (13.52 hrs @ \$120/hr)	1,622.00
Total Printing and Delivery Expenses (Deliver Work-in-Progress Plans to Aaron Herrera on February 9, 2016)	41.92

OK A.H.
3/8/16
10-330-57500
PO# 2857

Total	\$7,192.65
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Balance Due	\$7,192.65 ✓
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Two percent (2%) per month charge on unpaid balance.

Phone #
720-259-0965

SUBCONTRACT APPLICATION FOR PAYMENT

Project #: N.A.
 Subcontract #: N.A.
 Title: Civil Engineering
 Due Date: N.A.

Project #: N.A.
 Project Name: South Platte River Trail at Pearson Park
 Project Address: State Highways 52 and 85
 Fort Lupton, Colorado

Pay Application No. : 5
 Vendor Invoice No. : 1329

Subcontractor: Wohnrade Civil Engineers, Inc.
 11582 Colony Row
 Broomfield, Colorado 80021
 Tel: 720-259-0965
 Fax: 720-259-1519

Attn: Mary Wohnrade
 Tel: 720-259-0965
 Fax: 720-259-1519

C.O.	Task #	Task Description	Job	Phase	Cat.	Contract Amount	Previous Applications	Work Completed this Application	Total Completed to Date	Balance to Finish
000	01	Recreational Trail Design	N.A.	N.A.	SUB	\$48,900.00	\$27,282.77	\$7,182.65	\$34,465.42	\$14,444.58
					Contract Amount:	\$48,900.00	\$27,282.77	\$7,182.65	\$34,465.42	\$14,444.58

For labor and/or materials under the terms of the Subcontract for the period February 1, 2016 to March 3, 2016.

Signed: Mary B. Wohnrade, P.E.
 Date: March 7, 2016

City of Fort Lupton Approval: *Mary B. Wohnrade*
 Date: 3/8/16

Todd Hodges Design, LLC
 2412 Denby Court
 Fort Collins, Colorado 80526
 970-613-8556

Invoice

Date	Invoice #
3/22/2016	2861

Bill To
City of Fort Lupton Attn: Claud Hanes 130 S. McKinley Avenue Fort Lupton, Colorado 80621

rate chg per council Mar 07, 2016

Terms	Project	Project Number
Due on receipt		Fort Lupton

Item	Description	Qty	Rate	Serviced	Amount
Consulting 1	consulting rate for Fort Lupton	57.25	125.00		7,156.25

[Handwritten signature]

Please remit to above address. Thank you for your business.		Total	\$7,156.25
		Payments/Credits	\$0.00
		Balance Due	\$7,156.25

Phone #
970-613-8556

Todd Hodges

From: THDLLC <toddhodgesdesign@qwestoffice.net>
Sent: Tuesday, March 22, 2016 12:48 PM
To: toddhodgesdesign@qwestoffice.net
Subject: Time tracking data export
Attachments: CSVExport.csv; Untitled attachment 00199.txt; TotalsCSVExport.csv; Untitled attachment 00202.txt

Mon 3/7/16:

Fort Lupton, 7:33 AM to 4:30 PM (8.95h) at \$125.00/hour for \$1,118.75
Calls, permits, updates, staff mtgs, preaps, walk in mtgs, site visit, code, hotel mtg, new project calls

Total: 8.95h (\$1,118.75)

Tue 3/8/16:

Fulton Village AMX2016-001, 10:31 AM to 11:06 AM (0.58h) for \$72.92 (Calls on PC) Fort Lupton, 1:32 PM to 4:05 PM (1.45h) for \$181.25 (Emails, voice mails, code, updates) 1.1h break, 2:58 PM to 4:04 PM

Fulton Village AMX2016-001, 4:05 PM to 7:40 PM (3.58h) for \$447.92 (Review, PC prep, PC) Economic dev, 7:40 PM to 8:16 PM (0.6h) for \$75.00 (New project mtg, updates)

Total: 6.22h (\$777.08)

Wed 3/9/16:

Thomas Petroleum SPR2015-001, 12:00 PM to 12:45 PM (0.75h) for \$93.75 (Mtg on conditions) Fort Lupton, 7:30 AM to 2:56 PM (7.43h) for \$929.17 (Calls, Tyler mtg, DR Horton mtg) Fort Lupton, 4:20 PM to 5:14 PM (0.9h) for \$112.50 (Case, updates, emails) Fort Lupton, 6:16 PM to 7:55 PM (1.65h) for \$206.25 (Emails, updates, calls, code items)

Total: 10.73h (\$1,341.67)

Thu 3/10/16:

Thomas Petroleum SPR2015-001, 9:50 AM to 11:40 AM (1.83h) for \$229.17 (Site visit with fire) Fort Lupton, 7:53 AM to 4:58 PM (7.25h) for \$906.25 1.83h break, 9:50 AM to 11:40 AM

Calls, code, mtgs, staff items, code sites, coyote mtg

Total: 9.08h (\$1,135.42)

Fri 3/11/16:

Economic dev, 10:14 AM to 12:40 PM (2.43h) for \$304.17 (Calls on new projects, emails, schedules) Economic dev, 3:03 PM to 6:02 PM (2.98h) for \$372.92 (Calls, schedules, updates)

Total: 5.42h (\$677.08)

Sun 3/13/16:

Fort Lupton, 10:05 AM to 12:13 PM (2.13h) for \$266.67 (Emails, voice mails, schedules)

Total: 2.13h (\$266.67)

Mon 3/14/16:

Fort Lupton, 7:42 AM to 3:41 PM (7.57h) for \$945.83 0.42h break, 3:05 PM to 3:30 PM

Calls, emails, walk in mtgs, king re, trail items, schedules

Fort Lupton, 4:18 PM to 5:00 PM (0.7h) for \$87.50 (Inouye easement, emails, schedules)
Total: 8.27h (\$1,033.33)

Tue 3/15/16:

Fort Lupton, 8:55 AM to 2:32 PM (5.2h) for \$650.00 (Calls, schedules, referrals, updates) 0.42h break, 12:35 PM to 1:00 PM

Economic dev, 8:59 PM to 9:26 PM (0.45h) for \$56.25 (Emails, schedule for projects) Fort Lupton, 9:26 PM to 10:15 PM (0.82h) for \$102.08 (Emails, schedule, zoning)
Total: 6.47h (\$808.33)

Grand Total: 57.27h (\$7,158.33)

Job	Clocked In	Clocked Out	Duration	Comment
Fort Lupton	3/7/2016 7:33	3/7/2016 16:30	8.95	Calls, permits, updates, staff mtgs, preaps, walk in mtgs, site visit, code, hotel mtg
Fulton Village AMX2016-001	3/8/2016 10:31	3/8/2016 11:06	0.58	Calls on PC
Fort Lupton	3/8/2016 13:32	3/8/2016 16:05	1.45	Emails, voice mails, code, updates
Fulton Village AMX2016-001	3/8/2016 16:05	3/8/2016 19:40	3.58	Review, PC prep, PC
Economic dev	3/8/2016 19:40	3/8/2016 20:16	0.6	New project mtg, updates
Thomas Petrolium SPR2015-001	3/9/2016 12:00	3/9/2016 12:45	0.75	Mtg on conditions
Fort Lupton	3/9/2016 7:30	3/9/2016 14:56	7.43	Calls, Tyler mtg, DR Horton mtg
Fort Lupton	3/9/2016 16:20	3/9/2016 17:14	0.9	Case, updates, emails
Fort Lupton	3/9/2016 18:16	3/9/2016 19:55	1.65	Emails, updates, calls, code items
Thomas Petrolium SPR2015-001	3/10/2016 9:50	3/10/2016 11:40	1.83	Site visit with fire
Fort Lupton	3/10/2016 7:53	3/10/2016 16:58	7.25	Calls, code, mtgs, staff items, code sites, coyote mtg
Economic dev	3/11/2016 10:14	3/11/2016 12:40	2.43	Calls on new projects, emails, schedules
Economic dev	3/11/2016 15:03	3/11/2016 18:02	2.98	Calls, schedules, updates
Fort Lupton	3/13/2016 10:05	3/13/2016 12:13	2.13	Emails, voice mails, schedules
Fort Lupton	3/14/2016 7:42	3/14/2016 15:41	7.57	Calls, emails, walk in mtgs, king re, trail items, schedules
Fort Lupton	3/14/2016 16:18	3/14/2016 17:00	0.7	Inouye easement, emails, schedules
Fort Lupton	3/15/2016 8:55	3/15/2016 14:32	5.2	Calls, schedules, referrals, updates
Economic dev	3/15/2016 20:59	3/15/2016 21:26	0.45	Emails, schedule for projects
Fort Lupton	3/15/2016 21:26	3/15/2016 22:15	0.82	Emails, schedule, zoning

total time: 57.25

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 7, 2016

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, March 7, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Bob McWilliams, Chris Ceretto, Shannon Rhoda and Zoe Stieber. Also present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Finance Director Leann Perino and Chief Ken Poncelow.

PERSON TO ADDRESS COUNCIL

No one signed up to address Council.

APPROVAL OF AGENDA

It was moved by Bob McWilliams and seconded by Chris Cross to approve the agenda as presented. Motion carried unanimously by a voice vote.

City Administrator Claud Hanes presented two certificates of honor; Distinguished Budget Presentation and Excellence Financial Reporting to Finance Director Leann Perino and her department. Mayor Holton thanked them for their excellent financial expertise.

REVIEW OF MARCH 7, 2016 PAYABLES

Council reviewed the March 7, 2016 payables. There were no questions or comments.

CONSENT AGENDA

It was moved by Zoe Stieber and seconded by Bob McWilliams to approve the Consent Agenda as presented with the following items: Second reading Ordinance 2016-996, AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO, AMENDING A SPECIFIC PROVISION SECTION 16-14 OF THE FORT LUPTON MUNICIPAL CODE, second reading Ordinance 2016-997, AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO AMENDING CHAPTER 7, ARTICLE VII, OF THE FORT LUPTON MUNICIPAL CODE TO ALLOW CONTAINED BACKYARD BEES AS AN ACCESSORY USE ON AN ESTABLISHED SINGLE-FAMILY RESIDENTIAL PROPERTY WITH A PERMIT, 02012016 City Council Meeting Minutes, Approve the Modification to the Valic Retirement Plans to Comply with Various Law Changes (AM 2016-027), and Approve the Participation in the Weld County's Work Experience Program for Temporary Assistance to Needy Families (TANF) Participants (AM 2016-030).

Motion carried unanimously by a roll call vote.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 7, 2016

ACTION AGENDA

AM 2016-0028, Approve 2016 Fulton Irrigation Ditch Company Assessment From the Utility Enterprises Fund for an Amount not to Exceed \$11,866.40

Annually the Fulton Irrigation Ditch Company levies an assessment on each share of stock held in the City's possession. A letter was received from Brice Steele of the Fulton Irrigating Ditch Company advising us that at the shareholder meeting an assessment of \$42.00 a share plus a \$14 per share special assessment was levied. The City of Fort Lupton holds 211.9 shares which bring our total assessment to \$11,866.40 for the 2016 assessment. The payment is due by April 1, 2016.

It was moved by Chris Ceretto and seconded by Chris Cross to approve the \$11,866.40 assessment payment to the Fulton Irrigation Company for the 2016 assessment, allocated from the Water Fund.

AM 2016-029, Purchase Four Shares of Fulton Irrigation Water Shares from Violet Radcliffe for an Amount not to Exceed \$72,000, Allocated from the Water Sales Tax Fund

Violet Radcliffe offered to sell to the City of Fort Lupton four shares of the Fulton Irrigation Ditch Company with dry-up for \$18,000 per share. The City has a need for additional water shares in the Fulton, and accepted the offer made by Ms. Radcliffe. Her attorney and the City's water attorney created both the dry-up agreement and bill of sale to facilitate the agreement.

It was moved by Chris Ceretto and seconded by Bob McWilliams to approve the purchase of four shares of Fulton Irrigation Water Shares from Violet Radcliffe for an Amount not to Exceed \$72,000, allocated from the Water Sales Tax Fund. Motion carried with Councilmember Rhoda voting "nay" to the motion.

AM 2016-031, Approving the Renewal of the Consultant Contract with Todd Hodges, Design LLC as the planner for the City of Fort Lupton to March 7, 2018

Todd Hodges Design has been providing Interim Planning Director services for the City of Fort Lupton since March of 2010. This action is a two year extension of the contract until 2018. Mr. Hodges has been critical in helping develop property, process annexations and bring both housing and businesses to the City of Fort Lupton.

AM 2016-032, Human Resources Purchase of Performance Management System From Trakstar and Applicant Tracking System and Recruiting Advertising From Neogov For An Amount of \$19,493

Human Resources requires certain systems to operate effectively and efficiently. Some systems are automated such as Open Enrollment and some systems are manual such as workers'

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 7, 2016

compensation reporting. Both the Performance Management and Applicant Tracking Systems are mostly manual, which makes it challenging for employees and managers to work efficiently.

In the area of performance management, paper forms are used. Most employees are evaluated on the same criteria, regardless of job title. Employees and managers have commented that the systems are inadequate and don't facilitate providing meaningful feedback, which is essential to an organization that pays for performance. Currently the City has no means of generating reports to verify the performance and efficacy of our processes.

In the area of recruiting, these manual processes affect the time to hire efficiently. The City's inadequate systems also negatively affect the City's employment brand. Manual, slow processes do not make us appear to be a progressive city, as we aspire to be. As with the performance management systems, we have no means of generating reports to verify the performance and efficacy of our processes.

An investment in our operational systems will help improve efficiencies, make us more scalable for future growth and improve our employment brand.

It was moved by Zoe Stieber and seconded by Chris Ceretto to approve the purchase of a Performance Management System from Trakstar and an Applicant Tracking System and Recruiting Advertising from Neogov for an amount not to exceed \$16,493. Motion carried unanimously by a roll call vote.

STAFF REPORTS

City Administrator Claud Hanes stated the Bach Composts is closing their business at the end of the month; Merritt Aluminum has purchased Bach Composts location and will be completing some remodeling to the building and plan on opening the new business by June 2016.

Ken Poncelow Chief of Police invited the Council to attend the Chamber Business After Hours event, to be held on May 6, 2016. The night will be filled with lots of events, such as felony traffic stops, and building security.

Also the Chief is working on complying a Shooting Range Committee; this committee will work on systemic for the Shooting Range.

MAYOR/COUNCIL REPORTS

There was a question regarding the date for clean-up days; it has been scheduled for April 23, 2016. Additional information will be posted on the City's website.

FUTURE CITY EVENTS

March 9, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
March 23, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 7, 2016**

ADJOURNMENT

It was moved by Bob McWilliams and seconded by Chris Cross to adjourn the March 7, 2016, at 7:17 p.m.

Motion carried on voice vote.

Respectfully submitted,

Nanette S. Fornof, City Clerk

Approved by City Council

Tommy Holton, Mayor

DRAFT

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-036

APPOINTMENT OF FORT LUPTON CHIEF OF POLICE KENNETH E. PONCELOW TO THE WELD COUNTY COMMUNICATIONS ADVISORY COMMITTEE AND THE WELD COUNTY E911 ADVISORY COMMITTEE

I. Agenda Date: Council Meeting – March 28, 2016

II. Attachments: a. None

III. Summary Statement:

The Fort Lupton City Council is recommending to the Weld County Board of County Commissioners the appointment of Kenneth E. Poncelow to the Weld County Communication Advisory Committee and the Weld County E911 Advisory Committee.

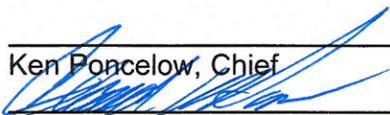
IV. Fiscal Note:

Finance Department Use Only



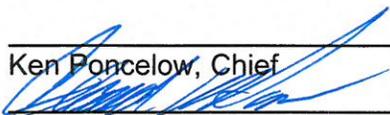
Finance Director

V. Submitted by:



Ken Poncelow, Chief

VI. Approved for Presentation:



City Administrator

VII. Attorney Reviewed

_____ Approved

_____ Pending Approval

VIII. Certification of Council Approval:

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

The Weld County Board of County Commissioners has established two committees to advise them on issues surrounding the communication network utilized by first responders throughout the county and issues pertaining to the E911 telephone system.

This action memorandum is to nominate Kenneth E. Poncelow to serve on these committees for a two year term. This is a continuation of previous appointments to these committees for the past five years.

X. Legal/Political Considerations:

Having a representative on these advisory committees enables the City of Fort Lupton to express its interests in the communication and E911 systems.

XI. Alternatives/Options:

- 1. Don't appoint anyone to these committees.*
- 2. Appoint someone else to these committees.*

XII. Financial Considerations:

None

XIII. Staff Recommendation:

Staff recommends approval of this proposal.

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-037

**APPROVAL FOR SIGNATURE OF A TRANSPORTATION SAFETY MINI GRANT FROM THE
COLORADO DEPARTMENT OF TRANSPORTATION**

I. Agenda Date: Council Meeting – March 28, 2016

II. Attachments: a. Copy of the Transportation Safety Mini Grant

III. Summary Statement:

The Fort Lupton Police Department participates in a consortium of first responder agencies that present the "Every 15 Minute" to schools across Northern Colorado. Each year this consortium conducts programs at two to three high schools in Northern Colorado. This grant will help to cover the costs of these programs. Fort Lupton is a pass through agency for the funds.

IV. Fiscal Note: _____

Finance Department Use Only



Finance Director

V. Submitted by: _____
Ken Poncelow, Chief

VI. Approved for Presentation: 

City Administrator

VII. Attorney Reviewed _____ Approved _____ Pending Approval

VIII. Certification of Council Approval: _____
City Clerk Date

IX. Detail of Issue/Request:

The Fort Lupton Police Department is a member of a consortium of first responder agencies from Northern Colorado that present the "Every 15 Minutes" program at high schools across Northeastern Colorado. Each year, this consortium conducts two to three programs at high schools. These programs are designed to educate high school students about the dangers and ramifications of drinking and driving, texting and driving, and speeding.

This Action Memorandum asks that Fort Lupton City Council to accept a grant from the Colorado Department of Transportation as a pass through agency for funds to help pay for program costs.

X. Legal/Political Considerations:

This project encourages young drivers drive safely and reduces the incidents of traffic crashes.

XI. Alternatives/Options:

- 1. Approve the contract.*
- 2. Do not approve the contract.*

XII. Financial Considerations:

None, there is no matching funds required with this grant. Grant is for \$4,950.00.

XIII. Staff Recommendation:

Staff recommends approval of this proposal.

**Colorado Department of Transportation
Highway Safety Office**

**Safety Initiative
Mini Grant Proposal Application
(\$4,950 Maximum)**

Part 1

Date of Application: 03/03/2016

Name of Organization/Coalition: Fort Lupton Police Department
Partnering with the Rocky Every 15 Minutes Program (501c3)

Mailing Address: 130 S. McKinley Ave
Fort Lupton, CO 80621

Project Title: Every 15 Minutes Program

Project Director: Sgt. David Hempel

Phone: 720-466-6134

Email: dhempel@fortlupton.org

Total Dollar Amount Requested: \$4,950.00

Project period (dates): April 2016

Part 2

In this section, describe the following 3 topics in narrative form. The narrative for all topics may not exceed 5 single-sided pages – the page limit **does not include** the Budget Summary & Narrative pages. Use at least a 12-point font. Hand-written applications will not be accepted.

1) Problem Identification - Describe the problem to be addressed, supported by current and relevant local data. Define your target population and describe how they are impacted by this problem. Use data specific to the local area and the target population the project intends to serve. Please refer to <https://www.codot.gov/safety/safety-data-sources-information/colorado-problem-identification-id-reports> for data sources and more information. Data points that serve as a baseline measure to evaluate your project impact on the target population and local area must be included.

Teen driver collisions resulting in injury or death are declining but in 2012 there were still 2,823 teenagers killed in motor vehicle crashes. There were 390 teen drivers aged 16 – 17 who were killed in an alcohol related crash in 2012 and 60 of them had a BAC of more than .08. About 5.8 percent of drivers 16-17 admitted to driving under the influence before. In Weld County just this year there have been 40 traffic fatalities and 8 of the decedents were teens between the ages of 14 – 18. There were two 17 year old drivers and one 18 year old driver in these statistics. The Youth Risk Behavior Survey conducted in 2013 found that 10% of student surveyed said that they drove after drinking and 22% had rode with an intoxicated driver in the last 30 days. Texting and driving or other distracting driving by teens continues to be a problem across the country and we see it all the time in Weld County. Texting and driving claims an average of 11 teens every day according to the Insurance Institute for Highway Safety Fatality Facts. 34 percent of teens age 16 – 17 admit to having sent or responded to a text message while driving. Distracted driving and driving under the influence continue to claim too many of our youth.

2) Project Goal(s), Objectives and Activities –

Goals - A broad statement about what the program expects to achieve. The goal is the description of the final anticipated outcome or result.

Objectives - Objectives are clear, realistic, specific and measurable. Objectives tell how a goal will be met.

Activities – Activities comprise the plan of operation for the project. In a detailed and concise way, the activities describe how each objective will be achieved.

The goal of the Rocky Every 15 Minute Cooperative is to educate and reduce the number of alcohol/drug related or distracted driving related crashes and fatalities within Weld County and the State of Colorado.

The objective for this year is to present the Every 15 Minutes program to students at Weld Central High School. Students from the student body will be nominated and then selected for participation. The students that are selected will become the core group and will spend time with the Every 15 Minutes board as well as

other community emergency response units, community members and the courts to educate them on the realities of their choices. These students then take the message back to the rest of the student body.

The Every 15 Minutes Program is a two day event. On the first day of the event the selected students will be pulled out of class by uniformed officers who will be accompanied by a Grim Reaper. While the student is being pulled out of class the uniformed officer will read the obituary that was prepared by their parents for the program. During the first day there will be a mock traffic accident involving local law enforcement, fire and paramedics. When available flight for life will also participate in the accident. One of the students who has been selected prior to the accident will be arrested for DUI. The coroner's office or the funeral home will arrive on scene to take the students that have died on scene. The mock accident is done in front of the entire student body. At the end of the day the core students are taken to the court house where they sit in court for the sentencing phase of a trial for the student that was DUI. After court the students are taken to a local hotel where members of the Every 15 Minutes board have a debriefing with the students. The next day the students are taken back to the school where there is an assembly. The first day's events have been videotaped and shown to the student body so they will see the impact of the accident they saw the day before. The core students understand at the end of the event that they can make the choice to not drink and drive, not text while driving and to keep their friends and family from making these bad choices.

3) Project Evaluation - *Describe the evaluation strategy that will be used to show project effectiveness and document successful activities. An evaluation plan should be designed so that an independent observer can confirm or measure whether or not the objectives have been met and progress was made toward the goal(s) by changing numbers, knowledge, attitudes, or behaviors. Include evaluation measures for each project activity and outline the time-lines and methods for collecting the data.*

A survey is completed by the students at the conclusion of the program to see how the program has changed the way they think and what they will be doing differently after going through the program.

Part 3

Budget Summary (double click inside table to access Excel)

Budget Summary	\$ Amount
Personal Services (salaries)	
Operating Expenses	\$950.00
Mileage (use state rate)	
Travel (per diem - Hotel and meals only)	\$4,000.00
Total	\$4,950.00
State/Local Match (if applicable)	
Total	\$4,950.00

Narrative (Must provide justification and explanation for each budget line item)

1. Personal Services (include hours and rate per hour for each person)

Every 15 Minutes Cooperative members and the volunteers that help to put this program on either donate their time or are paid by their respective agencies.

2. Operating Expenses

The grant money will be used to assist with the financial aspect of this program. The Rocky Mountain Every 15 Minutes Cooperative will be providing additional money to support this program. Below is a list of items that are purchased or secured for this program.

Tombstones (made of cardboard or plastic) with stands - \$300.00

Memory Boards (poster boards) and makeup for accident - \$300.00

DVDs (provide a copy to each core student of video) – \$100.00

T-shirts, Water bottles, Lanyards, and postage for parent letters. – \$250.00

3. Travel (only lodging and per diem)

Hotel rooms (for 20 students and adult staff) - \$4,000.00, (depending on number of rooms and discount rate from hotel). The hotel expense is one of our largest expenses for the program. Estimate is based on prior programs and will depend on the hotel and any discount that they may give our program.

Certifications and Assurances

It is hereby understood that this Application and the attachments hereto, when approved and signed by all concerned parties, as indicated shall constitute an agreement by and between the applicant organization to perform in accordance with the terms of this Application and attachments, taken as a whole. This agreement is based on CDOT procedures and Federal guidelines found in 49 CFR, Part 18 and 2 CFR, Part 225, in order to standardize and simplify federal grants. The signature below of an authorized representative of the applicant agency certifies and ensures that all the following conditions will be met.

- 1) Reports – The Contractor shall submit quarterly reports, a final report at the end of the project, and special reports, if any, as outlined in the Project Agreement. Please read Part 4, Reporting Requirements, following this section.
- 2) Copyrights, Publications, and Patents – Where activities supported by this project produce original copyright material, the Contractor may copyright such, but CDOT reserves nonexclusive and irrevocable license to reproduce, publish, and use such materials and to authorize others to do so. The Contractor may publish, at its own expense, the results of project activities without prior review by CDOT, provided that any publications (written, visual or sound) contain acknowledgment of the support provided by the National Highway Traffic Safety Administration (NHTSA) and CDOT. Any discovery or invention derived from work performed under this project shall be referred to CDOT, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other action required to protect the public interest.
- 3) Termination – This project agreement may be terminated or fund payments discontinued or reduced by CDOT at any time upon written notice to the Contractor due to non-availability of funds, failure of the Contractor to accomplish any of the terms herein, or from any change in the scope or timing of the project.
- 4) Fiscal Records – Contractor will maintain complete and detailed accounting records of all costs incurred on this project, including documentation of all purchases of supplies, equipment, and services; travel expenses; payrolls; and time records of any person employed part-time on this project. Federal, state or CDOT auditors shall have access to any records of the Contractor. These records shall be retained for three years after the final audit is completed or longer, if necessary, until all questions are resolved.
- 5) Funding – The Contractor will utilize funds provided to supplement and not to supplant state and local funds otherwise available for these purposes. Funds are to be expended only for purposes and activities approved in the project agreement. Reimbursement will be made periodically by CDOT based on approved requests for reimbursement. If matching funds are required, the Contractor will expend them from nonfederal sources, which must be spent no later than 30 days following the completion of the project.
- 6) Cost Principles and Grant Management – The eligibility of costs incurred and the management of this project shall be determined in accordance with 2 CFR, Part 225 and 49 CFR, Part 18 for state and local agencies, 2 CFR, Part 220 and 2 CFR, Part 215 for educational institutions, and 2 CFR, Part 230 for nonprofit entities.
- 7) Obligation Funds – Federal funds may not be obligated prior to the effective date or subsequent to the termination date of the project period. Requests for reimbursement outstanding at the termination date of the project must be made within 30 days or those funds may not be paid.
- 8) Changes – The Contractor must obtain prior written approval from CDOT for major project changes, including: changes of substance in project objectives, evaluation, activities, the project manager, key personnel, project budget or transfer of funds from one category in the budget to another. The period of performance of the project, however, cannot be changed.
- 9) Program Income – CDOT safety programs encourage Contractors to earn income to help defray program costs, but there are federal regulations that must be followed. Program income is defined as gross income received by the State and/or Contractor directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. Income earned by the Contractor with respect to

the conduct of the project (sale of publications, registration fees, service charges, donations for child safety seats, etc.) must be accounted and income applied to project purposes, used to reduce project costs, or be used to meet cost agency matching requirements. The Contractor is responsible for reporting all program income according to federal and state requirements.

- 10) Purchases – Purchase of equipment or services must comply with state or local regulations. After the end of the project period, equipment should continue to be utilized for traffic safety purposes and cannot be disposed of without written approval of CDOT. The Contractor shall make and maintain an inventory of equipment to include descriptions, serial numbers, locations, costs or other identifying information, and submit a copy to CDOT.
- 11) Third Party Participants – No contracts or agreements may be entered into by the Contractor related to this project which are not incorporated into the project agreement and approved in advance by CDOT. The Contractor will retain ultimate control and responsibility for the project. CDOT shall be provided with a copy of all contracts and agreements entered into by Contractors. Any contract or agreement must allow for the greatest competition practicable and evidence of such competition or justification for a negotiated contract or agreement shall be provided to CDOT.
- 12) Participation by Disadvantaged Business Enterprises – The contractor agrees to take all necessary and reasonable steps in accordance with Title 49, CFR, Subtitle A, Part 26 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontracts financed in whole or in part with federal funds.
- 13) Non Discrimination – In the performance of this agreement the Contractor, by its signature below, certifies and assures that it shall comply with all Federal statutes and implementing regulations relating to nondiscrimination. (These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (k) the requirements of any other nondiscrimination statute(s) which may apply to the application. The Contractor shall not discriminate on the basis of race, color, national origin, sex, religion, age, creed, Vietnam Era and Disabled Veterans status or sensory, mental or physical handicap in the provision of any terms and conditions of employment or the provision of service or benefits otherwise afforded and will take the affirmative action necessary to accomplish the objects of the above referenced laws.
- 14) Political Activities – In accordance with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) no funds, materials, equipment, or services provided in this project agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or to pay any person to influence or attempt to influence an officer or employee of congress, or an employee of a member of congress, an officer or employee of congress in connection with the awarding of any federal loan or the entering in of any cooperative agreements.

- 15) Single Audit – All non-Federal entities that expend \$500,000 or more of Federal awards in a year are required to obtain an annual audit in accordance with the Single Audit Act Amendments of 1996, OMB Circular A-133, the OMB Circular Compliance Supplement and Government Auditing Standards. A single audit is intended to provide a cost-effective audit for non-Federal entities in that one audit is conducted in lieu of multiple audits of individual programs. Nonfederal entities include States, Local Governments, and Non-Profit Organizations. The term non-profit organization includes non-profit institutions of higher education and hospitals.
- 16) Safety Belt Policy – No funds, materials, property, or services will be provided to any political subdivision that does not have a current and actively enforced policy requiring the use of seat belts.
- 17) Drug Free Workplace – In accordance with the Anti-Drug Act of 1988 (41 USC 702-707) and Drug-Free Workplace (42 USC 12644), CDOT has the responsibility to ensure that unlawful manufacture, distribution, dispensing, possession or use of a controlled substance by any employees, grantees, and/or sub-grantee of the Contractor and/or any such activity is prohibited in the Contractor's workplace.
- 18) Colorado Standard Field Sobriety Testing – All law enforcement officers who are performing impaired driving enforcement activities with funding from CDOT must be in compliance with the current Colorado Standards for Field Sobriety Testing Standards.
- 19) Debarment and Suspension - The applicant certifies, by signature below, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 20) Restriction on State Lobbying - None of the funds under this program shall be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect e.g., "grassroots" lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.
- 21) Certification Regarding Federal Lobbying - The undersigned certifies, to the best of his or her knowledge and belief, that:
 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- 22) Federal Funding Accountability and Transparency Act – The State is required to report for each sub-grant awarded as shown below. Contractor agrees to provide the information below upon request for reporting purposes.

Reimbursement Requirements

CDOT funds grants on a cost-reimbursement basis only. CDOT will not make payments in advance or in anticipation of goods or services.

Invoicing and Backup Documentation: Invoice should be on organization's letterhead.

Please include on the invoice: Date, Remit address (where you want the check to go to), Invoice #, list of purchases and/or services and their costs, and grand total.

Backup documentation supporting costs must be submitted along with the Invoice. Failure to comply with these requirements will result in payment delays.

Unallowable Project Costs: All projects must follow appropriate state and federal funding regulations.

Examples of unallowable project costs include, but are not limited to, the following:

- Office furniture and fixtures
- Food and Beverages
- Routine roadway construction or maintenance
- Funds that supplant existing budgets*

*Federal regulations prohibit supplanting of funds. Examples of supplanting include: replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or using Federal grant funds for cost of activities that constitute general expenses required to carry out the overall responsibilities of state, local or federally recognized Indian tribal government.



FORT LUPTON POLICE DEPARTMENT

130 S. McKinley Avenue, Fort Lupton, Colorado 80621

303-857-4011 Fax 303-857-2703

Chief Ken Poncelow

Transportation Safety Mini Grant

On April 14th - 15th and April 29th - 30th the Rocky Mountain Every 15 Minutes Cooperative completed the Every 15 Minutes program at Highland (Ault) High School and Fort Lupton High School. The Fort Lupton Police Department applied for a CDOT Mini Grant to assist with the cost associated with putting this program on for both of these schools in Weld County.

Accident Comparison:

There were 23 accidents in 2014 that involved drivers, of either vehicle one or vehicle two, that were eighteen years old or younger and only 17 accidents in 2015 in the City of Fort Lupton. Of the 23 accidents in 2014, 11 reports indicated the driver's inexperience and 3 for distracted driving behaviors as contributing factors in the accident where the teen was the driver of vehicle one. In 2015 there were only 2 distracted behaviors and 3 inexperience indications in the reports.

Survey of students and parents:

As part of the program we ask the students to complete a short survey to see what impact the program has had on the students. Some of the parents also complete this survey. Below are some of the results from these two programs.

Would you recommend this program as a future presentation at your school?

The students responded overwhelmingly yes they would recommend the program in the future. Some of the comments that were listed include:

“This is real raw emotion and I think people are more motivated by that.”

“It was an eye opening experience.”

“This program taught me a lot about respecting life. Thank you so much.”

“This program really impacted me emotionally and was a big eye opener to the consequences of any type of distracted or impaired driving.”



COME PAINT YOUR FUTURE WITH US



FORT LUPTON POLICE DEPARTMENT

130 S. McKinley Avenue, Fort Lupton, Colorado 80621
303-857-4011 Fax 303-857-2703
Chief Ken Poncelow

"It really changed me emotionally towards being safe in a car."

"It has given me a new perspective on life and it has the ability to change and save lives."

"It is very important that they see what their mistakes can do, as well as understand that it can happen at any time."

"I would recommend this program because not only has it made me think and consider what I do, I felt it go the word out to Highland which has had a lot of trouble."

"It was a great experience, and it really does change the way I look at driving and not just when there is alcohol involved."

Has this program changed your opinion about drinking and driving? Why?

"Yes, I never what to experience that kind of turmoil."

"It made me realize how serious it really is."

"Yes, this program has changed my opinion on drinking and driving because at first I used to think just one was okay, but it's not."

"Yes, It has and very much so. I always used to think it was okay to have a beer or two and still drive. I've see what happens and I finally understand what it's like to do that."

"I've always been against drinking and driving it opens my eyes to texting."

"Yes, I didn't realize how serious it was, I just thought you had to be completely out of control drunk not to drive, so yeah."

"This program has opened my eyes to see that nobody is bullet proof. Bad things can happen to anyone, this has made me value the time I have here on earth."

"Yes, this does having a uncle that about killed himself. It make me want to get the word out about it."

"Making one stupid decision could ruin the rest of your life"

"Yes, it made it real. I've learned the effects, and what can actually happen."



COME PAINT YOUR FUTURE WITH US



FORT LUPTON POLICE DEPARTMENT

130 S. McKinley Avenue, Fort Lupton, Colorado 80621

303-857-4011 Fax 303-857-2703

Chief Ken Poncelow

“Yes – even as an adult it was a wake-up call. I think we tend to get too complacent.”

Have you been faced with a drinking/driving situation since the program, whether it was with friends, family or a stranger? How did you handle it? Do you think that we provided you with enough information during the program so that you can defend the position of NOT drinking and driving or letter other’s drink and drive?

“I have with my dad a few times. I handled it very hard. I refused to get in the car. You guys have taught me so much, I’m thankful.”

“Yes, my friend wanted to drive us home, but I refused to get in. I also got my other friends parents to keep him out of the car. Yes.”

Many of the students indicated that they have not been in that situation since the program but would not want to see their friends and family members make a horrible choice.

The night of the debriefing you would have been willing to take someone’s keys, but now that things have calmed down and emotions are not so high, are you still willing to take someone’s keys to prevent them from driving drunk?

“At first I wasn’t but know I would.”

Yes, because it could end their lives or anybody else’s lives.”

“Yes because I would know that I could possibly be stopping someone from getting hurt.”

“Yes, I am willing to do anything to keep someone from drinking and driving if it saves their life.”

“Yes, because I rather have them made than dead.”

“Absolutely! Prevent all risks.”

“I would still do it because knowing you can be the reason they live and not drive and crash drunk is good.”

If you weren’t wearing your seat belts before this program, have you made the decision to wear your seatbelt every time you get into a car because of this program?



COME PAINT YOUR FUTURE WITH US



FORT LUPTON POLICE DEPARTMENT

130 S. McKinley Avenue, Fort Lupton, Colorado 80621

303-857-4011 Fax 303-857-2703

Chief Ken Poncelow

Most responses were that the students either have believed in wearing their seatbelt prior to the program and it re-affirmed that with them or that they will wear it from now on. A couple of students said:

"I wouldn't say that, but I might."

"I mean I would try to, it's just such a bad habit it might take a while to do it."

"Yes, it took being this scared to realize it, but now that it has I will always protect myself and everyone in the car."

"I used to never wear my seatbelt when driving alone. After this I'm confident that my seatbelt will be work every time I drive from now on."

"I have to admit as I have become more busy with life, I have made excuses about putting on my belt because 'I'm just going down the block.' I won't be doing that anymore."

In regards to texting and driving, did the presentation how you just how dangerous it is, even if you're not driving fast?

"This program definitely showed me how important it is. Whatever is distracting you will never be as important as your own life."

"I never knew that multitasking didn't exist, I just thought I was really bad at it. I usually don't text and drive, for sure I won't not after this."

"Yes, it did, I catch myself grabbing my phone to turn my music. This really shows me just how that little thing can change your life."

"Yes because even though it's not very long you're still distracted."

"It has and that's something I want to change on myself."

"Yes, anytime you are not paying attention it can end a life."

The program was started to educate students, the school staff, parents and the community about the dangers of drinking and driving. Over the years the program's main focus is still drinking and driving but we have included newer issues such as texting and driving, use of medications, (prescribed and over the counter) and the importance of wearing seatbelts.

CITY OF
Fort Lupton
EST 1836

COME PAINT YOUR FUTURE WITH US



FORT LUPTON POLICE DEPARTMENT

130 S. McKinley Avenue, Fort Lupton, Colorado 80621

303-857-4011 Fax 303-857-2703

Chief Ken Poncelow

A full print out of the responses to the questions asked in the survey can be provided upon request.

Respectfully,

Sgt. David Hempel
Fort Lupton Police Department

— CITY OF —

Fort Lupton
EST 1836

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CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-040

APPROVING RESOLUTION 2016RXXX AUTHORIZING THE SUBMISSION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) GRANT APPLICATION FOR THE HWY85/52 BRIDGE BEAUTIFICATION

- I. **Agenda Date:** Council Meeting – March 28, 2016

- II. **Attachments:**
 - a. DOLA Grant Application
 - b. Resolution
 - c. Highway 85 Gateway Project Summary

III. **Summary Statement:**

As a requirement of the Colorado Department of Local Affairs grant application for Energy and Mineral Impact Assistance Grant funds, City Council must approve a resolution authorizing the City's application submission in order to be considered for the grant.

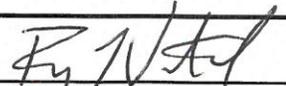
IV. **Fiscal Note:**

Finance Department Use Only



Finance Director

V. **Submitted by:**



Public Works Director

VI. **Approved for Presentation:**



City Administrator

VII. **Attorney Reviewed**

Approved

Pending Approval

VIII. **Certification of Council Approval:**

City Clerk

Date

IX. Detail of Issue/Request:

As part of our grant application for financial assistance for the Hwy 85/52 beautification project, City Council must approve a resolution officially authorizing the submission of said application. The estimated total amount of the above-mentioned project is \$200,000. Of this amount, the City will commit to a fifty percent match of \$100,000.00 to be paid out of the Public Works Street budget.

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

- Proceed with a formal resolution authorizing the City's DOLA grant application submission. This may be the last funding cycle for a while that DOLA has significant funds available for funding project. This is due to low price of oil and slowdown of the industry*
- Do not proceed with a formal resolution authorizing the City's DOLA grant application submission. The city will miss an opportunity to double funding for bridge improvements.*
- Consider applying for grant assistance at a later date.*

XII. Financial Considerations:

This project was funded in the 2016 cycle. \$200,000 was budgeted in General Fund Streets for this project.

XIII. Staff Recommendation:

Staff recommends approval of this resolution formally authorizing staff to apply for the aforementioned DOLA grant.



ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM APPLICATION
Tier I or Tier II

Applications Must Be Submitted Electronically - Directions on Last Page

-You are Highly Encouraged to Work with your Regional Field Manager when Completing your Application-

A. GENERAL AND SUMMARY INFORMATION

1. Name/Title of Proposed Project: HWY 85 / 52 BEAUTIFICATION

2. Applicant: City of Fort Lupton

(In the case of a multi-jurisdictional application, name of the "lead" municipality, county, special district or other political subdivision).

In the case of a multi-jurisdictional application, provide the names of other directly participating political subdivisions:

3. Chief Elected Official (In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision):

Name: Tommy Holton Title: Mayor
Mailing Address: 130 S. McKinley Avenue Phone: 303-857-6694
City/Zip: Fort Lupton / 80621 Alt Phone: 303-720-5566
E-Mail Address: tholton@fortlupton.org

4. Designated Contact Person (will receive all mailings) for the Application:

Name: Aaron Herrera Title: Assistant City Administrator
Mailing Address: 130 S. McKinley Avenue Phone: 303-857-6694
City/Zip: Fort Lupton / 80621 Alt Phone: 303-990-4270
E-Mail Address: aherrera@fortlupton.org

5. Amount of Energy/Mineral Impact Funds requested:

(Tier I; Up to \$200,000 or Tier II; Greater than \$200,000 to \$2,000,000)

\$100,000

6. Description of the Project Scope of Work:

(Project Description of the various tasks involved in the project including specific data such as quantities, mileage, square feet, lineal ft. etc. as well as specific project location within city and or county etc.)

The City of Fort Lupton has the need for a signature feature entering into the city area proper. The Bridge over Hwy 52 provides that location. The City is investing in visual aspects of this entry corridor in an effort to attract business and new residents.

7. Description: (Describe the problem, opportunity or challenge that resulted in the request.)

The city sponsored plan and report "Getting Down to Business The Fort Lupton Commercial Corridor Plan" prepared in 2004 identified an action "to formally create a 'gateway' to Fort Lupton. A dramatic effect can be achieved by capitalizing on the 'gateway' created by the US 85 overpass and adding design elements. Bridge improvements should be combined with landscape walls and tree/shrubs/flower planting at the key street corners both east and west of the overpass."

8. Local priority if more than one application from the same local government (1 of 2, 2 of 2, etc.) 3

9. Is the project on a State registered historic site? Yes() No(X).

If yes, please provide the registry number. The department may need to seek a determination of effect from the State Historic Society. For more on the Colorado State Register of Historic Properties, please click here.

B. DEMOGRAPHIC AND FINANCIAL INFORMATION.

1. Population

a. What was the 2010 population of the applicant jurisdiction?

7,357

b. What is the current population?

7,377

(Current/most recent conservation trust fund/lottery distribution estimate is acceptable.) What is the source of the estimate?

Census

c. What is the population projection for the applicant in 5 years?

8,467

What is the source of the projection?

Alteryx

2. Financial Information (Current Year):

In the column below labeled "Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Entity", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "a through k" for ALL project types:

	Lead Applicant	Co-applicant	Co-applicant
a. Assessed Valuation (AV) Year: Most Recent	100,879,330		
b. Total Mill Levy	19.25		
c. Property Tax Revenue Generated (mill levy x AV / 1,000)	1,941,952		
d. Sales Tax (Rate/Estimated Annual Revenue)	4% / \$3,413,043	% / \$	% / \$
e. Total Budgeted Revenue (All Funds)*	19,906,107		
f. Total Budgeted Expenditures (All Funds)*	21,614,533		
g. Total Fund Balance (All Funds)*	2,243,511		
h. Total Outstanding Debt (All Funds)**	17,972,344		
i. General Fund Budgeted Revenue	6,462,466		
j. General Fund Budgeted Expenditure	8,189,719		
k. General Fund Balance as of December 31 st of the previous year			
General Fund Balance	\$4,088,810	\$	\$
Portion of General Fund which is Unassigned ^^ (meets the definition identified in the GASB statement below)	\$ 1,366,388	\$	\$

* Sum of General Fund and all Special or Enterprise Funds

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

^^ **Unassigned fund balance** - Amounts that are available for any purpose; these amounts are reported only in the general fund and have not been committed by resolution, ordinance or contract and have not been budgeted for an intended purpose.

(Click [this link](#) to locate GASB Fund Balance definitions)

For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), complete items “k through o”:

Complete items “l through p” for ALL project types:

Identify the relevant Special Fund or Enterprise Fund:	___Fund	___Fund	___Fund
l. Special or Enterprise Fund Budgeted Revenue	\$473,477	\$	\$
m. Special or Enterprise Fund Budgeted Expenditures	\$766,000	\$	\$
n. Special or Enterprise Fund Outstanding Debt**	\$	\$	\$
o. Special Fund Mill Levy (if applicable)	\$	\$	\$
p. Special or Enterprise Fund Balance as of December 31 st of the previous year	\$1,554,203	\$	\$

For Water and Sewer Project Only complete items “q through s”:

Complete items “q through s” for ALL project types:	Water	Sewer
q. Tap Fee	\$	\$
r. Average Monthly User Charge (Divide sum of annual (commercial and residential) revenues by 12 and then divide by the number of total taps served.) NOTE: Commercial and Residential Combined	\$	\$
s. Number of total Taps Served by Applicant		

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

C. PROJECT BUDGET. List expenditures and sources of revenue for the project. The totals on each side of the ledger must equal.

Expenditures		Sources of Revenue (Dollar for Dollar Cash Match is Required, unless financial circumstance warrants a reduction) List the sources of matching funds and indicate either cash or documentable in-kind contribution. Total revenue must equal total expenditures			Funding Committed
Line Item Expenditures	Line Item Costs	Energy/Mineral Impact Fund Grant Request	Cash	In-Kind	List Yes or No next to each line item
S/W Structure / Truss	\$76,000.00		\$ 100,000		No
Columns	\$30,000.00	*Energy/Mineral Impact Fund Loan Request (If applicable)	\$		No
Retaining Wall	\$20,000.00	City Street Fund	\$ 100,000		Yes
Irrigation	\$10,500.00				
Trees/shrubs/plants	\$15,000.00				
Traffic Control	\$6,000.00				
Contingency @ 15%	\$23,600.00				
Engineering @ 12%	\$18,900.00				
TOTAL	\$ 200,000	TOTAL	\$ 200,000	\$	

Please attach a more detailed budget if available

- (If the request is for planning, engineering or design, the following two questions may not be applicable)
- Please identify the contingency associated with the project budget.
 - Contingency Dollar value \$ 23,600
 - Contingency % of Budget 15 %
 - If a contingency has not been identified as part of the budget, please explain why not? Not applicable
 - How recently was the budget and contingency determined for this project (month/year)? 03/2016

D. PROJECT INFORMATION.

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to “political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.”

1. Demonstration of Need:

a. Why is the project needed at this time?

The City lacks an entry identity to welcome visitors into town.

b. How does the implementation of this project address the need?

The DOLA funding will allow the city to install this feature.

c. Does this project, as identified in this application, **completely** address the stated need? If not, please describe additional work or phases and the estimated time frame. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases?

This project will provide for approximately 50% of the entry. This is the first phase for this feature. The second phase will be to complete the east side as well.

d. What other implementation options have been considered?

Delaying

e. What are the consequences if the project is not awarded funds?

Possible delay of several year until funds are available and saved up.

2. Measurable Outcomes:

a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project enhance the livability* of your region, county, city, town or community (e.g. constructing a new water plant will eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center will provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.)?

*(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment)

Increased citizen pride and attracting new business to the downtown area

b. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

Increase business traffic and interest in living in Fort Lupton.

c. Does this project preserve and protect a registered state historic building, facility or structure? If yes, please describe. Year of construction: X NO

Not Applicable

d. Will this project implement an energy efficiency/strategy that could result in less carbon footprint or conserve energy use or capitalize on renewable energy technology? If yes, please describe.

No

e. Will the project be constructed with “Resiliency Framework”, which is to build and construct with a plan to reduce risks by utilizing materials and constructing in areas to better withstand natural or man-made disasters, etc.? If yes, please describe.

No

3. Relationship to Community Goals

a. Is the project identified in the applicant’s budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document)? What is its ranking?

No

4. Local Commitment and Ability to Pay/Local Effort

a. Why can't this project be funded locally?

The City is funding, but at a slower rate of what is required. Too many other needs in the city that require funding.

b. Has this project been deferred because of lack of local funding? If so, how long?

Yes, This project need was identified in 2006.

c. Explain the origin of your local cash match. (Note: Whenever possible, local government cash match on a dollar for dollar match basis is encouraged.) Are the local funds committed or pending? If there are pending funds, when will the status of those funds be determined?

Street sales tax fund

d. What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how your partners are contributing to achieve the improvement to the livability of the community through this project. If in-kind contributions are included in the project budget, detailed tracking will be required on project monitoring report.

None

i. Please describe the level of commitment by each collaborator. (e.g. fee waivers, in-kind services, fundraising, direct monetary contribution, policy changes.)

Not applicable

ii. Please list the value of the resources that each collaborator is bringing to the program.

Not applicable

e. Has the applicant dedicated the financial resources in their current budget, reserve funds and/or unused debt capacity that are being used for the local matching funds? Explain if No

Yes

f. Have the applicant's tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

The City's sales tax was reviewed and extended in 2011 until 2021

g. If the tax rate, user charges or fees were modified, what was the modification and when did this change occur?

Street sales tax was left unchanged in 2011

h. Has the applicant contacted representatives from local energy or mineral companies to discuss the project? If yes, when was the contact and what was discussed.

No

i. Has the applicant requested financial support from the industry? If yes, when was the contact, what amount did you request? What were the results? If no, why not?

No, this problem is not viewed as impacted by the industry.

5. Readiness to Go

a. Assuming this project is funded as requested, how soon will the project begin? **Select One** () Within 3 months, (X) 3-6 months, () 6-9 months or () 9-12 months? What is the time frame for completion? **Select One** () Within 3 months, (X) 3-6 months, () 6-9 months, () 9-12 months or () >12 months.

b. Describe how you determined that the project can be completed within the proposed budget as outlined in this application?

Budget is based on available funds. The design will be based on available funding

c. Has the necessary planning and design been completed? How? What additional design work remains? How did the applicant develop project cost estimates? Are any or permitting must still be completed, if any? When? How did the applicant develop project cost estimates? Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

No, engineering services contracts have been initiated to begin design as of this application. Anticipating completion of design in 3 months.

i. What additional design work remains?

All

ii. How did the applicant develop project cost estimates?

Preliminary estimates to validate available fund use.

iii. Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

None other at this time.

iv. Are any Local, State or Federal permits required before the project can proceed? If yes, please describe.

Yes, CDOT coordination and approval of ROW work.

6. Energy & Mineral Relationship

a. Describe how the applicant is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources.

There are over 21,000 active wells in Weld County as of October 2015 (Source COGCC). Fort Lupton is situated in a productive area of the Wattenberg Field with nearly 3,000 active wells within a five mile radius of Fort Lupton. Additionally, there are 3 class two injection wells located in this area along with numerous support and collection facilities.

b. To further document the impact in the area, name the company or companies involved, the number of employees ([click to get # of employees](#)) associated with the activities impacting the jurisdiction and other relevant, quantitative indicators of energy/mineral impact.

Anadarko, Halliburton, Bromely Mineral Holdings, Legend Energy

c. Cite actual use data that documents direct impact as it relates to the need for the project. For example, "heavy truck

traffic directly related to energy development activities is impacting County Road X. a traffic count done in May 2015 showed energy related truck traffic increased from 100 trips per day to 300.”

Traffic counts are being performed at this time

7. Management Capacity

a. How will you separate and track expenditures, maintain funds and reserves for the capital expenditures and improvements as described in this project?

The city Finance Department will earmark funds for this project separately inside the appropriate funds for future use.

b. Describe the funding plan in place to address the new operating and maintenance expenses generated from the project?

The city Street fund provides budgeting for street maintenance.

c. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible to manage this project.

City staff has completed several DOA grants of the past years. The Public Works Director is a license professional engineer.

d. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

Not applicable

E. HIGH PERFORMANCE CERTIFICATION (HPCP) PROGRAM COMPLIANCE.

Colorado Revised Statutes (C.R.S. 24-30-1305.5) require all new facilities, additions, and renovation projects that meet the following applicability criteria to conform with the High Performance Certification Program (HPCP) policy adopted by the Office of the State Architect (OSA) if:

- The project receives 25% or more of state funds; **and**
- The new facility, addition, or renovation project contains 5,000 or more building gross square feet; **and**
- The building includes an HVAC system; **and**
- In the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property.

The HPCP requires projects that meet the applicability criteria above to achieve third party verification with the target goal of LEED Gold or Green Globes-Three Globes. Projects are strongly encouraged to meet the Office of the State Architect's (OSA) Sustainable Priorities in addition to the LEED prerequisites. Projects funded through DOLA that meet the above applicability criteria are required to complete the DOLA registration and tracking process. See DOLA's [HPCP web page](#) for more information or contact your [DOLA regional manager](#).

In instances where achievement of LEED Gold or Green Globe-Three Globes certification is not achievable, an applicant may request a modification of the HPCP policy or a waiver if certain conditions exist. DOLA staff will work with applicants to identify workable solutions to meet the program's intent to maximize building energy efficiencies.

Please answer the following questions:

(Complete this section only if your project application is for a building project, both new construction as well as renovation.) **NOT APPLICABLE**

1. Is the applicant seeking state funding for 25% or more of the total project cost (including all phases, if applicable)? Yes() No()
(If no, the project does not meet the HPCP requirement and the rest of this section does not need to be completed)

Does the building include an HVAC system? Yes() No()

If yes, please check whether the proposed project includes a HVAC upgrade or new HVAC system.

2. Is this project (check all that apply): new construction renovation new and renovation
New building square footage: _____ SF Renovation square footage: _____ SF
Is the building square footage (new construction and/or renovation) 5,000 SF or more? Yes() No()

3. For building renovation projects:

What is the current property value? (Determine based on assessed or appraised value) \$ _____

What is the total project cost for the renovations? \$ _____

Does the cost of renovation exceed 25% of the current value of the property? Yes() No()

4. **If you answered "yes" to questions 1, 2, 3, and if applicable, 4, then your project meets the HPCP applicability criteria. Complete the HPCP registration form and preliminary checklist and submit with this grant application.** (See DOLA's [HPCP web page](#) for registration and checklist form.)

ADDITIONAL QUESTIONS:

5. Have you included any additional costs in this grant application for third party verification to comply with the High Performance Certification Program? Yes() No() If yes, please specify the estimated cost for third party participation verification/certification: \$ _____
6. Will you need assistance locating resources, third party consultants, or technical assistance for HPCP third party verification requirements, preparing cost estimates, or otherwise complying with the HPCP? Yes() No() Explain _____

Note: If this application is for design services for a planned building project that meets the HPCP applicability criteria and the applicant intends to seek state funding for 25% or more of the total project cost, then the design should maximize high performance building certification standards (by completing the HPCP checklist) and build in anticipated project costs, as appropriate.

F. TABOR COMPLIANCE.

1. Does the applicant jurisdiction have voter authorization to receive and expend state grants without regard to TABOR spending limitations? Yes() No(). If yes, explain:

2. If the applicant jurisdiction receives a grant with State Severance funds, will the local government exceed the TABOR limit and force a citizen property tax rebate? Yes() No(). Explain.

3. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations? Yes() No(). Explain.

4. Has the applicant sought voter approval to keep revenues above fiscal spending limits? Yes() No(). Explain.

Voters approved a ballot issue in 2004 that eliminated TABOR requirements for the City of Fort Lupton.

5. Are there any limitations to the voter approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?) Yes() No(). Explain.

6. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status? Yes() No(). Explain.

The entire City was exempted in 2004

G. ENVIRONMENTAL REVIEW.

Indicate below whether any of the proposed project activities:

1. Will be undertaken in flood hazard areas. Yes() No().

List flood plain maps/studies reviewed in reaching this conclusion. Describe alternatives considered and mitigation proposed.

2. Will the project affect historical, archeological or cultural resources, or be undertaken in a geological hazard area. Yes() No().

If yes, describe alternatives considered and mitigation proposed.

3. Address any other public health or safety related concerns? Describe. Yes() No().

APPLICATION SUBMISSION INSTRUCTIONS AND OFFICIAL BOARD ACTION DATE (REQUIRED)

Application and attachments must be submitted electronically in

WORD .DOC (Preferred) or .PDF Format (Unsecured) to:

ImpactGrants@state.co.us

Please Cc your [DOLA Regional Manager](#) all documents as well to ensure receipt.

In email subject line include: **Applicant Local Government name and Tier for which you are applying**

-example- **Subject:** Springfield County EIAF Grant Request, Tier 1

NOTE: Please do not submit a scanned application (scanned attachments ok).

(If you are unable to submit electronically please contact your [DOLA Regional Manager](#))

For any questions related to the electronic submittal please call Denise Lindom @ 303.864.7732

Attachments List (Check and submit the following documents, if applicable):

- ▶ Preliminary Engineering Reports _____
- ▶ Architectural Drawings _____
- ▶ Cost Estimates _____
- ▶ Detailed Budget _____
- ▶ Map showing location of the project _____
- ▶ Attorney's TABOR decision _____
- ▶ HPCP Registration, modification _____
Or Waiver Form _____

Official Board Action taken on

Date

Submission of this form indicates official action by the applicant's governing board authorizing application for these funds.

RESOLUTION NO. 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR HWY 85/52 BEAUTIFICATION FOR AN AMOUNT OF \$200,000.00

WHEREAS, the City of Fort Lupton's entry along Highway 52 does not adequately represent the city's identity or reflect a positive impression for visitors; and

WHEREAS, these types of projects qualify for the submission of an Energy and Mineral Impact Assistance Grant application; and

WHEREAS, the City has committed to a fifty percent monetary match in the amount of \$100,000.00, allocated from the City of Fort Lupton's Public Works Street budget.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council has determined that the sidewalks are in need of repairs and has directed staff to apply for an Energy and Mineral Impact Assistance Grant. Such matching funds are required as part of the grant and will be allocated from the Public Works Street budget.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 28th DAY OF MARCH 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

Hwy85 Gateway

West side only

				TOTAL COST
Structure / Truss	175 LF	\$	340.00 Ea	\$ 76,000.00
Columns	2 LS	\$	10,000.00 Ea	\$ 30,000.00
Retaining Wall	800 SFF	\$	20.00 SF	\$ 20,000.00
Irrigation	1 LS	\$	6,000.00	\$ 10,500.00
Trees/shrubs/plants	1 LS	\$	15,000.00	\$ 15,000.00
Traffic Control	1 LS	\$	5,000.00	\$ 6,000.00
Contingency @ 15%				\$ 23,600.00
Engineering @ 12%				\$ 18,900.00
<i>(Design/Construction)</i>				
TOTAL COST				\$ 200,000.00
Current Budgeted (page 263)				\$ 100,000.00
DOLA request				\$ 100,000.00
TOTAL funding				\$ 200,000.00

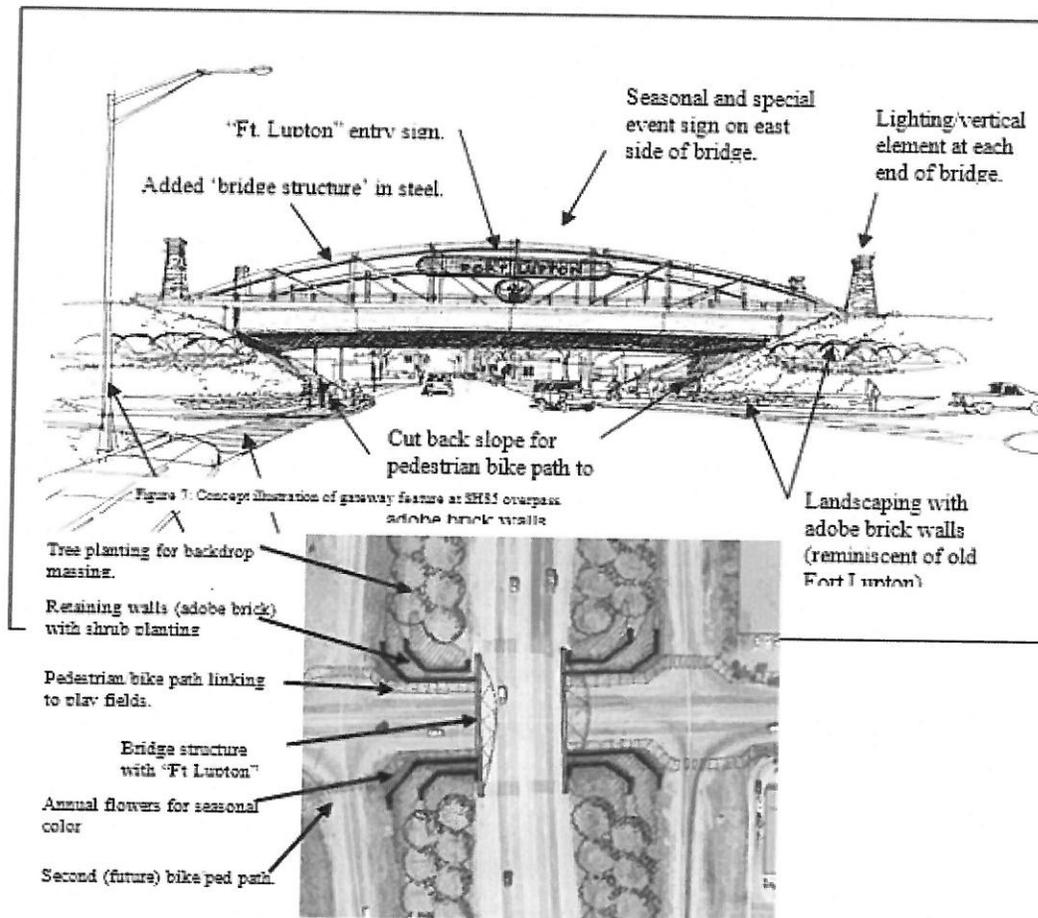


Figure 10: A concept plan view of the 'gateway' feature shown

**CITY OF FORT LUPTON
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-041

APPROVING RESOLUTION 2016RXXX AUTHORIZING THE SUBMISSION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) GRANT APPLICATION FOR SIDEWALK REPAIR/REPLACEMENT

I. **Agenda Date:** Council Meeting – March 28, 2016

II. **Attachments:** a. DOLA Grant Application
b. Resolution

III. **Summary Statement:**

As a requirement of the Colorado Department of Local Affairs's grant application for Energy and Mineral Impact Assistance Grant funds, City Council must approve a resolution authorizing the City's application submission in order to be considered for the grant.

IV. **Fiscal Note:**

Finance Department Use Only



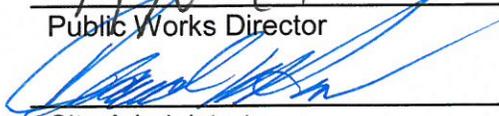
Finance Director

V. **Submitted by:**



Public Works Director

VI. **Approved for Presentation:**



City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

City Clerk

Date

IX. Detail of Issue/Request:

As part of our grant application for financial assistance for the Sidewalk Repair/Replacement project, City Council must approve a resolution officially authorizing the submission of said application. The estimated total amount of the above-mentioned project is \$200,000. Of this amount, the City will commit to a fifty percent match of \$100,000.00 to be paid out of the Operations Street Sales Tax budget.

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

- *Proceed with a formal resolution authorizing the City's DOLA grant application submission. This may be the last funding cycle for a while that DOLA has significant funds available for funding project. This is due to low price of oil and slowdown of the industry*
- *Do not proceed with a formal resolution authorizing the City's DOLA grant application submission. The city will miss an opportunity to double funding for sidewalk replacement.*
- *Consider applying for grant assistance at a later date.*

XII. Financial Considerations:

This project was funded in the 2016 cycle. \$100,000 Matching funds were budgeted in the Operations Street Sales Tax Fund budget.

XIII. Staff Recommendation:

Staff recommends approval of this resolution formally authorizing staff to apply for the aforementioned DOLA grant.



ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM APPLICATION
Tier I or Tier II

Applications Must Be Submitted Electronically - Directions on Last Page

-You are Highly Encouraged to Work with your Regional Field Manager when Completing your Application-

A. GENERAL AND SUMMARY INFORMATION

1. Name/Title of Proposed Project: Citywide Sidewalk Repair, Replacement and Installation

2. Applicant: City of Fort Lupton

(In the case of a multi-jurisdictional application, name of the "lead" municipality, county, special district or other political subdivision).

In the case of a multi-jurisdictional application, provide the names of other directly participating political subdivisions:

3. Chief Elected Official (In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision):

Name:	<u>Tommy Holton</u>	Title:	<u>Mayor</u>
Mailing Address:	<u>130 S. McKinley Avenue</u>	Phone:	<u>303-857-6694</u>
City/Zip:	<u>Fort Lupton / 80621</u>	Alt Phone	<u>303-720-5566</u>
E-Mail Address:	<u>tholton@fortlupton.org</u>		

4. Designated Contact Person (will receive all mailings) for the Application:

Name:	<u>Aaron Herrera</u>	Title:	<u>Assistant City Administrator</u>
Mailing Address:	<u>130 S. McKinley Avenue</u>	Phone:	<u>303-857-6694</u>
City/Zip:	<u>Fort Lupton / 80621</u>	Alt Phone	<u>303-990-4270</u>
E-Mail Address:	<u>aherrera@fortlupton.org</u>		

5. Amount of Energy/Mineral Impact Funds requested:

(Tier I; Up to \$200,000 or Tier II; Greater than \$200,000 to \$2,000,000)

\$100,000

6. Description of the Project Scope of Work:

(Project Description of the various tasks involved in the project including specific data such as quantities, mileage, square feet, lineal ft. etc. as well as specific project location within city and or county etc.)

The City of Fort Lupton has the need for new sidewalks, repairing or replacement of existing failing sidewalk throughout the city.

7. Description: (Describe the problem, opportunity or challenge that resulted in the request.)

Many older portions of town do not include sidewalks. Many areas where sidewalks were installed the concrete is broken or settled causing tripping hazards.

8. Local priority if more than one application from the same local government (1 of 2, 2 of 2, etc.) 2.

9. Is the project on a State registered historic site? Yes() No(X).

If yes, please provide the registry number. _____ The department may need to seek a determination of effect from the State Historic Society. For more on the Colorado State Register of Historic Properties, please [click here](#).

B. DEMOGRAPHIC AND FINANCIAL INFORMATION.

1. Population

- a. What was the 2010 population of the applicant jurisdiction? 7,357
- b. What is the current population? 7,377
- (Current/most recent conservation trust fund/lottery distribution estimate is acceptable.) What is the source of the estimate? Census
- c. What is the population projection for the applicant in 5 years? 8,467
- What is the source of the projection? Alteryx

2. Financial Information (Current Year):

In the column below labeled "Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Entity", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "a through k" for ALL project types:

	Lead Applicant	Co-applicant	Co-applicant
a. Assessed Valuation (AV) Year: Most Recent	100,879,330		
b. Total Mill Levy	19.25		
c. Property Tax Revenue Generated (mill levy x AV / 1,000)	1,941,952		
d. Sales Tax (Rate/Estimated Annual Revenue)	4% / \$3,413,043	% / \$	% / \$
e. Total Budgeted Revenue (All Funds)*	19,906,107		
f. Total Budgeted Expenditures (All Funds)*	21,614,533		
g. Total Fund Balance (All Funds)*	2,243,511		
h. Total Outstanding Debt (All Funds)**	17,972,344		
i. General Fund Budgeted Revenue	6,462,466		
j. General Fund Budgeted Expenditure	8,189,719		
k. General Fund Balance as of December 31 st of the previous year			
General Fund Balance	\$4,088,810	\$	\$
Portion of General Fund which is Unassigned ^^ (meets the definition identified in the GASB statement below)	\$ 1,366,388	\$	\$

* Sum of General Fund and all Special or Enterprise Funds

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

^^ **Unassigned fund balance** - Amounts that are available for any purpose; these amounts are reported only in the general fund and have not been committed by resolution, ordinance or contract and have not been budgeted for an intended purpose.

(Click [this link](#) to locate GASB Fund Balance definitions)

For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), complete items “k through o”:

Complete items “I through p” for ALL project types:

Identify the relevant Special Fund or Enterprise Fund:	___Fund	___Fund	___Fund
l. Special or Enterprise Fund Budgeted Revenue	\$473,477	\$	\$
m. Special or Enterprise Fund Budgeted Expenditures	\$766,000	\$	\$
n. Special or Enterprise Fund Outstanding Debt**	\$	\$	\$
o. Special Fund Mill Levy (if applicable)	\$	\$	\$
p. Special or Enterprise Fund Balance as of December 31 st of the previous year	\$1,554,203	\$	\$

For Water and Sewer Project Only complete items “q through s”:

Complete items “q through s” for ALL project types:	Water	Sewer
q. Tap Fee	\$	\$
r. Average Monthly User Charge (Divide sum of annual (commercial and residential) revenues by 12 and then divide by the number of total taps served.) NOTE: Commercial and Residential Combined	\$	\$
s. Number of total Taps Served by Applicant		

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

C. PROJECT BUDGET. List expenditures and sources of revenue for the project. The totals on each side of the ledger must equal.

Expenditures	Sources of Revenue			Funding Committed	
	Line Item Expenditures	Line Item Costs	(Dollar for Dollar Cash Match is Required, unless financial circumstance warrants a reduction) List the sources of matching funds and indicate either cash or documentable in-kind contribution. Total revenue must equal total expenditures		
			Cash	In-Kind	
List Budget Line Items (Examples: architect, engineering, construction, equipment items, etc.)			\$ 100,000		List Yes or No next to each line item
S/W Removal	\$ 12,000.00				No
C&G Removal	\$ 17,000.00				No
Sidewalk	\$ 85,500.00		\$ 100,000		Yes
C&G	\$ 75,000.00				
Curb Ramp	\$ 4,500.00				
Detectable strip	\$ 6,000.00				
TOTAL	\$ 200,000		TOTAL	\$ 200,000	\$
Please attach a more detailed budget if available					

(If the request is for planning, engineering or design, the following two questions may not be applicable)

1. Please identify the contingency associated with the project budget.
 - a. Contingency Dollar value \$ 0
 - b. Contingency % of Budget. 0 %
 - c. If a contingency has not been identified as part of the budget, please explain why not? Project locations will selected to fit the available budget
2. How recently was the budget and contingency determined for this project (month/year)? 03/2016

D. PROJECT INFORMATION.

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to “political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.”

1. Demonstration of Need:

a. Why is the project needed at this time?

The City has not had adequate funding to address this citywide problem for many years. Many areas currently have tripping hazards and inadequate drainage due to curb and gutter settlement. The addition of some area for sidewalk will provide much needed safe routes to schools.

b. How does the implementation of this project address the need?

The DOLA funding will allow the city to double the amount of sidewalks that can be fixed and added for what we have been able to budget this year.

c. Does this project, as identified in this application, **completely** address the stated need? If not, please describe additional work or phases and the estimated time frame. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases?

This project will provide for approximately 40% of the required replacement and installation that is currently required. An additional 3 years are planned for the increased budgeting to completely address the sidewalk deficiencies city wide.

d. What other implementation options have been considered?

Requiring residents to install and fix sidewalks.

e. What are the consequences if the project is not awarded funds?

Delaying completion of the sidewalk system by another year.

2. Measurable Outcomes:

a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project enhance the livability* of your region, county, city, town or community (e.g. constructing a new water plant will eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center will provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.)?

***(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment)**

Reduction in citizen complaints related to the sidewalk network.

b. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

Lower maintenance costs and providing safe walking routes for residents and businesses in the City of Fort Lupton.

c. Does this project preserve and protect a registered state historic building, facility or structure? If yes, please describe. Year of construction: YES NO

Not Applicable

d. Will this project implement an energy efficiency/strategy that could result in less carbon footprint or conserve energy use or capitalize on renewable energy technology? If yes, please describe.

No

e. Will the project be constructed with “Resiliency Framework”, which is to build and construct with a plan to reduce risks by utilizing materials and constructing in areas to better withstand natural or man-made disasters, etc.? If yes, please describe.

No

3. Relationship to Community Goals

a. Is the project identified in the applicant's budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document)? What is its ranking?

No

4. Local Commitment and Ability to Pay/Local Effort

a. Why can't this project be funded locally?

The City is funding, but at a slower rate of what is required. Too many streets additionally require overlays and rehabilitation.

b. Has this project been deferred because of lack of local funding? If so, how long?

Yes, sidewalks have been an issue in the city for many years. Adequate funds have not been available to address this in the past.

c. Explain the origin of your local cash match. (Note: Whenever possible, local government cash match on a dollar for dollar match basis is encouraged.) Are the local funds committed or pending? If there are pending funds, when will the status of those funds be determined?

Street sales tax fund

d. What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how your partners are contributing to achieve the improvement to the livability of the community through this project. If in-kind contributions are included in the project budget, detailed tracking will be required on project monitoring report.

None

i. Please describe the level of commitment by each collaborator. (e.g. fee waivers, in-kind services, fundraising, direct monetary contribution, policy changes.)

Not applicable

ii. Please list the value of the resources that each collaborator is bringing to the program.

Not applicable

e. Has the applicant dedicated the financial resources in their current budget, reserve funds and/or unused debt capacity that are being used for the local matching funds? Explain if No

Yes

f. Have the applicant's tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

The City's sales tax was reviewed and extended in 2011 until 2021

g. If the tax rate, user charges or fees were modified, what was the modification and when did this change occur?

Street sales tax was left unchanged in 2011

h. Has the applicant contacted representatives from local energy or mineral companies to discuss the project? If yes, when was the contact and what was discussed.

No

i. Has the applicant requested financial support from the industry? If yes, when was the contact, what amount did you request? What were the results? If no, why not?

No, this problem is not viewed as impacted by the industry.

5. Readiness to Go

a. Assuming this project is funded as requested, how soon will the project begin? **Select One (X)** Within 3 months, () 3-6 months, () 6-9 months or () 9-12 months? What is the time frame for completion? **Select One (X)** Within 3 months, () 3-6 months, () 6-9 months, () 9-12 months or () >12 months.

b. Describe how you determined that the project can be completed within the proposed budget as outlined in this application?

Budget is based on available funds. The amount of sidewalk replaced and installed will be based on available funds budgeted.

c. Has the necessary planning and design been completed? How? What additional design work remains? How did the applicant develop project cost estimates? Are any or permitting must still be completed, if any? When? How did the applicant develop project cost estimates? Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

Initial planning is complete with a list compiled based on complaints. Additional areas will be determined based on staff survey and evaluation.

i. What additional design work remains?

None

ii. How did the applicant develop project cost estimates?

Current unit costs being charged to the city.

iii. Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

None other at this time.

iv. Are any Local, State or Federal permits required before the project can proceed? If yes, please describe.

No

6. Energy & Mineral Relationship

a. Describe how the applicant is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources.

There are over 21,000 active wells in Weld County as of October 2015 (Source COGCC). Fort Lupton is situated in a productive area of the Wattenberg Field with nearly 3,000 active wells within a five mile radius of Fort Lupton. Additionally, there are 3 class two injection wells located in this area along with numerous support and collection facilities.

b. To further document the impact in the area, name the company or companies involved, the number of employees ([click to get # of employees](#)) associated with the activities impacting the jurisdiction and other relevant, quantitative indicators of energy/mineral impact.

Anadarko, Halliburton, Bromely Mineral Holdings, Legend Energy

c. Cite actual use data that documents direct impact as it relates to the need for the project. For example, "heavy truck traffic directly related to energy development activities is impacting County Road X. a traffic count done in May 2015 showed energy related truck traffic increased from 100 trips per day to 300."

Traffic counts are being performed at this time

7. Management Capacity

a. How will you separate and track expenditures, maintain funds and reserves for the capital expenditures and improvements as described in this project?

The city Finance Department will earmark funds for this project separately inside the appropriate funds for future use.

b. Describe the funding plan in place to address the new operating and maintenance expenses generated from the project?

The city Street fund provides budgeting for street maintenance.

c. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible to manage this project.

City staff has completed several DOA grants of the past years. The Public Works Director is a license professional engineer.

d. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

Not applicable

E. HIGH PERFORMANCE CERTIFICATION (HPCP) PROGRAM COMPLIANCE.

Colorado Revised Statutes (C.R.S. 24-30-1305.5) require all new facilities, additions, and renovation projects that meet the following applicability criteria to conform with the High Performance Certification Program (HPCP) policy adopted by the Office of the State Architect (OSA) if:

- The project receives 25% or more of state funds; **and**
- The new facility, addition, or renovation project contains 5,000 or more building gross square feet; **and**
- The building includes an HVAC system; **and**
- In the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property.

The HPCP requires projects that meet the applicability criteria above to achieve third party verification with the target goal of LEED Gold or Green Globes-Three Globes. Projects are strongly encouraged to meet the Office of the State Architect's (OSA) Sustainable Priorities in addition to the LEED prerequisites. Projects funded through DOLA that meet the above applicability criteria are required to complete the DOLA registration and tracking process. See DOLA's [HPCP web page](#) for more information or contact your [DOLA regional manager](#).

In instances where achievement of LEED Gold or Green Globe-Three Globes certification is not achievable, an applicant may request a modification of the HPCP policy or a waiver if certain conditions exist. DOLA staff will work with applicants to identify workable solutions to meet the program's intent to maximize building energy efficiencies.

Please answer the following questions:

(Complete this section only if your project application is for a building project, both new construction as well as renovation.) **NOT APPLICABLE**

1. Is the applicant seeking state funding for 25% or more of the total project cost (including all phases, if applicable)? Yes() No()
(If no, the project does not meet the HPCP requirement and the rest of this section does not need to be completed)

Does the building include an HVAC system? Yes() No()

If yes, please check whether the proposed project includes a HVAC upgrade or new HVAC system.

2. Is this project (check all that apply): new construction renovation new and renovation
New building square footage: _____ SF Renovation square footage: _____ SF
Is the building square footage (new construction and/or renovation) 5,000 SF or more? Yes() No()

3. For building renovation projects:

What is the current property value? (Determine based on assessed or appraised value) \$ _____

What is the total project cost for the renovations? \$ _____

Does the cost of renovation exceed 25% of the current value of the property? Yes() No()

4. If you answered "yes" to questions 1, 2, 3, and if applicable, 4, then your project meets the HPCP applicability criteria. Complete the HPCP registration form and preliminary checklist and submit with this grant application. (See DOLA's [HPCP web page](#) for registration and checklist form.)

ADDITIONAL QUESTIONS:

5. Have you included any additional costs in this grant application for third party verification to comply with the High Performance Certification Program? Yes() No() If yes, please specify the estimated cost for third participation verification/certification: \$ _____
6. Will you need assistance locating resources, third party consultants, or technical assistance for HPCP third party verification requirements, preparing cost estimates, or otherwise complying with the HPCP? Yes() No() Explain _____

Note: If this application is for design services for a planned building project that meets the HPCP applicability criteria and the applicant intends to seek state funding for 25% or more of the total project cost, then the design should maximize high performance building certification standards (by completing the HPCP checklist) and build in anticipated project costs, as appropriate.

F. TABOR COMPLIANCE.

1. Does the applicant jurisdiction have voter authorization to receive and expend state grants without regard to TABOR spending limitations? Yes() No(). If yes, explain:

2. If the applicant jurisdiction receives a grant with State Severance funds, will the local government exceed the TABOR limit and force a citizen property tax rebate? Yes() No(). Explain.

3. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations? Yes() No(). Explain.

4. Has the applicant sought voter approval to keep revenues above fiscal spending limits? Yes() No(). Explain.

Voters approved a ballot issue in 2004 that eliminated TABOR requirements for the City of Fort Lupton.

5. Are there any limitations to the voter approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?) Yes() No(). Explain.

6. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status? Yes() No(). Explain.

The entire City was exempted in 2004

G. ENVIRONMENTAL REVIEW.

Indicate below whether any of the proposed project activities:

1. Will be undertaken in flood hazard areas. Yes() No().

List flood plain maps/studies reviewed in reaching this conclusion. Describe alternatives considered and mitigation proposed.

2. Will the project affect historical, archeological or cultural resources, or be undertaken in a geological hazard area.

Yes() No().

If yes, describe alternatives considered and mitigation proposed.

3. Address any other public health or safety related concerns? Describe. Yes() No().

APPLICATION SUBMISSION INSTRUCTIONS AND OFFICIAL BOARD ACTION DATE (REQUIRED)

Application and attachments must be submitted electronically in

WORD .DOC (Preferred) or .PDF Format (Unsecured) to:

ImpactGrants@state.co.us

Please Cc your [DOLA Regional Manager](#) all documents as well to ensure receipt.

In email subject line include: Applicant Local Government name and Tier for which you are applying
-example- **Subject:** Springfield County EIAF Grant Request, Tier 1

NOTE: Please do not submit a scanned application (scanned attachments ok).
(If you are unable to submit electronically please contact your [DOLA Regional Manager](#))

For any questions related to the electronic submittal please call Denise Lindom @ 303.864.7732

Attachments List (Check and submit the following documents, if applicable):

- ▶ Preliminary Engineering Reports _____
- ▶ Architectural Drawings _____
- ▶ Cost Estimates X _____
- ▶ Detailed Budget _____
- ▶ Map showing location of the project X _____
- ▶ Attorney's TABOR decision _____
- ▶ HPCP Registration, modification
Or Waiver Form _____

Official Board Action taken on

Date

**Submission of this form indicates official action by the applicant's governing board
authorizing application for these funds.**

RESOLUTION NO. 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SIDEWALK REPAIRS/REPLACEMENT FOR AN AMOUNT OF \$200,000.00

WHEREAS, the City of Fort Lupton's sidewalks are in need of repairs; and

WHEREAS, these types of projects qualify for the submission of an Energy and Mineral Impact Assistance Grant application; and

WHEREAS, the City has committed to a fifty percent monetary match in the amount of \$100,000.00, allocated from the City of Fort Lupton's Operations Street Sales Tax budget.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council has determined that the sidewalks are in need of repairs and has directed staff to apply for an Energy and Mineral Impact Assistance Grant. Such matching funds are required as part of the grant and will be allocated from the Street Sales Tax Fund.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 7th DAY OF DECEMBER 2015.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

RESOLUTION NO. 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SIDEWALK REPAIRS/REPLACEMENT FOR AN AMOUNT OF \$200,000.00

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NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council has determined that the sidewalks are in need of repairs and has directed staff to apply for an Energy and Mineral Impact Assistance Grant. Such matching funds are required as part of the grant and will be allocated from the Street Sales Tax Fund.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 28th DAY OF MARCH 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-044

APPROVING RESOLUTION 2016RXXX AUTHORIZING THE SUBMISSION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) GRANT APPLICATION FOR THE FULL DEPTH REHABILITATION OF SOUTH DENVER AVENUE

- I. **Agenda Date:** Council Meeting – March 28, 2016

- II. **Attachments:**
 - a. DOLA Grant Application
 - b. Resolution
 - c. Estimate/Project Summary Staff

III. **Summary Statement:**

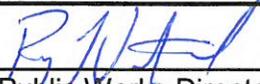
As a requirement of the Colorado Department of Local Affairs grant application for Energy and Mineral Impact Assistance Grant funds, City Council must approve a resolution authorizing the City's application submission in order to be considered for the grant.

IV. **Fiscal Note:**

Finance Department Use Only

Finance Director

V. **Submitted by:**



Public Works Director

VI. **Approved for Presentation:**

City Administrator

VII. **Attorney Reviewed**

Approved

Pending Approval

VIII. **Certification of Council Approval:**

City Clerk

Date

IX. Detail of Issue/Request:

As part of our grant application for financial assistance for the reconstruction of a portion of South Denver Avenue between Kahill Street (CR 12) to CR 6.25, City Council must approve a resolution officially authorizing the submission of said application. The estimated total amount of the above-mentioned project is \$1,500,000. Of this amount, the City will commit to a fifty percent match of \$750,000 to be paid out of the Street Sales Tax Fund.

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

- *Proceed with a formal resolution authorizing the City's DOLA grant application submission. This may be the last funding cycle for a while that DOLA has significant funds available for funding project. This is due to low price of oil and slowdown of the industry*
- *Do not proceed with a formal resolution authorizing the City's DOLA grant application submission. South Denver Avenue is becoming a major industrial development area and the roadway section is inadequate with a deteriorating surface.*
- *Consider applying for grant assistance at a later date.*

XII. Financial Considerations:

This project was not funded in the 2016 cycle. Construction would be staged such that it would not begin until 2017. Matching funds would need to come out of the Street Sales Tax Fund

XIII. Staff Recommendation:

Staff recommends approval of this resolution formally authorizing staff to apply for the aforementioned DOLA grant.



ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM APPLICATION
Tier I or Tier II

Applications Must Be Submitted Electronically - Directions on Last Page

-You are Highly Encouraged to Work with your Regional Field Manager when Completing your Application-

A. GENERAL AND SUMMARY INFORMATION

1. Name/Title of Proposed Project: FULL DEPTH REHABILITATION OF SOUTH DENVER AVENUE

2. Applicant: City of Fort Lupton

(In the case of a multi-jurisdictional application, name of the "lead" municipality, county, special district or other political subdivision).

In the case of a multi-jurisdictional application, provide the names of other directly participating political subdivisions:

3. Chief Elected Official (In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision):

Name: Tommy Holton Title: Mayor
Mailing Address: 130 S. McKinley Avenue Phone: 303-857-6694
City/Zip: Fort Lupton / 80621 Alt Phone: 303-720-5566
E-Mail Address: tholton@fortlupton.org

4. Designated Contact Person (will receive all mailings) for the Application:

Name: Aaron Herrera Title: Assistant City Administrator
Mailing Address: 130 S. McKinley Avenue Phone: 303-857-6694
City/Zip: Fort Lupton / 80621 Alt Phone: 303-990-4270
E-Mail Address: aherrera@fortlupton.org

5. Amount of Energy/Mineral Impact Funds requested:
(Tier I; Up to \$200,000 or Tier II; Greater than \$200,000 to \$2,000,000)

\$750,000

6. Description of the Project Scope of Work:

(Project Description of the various tasks involved in the project including specific data such as quantities, mileage, square feet, lineal ft. etc. as well as specific project location within city and or county etc.)

Roadway improvements to South Denver Avenue from Kahill Street (CR 12) to CR 6.25. Full depth reclamation and rehabilitation of 16,000 lineal feet of roadway. Section improvements include addition of 4-foot shoulders with two 12-foot drive lanes for a total paved section of 32-feet.

7. Description: (Describe the problem, opportunity or challenge that resulted in the request.)

South Denver Avenue was annexed into the City of Fort Lupton in 2005 (and 2013 from Kahill to Fulton). Minimal improvements to the County Road 27 occurred from the time it changed designation from Hwy 85. The current condition is deteriorating and the roadway section lacks adequate width to safely support the anticipated development in this area.

8. Local priority if more than one application from the same local government (1 of 2, 2 of 2, etc.) 1

9. Is the project on a State registered historic site? Yes() No(X).
If yes, please provide the registry number. _____ The department may need to seek a determination of effect from the State Historic Society. For more on the Colorado State Register of Historic Properties, please [click here](#).

B. DEMOGRAPHIC AND FINANCIAL INFORMATION.

1. Population

a. What was the 2010 population of the applicant jurisdiction?

7,357

b. What is the current population?

7,377

(Current/most recent conservation trust fund/lottery distribution estimate is acceptable.) What is the source of the estimate?

Census

c. What is the population projection for the applicant in 5 years?

8,467

What is the source of the projection?

Alteryx

2. Financial Information (Current Year):

In the column below labeled "Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Entity", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "a through k" for ALL project types:

	Lead Applicant	Co-applicant	Co-applicant
a. Assessed Valuation (AV) Year: Most Recent	100,879,330		
b. Total Mill Levy	19.25		
c. Property Tax Revenue Generated (mill levy x AV / 1,000)	1,941,952		
d. Sales Tax (Rate/Estimated Annual Revenue)	4% / \$3,413,043	% / \$	% / \$
e. Total Budgeted Revenue (All Funds)*	19,906,107		
f. Total Budgeted Expenditures (All Funds)*	21,614,533		
g. Total Fund Balance (All Funds)*	2,243,511		
h. Total Outstanding Debt (All Funds)**	17,972,344		
i. General Fund Budgeted Revenue	6,462,466		
j. General Fund Budgeted Expenditure	8,189,719		
k. General Fund Balance as of December 31 st of the previous year			
General Fund Balance	\$4,088,810	\$	\$
Portion of General Fund which is Unassigned ^^ (meets the definition identified in the GASB statement below)	\$ 1,366,388	\$	\$

* Sum of General Fund and all Special or Enterprise Funds

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

^^ **Unassigned fund balance** - Amounts that are available for any purpose; these amounts are reported only in the general fund and have not been committed by resolution, ordinance or contract and have not been budgeted for an intended purpose.

(Click [this link](#) to locate GASB Fund Balance definitions)

For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), complete items “k through o”:

Complete items “l through p” for ALL project types:

Identify the relevant Special Fund or Enterprise Fund:	__ Fund	__ Fund	__ Fund
l. Special or Enterprise Fund Budgeted Revenue	\$473,477	\$	\$
m. Special or Enterprise Fund Budgeted Expenditures	\$766,000	\$	\$
n. Special or Enterprise Fund Outstanding Debt**	\$	\$	\$
o. Special Fund Mill Levy (if applicable)	\$	\$	\$
p. Special or Enterprise Fund Balance as of December 31 st of the previous year	\$1,554,203	\$	\$

For Water and Sewer Project Only complete items “q through s”:

Complete items “q through s” for ALL project types:	Water	Sewer
q. Tap Fee	\$	\$
r. Average Monthly User Charge (Divide sum of annual (commercial and residential) revenues by 12 and then divide by the number of total taps served.) NOTE: Commercial and Residential Combined	\$	\$
s. Number of total Taps Served by Applicant		

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

D. PROJECT INFORMATION.

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to “political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.”

1. Demonstration of Need:

a. Why is the project needed at this time?

Interest in property development in the south side of town.

b. How does the implementation of this project address the need?

The improved roadway section will provide a safer and more appropriate section for heavy traffic

c. Does this project, as identified in this application, **completely** address the stated need? If not, please describe additional work or phases and the estimated time frame. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases?

This project fully addresses this street rehabilitation to the southern end of the city limits.

d. What other implementation options have been considered?

Phasing the improvement in sections as funds are available

e. What are the consequences if the project is not awarded funds?

Interim short term maintenance measure to attempt to increase pavement life. Continued inadequate roadway width with potential future accidents with the increase in traffic.

2. Measurable Outcomes:

a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project enhance the livability* of your region, county, city, town or community (e.g. constructing a new water plant will eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center will provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.)?

***(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment)**

Reduction in citizen complaints related to this portion of the roadway network. Fewer accidents with an increase in traffic.

b. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

Lower maintenance costs and providing safe travel for residents and businesses in the City of Fort Lupton.

c. Does this project preserve and protect a registered state historic building, facility or structure? If yes, please describe. Year of construction: X NO

Not Applicable

d. Will this project implement an energy efficiency/strategy that could result in less carbon footprint or conserve energy use or capitalize on renewable energy technology? If yes, please describe.

The currently proposed method of in place rehabilitation will result in a savings of new asphalt pavement required, reduced transport cost of removing the existing pavement and reduced traffic delays by an expedited construction process.

e. Will the project be constructed with “Resiliency Framework”, which is to build and construct with a plan to reduce risks by utilizing materials and constructing in areas to better withstand natural or man-made disasters, etc.? If yes, please describe.

No

3. Relationship to Community Goals

a. Is the project identified in the applicant’s budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document)? What is its ranking?

No

4. Local Commitment and Ability to Pay/Local Effort

a. Why can’t this project be funded locally?

The City has many local streets that require rehabilitation.

b. Has this project been deferred because of lack of local funding? If so, how long?

Yes, since the last portion was annexed to the city in 2013. At that time Weld County did not provide the necessary improvements.

c. Explain the origin of your local cash match. (Note: Whenever possible, local government cash match on a dollar for dollar match basis is encouraged.) Are the local funds committed or pending? If there are pending funds, when will the

status of those funds be determined?

Street sales tax fund

d. What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how your partners are contributing to achieve the improvement to the livability of the community through this project. If in-kind contributions are included in the project budget, detailed tracking will be required on project monitoring report.

None

i. Please describe the level of commitment by each collaborator. (e.g. fee waivers, in-kind services, fundraising, direct monetary contribution, policy changes.)

Not applicable

ii. Please list the value of the resources that each collaborator is bringing to the program.

Not applicable

e. Has the applicant dedicated the financial resources in their current budget, reserve funds and/or unused debt capacity that are being used for the local matching funds? Explain if No

Not at this time, the 2017 budgeting process has not begun.

f. Have the applicant's tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

The City's sales tax was reviewed and extended in 2011 until 2021

g. If the tax rate, user charges or fees were modified, what was the modification and when did this change occur?

Street sales tax was left unchanged in 2011

h. Has the applicant contacted representatives from local energy or mineral companies to discuss the project? If yes, when was the contact and what was discussed.

Not recently

i. Has the applicant requested financial support from the industry? If yes, when was the contact, what amount did you request? What were the results? If no, why not?

Yes, all new permit applications include negotiations related to road impacts and repair agreements.

5. Readiness to Go

a. Assuming this project is funded as requested, how soon will the project begin? **Select One** () Within 3 months, (X) 3-6 months, () 6-9 months or () 9-12 months? What is the time frame for completion? **Select One** () Within 3 months, () 3-6 months, (X) 6-9 months, () 9-12 months or () >12 months.

b. Describe how you determined that the project can be completed within the proposed budget as outlined in this application?

Initial budget based on actual CDOT BIDTAB data from similar projects in the area.

c. Has the necessary planning and design been completed? How? What additional design work remains? How did the applicant develop project cost estimates? Are any or permitting must still be completed, if any? When? How did the applicant develop project cost estimates? Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

No, the engineering contract has been awarded and preliminary investigation (survey and geotechnical investigation) have begun. We anticipate completion of design work within 3 months time.

i. What additional design work remains?

Engineering profile, section and grading.

ii. How did the applicant develop project cost estimates?

CDOT BIDTAB data from similar projects in the area

iii. Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

None other at this time. The preliminary bid is prepared by a professional engineer.

iv. Are any Local, State or Federal permits required before the project can proceed? If yes, please describe.

No

6. Energy & Mineral Relationship

a. Describe how the applicant is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources.

South Denver Avenue is the route to many oil drilling sites in this area. Gravel pits are located along this route.

b. To further document the impact in the area, name the company or companies involved, the number of employees ([click to get # of employees](#)) associated with the activities impacting the jurisdiction and other relevant, quantitative indicators of energy/mineral impact.

Anadarko, Halliburton, Bromely Mineral Holdings, Legend Energy

c. Cite actual use data that documents direct impact as it relates to the need for the project. For example, "heavy truck

traffic directly related to energy development activities is impacting County Road X. a traffic count done in May 2015 showed energy related truck traffic increased from 100 trips per day to 300.”

Traffic counts are being performed at this time

7. Management Capacity

a. How will you separate and track expenditures, maintain funds and reserves for the capital expenditures and improvements as described in this project?

The city Finance Department will earmark funds for this project separately inside the appropriate funds for future use.

b. Describe the funding plan in place to address the new operating and maintenance expenses generated from the project?

The city Street fund provides budgeting for street maintenance.

c. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible to manage this project.

City staff has completed several DOA grants of the past years. The Public Works Director is a license professional engineer.

d. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

Not applicable

E. HIGH PERFORMANCE CERTIFICATION (HPCP) PROGRAM COMPLIANCE.

Colorado Revised Statutes (C.R.S. 24-30-1305.5) require all new facilities, additions, and renovation projects that meet the following applicability criteria to conform with the High Performance Certification Program (HPCP) policy adopted by the Office of the State Architect (OSA) if:

- The project receives 25% or more of state funds; **and**
- The new facility, addition, or renovation project contains 5,000 or more building gross square feet; **and**
- The building includes an HVAC system; **and**
- In the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property.

The HPCP requires projects that meet the applicability criteria above to achieve third party verification with the target goal of LEED Gold or Green Globes-Three Globes. Projects are strongly encouraged to meet the Office of the State Architect's (OSA) Sustainable Priorities in addition to the LEED prerequisites. Projects funded through DOLA that meet the above applicability criteria are required to complete the DOLA registration and tracking process. See DOLA's [HPCP web page](#) for more information or contact your [DOLA regional manager](#).

In instances where achievement of LEED Gold or Green Globe-Three Globes certification is not achievable, an applicant may request a modification of the HPCP policy or a waiver if certain conditions exist. DOLA staff will work with applicants to identify workable solutions to meet the program's intent to maximize building energy efficiencies.

Please answer the following questions:

(Complete this section only if your project application is for a building project, both new construction as well as renovation.) **NOT APPLICABLE**

1. Is the applicant seeking state funding for 25% or more of the total project cost (including all phases, if applicable)? Yes() No()
(If no, the project does not meet the HPCP requirement and the rest of this section does not need to be completed)

Does the building include an HVAC system? Yes() No()

If yes, please check whether the proposed project includes a HVAC upgrade or new HVAC system.

2. Is this project (check all that apply): new construction renovation new and renovation
New building square footage: _____ SF Renovation square footage: _____ SF
Is the building square footage (new construction and/or renovation) 5,000 SF or more? Yes() No()

3. For building renovation projects:
What is the current property value? (Determine based on assessed or appraised value) \$ _____
What is the total project cost for the renovations? \$ _____

Does the cost of renovation exceed 25% of the current value of the property? Yes() No()

4. **If you answered "yes" to questions 1, 2, 3, and if applicable, 4, then your project meets the HPCP applicability criteria. Complete the HPCP registration form and preliminary checklist and submit with this grant application.** (See DOLA's [HPCP web page](#) for registration and checklist form.)

ADDITIONAL QUESTIONS:

5. Have you included any additional costs in this grant application for third party verification to comply with the High Performance Certification Program? Yes() No() If yes, please specify the estimated cost for third participation verification/certification: \$ _____
6. Will you need assistance locating resources, third party consultants, or technical assistance for HPCP third party verification requirements, preparing cost estimates, or otherwise complying with the HPCP? Yes() No() Explain _____

Note: If this application is for design services for a planned building project that meets the HPCP applicability criteria and the applicant intends to seek state funding for 25% or more of the total project cost, then the design should maximize high performance building certification standards (by completing the HPCP checklist) and build in anticipated project costs, as appropriate.

F. TABOR COMPLIANCE.

1. Does the applicant jurisdiction have voter authorization to receive and expend state grants without regard to TABOR spending limitations? Yes() No(). If yes, explain:

2. If the applicant jurisdiction receives a grant with State Severance funds, will the local government exceed the TABOR limit and force a citizen property tax rebate? Yes() No(). Explain.

3. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations? Yes() No(). Explain.

4. Has the applicant sought voter approval to keep revenues above fiscal spending limits? Yes() No(). Explain.

Voters approved a ballot issue in 2004 that eliminated TABOR requirements for the City of Fort Lupton.

5. Are there any limitations to the voter approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?) Yes() No(). Explain.

6. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status? Yes() No(). Explain.

The entire City was exempted in 2004

G. ENVIRONMENTAL REVIEW.

Indicate below whether any of the proposed project activities:

1. Will be undertaken in flood hazard areas. Yes() No().

List flood plain maps/studies reviewed in reaching this conclusion. Describe alternatives considered and mitigation proposed.

2. Will the project affect historical, archeological or cultural resources, or be undertaken in a geological hazard area.

Yes() No().

If yes, describe alternatives considered and mitigation proposed.

3. Address any other public health or safety related concerns? Describe. Yes() No().

APPLICATION SUBMISSION INSTRUCTIONS AND OFFICIAL BOARD ACTION DATE (REQUIRED)

Application and attachments must be submitted electronically in

WORD .DOC (Preferred) or .PDF Format (Unsecured) to:

ImpactGrants@state.co.us

Please Cc your [DOLA Regional Manager](mailto:DOLARegionalManager@state.co.us) all documents as well to ensure receipt.

In email subject line include: **Applicant Local Government name and Tier for which you are applying**
-example- **Subject:** Springfield County EIAF Grant Request, Tier 1

NOTE: Please do not submit a scanned application (scanned attachments ok).
(If you are unable to submit electronically please contact your [DOLA Regional Manager](mailto:DOLARegionalManager@state.co.us))

For any questions related to the electronic submittal please call Denise Lindom @ 303.864.7732

Attachments List (Check and submit the following documents, if applicable):

- ▶ Preliminary Engineering Reports _____
- ▶ Architectural Drawings _____
- ▶ Cost Estimates X _____
- ▶ Detailed Budget _____
- ▶ Map showing location of the project X _____
- ▶ Attorney's TABOR decision _____
- ▶ HPCP Registration, modification _____
Or Waiver Form _____

Official Board Action taken on

Date

Submission of this form indicates official action by the applicant's governing board authorizing application for these funds.

RESOLUTION NO. 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SOUTH DENVER AVENUE IMPROVEMENTS FOR AN AMOUNT OF \$1,500,000.00

WHEREAS, the City of Fort Lupton's South Denver Avenue is in need of repairs;
and

WHEREAS, these types of projects qualify for the submission of an Energy and Mineral Impact Assistance Grant application; and

WHEREAS, the City has committed to a fifty percent monetary match in the amount of \$750,000.00, to be budgeted in 2017 and allocated from the City of Fort Lupton's Operations Street Sales Tax budget.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council has determined that South Denver Avenue is in need of repairs and has directed staff to apply for an Energy and Mineral Impact Assistance Grant. Such matching funds are required as part of the grant and will be allocated from the Street Sales Tax Fund in the 2017 budget.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 28th DAY OF MARCH 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

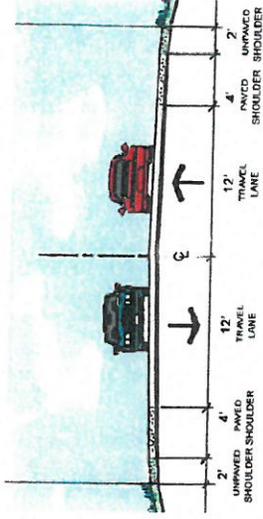
Nanette S. Fornof, MMC
City Clerk

Approved as to form:

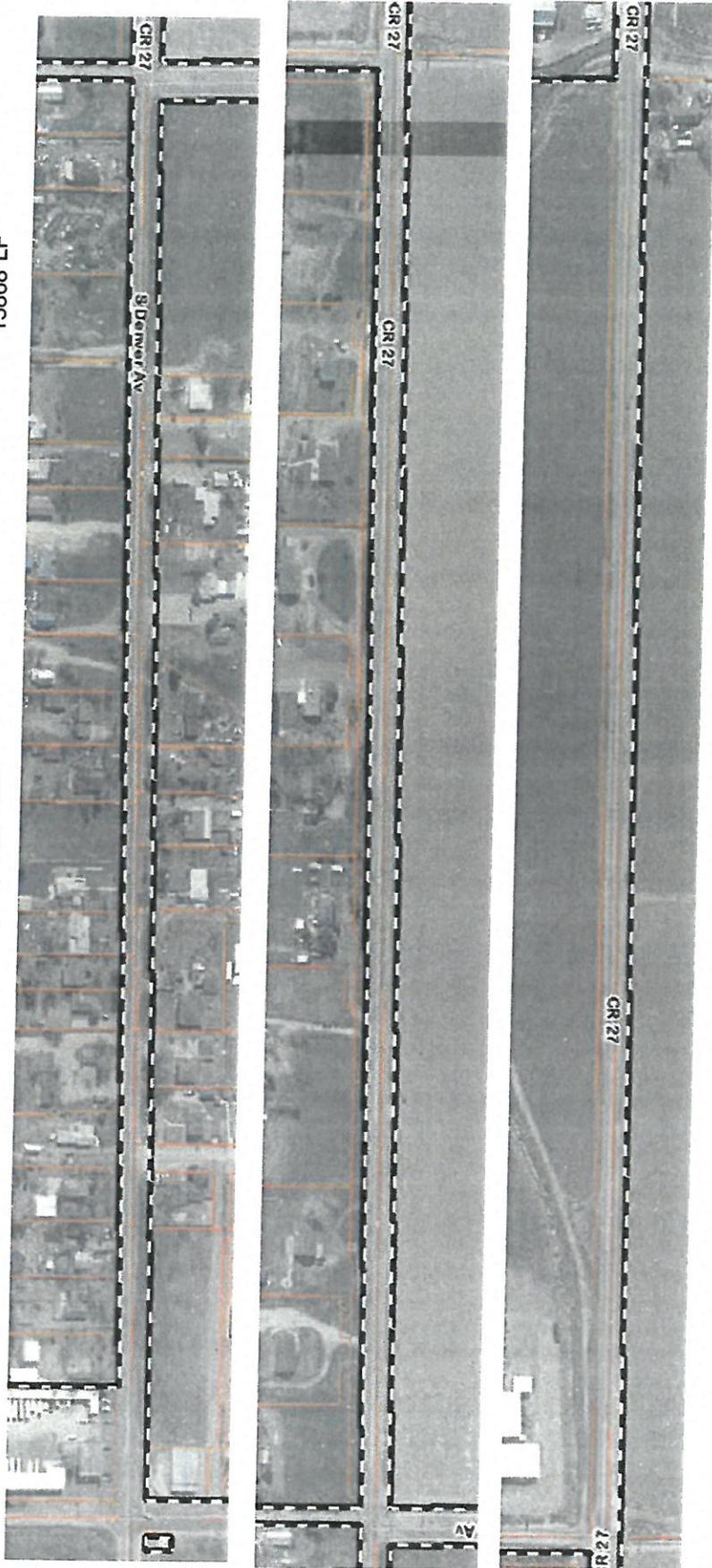
Andy Ausmus, City Attorney

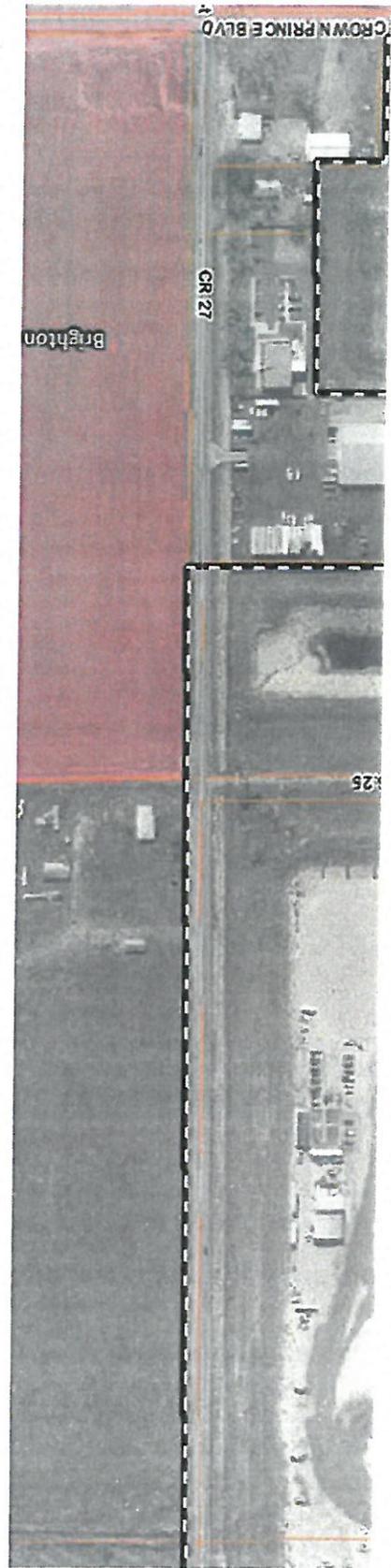
**Denver St 2-lane Reconstruct
Reynolds St to CR 6.25 (City Limits)**

(2-12' lanes with 4' shoulders = 32' width)			
Roadway/Shoulder	15868 LF		TOTAL COST
FD Reclamation	38788 SY	4.00	\$ 155,153.78
HMA (3" Lift)	10120 Ton	80.00	\$ 809,600.00
Marking	21422 SF	2.00	\$ 42,843.60
Misc Mobilization	1 LS	\$ 150,000.00	\$ 150,000.00
Traffic Control	1 LS	\$ 20,000.00	\$ 20,000.00
Contingency @ 15%			\$ 176,639.61
Engineering @ 12% (Design/Construction)			\$ 141,311.69
TOTAL COST			\$ 1,495,548.67



	\$ 94.25 /LF	
CR12->Reynolds St	1403 LF	\$ 132,231.84
CR10.5->CR12	2625 LF	\$ 247,404.54
CR 8.6->CR10.5	5250 LF	\$ 494,809.08
CR 6.25 ->CR8.6	6590 LF	\$ 621,103.21
	<u>15868 LF</u>	





**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-047

APPROVE RESOLUTION 2016Rxxx RATIFYING THE APPOINTMENT OF LUCAS MARONE BY THE MAYOR FOR A THREE YEAR TERM TO THE PLANNING COMMISSION AS AN ALTERNATE MEMBER BEGINNING MARCH 28, 2016 AND ENDING MARCH 28, 2019

I. Agenda Date: Council Meeting – March 28, 2016

II. Attachments:
a. Resolution
b. Application

III. Summary Statement:

Lucas Marone as expressed interest in serving his community by applying to the Planning Commission as an alternate member. Section 2-182 of the Fort Lupton Municipal Code allows for up to seven members to the Planning Commission with one alternate to sit as a regular member should a regular member be absent.

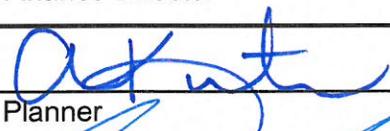
IV. Fiscal Note: None noted.

Finance Department Use Only



Finance Director

V. Submitted by:



Planner

VI. Approved for Presentation:



City Administrator

VII. Certification of Council Approval:

City Clerk

Date

VIII. Detail of Issue/Request:

Lucas Marone as expressed interest in serving his community by applying to the Planning Commission as an alternate member. Section 2-182 of the Fort Lupton Municipal Code allows for up to seven members to the Planning Commission with one alternate to sit as a regular member should a regular members be absent. The Planning Commission currently has seven members however no alternate member has been appointed. Lucas Marone lives in the City and has experience in residential and commercial construction. He has a strong interest in development plus a history of family roots in the City.

The Mayor has the statutory authority under C.R.S. 31-23-203 to appoint members of the public to fill vacancies on the Planning Commission.

IX. Legal/Political Considerations:

There are no political considerations.

X. Alternatives/Options:

- 1) *Approve Resolution 2016-xxx.*
- 2) *Do not Approve Resolution 2016-xxx.*

XI. Financial Considerations:

There are no financial considerations.

XII. Staff Recommendation:

Staff recommends approval of Resolution 2016-xxx appointing Lucas Marone to the Planning Commission as an alternate member.

RESOLUTION NO 2016R0XX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE APPOINTMENT OF LUCAS MARONE BY THE MAYOR TO SERVE AS AN ALTERNATE MEMBER ON THE PLANNING COMMISSION

WHEREAS, the Mayor of Fort Lupton under C.R.S. 31-23-203 and Municipal Code Section 2-182 has the authority to fill vacancies on the Planning Commission and hereby exercises the right to appoint Lucas Marone to the Planning Commission as an alternate member, and

WHEREAS, the City Council may ratify the appointments by the Mayor to serve on the Planning Commission, and

WHEREAS, Lucas Marone has expressed an interest to serve on the Planning Commission, and

THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of Lucas Marone to serve as an alternate member to the Planning Commission beginning March 28, 2016 and ending March 28, 2019.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 28th DAY OF MARCH 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney



CITY OF FORT LUPTON APPLICATION FOR CITIZEN ADVISORY BOARD/ COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/17/16

City of Fort Lupton Resident? Yes

No

Name: Lucas Marone Home Phone: _____
Address: 1706 Virginia Dr. Cell Phone: 970-208-7768
Fort Lupton, CO 80621 Work Phone: _____
Occupation: Commercial Construction Project Manager e-mail: luke_marone@yahoo.com

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Planning Commission

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

9 Years in Commercial Construction as Engineer, Superintendent, and Project Manager. 5 Years Prior to professional in Residential and Civil Construction. Extensive planning and execution of projects for Airlines and Tenants at DIA, Extensive Planning, Design, and execution of Projects for Halliburton in Minot, ND, Dickinson, ND and Meeker, CO Recently built home in Fort Lupton, CO

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:
BS in Construction Management from Colorado State University, Multiple commercial construction industry certifications and leadership classes.

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

Strong interest in planning and development of the City of Fort Lupton for future generations. Deep family roots in area.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application
I agree that I have received a copy of the City
Council Code of Ethics and Conduct.

Lucas Marone

Digitally signed by Lucas Marone
DN: c=US, e=lmarone@flood.com, o=FCI
Constructors, Inc., CN=Lucas Marone
Date: 2016.03.17 08:24:25 -0500



Thank you for volunteering!

The City of Fort Lupton very much appreciates the generous contribution of your time and labor to work that benefits the community. We ask that you donate or give up any claim you may acquire against the entity for any loss or injury you may suffer during your volunteer work.

It is for these reasons that the City of Fort Lupton now requires everyone offering volunteer services to the municipality to first sign a document releasing the entity, its agents, and its insurance carriers from all liability for any such loss of injury.

We appreciate your cooperation and your understanding about this, and recommend you consult with your insurance agent to be sure your own insurance coverage is sufficient to cover you for any volunteer services you perform for the City of Fort Lupton.

VOLUNTEER ACCIDENT MEDICAL COVERAGE PLAN

This coverage provides medical and accidental death and dismemberment (AD&D) coverage for volunteers

<u>Limits:</u>	Accidental Death Benefit Amount:	\$ 10,000
	Accidental Dismemberment Benefit, Maximum Amount:	\$ 10,000
	Accidental Medical Expense Benefit (Primary):	\$ 15,000
	Dental Maximum (Per Tooth Per Accident):	\$ 250
	Aggregate Limit of Indemnity per Accident	\$ 250,000
	Catastrophic Cash (Lump Sum), Maximum Amount	\$ 25,000

If you have an accident or injury, please contact the person who is coordinating or leading your volunteer work immediately. You may go to the physician of your choice. You will be required to complete a claim form. Bills for medical expenses being claimed, along with a copy of the completed claim form can be sent directly to:

Consolidated Health Plans 2077 Roosevelt Ave. Springfield, MA 01104	Fax: (413) 733-4612 Attention: Claims Department
Email: customerservice@consolidatedhealthplan.com	

If you have any questions regarding claims, please call Consolidated Health Plans at (800) 633-7867.

This information is provided only as a general summary of the coverages that apply or are available. All coverages are governed by the terms, conditions, exclusions, and limits stated in the applicable coverage documents.

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: Lucas Marone

Participant's Signature: Lucas Marone
Digitally signed by Lucas Marone
DN: C=US, E=lmarone@focul.com, O=FCL
Contributors, Inc., CN=Lucas Marone
Date: 2016.03.17 09:24:01 -0500

Date of Signature: 3/17/16

III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____



Workers' Compensation Coverage and Volunteer Accident Medical Plan (VAMP)

As indicated by my signature, I verify I am not compensated as an appointed committee member for the City of Fort Lupton.

My signature below also verifies that I have been notified that the City of Fort Lupton has chosen to exercise the option to exclude appointed committee members (also referred to as unpaid board members) from Workers' Compensation Insurance per C.R.S. section 8-40-202(1)(a)(I)(B). In accordance with Colorado law, I acknowledge that my information is reported to the Department of Labor and Employment, Division of Workers' Compensation as part of the City's application for the Exclusion of Uncompensated Public Officials.

Per the attached paperwork, I acknowledge that the City of Fort Lupton has chosen to provide coverage for its appointed committee members through the Volunteer Accident Medical Plan (VAMP).

Lucas Marone

Digitally signed by Lucas Marone
DN: c=US, e=lmarone@fcil.com, o=FCI
Constructors, Inc., cn=Lucas Marone
Date: 2016.03.17 08:23:52 -0500

Signature

Lucas Marone

Printed name

3/17/16

Date

Planning Commission

Committee Name(s)

CITY OF FORT LUPTON CITY COUNCIL



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-053

APPROVING RESOLUTION 2016Rxxx RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING MARCH 28, 2016 AND ENDING DECEMBER 31, 2017 OR DECEMBER 31, 2020

I. **Agenda Date:** Council Meeting – March 28, 2016

II. **Attachments:** a. Resolution 2016Rxx
b. Advisory Committee Applications

III. **Summary Statement:**

Terms of all members of all advisory committees shall commence on January 1st following every regular municipal election and continue until December 31st following the next regular municipal election. The newly elected Mayor shall appoint members to all advisory committees to be ratified by the City Council and members so appointed shall serve at the pleasure of the mayor. As a result, letters with re-appointment applications (attached) were sent to current committee members advising them that their terms will expire December 31, 2017. It was requested that they submit a new application as to their desire regarding continued membership. In addition, a number of other individuals have also submitted applications for consideration.

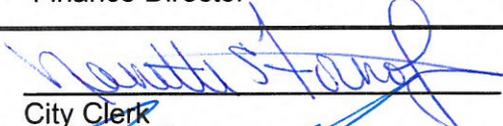
All voting members of advisory committees shall live within one of the following zones (school district, fire district, or Fort Lupton zip code).

IV. **Fiscal Note:** None noted.

Finance Department Use Only


Finance Director

V. **Submitted by:**


City Clerk

VI. **Approved for Presentation:**


City Administrator

VII. **Certification of Council Approval:**

City Clerk

Date

VIII. Detail of Issue/Request:

As indicated, letters and applications were sent to all existing advisory committee members during the month of November. In addition, vacancies for committee appointments have been solicited at City Council meetings, workshops, Channel 16, the City web page, public postings, in the Mayor's monthly newsletter, and the media.

Exhibit "A" represents a list of the active general advisory committees with the proposed member list. Current policy establishes that, "Newly elected Mayors shall appoint members to all advisory committees to be ratified by the City Council and members so appointed shall serve at the pleasure of the Mayor."

It is anticipated that another round of appointments may need to occur in the future.

IX. Legal/Political Considerations:

None noted.

X. Alternatives/Options:

Continue to solicit for applications through announcements at City Council meetings and workshops, Channel 16, the City web page, the Mayor's monthly newsletter, and the media for vacancies that remain unfilled.

XI. Financial Considerations:

None noted.

XII. Staff Recommendation:

Approve the proposed resolution

RESOLUTION 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING MARCH 28, 2016 AND ENDING DECEMBER 31, 2017 OR DECEMBER 31, 2020.

WHEREAS, each candidate has submitted a request in the form of an application for the Mayor to consider appointment or reappointment to committee positions allowing them the opportunity to serve the City of Fort Lupton.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of the attached list of candidates to the corresponding Advisory Committees for a term beginning March 28, 2016 and ending December 31, 2017 or December 31, 2020.

APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE ELECTED TO THE CITY COUNCIL THIS 28th DAY OF MARCH 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

EXHIBIT "A"
Advisory Committee Appointments

ART IN PUBLIC PLACES COMMITTEE		
<i>Name</i>	<i>Term</i>	<i>Position</i>
Teri Kopfman	03/28/2016-12/31/2017	
Carol Ruckel	03/28/2016-12/31/2017	
Kristel Acre	03/28/2016-12/31/2017	
Aaron Herrera Nanette Fornof		City Liaison
PUBLIC SAFETY COMMITTEE		
Name	Term	Position
Krista Tipton	03/28/2016-12/31/2017	
J Herrick	03/28/2016-12/31/2017	
Ken Poncelow		City Liaison
FORT LUPTON PUBLIC AND SCHOOL LIBRARY COMMITTEE		
	Term	Position
Tacha Grenier	3/28/2017 – 12/31/2020	

City of Fort Lupton
**APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT**

City Boards and Commissions play an important role in forming City policy. To be considered a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621 (Phone: 303-857-6694). The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/21/16

City of Fort Lupton Resident? Yes

No

Name: Kristel Acre

Home Phone: 303-845-2373

Address: 892 S McKinley Ave

Cell Phone: 303-845-2373

Work Phone: 303-845-2373

Occupation: Realtor

e-mail: realtorkristel@gmail.com

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)

Art in Public Places Committee

1. **Please list your work experience, community involvement, and other interests which apply to this Board or Commission:** (Information may be continued on back of form or attached.)

I have lived in Fort Lupton since 1992 and have worked in real estate since 1996. I have served on many community boards and try to give back to the community I call home. I have seen public art in many of the surrounding cities/towns and have longed to find a way to bring public art to Fort Lupton for years.

2. **List any licenses, certificates of special training, or education which apply to this Board or Commission:**

3. **Briefly describe the reasons for your interest in serving on this City Board or Commission:**

OK
LEA

Performance, Integrity, Teamwork,
Accountability and Service

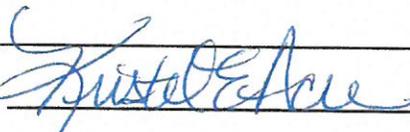


(See Reverse Side)

Beautifying the city is important for community pride, sense of togetherness/unification and adds to the property values/market desirability of the city. I find public art interesting and try to appreciate the variety of work wherever I see it on display.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: _____



Memorandum

To: Committee Members

Re: Volunteer Accident Medical Plan (VAMP)

As a member of a recognized Committee for the City of Fort Lupton, you have insurance coverage under the Volunteer Accident Medical Plan (VAMP). This coverage is required by the State of Colorado and provides limited benefits to all Committee members in case of injury while acting within the duties of the committee(s) they serve on. The City of Fort Lupton is required to report all Committee Members to the Colorado Department of Labor, Division of Workers' Compensation. Reporting requirements include every individual's name, committee they serve on and their social security number. Your information will be kept confidential by the Human Resources Department.

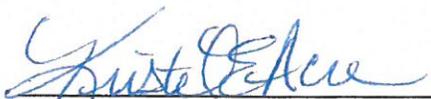
Should you have questions, please do not hesitate to contact Nanette Fornof, City Clerk, at 720-466-6101.

Thank you for your cooperation!

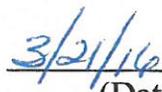
Name: Kristel E Acre

(Please Print)

Social Security Number: _____ Given upon acceptance _____



(Signature)



(Date)



CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/15/16 City of Fort Lupton Resident? Yes [X] No []
Name: Carol Ruckel Home Phone: 303-857-4740
Address: 1716 Wagonwheel Dr Cell Phone: 720-305-7509
Occupation: Retired e-mail: cruckel@comcast.net

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)

Art in Public Places

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

Education project manager, Library Board, Arts Board of Trustees, Fairwinds Club, FLURA

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

Training with Historic Denver and Denver Cherry Creek project

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

I would like to see public art as part of the overall improvement efforts in Fort Lupton!

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application I agree that I have received a copy of the City Council Code of Ethics and Conduct.

Carol Ruckel

OK [Signature]



CITY OF FORT LUPTON
VOLUNTEER ACTIVITIES
RELEASE/INDEMNIFICATION

I. RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT: PARTICIPANT MUST READ CAREFULLY BEFORE SIGNING

In consideration for being permitted to perform the below-described volunteer activities for the City of Fort Lupton, I hereby acknowledge, represent, and agree as follows:

A. I understand that said activities are or may be dangerous and do or may involve risks of injury, loss, or damage. I further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage. I acknowledge that such risks may arise from a variety of foreseeable and unforeseeable circumstances connected with the use of the activities, including but not limited to the following risks:

Activities to be performed:

meetings, walking around town

Risks of such activities include but are not limited to:

falls

UR (Participant initials here)
(If Participant is under 18 years old, Parent initial here)

B. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby expressly assume all such risks of injury, loss, or damage to me or to any third party arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause.

UR (Participant initials here)
(If Participant is under 18 years old, Parent initial here)

C. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I further hereby waive, and exempt, release, and discharge the City of Fort Lupton, its officers, and its employees from, any and all claims, demands, and actions for such injury, loss, or damage, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

UR (Participant initials here)
(If Participant is under 18 years old, Parent initial here)

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

CR (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

CR (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

CR (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

CR (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

CR (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: Carol Ruckel

Participant's Signature: Carol Ruckel

Date of Signature: 3/15/16

III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____



Workers' Compensation Coverage and Volunteer Accident Medical Plan (VAMP)

As indicated by my signature, I verify I am not compensated as an appointed committee member for the City of Fort Lupton.

My signature below also verifies that I have been notified that the City of Fort Lupton has chosen to exercise the option to exclude appointed committee members (also referred to as unpaid board members) from Workers' Compensation Insurance per C.R.S. section 8-40-202(1)(a)(I)(B). In accordance with Colorado law, I acknowledge that my information is reported to the Department of Labor and Employment, Division of Workers' Compensation as part of the City's application for the Exclusion of Uncompensated Public Officials.

Per the attached paperwork, I acknowledge that the City of Fort Lupton has chosen to provide coverage for its appointed committee members through the Volunteer Accident Medical Plan (VAMP).

Carol J. Ruckel

Signature

Carol J Ruckel

Printed name

3/15/14

Date

Art in Public Places

Committee Name(s)

City of Fort Lupton
**APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT**

City Boards and Commissions play an important role in forming City policy. To be considered a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621 (Phone: 303-857-6694). The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/7/16 City of Fort Lupton Resident? Yes No

Name: TERI KOZDFMAN Home Phone: 303-857-1925
Address: 6870 CR 23 Cell Phone: 303-710-0500
FT. LUPTON, CO 80629 Work Phone: NA
Occupation: RETIRED RE-8 EDUCATOR e-mail: TKOZDFMAN@GMAIL.COM

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)

ART COMMITTEE

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

16 YEARS ART TEACHER AT FLHS, 4-H PHOTO LEADER
& PARENT, MEMBER & TRUSTEE AT FIRST UNITED
METHODIST CHURCH, MEMBER & HELD VARIOUS POSITIONS
IN FORUMADO CLUB, TREASURER FOR TEACHERS ASSOC ABOUT 10 yrs. &
NEW MEMBER OF LIBRARY BOARD.

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

BS ART EDUCATION & MBA UNIVERSITY OF DENVER,

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

WOULD LIKE TO SEE FORT LUPTON DEVELOP A STRONG
VISUAL PRESENCE IN THE COUNTY & REGION.

OK
REB



4. Please list supporting documents if not continued on other side:

(See Reverse Side)

City of Fort Lupton
**APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT**

City Boards and Commissions play an important role in forming City policy. To be considered a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621 (Phone: 303-857-6694). The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/7/2016

City of Fort Lupton Resident? Yes

No

Name: Krista Tipton
Address: 904 Stage Dr

Home Phone: 303-502-3418
Cell Phone: 303-548-2880

Occupation: Business Owner

Work Phone: _____
e-mail: krista@rmheroes.net

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Shooting Range

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

Owner and CEO of Rocky Mountain Heroes LLC. Firearms Training and Self Defense, we work with the Fort Lupton Police Department helping, citizens get conceal and carry permits. I worked on the

Park County Trust Fund Board as the Chair Person Approving GOCO fund grants, Mountain Area

Midget Football as Vice President and Treasurer, and other boards and committees.

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

Lieutenant and shift supervisor at GEO, ALS Less Lethal Instructor, Basic and Instructor, Personal Protection inside the home – NRA, Conceal and Carry Instructor, Personal Protection Planning.

Front Sight Member

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

Help the board and my community design a great place to congregate. I really feel this range could be an Asset to not only Fort Lupton, but Weld County and the Northern Communities as well.

4. Please list supporting documents if not continued on other side:

Give

Signature of Applicant: _____

Krista R Tipton



(See Reverse Side)

*OK
KRT*



RECEIVED
MAR 22 2016

**CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT**

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/22/2016

City of Fort Lupton Resident? Yes

No

Name: J Herrick
Address: 950 So. Hoover Ave.
Fort Lupton, Co. 80621
Occupation: Construction Consultant

Home Phone: 303-857-6733
Cell Phone: 303-913-2880
Work Phone: 303-502-3239
e-mail: tjherrick@aol.com

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)

Public Safety

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

Business Owner, HOA Board of Directors, NRA Training

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

NRA Certified Instructor - Home Firearm Safety, Metallic Cartridge Reloading, Shotgun Reloading, Certified Pistol, Personal Protection in the Home

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

Asked to serve by Chief of Police, Interested in helping develop a shooting facility of City of Fort Lupton

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application I agree that I have received a copy of the City Council Code of Ethics and Conduct.

Theodore J Herrick

Handwritten initials/signature



Thank you for volunteering!

The City of Fort Lupton very much appreciates the generous contribution of your time and labor to work that benefits the community. We ask that you donate or give up any claim you may acquire against the entity for any loss or injury you may suffer during your volunteer work.

It is for these reasons that the City of Fort Lupton now requires everyone offering volunteer services to the municipality to first sign a document releasing the entity, its agents, and its insurance carriers from all liability for any such loss of injury.

We appreciate your cooperation and your understanding about this, and recommend you consult with your insurance agent to be sure your own insurance coverage is sufficient to cover you for any volunteer services you perform for the City of Fort Lupton.

VOLUNTEER ACCIDENT MEDICAL COVERAGE PLAN

This coverage provides medical and accidental death and dismemberment (AD&D) coverage for volunteers

<u>Limits:</u>	Accidental Death Benefit Amount:	\$ 10,000
	Accidental Dismemberment Benefit, Maximum Amount:	\$ 10,000
	Accidental Medical Expense Benefit (Primary):	\$ 15,000
	Dental Maximum (Per Tooth Per Accident):	\$ 250
	Aggregate Limit of Indemnity per Accident	\$ 250,000
	Catastrophic Cash (Lump Sum), Maximum Amount	\$ 25,000

If you have an accident or injury, please contact the person who is coordinating or leading your volunteer work immediately. You may go to the physician of your choice. You will be required to complete a claim form. Bills for medical expenses being claimed, along with a copy of the completed claim form can be sent directly to:

Consolidated Health Plans 2077 Roosevelt Ave. Springfield, MA 01104	Fax: (413) 733-4612 Attention: Claims Department
Email: customerservice@consolidatedhealthplan.com	

If you have any questions regarding claims, please call Consolidated Health Plans at (800) 633-7867.

This information is provided only as a general summary of the coverages that apply or are available. All coverages are governed by the terms, conditions, exclusions, and limits stated in the applicable coverage documents.

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

TJA (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

TJA (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

TJA (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

TJA (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

TJA (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: Theodore J Herrick

Participant's Signature: Theodore J Herrick

Date of Signature: 3/22/2016

III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____

Fort Lupton Public & School Library

Board of Trustees

Application

425 South Denver Avenue, Fort Lupton, Colorado 80621

303-857-7180

Date Feb 21, 2016

Name Tacha G Greiner
Prefix First Middle Last

Home Address 266 Ponderosa Pl. Fort Lupton 80621
Street City Zip

Home Phone _____ Cell Phone 720-226-3884

Email Address Tachaoverly@yahoo.com

Profession, Occupation/Employer, Titles

Stay at Home MOM

Education: High School Diploma

Qualities you bring to the Library Board of Trustees

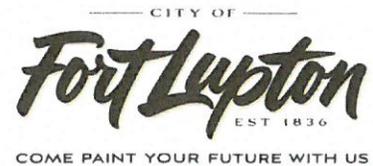
Very well organized, positive, love people

Have you served on a Board before? NO

Additional comments

OK
TSG

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-054

APPROVE WATER AND SEWER RATE INCREASES

- I. **Agenda Date:** Council Meeting – March 28, 2015
Utility Enterprise Board Meeting First Public Hearing– March 28, 2016
Utility Enterprise Board Meeting Second Public Hearing – April 4, 2016.
- II. **Attachments:**
 - a. Resolution 2016-XXX
 - b. Exhibit “A” – Water & Sewer Rate Schedule

III. **Summary Statement:**

Staff and the Finance/Utility Committee have proposed rate increase which is variable based on the water each tier in the City’s rate structure. The sewer rate increase is a proposed 2%.

IV. **Fiscal Note:** _____

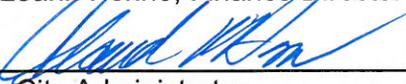
Finance Department Use Only



Finance Director

V. **Submitted by:** 

Leann Perino, Finance Director

VI. **Approved for Presentation:** 

City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____ City Clerk _____ Date

VIII. Detail of Issue/Request:

The current utility rate plan and the 2016 proposed rate plan are as follows:

Utility Rates				
	Current Rate Plan	Proposed Increase	Net Change	% Change
Water				
Monthly Base Charge				
Base Fee	\$ 26.24	\$ 26.24	\$ -	-
Assessment	\$ 2.63	\$ 2.63	\$ -	-
Capital Projects	\$ 2.63	\$ 2.63	\$ -	-
Per 1,000 gallon				
<12,000	\$ 4.04	\$ 4.08	\$ 0.04	1 %
>12,000<20,000	\$ 4.62	\$ 4.71	\$ 0.09	2 %
>20,000	\$ 6.09	\$ 6.27	\$ 0.18	3 %
Non-Potable Water	\$ 0.56	\$ 0.57	\$ 0.01	1 %
Sewer				
Monthly Base Charge	\$ 14.80	\$ 15.10	\$ 0.30	2 %
Per 1,000 gallon	\$ 5.05	\$ 5.15	\$ 0.10	2 %
Sewer Non-metered	\$ 33.85	\$ 34.53	\$ 0.68	2 %

Under the proposed rate increase, a household using 12,000 gallons of potable water a month would only experience an increase of \$1.99 to their water charges each month. The following is a block breakout of the financial impact for consumers for their water charges only given the change in rates.

Water Increase			
Gallons	Current	New Rate	Increase
4,000	16.16	16.32	0.16
6,000	24.24	24.48	0.24
10,000	40.40	40.80	0.40
12,000	48.48	48.96	0.48
20,000	85.44	86.64	1.20
25,000	115.89	117.99	2.10

IX. Legal/Political Considerations:

Sections 13-26(a) and 13-136 (a) allows the Utility Enterprise Board to amend monthly user charges by a written resolution. However, the Board must publish and hold a minimum of two public hearings on the new rates.

Sections 13-26(c) and 13-136 (b) requires the City to review the water and sewer rates annually and revise rates if necessary to generate the revenues necessary to pay for the costs of the system.

X. Alternatives/Options:

1. *Delay increasing rates at this time.*

XI. Financial Considerations:

Based on 2015 water usage the revenue in the Utility Fund would increase \$67,943 in water usage and \$19,304 in utility usage.

XII. Staff Recommendation:

Approve Resolution No. 2016RXX increasing water and sewer rates effective on the April 15, 2016 billing.

RESOLUTION NO. 2016RXX

A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON AMENDING WATER AND SEWER RATES FOR FORT LUPTON CUSTOMERS

WHEREAS, a specific level of revenue is required by revenue bonds and/or loans in both water and sewer in order to comply with rate maintenance covenants; and

WHEREAS, the cost of inflation as measured by the Consumer Price Index (CPI) has increased 1.176% since the last water rate increase in 2015; and

WHEREAS, Sections 13-136(b) and 13-26(c) of the Fort Lupton Municipal Code requires a review of water and sewer rates at least once every year and to be revised if necessary to cover costs of the system; and

WHEREAS, the Utility Enterprise Board evaluated the Enterprise's compliance with its bond covenants and other factors sufficient to determine if and how much water and sewer rates should be adjusted; and

WHEREAS, the Utility Enterprise Board has published the proposed rates and held two public hearings as required by Sections 13-26(a) and 13-136(a) of the Fort Lupton Municipal Code and has determined that it is necessary to increase overall water and sewer revenues to ensure compliance with its bond covenants and meet capital needs and, furthermore, necessary to establish a tiered water rate structure to encourage water conservation; and

WHEREAS, all water and sewer customers that procure treated water from the City will bear the same percentage of increase including bulk through the hydrant system.

NOW, THEREFORE, BE IT RESOLVED that the Utility Enterprise Board of the City of Fort Lupton hereby amends the water and sewer utility rates by approving Exhibit "A" herein included, to become effective on April 15, 2016 for all customers regardless of the source or use of the water, and,

APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE APPOINTED TO THE UTILITY ENTERPRISE BOARD THIS 4TH DAY OF APRIL, 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Approved as to form:

Attest:

Andy Ausmus, City Attorney

Nanette Fornof, City Clerk

Exhibit "A"

CITY OF FORT LUPTON, COLORADO

WATER AND SEWER RATE SCHEDULE

EFFECTIVE APRIL 15, 2016

<u>Description</u>		<u>Amounts</u>
<u>WATER</u>		
Monthly Base Fee		\$31.50*
		*Base fee includes: Augmentation Surcharge - \$2.63 System Maintenance Fee -\$2.63 which are restricted funds
		<u>Volume Rates per 1,000 gallons:</u>
All Metered Accounts, including: Industrial Accounts Park Irrigation Non-Potable Residential	Tier 1 – monthly usage up to and including 12,000 gallons	\$4.08
Multi-family I Commercial Schools Hotel/Motel	Tier 2 – monthly usage over 12,000 gallons up to and including 20,000 gallons	\$4.71
	Tier 3 – monthly usage over 20,000 gallons	\$6.27
	Park /Non-Potable Rate	\$0.57
New and Non-Contracted Hydrant Meter Users and Construction		\$10.00
<u>SEWER</u>		
Monthly Base Fee (metered accounts)		\$15.10
Volume Rates per 1,000 gallons: All metered customer accounts (*City will use the summer sewer rate per Section 13-26(b))		\$5.15
Monthly Base Fee for Non-Metered Sewer Users.		\$34.53
Potable Well at Shop	Rate per 100 gallons	\$1.67

Water/Sewer Rates Comparison - Oct 2015

	<u>Ft Lupton</u>	<u>Frederick</u>	<u>Dacono</u>	<u>Firestone</u>	<u>Erie</u>	<u>Keenesburg</u>	<u>Johnstown</u>	<u>Milliken</u>
# of Customers	2,353	3,500	1,750	4,500	7,000	460	4,930	80
WATER								
Tier 1	0 - 12,000 \$ 4.04	3,000 - 5,000 \$ 2.08	5,000 - 10,000 \$ 2.80	0 - 5,000 \$ 1.91	0 - 5,000 \$ 3.75	6,000 - 10,000 \$ 2.25	0 - 10,000 \$ 2.69	0 - 5,000 \$ 3.02
Tier 2	12,001 - 20,000 \$ 4.62	5,001 - 15,000 \$ 2.86	> 10,000 \$ 4.05	5,001 - 20,000 \$ 3.37	5,001 - 10,000 \$ 4.68	10,001 - 20,000 \$ 3.25	10,001 - 15,000 \$ 3.00	5,001 - 10,000 \$ 3.53
Tier 3	> 20,000 \$ 6.09	15,001 - 25,000 \$ 3.64		> 20,000 \$ 5.40	10,001 - 25,000 \$ 7.03	20,001 - 40,000 \$ 4.00	15,001 - 20,000 \$ 3.33	10,001 - 20,000 \$ 4.71
Tier 4		> 25,000 \$ 5.20			> 25,000 \$ 10.54	40,001 - 60,000 \$ 5.00	20,001 - 27,000 \$ 3.67	20,001 - 40,000 \$ 4.82
Tier 5						> 60,000 \$ 6.00	> 27,000 \$ 4.01	40,001 - 75,000 \$ 5.78
Tier 6								> 75,000 \$ 6.42
Water Base	\$ 31.50	\$ 30.65	\$ 28.00	\$ 20.22	\$ 25.41	\$ 27.00	\$ 13.27	\$ 20.62
Sewer	1K-Over \$ 5.05	NA/St Vrain	NA/St Vrain	NA/St Vrain	1K-Over \$ 8.20	NA	NA	3K-Over \$ 3.00
Sewer Base	\$ 14.80	NA/St Vrain	NA/St Vrain	NA/St Vrain	\$ 15.68	\$ 33.00	\$ 25.25	\$ 33.00
Storm Drain	\$ 3.80	6.23	17.00 Capital Improvement	\$ 6.45	\$ 5.41	NA	\$ 5.00	NA

Water/Sewer Rates Comparison - Oct 2015

	<u>Ft Lupton</u>	<u>Evans</u>	<u>Berthoud</u>	<u>Eaton</u>	<u>Severance</u>	<u>Windsor</u>	<u>Lochbuie</u>	<u>Mead</u>
# of Customers	2,353	6,700	2,500	1,840	1,100	5,420	1,800	840
WATER								
Tier 1	0 - 12,000 \$ 4.04	1,000 - 16,000 \$ 3.60	0 - 24,000 \$ 3.93	> 4,000 \$ 3.71	5,000 - 15,000 \$ 2.90	1,000 - 16,000 \$ 3.62	1,000 - 10,000 \$ 4.99	> 10,000 \$ 0.80
Tier 2	12,001 - 20,000 \$ 4.62	16,001 - 22,000 \$ 5.67	> 24,000 \$ 7.86		> 15,000 \$ 3.15	16,001 - 22,000 \$ 5.40	10,000 - 20,000 \$ 6.74	
Tier 3	> 20,000 \$ 6.09	> 22,000 \$ 9.11				> 22,000 \$ 8.05	> 20,000 \$ 8.49	
Tier 4								
Tier 5								
Tier 6								
Water Base	\$ 31.50	\$ 17.50	\$ 15.46	\$ 27.76	\$ 26.50	\$ 14.81	\$ 30.00	\$ 13.00
Sewer	1K-Over \$ 5.05	NA	1K-Over \$ 6.53	NA	NA	NA	1K-Over \$ 3.48	4K-Over \$ 9.13
Sewer Base	\$ 14.80	\$ 21.23	\$ 27.06	\$ 26.50	\$ 24.00	\$ 20.00	NA	\$ 33.27
Storm Drain	\$ 3.80	\$ 4.30	\$ 3.50	NA	NA	2.20 to 3.00	NA	NA

Water/Sewer Rates Comparison - Oct 2015

	<u>Ft Lupton</u>	<u>Kersey</u>	<u>LaSalle</u>	<u>Platteville</u>	<u>Pierce</u>	<u>Ault</u>	<u>Brighton</u>	<u>Northglenn</u>
# of Customers	2,353	460	800	860	435	600		
WATER								
Tier 1	0 - 12,000 \$ 4.04	> 1,000 \$ 2.95	0 - 5,000 \$ 1.25	> 1,000 \$ 2.86	4,000 - 15,000 \$ 3.60	4,000 - 8,000 \$ 3.23	0 - 3,000 \$ 2.65	0 - 3,000 \$ 3.44
Tier 2	12,001 - 20,000 \$ 4.62		5,001 - 10,000 \$ 2.50		15,001 - 25,000 \$ 4.64	> 8,000 3.61	3,001 - 15,000 \$ 4.46	3,001 - 10,000 \$ 4.30
Tier 3	> 20,000 \$ 6.09		10,001 - 25,000 \$ 3.00		25,001 - 50,000 \$ 5.68		15,001 - 25,000 \$ 4.80	10,001 - 20,000 \$ 5.38
Tier 4			> 25,000 \$ 4.00		> 50,000 \$ 6.77		25,001 - 40,000 \$ 5.20	> 20,000 \$ 8.06
Tier 5							> 40,000 \$ 6.05	
Tier 6								
Water Base	\$ 31.50	\$ 23.84	\$ 33.00	\$ 30.64	\$ 39.00	\$ 26.61	\$ 14.00	\$ 10.00
Sewer	1K-Over \$ 5.05	1K-Over \$ 4.14	NA	1K-Over \$ 2.17	4K-Over \$ 3.30	NA	\$ 4.40 Residential \$ 5.40 Commercial	\$ 4.12
Sewer Base	\$ 14.80	\$ 31.44	\$ 24.00	\$ 23.24	\$ 40.53	\$ 45.73	\$ 9.55	\$ 12.36
Storm Drain	\$ 3.80	NA	\$ 3.00	NA	\$ 1.00	NA	\$ 2.76	\$ 2.00

Water/Sewer Rates Comparison - Oct 2015

	<u>Ft Lupton</u>	<u>Thornton</u>	<u>Longmont</u>	<u>Greeley</u>
# of Customers	2,353			
WATER				
Tier 1	0 - 12,000 \$ 4.04	0 - AWC \$ 4.64	0 - 5,000 \$ 2.24	Inside City \$ 3.99
Tier 2	12,001 - 20,000 \$ 4.62	> AWC up to MOA \$ 4.64	5,001 - 15,000 \$ 3.17	Outside City \$ 9.99
Tier 3	> 20,000 \$ 6.09	> AWC + MOA up to 2x MOA \$ 6.96	15,001 - 35,000 \$ 3.75	Inside Commerce \$ 3.73
Tier 4		All Usage above AWC + 2x MOA \$ 13.92	> 35,000 \$ 5.28	Outside Comer \$ 9.74
Tier 5				
Tier 6				
Water Base	\$ 31.50	\$ 8.76 3/4" meter	\$ 5.18 3/4" meter	\$ 11.45 3/4" meter
Sewer	1K-Over \$ 5.05	\$ 2.83	4.86	1.89
Sewer Base	\$ 14.80	\$ 7.44	\$ 10.50	\$ 11.55
Storm Drain	\$ 3.80		\$ 13.05	

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-034

**APPROVAL OF 2016 WINDY GAP ASSESSMENT FOR AN AMOUNT NOT TO EXCEED
\$114,386.88 TO BE PAID OUT OF THE UTILITY FUND**

I. Agenda Date: Council Meeting – March 28, 2016

II. Attachments:
a. Letter from John Budde NCWCD
b. NCWCD Annual Assessment

III. Summary Statement:

Annually, the City is required to remit to Northern Colorado Water Conservation District (The District) funds to cover our share of cost for the Windy Gap allotment of 3 units. The 2016 assessment is \$114,386.88

IV. Fiscal Note: _____

Finance Department Use Only

Leann Perino
Finance Director

V. Submitted by: Leann Perino
Leann Perino, Finance Director

VI. Approved for Presentation: [Signature]
City Administrator

VII. Attorney Reviewed _____ Approved _____ Pending Approval

VIII. Certification of Council Approval: _____ City Clerk _____ Date

VIII. Detail of Issue/Request:

A letter was received from John Budde, CPA of the District requiring a payment of \$114,386.88 to be remitted by April 1, 2016. Along with the letter was the assessment that charges the following:

	2016 Estimated Cost	2015 Estimated Cost to Actual Adjustment	Total Due
<i>Debt Service</i>	\$ 63,673.44	\$ 0.00	\$ 63,673.44
<i>General Assessment</i>	10,800.00	0.00	10,800.00
<i>Carriage Cost</i>	27,304.27	18,417.89	45,722.16
<i>USBR Fixed Charges</i>	528.28	0.00	528.28
<i>Pumping Power Cost</i>	0.00	0.00	0.00
<i>December 2015 Billing</i>			(6,337)
<i>Net Assessment Amount Due</i>	\$ 102,305.99	\$ 18,417.89	\$ 114,386.88

This payment provides our continued involvement in the Windy Gap project for water availability, which equates to 300 acre feet for the year.

IX. Legal/Political Considerations:

None.

X. Alternatives/Options:

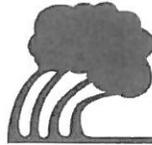
1. *Approve payment of the assessment*
2. *Opt out of the 300 acre foot of water for Windy Gap*

XI. Financial Considerations:

The City's 2016 Financial Plan includes \$151,000 budgeted in the Utility Fund for the assessment expenditure calculated as a 10% increase over the 2015 assessment of \$137,112.

XII. Staff Recommendation:

Approve the payment of \$114,386.88 to Northern Colorado Water Conservancy District for the 300 acre feet assessment of Windy Gap.



Municipal Subdistrict

Northern Colorado
Water Conservancy District

220 Water Avenue Berthoud, Colorado 80513

Phone 1-800-369-7246 • Fax 1-877-851-0018

www.northernwater.org

March 1, 2016

Mr. Claud Hanes
City of Fort Lupton
130 S McKinley Avenue
Fort Lupton, CO 80621-0148

Dear Mr. Hanes: ^{Claud}

Your 2016 Windy Gap Project assessment is due April 1, 2016. The enclosed 2016 annual assessment includes a credit for any payment made on your December 29, 2015, statement.

You can make your payment by check or wire transfer. Our wire instructions are as follows:

Bank: Home State Bank
ABA: 107004776
Account Name: Municipal Subdistrict, No. Co. Water Cons. Dist.
Account: 1141414

If you have any questions, please feel free to call me at (970) 622-2253.

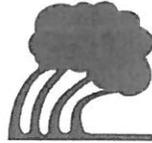
Very truly yours,

John Budde, CPA
Financial Services Department Manager

rdm

Enclosure

cc: Leann Perino



Municipal Subdistrict
Northern Colorado
Water Conservancy District

2016 Windy Gap Annual Billing

March 1, 2016

Participant: **City of Fort Lupton**
 Payment Due Date: April 1, 2016
 Payment Due: **\$114,386.88**

2015 Units in Project: 3
 2016 Units in Project: 3

Water orders based on the billing period of October 1 through September 30 are detailed below:

2015 Actual Water Delivery (A.F.)	300.0
2015 Estimated Water Delivery (A.F.)	300.0
	<u>0.0</u>
2016 Estimated Water Delivery (A.F.)	<u>300.0</u>

Assessment billing components are detailed below:

Debt Service H for 2016 63,630.86

	2016 Estimated Cost	2015 Estimted Cost to Actual Cost Adjustment	Total Due
Debt Service E, F, & G	63,673.44	0.00	63,673.44
General Assessment	10,800.00	0.00	10,800.00
Carriage Cost	27,304.27	18,417.89	45,722.16
USBR Fixed Charges	528.28	0.00	528.28
Pumping Power Cost	0.00	0.00	0.00
Total	102,305.99	18,417.89	120,723.88
	Less December Bill Payment		6,337.00
	AMOUNT DUE		114,386.88

CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-039

AWARD ENGINEERING DESIGN CONTRACT FOR HWY 85/52 BEAUTIFICATION TO J&T CONSULTING, INC. NOT TO EXCEED \$30,730.00

I. **Agenda Date:** Council Meeting – March 28, 2016

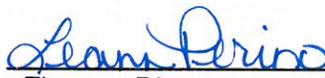
II. **Attachments:** a. Hwy 85 Gateway project summary
b. J&T Consulting, Inc. Scope and proposal.

III. **Summary Statement:**

An engineering proposal was requested from J&T Consulting to provide preliminary information gathering and project design. The proposal received includes geotechnical investigation, survey of the intersection/bridge area, structural design, specifications, construction drawings and bidding services. The total engineering fees is not to exceed \$30,730.00 as proposed.

IV. **Fiscal Note:** _____

Finance Department Use Only


Finance Director

V. **Submitted by:** 
Public Works Director

VI. **Approved for Presentation:** 
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

The city sponsored plan and report "Getting Down to Business The Fort Lupton Commercial Corridor Plan" prepared in 2004 identified an action "to formally create a 'gateway' to Fort Lupton. A dramatic effect can be achieved by capitalizing on the 'gateway' created by the US 85 overpass and adding design elements. Bridge improvements should be combined with landscape walls and tree/shrubs/flower planting at the key street corners both east and west of the overpass."

This initial project is looking at the west side of the Hwy 85 Bridge as the initial phase.

The 2016 budget includes a line item for the Hwy 85/52 Beautification project which will be supplemented with DOLA application for funds. The next cycle of DOLA applications is due on April 1, 2016 with selection of recipients in August. The city needs to prepare construction drawings for the project to have it "shovel ready" by presentation.

X. Legal/Political Considerations:

Not Applicable.

XI. Alternatives/Options:

Do nothing: Will result in low scoring for DOLA grant application.

Issue RFP for engineering services: Will result in delay of project design and cost the city additional expenses for advertising and document preparation.

XII. Financial Considerations:

The 2016 budget contains \$200,000 in General Fund Street for 85 & 52 Beautification (57500). All of the budgeted funds are either DOLA grant funds or City match. As such, design expenses cannot be included in the matching funds. Street Sales Tax Fund budget contains a line item of Contractual Services (53060) for \$30,000.00 none of which has been used in 2016.

XIII. Staff Recommendation:

Staff recommends awarding the proposal for the engineering services for Hwy 85 Bridge Enhancement Design to J&T Consulting, Inc. for an amount not to exceed of \$30,730 paid out of the Street Sales Tax Fund.

Hwy85 Gateway

West side only

				TOTAL COST
Structure / Truss	175 LF	\$	340.00 Ea	\$ 76,000.00
Columns	2 LS	\$	10,000.00 Ea	\$ 30,000.00
Retaining Wall	800 SFF	\$	20.00 SF	\$ 20,000.00
Irrigation	1 LS	\$	6,000.00	\$ 10,500.00
Trees/shrubs/plants	1 LS	\$	15,000.00	\$ 15,000.00
Traffic Control	1 LS	\$	5,000.00	\$ 6,000.00
Contingency @ 15%				\$ 23,600.00
Engineering @ 12%				\$ 18,900.00
<i>(Design/Construction)</i>				
TOTAL COST				\$ 200,000.00
Current Budgeted (page 263)				\$ 100,000.00
DOLA request				\$ 100,000.00
TOTAL funding				\$ 200,000.00

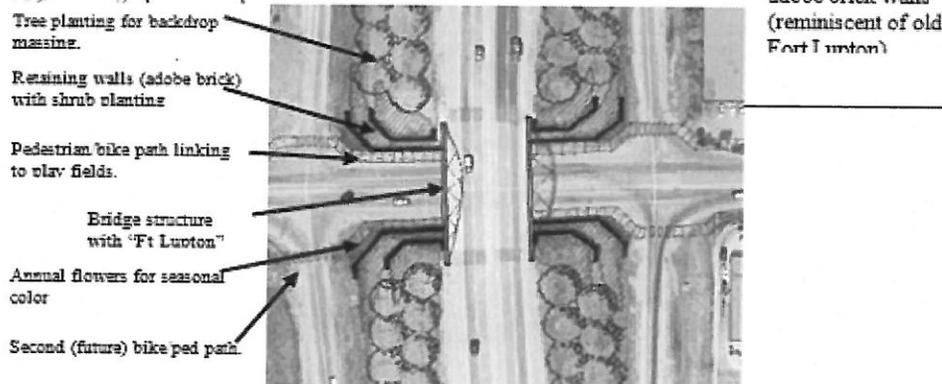
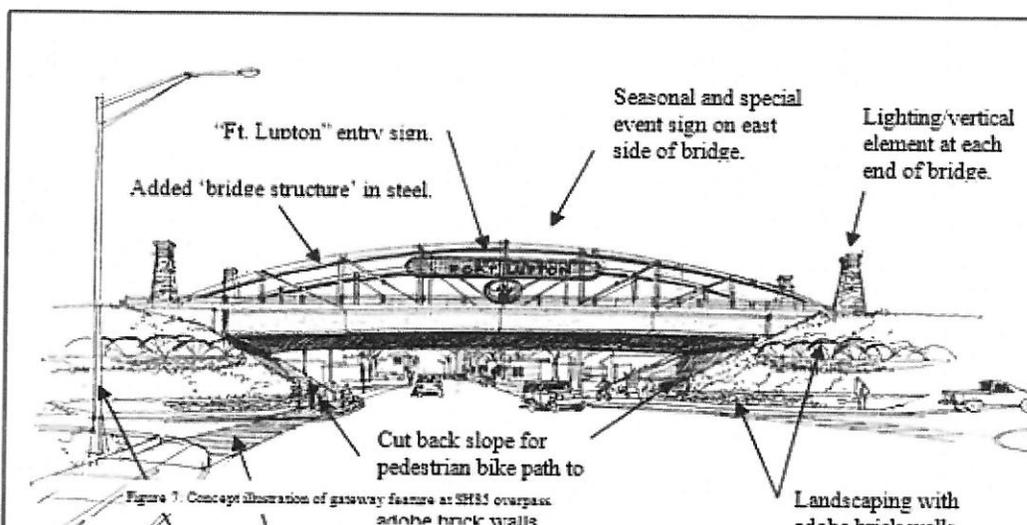


Figure 10: A concept plan view of the 'gateway' feature shown



J&T Consulting, Inc.

City of Fort Lupton

Hwy 85 Bridge at Hwy 52 Bridge Amendments Design and Bidding
3/8/2016

Professional Services Scope and Fee Summary
© 2016 J&T Consulting, Inc.

Task Description	J&T Consulting				JB Wright Structural Engineering	Cesare Geotechnical Investigations	Am West Surveying	Subtask Subtotal
	Project Manager	Project Engineer	Senior Designer	Designer				
	J.C. York \$105	Jason Murray \$95	Todd Yee \$85	Wendy Schum Cassie Stember Amy Shaw \$75				
Subtotals	18	4	8	0	\$0	\$4,500	\$3,500	\$10,950

Project Initiation, Coordination, and Field Investigations

Project Management/Coordination	8							\$840
Project Kickoff Meeting	2							\$210
Progress Meetings (2)	4							\$420
Survey and Geotech Data Collection	4	4	8			\$4,500	\$3,500	\$9,480
Subtotals	18	4	8	0	\$0	\$4,500	\$3,500	\$10,950

Construction Drawings and Specifications

Existing Conditions Plans	1	1	2	4				\$670
Erosion Control Plans and Details	1	1	2	4				\$670
Bridge Abutment Plans and Details	2	4	6	12	\$5,000			\$7,000
Retaining Wall Plans and Details	2	4	6	12				\$2,000
Traffic Control Plans	2	4	6	12				\$2,000
Construction Specifications	2	4	8					\$1,270
Opinion of Probable Construction Cost	2	4	6	4				\$1,400
Subtotals	12	22	36	48	\$5,000	\$0	\$0	\$15,010

Bidding Services

Development and Coordination of Bid Advertising	2	2						\$400
Distribution of Contract Documents	2		2	2				\$530
Technical Question Responses, Addenda Preparation and Distribution	2	4	4					\$930
Pre-Bid Conference and Field Walkthrough	2							\$210
Bid Opening, Bid Tabulation, Evaluation, and Selection Recommendation	2	4	4					\$930
Contract Document Updates	2	2	2	4				\$870
Subtotals	12	12	12	6	\$0	\$0	\$0	\$3,870

\$ 29,830

Expenses (3%)

\$900

Project Total \$ 30,730

CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Steiber, Ward 2
Bob McWilliams, Ward 3

AM 2016-042

AWARD CONTRACT TO UTILITY SERVICES COMPANY, INC. FOR \$100,000 FROM UTILITY FUND, WATER LINES, CAPITAL PROJECTS

I. **Agenda Date:** Council Meeting – March 28, 2016

II. **Attachments:**

- a. Proposal for services Valve Exercise, Utility Services Company, Inc.
- b. Proposal for services Ice Pigging, Utility Services Company, Inc.
- c. Public Works Agreement – Valve Exercise and Ice Pigging

III. **Summary Statement:**

A proposal for services was solicited from Utility Services Company, Inc. to provide ice pigging and valve exercising. This company is the only contractor who does this service. Award contract to Utility Services, Inc. for not to exceed \$100,000.00.

Utility Services Company has limited assets to perform this kind of work and provides services nationwide. They currently have assets in the area and can schedule us within the next couple of months to do this work for us.

IV. **Fiscal Note:** _____

Finance Department Use Only


Finance Director

V. **Submitted by:** _____
Public Works Director

VI. **Approved for Presentation:** _____
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval _____

VIII. **Certification of Council Approval:** _____ Date _____
City Clerk

IX. Detail of Issue/Request:

Public Works has been chasing a black substance that shows up in the tap water of several residences in the Appel Subdivision and Coyote Creek Subdivision. The source of the substance has previously been ruled out as originating from the treatment plant and storage tank. Previous efforts to flush the lines in this area have not eliminated the substance.

We suspect the source may be a buildup within the water mains in this area. The appearance of the material began following the addition of the water pump operations for the high pressure zone. The added pressure, velocity in the pipes and resulting turbulence may be dislodging the material from a buildup in the pipes.

The ice pigging operations is a safe and efficient way to clean the pipes with minimal disruption to service.

Valve exercising is an important annual maintenance requirement that has not been met in many years. We will additionally receive location coordinates and data for use in our GIS system.

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

Do Nothing: We will continue to receive complaints from residents in these area and require multiple flushing operations.

Put it off until next year: We have a current complaint from a resident in Appel Subdivision. We may not be able to schedule Utility Services in a timely manner to return to our area.

XII. Financial Considerations:

Reallocate line item Utility Fund Water Lines capital projects budget item High Pressure Zone Engineering (57500) \$100,000 for this purpose. I will be able to analyze the water system once we have enough data to create a model of our system. This project will also provide needed information of valve GIS data to create the model.

XIII. Staff Recommendation:

Staff recommends awarding the contract to Utility Services Company, Inc. for not to exceed \$100,000.00 to come from the transfer of budget from High Pressure Zone Engineering line item.



Proposal From
UTILITY SERVICE COMPANY, INC.

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309
 Toll-free: 855-526-4413 | Fax: 478-987-2991
 utilityservice.com

Date: **March 11, 2016** Submitted by: **Keith Myers** Local Phone: **916-869-4464**
 SFID: 43691 CN: SO:

Proposal Submitted To: Roy Vestal			Phone Number: 720-466-6109	Fax Number:	
Street Address: 103 S. McKinley			Description of Work to be Performed: Valve Locating, Assessing, and Exercising		
City: Fort Lupton	State: CO	Zip Code: 80621	Job Name: Valve Services		
Accounts Payable Contact Name:	Email:		Job Site Address: 103 S. McKinley		
Job Contact (Inspection Reports): Roy Vestal	Email: rvestal@fortlupton.org		County: Weld	Start Date: TBD	Asset Count: Approx. between 500 - 700

Utility Service Co., Inc. (USCI) agrees to provide all labor, equipment, and materials needed to complete the following:

1. Scope of work described in Appendix A.
2. USCI will provide minor traffic control measures (cones, light board) to promote a safe working environment during the project for USCI crews and the general public. Where local regulations require a separate traffic control plan, permit, or where site conditions necessitate the need for additional traffic control, either requested by USCI or the customer, the Customer will be responsible for procuring and executing additional traffic control measures as necessary. This proposal does not include charges for local police or 3rd party traffic detail.
3. Any local, state or federal permits required for the performance of the work will be paid for and secured by Customer with support from USCI as necessary.
4. The final deliverable will be subject to Customer input. USCI will furnish the final deliverable in print and/or electronic GIS database, Access file or Customer specified file with the collected data and the results of the activities.



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Please sign and date this proposal and fax one copy to our office.

THE BASIS FOR PAYMENT FOR SERVICES RENDERED WILL BE:

- | | |
|--|-----------------------|
| 1. Valve Locating, Assessing, and Exercising of Valves 16" and Smaller | <u>\$55 per valve</u> |
| 2. Valve Locating, Assessing, and Exercising of Valves Larger Than 16" | <u>\$65 per valve</u> |

SPECIAL STIPULATIONS:

PAYMENT WILL NOT EXCEED \$40,000.

Half of the payment is due upon completion of the work.

The other half is due no later than January 2017.

Payment to be made as follows:

Payment in Full Completion of Work – plus all applicable taxes

Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
USG Signature

Paul Meschus

Note: This proposal may be withdrawn by us if not accepted within Sixty (60) days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month _____

Signature _____

Date of Acceptance _____

Printed Name _____



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APPENDIX A: SCOPE OF WORK

VALVE (MAIN LINE & ISOLATION) INSPECTION & EXERCISING PROCEDURES

1. LOCATING VALVE

Customer will provide USCI with a minimum of two paper copies of the system's most current water distribution maps of the project area illustrating the hydrant locations and pertinent features and if available, a geospatial file (Esri format preferred but CAD file format is acceptable) with water asset features. USCI will attempt to locate all valves using the following guidelines:

- Search for all valves visually using maps provided by Customer or generated by USCI personnel from Customer's data file.
- If the valve cannot be located after searching for 10 minutes, the valve will be recorded as "cannot locate."

2. IDENTIFYING VALVE

Each valve will be identified by its corresponding identification number. In cases where asset IDs are not available, USCI will create a temporary asset identification number as agreed upon with Customer prior to starting the job.

3. ACCESSING VALVE

- The valve cover will be removed by USCI crews in order to access the valve. If after attempting to remove the valve cover and it is clear that the cover is "stuck", the cover will be broken, the valve accessed, and the cover replaced. Covers will be provided by Customer. USCI will replace these covers at no charge as long as Customer provides USCI with adequate inventory of lids and no repeat visits to the valve is necessary.
- Where valves are located in vaults or manholes, USCI crews will gain access to the valve by removing the manhole cover or opening the vault. If USCI personnel must physically enter the vault or manhole, confined space entry protocol and safety procedures (OSHA regulations) will be followed as required with no exceptions.
- USCI will at all times conduct work to ensure minimal obstruction to traffic, the general public, and the residents in the vicinity of the work to be performed. USCI will be responsible for all minor traffic control. Customer will provide assistance in any cases of major traffic control by providing additional arrow boards, traffic directional devices, and additional man power.

4. VALVE BOX, VAULT, AND MANHOLE CLEAN OUT

- USCI crews will vacuum out debris and water from the valve box in order to allow access to the valve operating nut. In every case possible the operating nut must be exposed and clearly visible (not under water or debris) when the valve is exercised.
- If a valve is located in a vault or manhole that is flooded, USCI will attempt to remove the water and debris from the vault or manhole with its standard



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equipment to access the valve operating nut for exercising. However, if the vault or manhole cannot be pumped out sufficiently with USCI standard equipment, Customer may remove the water and debris from the vault to allow USCI field crews to access the valve.

5. INSPECTING VALVES

USCI crews will execute a visual inspection of every valve, valve box, or valve vault. This inspection will be conducted from street level and is intended to discover discrepancies that are readily visible from above ground.

6. OPERATIONAL TESTING

USCI crews will operationally test each valve a minimum of two full cycles. (Operationally test is defined as a full cycle, from open to shut to open again). All valves will be exercised slowly with the minimum torque required in order to minimize the possibility of damaging the valve or creating a water hammer. Specific valve exercising guidelines are noted below:

- All valves will be exercised with a hydraulic valve exerciser with torque control and an automated turn's counter or an electric operated or hand held valve exerciser.
- USCI will provide automatic equipment capable of valve exercising with data logging for specific hard to turn or frozen valves.
- If the valve fails to cycle at the torque limit, the exercise process will stop immediately. Additional torque may be applied to the valve, as directed by Customer (with input from USCI) until the valve turns or the operation is suspended again at a higher torque.
- Valve torque limits and procedures for increasing torques in the field will be agreed upon between Customer and USCI before commencement of the work, the following procedures will be followed for increasing torques:
 1. Up to 100 ft. lbs. on cone valves, 200 ft. lbs. on all other valve types and 300 ft. lbs. on larger than 4" gate valves.
 2. Project Manager can increase torque to Customer agreed upon limits. Once the agreed upon limits are reached in the field, the operation will suspend, the valve will be documented as a work order and it will be reviewed with Customer.
 3. Customer and USCI internal subject matter expert will be consulted before attempting to turn the valve above predefined customer torque limits as indicated above.

7. GPS MAPPING

All valves encountered in this program are to be mapped using a global positioning system unit (Trimble Geo series handheld) with sub-meter accuracy and the data will be delivered in a database compatible with Customer's existing geographic information system infrastructure. The coordinate data will be field collected with autonomous GPS readings and subsequently differentially corrected via post processing. USCI will further refine positions through filtering and inspection to eliminate noise, problematic satellite geometry and multi-path degradation. At a minimum and in addition to database attribute



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requirements, the following information will be collected in the field and exported during post processing.

- A unique identification number
- Date of Operation Valve size
- Valve type
- Use of valve
- Valve structure
- Boolean indicating whether vacuumed/pumped
- Operating nut depth
- Close direction
- Normal open/closed
- Number of turns
- Final torque
- Valve condition (operable, inoperable)
- Valve discrepancies (categories and details)
- PDOP value (position dilution of precision) <6
- Northing
- Easting

8. MINOR REPAIRS

USCI will complete minor repairs as they are encountered throughout this program. Minor repairs are defined as repairs which can return a valve to full operability and do not require backhoe excavation or breaking the pressure barrier of the water system. While many different repairs may be necessary in order to restore valves to full operability, USCI is to complete the repairs noted below.

- Raising valves in dirt: the following process will be followed if the valve is no deeper than 4" → Locate the buried valve, dig down to the cover, apply risers to raise to existing ground level, backfill with compacted soil. Materials (risers) to be provided by Customer. Any structure buried over 4" will be documented in the database and a work order will be created.
- Raising valves in asphalt is an additional service that can be requested as an additional line item for pricing. Any valve found to be paved over will be documented in the database and a work order will be created.

9. DELIVERABLE DATABASE

USCI will provide pertinent valve data in a spatially accurate database format compatible with Customer's existing data structure. Before field operations commence, a meeting will be attended by USCI and Customer to reach alignment on the specific data schemas to be employed. At this initial meeting, the two parties will reach agreement on which specific features will be collected, the data format, and the final resting place of all collected and calculated information within Customer data infrastructure so that it can be appropriately mapped and accessed by Customer.

10. WORK ORDERS

USCI will create work orders for all required repairs that are needed in order to bring the valves in the system up to 100% operability. These work orders will be captured and managed in a database to be provided by USCI. Work orders will specifically note the



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discrepancy of the valve and the repair activity required to return the valve to full operability. Work orders will contain the following information:

- Valve ID
- Map number
- Size of valve
- Specific valve discrepancy (by category and details)
- Specific repair activity required to return the valve to full operability

10. DELIVERABLE

USCI will prepare a presentation detailing the results of the valve inspections and provide the presentation to Customer. Further, USCI will meet with Customer and formally present the information and provide recommendations to improve the performance of the water system.

All valves encountered in this program will be GPS mapped and the data will be delivered in a database acceptable to Customer. USCI will provide a GIS database consistent with Esri standards and/or an AutoCAD file of the asset data for each valve exercised and assessed.

PUBLIC WORKS AGREEMENT

This PUBLIC WORKS Agreement is entered into by and between the City of Fort Lupton, Colorado (hereinafter "City") and _____
_____ (hereinafter "CONTRACTOR").

WHEREAS, the parties hereto agree in consideration of the covenants, payments and agreements set forth herein as follows:

1. **SCOPE OF WORK.** Contractor will furnish all tools, equipment, machinery, supplies, superintendence, insurance, transportation, labor and other construction accessories, services and facilities specified or required to be incorporated in and for a permanent part of the completed work. Contractor shall provide and perform all necessary labor in a first class and workmanlike manner and in accordance with the conditions and prices stated in the bid proposal and the requirements, stipulations, provisions and conditions of the contract documents. Contractor shall perform, execute, construct and complete all things mentioned to be done by the Contractor and all work included in the scope of work and bid specifications set forth and incorporated herein as **Exhibit A**. Contractor shall provide all insurance as required by Exhibit A prior to commencement of work.

2. **CONTRACT DOCUMENTS.** This Agreement consists of and includes this Agreement and the scope of work set forth in the bid specifications attached hereto as Exhibit A and the Contractor's Bid proposal set forth as **Exhibit B**. In the event of any conflict between any of these documents, the Exhibit A shall control.

3. **TIME OF COMPLETION.** The Contractor agrees to commence work upon execution of this Agreement and to complete all work by no later than _____, 2015.

4. **CONTRACT SUM.** The City shall pay to the Contractor for performance and completion of the work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of \$ _____, subject to confirmation by the City of completion of the scope of work in accordance with the contract documents attached hereto. Said amounts to be paid upon inspection and acceptance of the work by the City, in its sole discretion, including completion by the Contractor of any punch-list items as determined by the City and execution of any releases by Contractor deemed necessary by the City.

5. **CONTRACT APPROPRIATIONS/NO CHANGE ORDERS.** The City states that the amount of money appropriated for this Agreement is equal to or in excess of the contract amount. No change order to this Agreement requiring additional compensable work to be performed, which work causes the aggregate amount payable under this Agreement to exceed the amount appropriated for the original contract shall be issued by the City unless the City notifies the Contractor in writing, that lawful appropriations to cover the costs of this additional work has been made.

6. **WARRANTY.** All warranties for work performed by the Contractor, repairs to be made or service calls required to be attended to by Contractor shall be as set forth and required by Exhibit A and by Colorado law. Contractor shall notify the City when the scope of work is completed and the City shall confirm completion of the work, in the City's sole discretion. Once the scope of work is confirmed by the City as completed, the Notice of Commencement of Warranty (**Exhibit C attached hereto and incorporated herein**) will be tendered by the City. The warranty period shall only commence upon execution and tendering of Exhibit C to the Contractor by the City and said warranty shall continue for the warranty period set forth in the contract.

7. **AMENDMENT/NO ASSIGNMENT.** No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

8. **COMPLETE AGREEMENT.** This Agreement, and the exhibits hereto, shall constitute the entire agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein.

9. **SEVERABILITY.** In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

10. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in Weld County District Court after first attempting in good faith to submit the dispute to mediation. Submission of any dispute to mediation shall be a condition precedent to filing litigation in this matter, other than the request for injunctive relief.

EXECUTED THIS _____ DAY OF _____, 2015.

CITY OF FORT LUPTON, COLORADO

BY: _____
TITLE: _____

CONTRACTOR:

BY: _____
TITLE: _____

NOTICE OF COMMENCEMENT OF WARRANTY

Contractor has certified to the applicable City officials in writing that the scope of work pursuant to contract dated _____ has been completed in conformance with the terms and conditions of said contract. City officials have confirmed the scope of work set forth in the contract has been completed by Contractor.

The confirmation of completion date is hereby identified as _____.

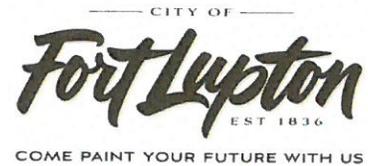
Accordingly, the commencement of warranty date for the Contractor's work is _____
_____. Said warranty period shall be as set forth in the contract.

This Notice of Commencement of Warranty is given this _____ day of _____, 2016.

CITY OF FORT LUPTON, COLORADO

PUBLIC WORKS DIRECTOR

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-043

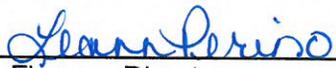
**REDESIGNATE STREET SALES TAX FUND BUDGET ITEM 57500 ENGINEERING 5TH AND
HOOVER TO ENGINEERING DENVER AVE SOUTH**

- I. **Agenda Date:** Council Meeting – March 28, 2016
- II. **Attachments:**
- a. Project Summary
 - b. Proposal Wohnrade Civil Engineers, Inc.
 - c. Proposal American West Land Surveying Co.
 - d. Proposal CTL Thompson Materials Engineers, Inc.
- III. **Summary Statement:**

Redesignation of Sales Tax Fund Budget item from Engineering (\$60,000) for 5th and Hoover to Denver Ave South is requested to provide funding for the design of the full depth reclamation rehabilitation of Denver Avenue South to apply for DOLA funding grant for the project. Additional funding of \$41,917.00 is required for complete design services for this project

IV. **Fiscal Note:** _____

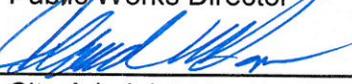
Finance Department Use Only



Finance Director

V. **Submitted by:** 

Public Works Director

VI. **Approved for Presentation:** 

City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

The new Public Works Director would like to have the time to get to know all of the streets and evaluate current conditions prior to continuing with the previous plan of overlaying the Hoover area. I believe there are other areas in town that are in worse condition than the Hoover Street area. Proper planning is required to ensure all anticipated utility work is complete and priorities are given to all areas in town to develop a comprehensive pavement management plan for Fort Lupton.

The Denver Avenue South project is required to provide a safe and functional travel way for the south developing area. Traffic counts can be expected to increase due to current development plans being processed by the city.

We are making an application for a Tier II DOLA project funding in April 2016 as this is potentially the last year for a while with maximum funds available from the oil industry.

X. Legal/Political Considerations:

Not applicable.

XI. Alternatives/Options:

Do Nothing: Denver Avenue will continue to deteriorate and we will miss this DOLA cycle opportunity for funding.

Issue RFP: Delay in commencing design and potentially missing presentation with "shovel ready plans". I have observed our 2 professional services consultants and have determined their strengths and weaknesses.

XII. Financial Considerations:

The 2016 budget contains \$60,000 in Sales Tax Fund Budget for Engineering 5th and Hoover. Project construction funding and timing will need to be addressed. If awarded by DOLA the bidding would occur this fall with construction likely commencing early 2017.

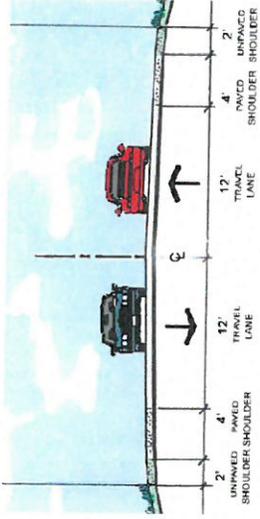
XIII. Staff Recommendation:

Staff recommends changing the budget designation to Denver Avenue South. Awarding professional services to Wohnrabe Civil Engineers, Inc., CTL Thompson and American West Surveying for maximum not to exceed \$101,917.00 and proceeding with design of this project.

**Denver St 2-lane Reconstruct
Reynolds St to CR 6.25 (City Limits)**

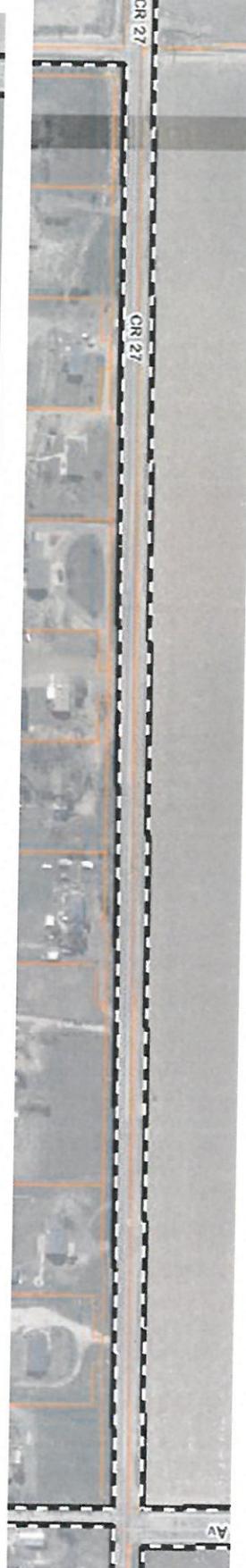
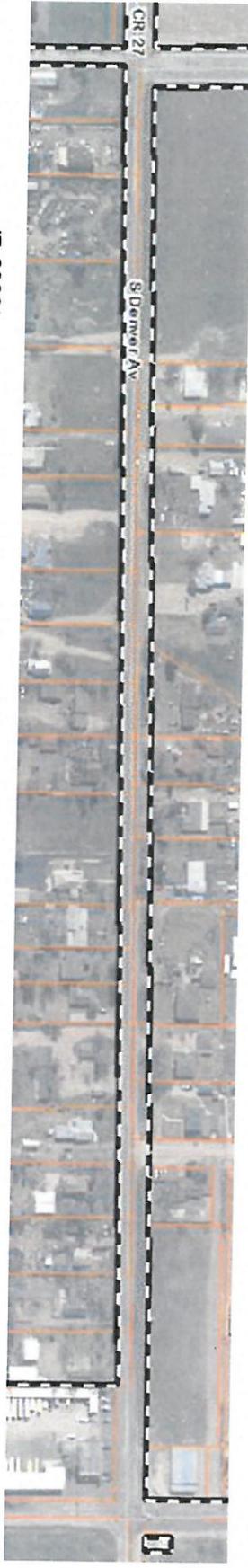
(2-12' lanes with 4' shoulders = 32' width)
15868 LF

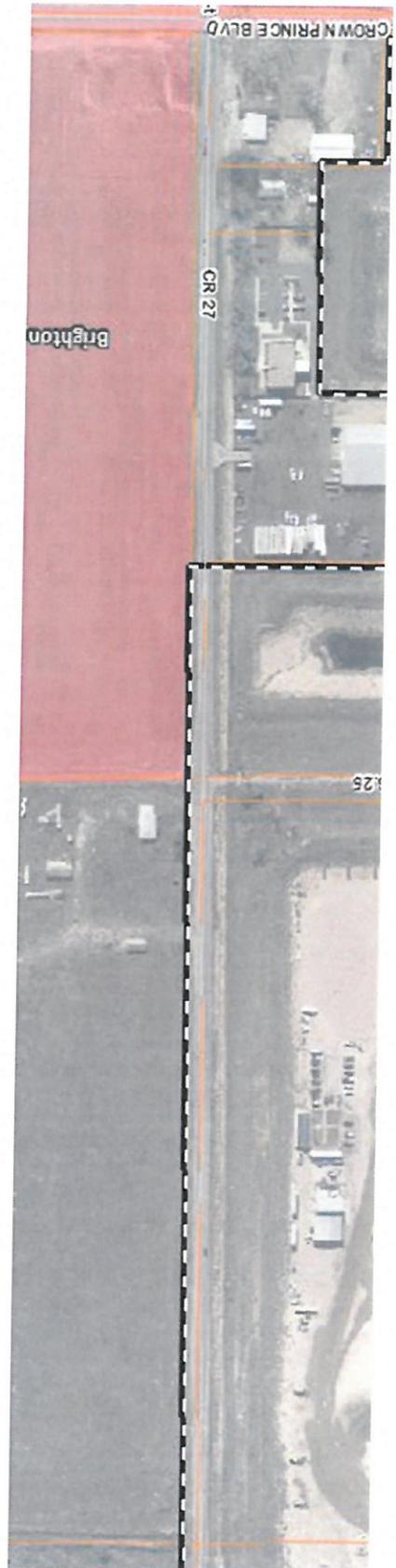
Roadway/Shoulder	15868 LF			TOTAL COST
FD Reclamation	38788 SY	\$	4.00	\$ 155,153.78
HMA (3" Lift)	10120 Ton	\$	80.00	\$ 809,600.00
Marking	21422 SF	\$	2.00	\$ 42,843.60
Misc Mobilization	1 LS	\$	150,000.00	\$ 150,000.00
Traffic Control	1 LS	\$	20,000.00	\$ 20,000.00
Contingency @ 15%		\$		\$ 176,639.61
Engineering @ 12% (Design/Construction)		\$		\$ 141,311.69
TOTAL COST				\$ 1,495,548.67



\$ 94.25 /LF	
1403 LF	\$ 132,231.84
2625 LF	\$ 247,404.54
5250 LF	\$ 494,809.08
6590 LF	\$ 621,103.21
<u>15868 LF</u>	

CR12->Reynolds St
CR10.5->CR12
CR 8.6->CR10.5
CR 6.25 ->CR8.6





S. Denver Avenue
 Full Depth Reclamation
 Fort Lupton, Colorado

Civil Engineering Scope of Services

Firm:	Wohnrade Civil Engineers, Inc.			
	Project Startup Phase			
Check if Provided	Description of Service	Amount	Units	Cost
	General Research		LS	\$ -
✓	Project Management and coordination with team consultants, surveyor, and City of Fort Lupton staff.	1	LS	\$ 800
✓	Site Visit including verification of existing conditions and topographic survey information - Assume 2 Site Visits	2	EA	\$ 1,000
✓	Evaluate Design Constraints	1	LS	\$ 525
	Attend Meetings w/ Project Manager (@ \$400/meeting): - One Team Coordination Meeting 1-hr in Duration		EA	\$ -
	Closely Monitor Entitlement Process to Completion		LS	\$ -
	Establish LEED Strategies		LS	\$ -
	Attend Team Work Session		LS	\$ -
	Out-Of-Pocket Expenses		LS	\$ -
	Subtotal=			\$ 2,325
	Preliminary and Final Construction Documents Phases			
Check if Provided	Description of Service	Amount	Units	Cost
✓	Project Management and coordination with team consultants, surveyor, and City of Fort Lupton staff. Includes in-house coordination.	1	LS	\$ 3,525
✓	Attend Meetings w/ City's Project Manager and Director of Public Works - Assume 2 Meetings	2	EA	\$ 1,000
✓	Prepare Base Mapping (In AutoCAD Format)	1	LS	\$ 2,800
✓	Cover Sheet	1	LS	\$ 1,050
✓	General Notes Sheet	1	LS	\$ 1,400
	Construction Phasing		LS	\$ -
	Foundation Drain Design		LS	\$ -
	Prepare Easements		LS	\$ -
✓	Removal Plan	1	LS	\$ 2,800
	Horizontal Control Plan		LS	\$ -
	Utility Plan		LS	\$ -

Civil Engineering Scope of Services

	Grading and Erosion Control Plan		LS	\$	-
✓	Construction Details	1	LS	\$	2,100
	Drainage Letter		LS	\$	-
✓	Prepare Written Specifications	1	LS	\$	5,800
	Storm Sewer Design		LS	\$	-
✓	Prepare Engineer's Estimate of Probable Cost	1	LS	\$	5,400
	Sanitary Sewer Plan and Profile Sheets		LS	\$	-
✓	Street Plan and Profile Sheets	1	LS	\$	21,000
✓	Street Cross Section Sheets	1	LS	\$	7,000
	Storm Sewer Plan and Profile Sheets		LS	\$	-
✓	Prepare Submittals to the Local Jurisdiction	1	LS	\$	1,575
✓	Address Comments from Local Jurisdictions	1	LS	\$	1,575
	Subtotal=			\$	57,025
Permitting					
Check if Provided	Description of Service	Amount	Units		Cost
✓	Prepare NPDES - General Permit	1	LS	\$	270
✓	Prepare Stormwater Management Plan (SWMP)	1	LS	\$	1,300
	Prepare Floodplain Development Permit		LS	\$	-
	Prepare Army Corp of Engineers 404 Permit		LS	\$	-
	Prepare Highway Access Permits		LS	\$	-
	Prepare Permits for Local Jurisdiction		LS	\$	-
	Subtotal=			\$	1,570
Construction Administration					
Check if Provided	Description of Service	Amount	Units		Cost
✓	Perform Site Visits @ \$500 per visit	3	EA	\$	1,500
✓	Review Shop Drawings and Material Specifications	1	LS	\$	1,600
✓	Provide project coordination with team consultants, surveyor, and the City's Public Works Director	1	LS	\$	1,600
✓	Respond to Requests for Information	1	LS	\$	2,100
	Subtotal=			\$	6,800
Record Drawings					
Check if Provided	Description of Service	Amount	Units		Cost
	Perform Site Visit		EA	\$	-
	Prepare Record Drawings		LS	\$	-
	Out-of-Pocket Expenses		LS	\$	-
	Subtotal=			\$	-

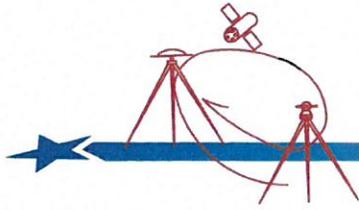
Civil Engineering Scope of Services

Surveying Services				
Check if Provided	Description of Service	Amount	Units	Cost
	Surface Topographic Mapping (City of Fort Lupton Datum)		EA	\$ -
	Perform Construction Staking		LS	\$ -
	Tie to City of Fort Lupton Datum		LS	\$ -
	Subtotal=			\$ -
	Total Excluding Special Services and Add-Alternates=			\$ 67,720
Special Services				
Check if Provided	Description of Service	Amount	Units	Cost
	Prepare Geotechnical Report and Pavement Design		LS	\$ -
	Phase Project Design Process		LS	\$ -
	Environmental Consulting Services		LS	\$ -
	Attend Meeting w/ Local Jurisdiction		EA	\$ -
	Attend Board/Plan Commission Meeting		LS	\$ -
	Perform LEED Design and Credit Compliance Calculations		LS	\$ -
	Prepare/Revise Performance Specification		LS	\$ -
	Prepare Operation and Maintenance Manual		LS	\$ -
	Prepare Drainage Certification		LS	\$ -
	Confirm ISDS Loading Calculations		LS	\$ -
	Subtotal=			\$ -
	Total Including Special Services=			\$ 67,720
	10% Contingency=			\$ 6,772
	Total w/ Contingency=			\$ 74,492
Add Alternates				
	Description of Service	Amount	Units	Cost
	Research Water, Storm and Sanitary Sewer Utilities		EA	\$ -
	Team Work Session (Assuming 4 hour Duration)		EA	\$ -
	Preparation of a Roof Drain Design		EA	\$ -
	Subtotal=			\$ -
	Total Including Special Services and Add-Alternates=			\$ 74,492
Exclusions				
Item No.	Description of Service			
1	Ongoing Construction Management			
2	Record Drawings			

S. Denver Avenue
 Full Depth Reclamation
 Fort Lupton, Colorado

Civil Engineering Scope of Services

	<i>Assumptions</i>			
Item No.	Description			
1	Two Meetings with City of Fort Lupton Staff			
2	Five Site Visits			
	<i>Deliverables</i>			
Item No.	Description			
1	Final Improvement Plans for 3.0 miles of S. Denver Avenue			
2	Stormwater Management Plan			
3	Engineer's Estimate of Probable Cause			
4	Project Specifications			



American West
Land Surveying Co.
A Colorado Corporation.

March 7, 2016

Roy Vestal
City of Fort Lupton
Public Works Department

RE: Proposal for a Topographic Survey of Denver Avenue from Kahil Street (WCR 12) to WCR 6.

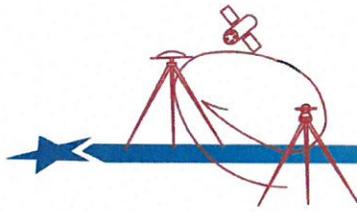
Thank you for the opportunity to provide an estimate for the surveying services on the above mentioned property. The cost for providing these services is estimated as follows:

Topographic Survey: \$13,500

The topographic survey will include existing elevations, paint markings, signs, visible utilities, and any other features within the existing right of way of Denver Avenue. Existing right of way will be researched and verified, and existing property corners or right of way markers will be located. An AutoCAD compatible file will be provided upon completion.

Any additional work needed will be billed as time and material unless otherwise negotiated. If this proposal is acceptable please sign and return the notice to proceed. We look forward to working with you.

Merle Hoos, PLS - Project Manager



American West
Land Surveying Co.
A Colorado Corporation.

This proposal is valid for a period of 90 days from the date shown above. Furthermore as the party responsible for payment, I(we) understand that this work will be billed at American West Land Surveying Co., a Colorado corporation, standard rates as per our current rate schedule, or as shown above. Payment in full is due upon completion of work ordered above. Interest of 1.5% per month will be added to any balance unpaid past 30 days. In the event payment is not made as agreed, we agree to pay all reasonable cost of collection including reasonable attorney's fees. This is a contract for work made for hire. American West Land Surveying Co., a Colorado corporation, retains all copyrights.

Topographic Survey: \$13,500

If this proposal meets with your approval, please sign below and return this letter to American West Land Surveying Co., a Colorado Corporation.

Notice to proceed.

Signed: _____ Date: _____

Proposal



March 10, 2016
(Revised March 21, 2016)

City of Fort Lupton
130 South McKinley
Fort Lupton, Colorado 80621

Attention: Mr. Roy L. Vestal

Subject: Proposal for Subgrade Investigation and Pavement Design
South Denver Avenue, WCR 6 to WCR 12
Fort Lupton, Colorado
Proposal No. CT16-018

CTL | Thompson Materials Engineers, Inc. is pleased to provide this proposal for a Subgrade Investigation and Pavement Design for the full-depth reclamation and reconstruction of South Denver Avenue from WCR 6 to WCR 12 in Fort Lupton, Colorado. We understand portions of the road will have full depth reclamation performed along with some areas of new construction for widening.

We propose to extract asphalt cores every $\frac{1}{4}$ mile, alternating lanes, for a total of 13 locations. Following coring, borings will be drilled to a depth of 5 to 10 feet to obtain subgrade samples. Traffic control is included in our fee and will be provided. Asphalt cores will be returned to our laboratory for thickness measurement and then be turned over to the City of Fort Lupton for any future testing. Subgrade samples will be tested in our laboratory for strength, swell/consolidation, classification and/or other pertinent properties. The results of the field and laboratory investigations will be analyzed and presented in a report of our recommendations for pavement thickness alternatives for the areas of new construction.

We propose to conduct this investigation on a lump sum basis for a fee of \$8,175. Enclosed are two copies of a Service Agreement which further detail our proposed scope of services. If you would like us to proceed, please return an executed copy of the Agreement or authorize us to proceed subject to the terms of the Agreement.

Respectfully submitted,

CTL|THOMPSON MATERIALS ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read "Damon B. Thomas".

Damon B. Thomas, P.E.
Division Manager

Enclosure

email copy: Roy Vestal (rvestal@fortlupton.org)
Mary Wohnrade (mary@wcecivil.com)

Service Agreement



Parties	This Agreement is made this 21 st day of March, 2016 between City of Fort Lupton, 130 South McKinley, Fort Lupton, Colorado 80621 referred to herein as "Client" and CTL Thompson Materials Engineers, Inc. referred to herein as "CTL."
Project	By joining in the Agreement, Client retains CTL to provide consulting services in connection with South Denver Avenue from WCR 6 to WCR 12, Fort Lupton, Colorado referred to herein as "Project." Client's relationship to the Project is that of Owner.
Scope	Details of the scope of CTL's services are found in Exhibit A, which is part of this Agreement.
Fee	<p>CTL agrees to provide services covered by this Agreement on a Lump Sum basis for a fee of \$8,175.</p> <p>This fee includes up to one hour of consultation regarding the report(s) prepared by CTL. Additional consultation will be provided on a unit rate (hourly) basis.</p> <p>This quotation shall remain available provided that CTL receives Client's authorization to proceed within 30 days of the date of this Agreement.</p> <p>If Project requirements or the subsurface conditions encountered indicate that the scope of services covered by this Agreement should be revised, a contract modification or written addendum to this Agreement shall be entered into to cover the revised scope and fee.</p>
Invoices	CTL will submit invoices to Client monthly and a final bill upon completion of services. Invoices will show charges for different personnel and expense classifications, a lump sum fee or a percentage of completion, where appropriate. A more detailed separation of charges and back-up data will be provided at Client's request. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client shall pay a finance charge of one-and-one half percent (1 1/2 %) per month on past due accounts, plus attorney fees and costs associated with collection.
Right-of-Entry	Client will provide for right-of-entry of CTL and necessary equipment in order to complete the work. While CTL will take reasonable precautions to minimize damage to the Project property, it is understood by Client that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.
Utilities	Client shall be responsible for designating the location of all private utility lines and subterranean structures within the property lines of the Project. CTL will request responsible utilities to locate off-site lines and public on-site lines when necessary. Client agrees to hold CTL harmless for damage to utilities or subterranean structures which are not correctly located by Client or the responsible utility.
Samples	CTL will retain soil and rock samples for thirty (30) days after submitting the report on those samples. Construction materials samples collected and tested will be disposed after testing. Further storage or transfer of samples can be made at Client's expense upon written request.

Service Agreement



Ownership of Documents The reports, boring or test pit logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by CTL, as instruments of service, shall remain property of CTL.

CTL shall retain pertinent records relating to the services performed for a period of five (5) years following completion of services hereunder, during which period the records will be made available to Client during regular business hours.

Job Site Client agrees that, in accordance with generally accepted construction practices, the construction contractor will be required by Client to assume sole and complete responsibility for job site conditions during the course of construction of the Project, including safety of persons and property and construction means, methods, techniques and sequences. Client further agrees to defend, indemnify and hold CTL harmless from any and all liability, real or alleged, in connection with the performance of work on this Project, excepting liability arising directly from the sole negligence of CTL.

Standard of Care Services of CTL under this Agreement will be performed in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No warranty, express or implied, is made or given.

Client recognizes that subsurface conditions may vary from those encountered at the location where borings or test pits, surveys, or explorations are made by CTL and that the data, interpretations and recommendations of CTL are based solely on the information available to it. Client recognizes that the performance of soils depends on variability beyond the control of CTL and therefore, CTL cannot and does not guarantee the performance of the soils. CTL will be responsible for those data, interpretations and recommendations as indicated above, but shall not be responsible for the interpretation or implementation by others of the information developed.

Limitations on Claims Any claim or cause of action between the parties to this Agreement including, but not limited to, claims for contribution and indemnity, shall be deemed to have accrued and the applicable Colorado statutes of limitation and repose shall commence to run no later than the date of substantial completion of the Project from which the claim or cause of action arises. Substantial completion shall be deemed to occur no later than the date CTL issues its final invoice for the Project.

In the event of a claim, Client agrees that as its sole and exclusive remedy, any claim, demand or suit shall be brought against CTL as a corporation only, and not against any of CTL's individual employees, engineers, agents, officers, directors or shareholders.

The services provided by CTL pursuant to this Agreement are solely for the benefit of Client. Neither CTL nor Client intends to confer a benefit on any other person or entity. To the extent that any other person or entity benefits by the services provided by CTL, such benefit is purely incidental and such person or entity shall not be deemed a third party beneficiary of this Agreement.

Client and CTL waive claims against each other for consequential damages arising out of or relating to this Agreement and the services provided hereunder. This mutual waiver includes, but is not limited to, claims for losses of use, rent, income, profit, financing, business, and reputation, for delay damages of any sort, for lost management and labor productivity and for lost opportunity to complete other projects. This waiver extends, without limitation, to all consequential damages due to either party's termination under this Agreement.

Service Agreement



Limitation of Liability

Client agrees CTL's total aggregate liability to Client and others for all injuries, claims, losses, damages, and expenses (including costs, expert fees, attorney fees, and interest) arising out of CTL's services for the Project or this Agreement shall be limited to the greater of \$50,000 or CTL's fee for the Project. This limitation shall apply regardless of the nature of the claim made or the theory of liability pursued, including but not limited to, negligence, strict liability, breach of contract, breach of warranty, contribution, or indemnity. CTL will have no liability to Client or others for damages resulting from the failure of Client or others to follow CTL's recommendations.

Insurance

CTL represents that it and its employees and consultants retained by it are protected by worker's compensation insurance and that CTL has such coverage under public liability, property damage and professional liability insurance policies as CTL deems to be adequate. Certificates for all such policies of insurance shall be provided to Client upon written request. CTL shall in no event be responsible for any loss or damage beyond the amounts, available limits and conditions of such insurance.

Termination

This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, CTL shall be paid for services performed to the termination notice date plus reasonable termination expenses.

Hazardous Materials

Client represents that Client has made a reasonable effort to evaluate whether hazardous materials are on or near the Project site and has informed CTL of any information or findings relative to the possible presence of such materials. Should unanticipated hazardous materials be discovered in the course of the performance of services under the Agreement, such discovery shall constitute a changed condition mandating a renegotiation of the scope of work or termination of services. Should the discovery of unanticipated hazardous materials require CTL to take immediate measures to protect health and safety, Client agrees to compensate CTL for costs incidental to taking such measures and for any equipment decontamination or replacement required. CTL agrees to notify Client promptly when unanticipated hazardous materials or suspected hazardous materials are encountered. Client agrees to make any disclosure required by law to appropriate government agencies. Furthermore, Client agrees to defend, indemnify and hold CTL harmless from any and all liability arising from discovery by anyone of unanticipated hazardous materials or suspected hazardous materials.

Humidity, Moisture Vapor & Mold

Unless specifically included in this Agreement, services intended to control humidity, moisture vapor, and mold are expressly excluded from the Agreement. Client recognizes that the growth of mold, some of which may be harmful to human health, can be caused or exacerbated by conditions which occur inside or outside habitable structures. If Client desires to obtain services intended to control humidity, moisture vapor and mold in crawl spaces or below structurally supported floors, CTL can provide such services. Client may obtain such services from any source Client deems appropriate. If such services are not expressly undertaken by CTL, however, Client agrees to indemnify, defend and hold CTL harmless from any and all claims alleging that CTL caused, contributed to, or failed to prevent injury and damage related to the occurrence or existence of humidity, moisture vapor or mold.

Work by Others

In performing services under this Agreement, CTL shall be entitled to rely upon the accuracy and completeness of recommendations made or design services provided by other consultants, and will have no liability for damages resulting from errors and omissions in the same.

Service Agreement



Applicable Law The law of the State of Colorado shall govern the validity of the Agreement, and its interpretation and performance.

Entire Agreement This Agreement shall be the entire Agreement and shall supersede any other agreement between Client and CTL relating to the subject matter hereof. In case of conflict or inconsistency between this Agreement and any other contract documents, this Agreement shall control. Notwithstanding any other provision in this Agreement, in the event that CTL begins performance of the activities addressed by this Agreement, this Agreement shall be deemed to be an enforceable agreement between the parties regardless of whether either party has signed this Agreement.

Authorization CTL

Client

By **Damon B. Thomas, P.E.**

Title **Division Manager**

Date **March 21, 2016**

By _____

Title _____

Date _____

SCOPE

SUBGRADE INVESTIGATION (\$8,175 Lump Sum)

1. Core the asphalt at thirteen (13) locations and drill borings to a depth of 5 to 10 feet below existing subgrade. At each boring, asphalt thicknesses will be measured and bulk and drive samples of the subgrade will be obtained. Holes will be backfilled upon completion of drilling. Traffic control will be provided and is included in our fee. Asphalt cores will be turned over to the City of Fort Lupton following testing.
2. Test samples obtained from the field investigation in the laboratory to determine their classification using the AASHTO and Unified Soil Classification systems. Water soluble sulfate tests will be performed. Samples with similar properties will be grouped and tested to determine the soil support values using Hveem stabilometer (R-value) testing or California Bearing Ratio (CBR) methods.
3. Analyze the results of the field and laboratory investigations to determine appropriate pavement sections for the proposed roadway. The design will be based upon the Fort Lupton and CDOT criteria and our experience.
4. Provide design pavement alternatives which may include the following:
 - a. Full depth asphalt
 - b. Asphalt over aggregate base course
 - c. Asphalt of chemically stabilized subgrade
 - d. Portland cement concrete
5. Summarize the results of our analyses and recommendations in two separate reports prepared and signed by a Professional Engineer registered in the State of Colorado. The letter will include drawings, locations of tests and maintenance recommendations.
6. Provide an updated engineer's estimate based on quantities calculated from our pavement design.
7. Provide one (1) pdf of the letter and three (3) printed copies at the completion of the project.

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-048

AUTHORIZE PAYMENT TO THE NORTHERN COLORADO WATER CONSERVANCY DISTRICT FOR PIPELINE OPERATIONS & MAINTENANCE FOR AN AMOUNT NOT TO EXCEED \$78,240.

- I. **Agenda Date:** Council Meeting – March 28, 2015
- II. **Attachments:**
 - a. Letter from John Budde NCWCD
 - b. NCWCD Annual Assessment

III. **Summary Statement:**

Annually, the City is required to remit to Northern Colorado Water Conservation District (The District) funds to cover our share of the operation and maintenance for the Southern Water Supply Pipeline. The City's estimated share of the costs is \$73,162.86.

IV. **Fiscal Note:** Budgeted

Finance Department Use Only



Finance Director

V. **Submitted by:** 

Leann Perino, Finance Director

VI. **Approved for Presentation:** 

City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____ Date _____
City Clerk

VIII. Detail of Issue/Request:

A letter was received from John Budde, CPA of the District requiring a payment of \$73,162.86 to be remitted by March 31, 2016. Along with the letter was the assessment that charges the following:

	2016 Estimated Cost	2015 Actual Cost Estimate Adjustment	Reserve Adjustment	Total Due
Broom Field Line	\$ 36,608.00	\$ (3,342.55)	\$ 2,067.00	\$ 35,332.45
Longmont Pump Station	0.00	0.00	0.00	0.00
Fort Lupton Line	53,248.00	(16,218.59)	801.00	37,830.41
Net Assessment Amount Due	\$ 89,856.00	\$ (19,561.14)	\$ 2,868.00	\$ 73,162.86

The 2015 operations and maintenance assessment for the southern pipeline was \$148,020. The decrease in cost is due to the reduced number of locates required by oil and gas.

IX. Legal/Political Considerations:

None.

X. Alternatives/Options:

1. Approve payment of the assessment

XI. Financial Considerations:

The City's 2016 Financial Plan includes \$150,000 budgeted in the Utility Fund for the assessment expenditure, calculated based on the 2015 assessment..

XII. Staff Recommendation:

Approve the payment of \$73,163 to Northern Colorado Water Conservancy District operation for the 2016 Southern Supply Pipeline Operation Assessment.



March 1, 2016

Ms. Leann Perino
City of Fort Lupton
130 South McKinley Avenue
Fort Lupton, CO 80621-0148

Dear Ms. Perino:

Enclosed please find the 2016 Southern Water Supply Project Operation and Maintenance Assessment. This statement reflects the assessment for 2016 estimated costs adjusted by the difference between estimated and actual expenses incurred for 2015.

In some cases, the assessment billing also reflects an adjustment to the cash reserve balances. As you may be aware, the allotment contracts require cash reserve balances for each project segment at approximately 150 percent of the expected operational charges for that segment for the coming year. Where reserve balances at September 30, 2014, were less than that amount, we have included in this year's assessment an adjustment to account for a portion of the difference.

Also enclosed is an overview of Annual Expenditures for fiscal year ending September 30, 2015.

Our wire transfer instructions are as follows:

Guaranty Bank and Trust Company
ABA# 102000966 Acct# 1420011011

The 2016 assessment is due on or before March 31, 2016. If you have any questions, please contact me at (970) 622-2253.

Very truly yours,

John Budde, CPA
Financial Services Department Manager

Enclosures



2016 Southern Water Supply Pipeline Operation Assessment

Participant: Ft Lupton

Statement Date: March 1, 2016

Payment Due Date: March 31, 2016

Payment Due: \$73,162.86

Assessment billing components are detailed below:

	2016 Estimated Cost	2015 Actual Cost to Estimate (Credit) Debit Adjustment	Reserve Adjustment	Total Due
Broomfield Line	36,608.00	(3,342.55)	2,067.00	35,332.45
Longmont Pump Station	0.00	0.00	0.00	0.00
Ft. Lupton Line	53,248.00	(16,218.59)	801.00	37,830.41
Total	89,856.00	(19,561.14)	2,868.00	73,162.86

AMOUNT DUE

\$73,162.86

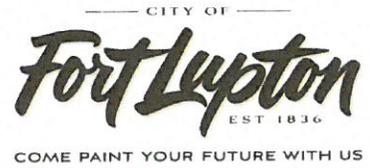
Billing Comments:

Your bill includes an adjustment for 2015 estimated cost to 2015 actual cost.

Please make your check payable to:

Northern Colorado Water Conservancy District

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-050

NORTH LIFT STATION PLC REPLACEMENT

- I. **Agenda Date:** Council Meeting – March 28, 2016

- II. **Attachments:**
 - a. Memo Michael Rousey Date 3/21/2016
 - b. Analysis of bids.
 - c. Alpine Controls Quotation
 - d. Browns Hill Engineering

- III. **Summary Statement:**
Replacement of PLC at North Lift Station

IV. **Fiscal Note:** _____

Finance Department Use Only

Leana Perino

Finance Director

V. **Submitted by:** *U G 27*
Mike Rousey

VI. **Approved for Presentation:** *[Signature]*

City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

North Lift Station PLC is in need of replacement. To allow for remote access and control an upgrade to a more current PLC is needed. This will allow for better control of the lift station as well as providing a base for future equipment additions in the future without having to upgrade the PLC at that time..

X. Legal/Political Considerations:

The old PLC is outdated and can no longer be upgraded. If the unit fails there would be no remote access to the lift station and if a failure of the station occurred no means of contacting staff would be available..

XI. Alternatives/Options:

Wait for the existing PLC to fail and then replace it at that time

XII. Financial Considerations:

\$25,000 was budgeted for the Capital Purchasing Budget under the utility fund for the purchase of the North Lift Station PLC.

XIII. Staff Recommendation:

Staff recommends the purchase of two replacement samplers from Alpine Controls of Brighton, CO for a price not to exceed \$4,340.00



CH2M HILL
9191 S. Jamaica St.
Englewood, CO 80112
Tel (303) 771-0900

Date 3/21/2016

City of Fort Lupton
130 S McKinley
Fort Lupton, CO 80621

Claud Hanes, City Administrator

Attached is the AM for the purchase of a Replacement PLC for the North Lift Station.

We received two quotations on this item and based on the pricing that we received we are recommending awarding the bid to the low bidder Alpine Controls for a price of \$4,340.00.

Please let me know if there is anything else you need from me.

Sincerely,

Michael Rousey
Project Manager
CH2M HILL

North Lift Station PLC Upgrade

March 21, 2016

Company	Phone	Address	Description of Services	Amount of Bid
Alpine Controls	720-218-2880	992 S 4 th Ave Suite 100-146 Brighton, CO 80601	PLC Replacement	\$4,340.00
Browns Hill Engineering & Controls	720-344-7771	8119 Shaffer Parkway Unit C Littleton, CO 80127	PLC Replacement	\$4,821.00



3/20/16

CITY OF FORT LUPTON
MIKE ROUSEY

PROJECT DESCRIPTION

ALPINE CONTROLS & ENGINEERING IS PLEASED TO PROVIDE THE FOLLOWING PRICING TO UPGRADE THE CONTROLLER AT THE NORTH LIFT STATION. THIS PRICING INCLUDES HARDWARE INSTALLATION AND PROGRAMMING TO CONVERT THE CONTROLLER TO AN ETHERNET BASED PLC. ALSO INCLUDED IN THIS PRICING IS DEVELOPING A SEPARATE SCADA PAGE FOR THE SITE ALONG WITH ADDING STATUS FOR THE GENERATOR AS WELL.

LABOR

- PLC PROGRAMMING
- SCADA PROGRAMMING
- HARDWARE INSTALLATION

MATERIALS

- ALLEN BRADLEY MICROLOGIX CONTROLLER
- ALLEN BRADLEY 4 CH ANALOG INPUT

PROJECT PRICING: \$4,340

TERMS & CONDITIONS

- STANDARD MANUFACTURING LEAD TIMES WILL APPLY TO ALL EQUIPMENT PROVIDED
- ONLY MATERIALS SPECIFIED ABOVE ARE INCLUDED AND TO BE PROVIDED BY ALPINE CONTROLS & ENGINEERING
- INVOICE OF 50% WILL BE SUBMITTED UPON ACCEPTANCE OF PROJECT
- MATERIALS TO BE ORDERED UPON PAYMENT OF INITIAL INVOICE FOR PROJECT
- PROGRESS INVOICES WILL BE SUBMITTED BASED UPON WORK COMPLETED
- PAYMENT TERMS ARE NET 30 DAYS UNLESS NEGOTIATED OTHERWISE
- PRICING IS VALID FOR 30 DAYS AND SUBJECT TO REVISION AFTER THAT TIME
- ADDITIONAL CONDUIT AND WIRING REQUIRED AND NOT SPECIFIED ABOVE IS TO BE PROVIDED BY CUSTOMER
- DEFECTIVE HARDWARE NOT PROVIDED ABOVE AND REQUIRED FOR OPERATION ARE TO BE PROVIDED BY THE CUSTOMER

WARRANTY

WARRANTY OF THE EQUIPMENT PROVIDED WILL BE THE MANUFACTURER STANDARD WARRANTY. WORKMANSHIP PERFORMED BY ALPINE CONTROLS & ENGINEERING, LLC WILL BE OF (12) MONTHS UPON SUBSTANTIAL COMPLETION OF PROJECT.

ALPINE CONTROLS & ENGINEERING, LLC



8119 Shaffer Parkway, Unit C
Littleton, CO 80127
PHONE: 720-344-7771
FAX: 720-344-7460

Service Quote

Client: Fort Lupton
Project: North LS PLC Upgrade

Browns Hill Job #: 16-040-SQ01
Date: March 11, 2016

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical specifically listed in the following "Scope of Work".

Scope of Work:

North Lift Station RTU

- Remove existing Micro1500 PLC
- Provide & Install Micro1400 PLC & Analog Input Module
- Wire in Run & Fault signals from Generator
- Verify Flow & Level signals are going to the PLC
- Add a page to the HMI for the Lift Station

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs for onsite storage, handling and equipment protection.
- Installation of in-line devices
- All warranties will be FOB the equipment manufacturers repair facility
- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost
\$4,812 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

John Suder

John Suder, Service Manager
Browns Hill Engineering & Controls, LLC

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-051

Addition of a UV Organics Probe and a PH Probe for the Headworks of Wastewater Treatment Plant to Monitor Influent Constituents

I. Agenda Date: Council Meeting – March 28, 2016

- II. Attachments:**
- a. Memo Michael Rousey Date 3/21/2016
 - b. Analysis of bids.
 - c. Hach Quotation
 - d. Ambiente H2O Quotation

III. Summary Statement:

Addition of a UV Organics Probe and a pH probe at the headworks of the wastewater treatment plant to monitor influent constituents to the treatment process

IV. Fiscal Note:

Finance Department Use Only

Finance Director

V. Submitted by:

Mike Rousey

VI. Approved for Presentation:

City Administrator

VII. Attorney Reviewed

Approved

Pending Approval

VIII. Certification of Council Approval:

City Clerk

Date

IX. Detail of Issue/Request:

Adding this instrumentation would allow the plant personnel to monitor for illegal discharges and to better control the process. In addition the information gathered with this equipment will assist in the future upgrades of the facility by providing loading data to the engineer who is selected for the upgrade process

X. Legal/Political Considerations:

None.

XI. Alternatives/Options:

This equipment will provide invaluable data for future expansions and provide a warning for any illegal discharges to the plant site.

XII. Financial Considerations:

\$25,000 was budgeted for the Capital Purchasing Budget under the utility fund for the purchase of the addition of this instrumentation.

XIII. Staff Recommendation:

Staff recommends the purchase of a UV Organics probe and a pH probe from HACH Company of Loveland CO for a price not to exceed \$21,237



CH2M HILL
9191 S. Jamaica St.
Englewood, CO 80112
Tel (303) 771-0900

Date 9/19/2014

City of Fort Lupton
130 S McKinley
Fort Lupton, CO 80621

Claud Hanes, City Administrator

Attached is the AM for the purchase of a UV Organics Probe and pH Probe for the headworks at the wastewater treatment plant.

We received two quotations on this item and based on the pricing that we received we are recommending awarding the bid to the low bidder Hach Company of Loveland CO for a total amount of \$21,237.00.

Please let me know if there is anything else you need from me.

Sincerely,

Michael Rousey
Project Manager
CH2M HILL

Headworks Instrumentation

March 21, 2016

Company	Phone	Address	Description of Services	Amount of Bid
Hach Company	970-215-3671	PO Box 608 Loveland, CO 80539	UV Organics Probe and pH Probe	\$21,237.00
Ambiente H2O	303-956-9358	1500 W Hampden Ave Suite 5D Sheridan, CO 80110	UV Organics Probe and pH Probe	\$24,087.00



Quotation

Quote Number: 100136876v2
Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 04-Feb-2016

Quote Expiration: 04-Apr-2016

CITY OF FORT LUPTON
CITY HALL
PO BOX 148
FORT LUPTON, CO 80621

Name: Mike Rousey
Phone: 303-506-2654
Email: michael.rousey@ch2m.com

Customer Account Number: 095571

Sales Contact: Shane Mueller Email: smueller@hach.com Phone: 970-215-3671

PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	Extended Price
1	2976700	KTO: UVAS sc PROBE, 1MM, W/sc200	1	19,275.00	19,275.00
2	DPD1P1	pHD sc, Differential pH Digital Sensor, PEEK Body Material, Convertible Body Style, General Purpose Glass Electrode,70 C (158 F)Maximum Temperature	2	981.00	1,962.00
				Grand Total	\$ 21,237.00

TERMS OF SALE

Freight: Prepaid By Shipper - Agreement

FCA: Hach's facility

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i)

Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. law.

ORDER TERMS:

Terms are Subject to Credit Review

Please reference the quotation number on your purchase order.

Sales tax is not included. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

Standard lead time is 30 days.

This Quote is good for a one time purchase.

Sales Contact:

Name: Shane Mueller
Title: Regional Sales Manager
Phone: 970-215-3671
Email: smueller@hach.com

Prepared By:

Name: Carol Burrill
Title: Field Sales Support Specialist II
Phone: 970-669-3050 x6246
Email: cburrill@hach.com



Be Right™

Quotation Addendum

HACH COMPANY

Headquarters
P.O. Box 389
5600 Lindbergh Drive
Loveland, CO 80539-0389

Purchase Orders
PO Box 608
Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.
Phone: 800-227-4224
Fax: 970-669-2932
E-Mail: orders@hach.com
quotes@hach.com
techhelp@hach.com

Export
Phone: 970-669-3050
Fax: 970-461-3939
Email: intl@hach.com

Remittance
2207 Collections Center Drive
Chicago, IL 60693

Wire Transfers
Bank of America
231 S. LaSalle St.
Chicago, IL 60604
Account: 8765602385
Routing (ABA): 071000039

ADVANTAGES OF WORKING WITH HACH

<p><u>Technical Support</u> <i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com <p>www.Hach.com</p>	<p><u>SIRR Delivery Program</u> <i>The Scheduled Inventory Reagent Replacement (SIRR) Program offers an uninterrupted supply of reagents</i></p> <ul style="list-style-type: none"> ✓ Lower inventory costs and fresh supplies ✓ Reduced paperwork – one purchase order for the entire year ✓ Automatic shipments on your schedule ✓ Easier budgeting <p>www.Hach.com/sirr</p>	<p><u>Hach WarrantyPlus™ Upgrade</u> <i>Instrument Protection and Service</i></p> <ul style="list-style-type: none"> ✓ Savings of more than 20% versus a "pay as you go" approach ✓ Freedom from maintenance ✓ Worry-free compliance with Hach's certification ✓ Fixed maintenance budget for the entire year <p>www.Hach.com/warrantyplus</p>
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ADVANTAGES OF SIMPLIFIED FREIGHT

<p><u>Safe & Fast Delivery</u></p> <ul style="list-style-type: none"> ✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment 	<p><u>Save Time – Less Hassle</u></p> <ul style="list-style-type: none"> ✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships simplified freight orders as the product is available at no additional cost 	<p><u>Save Money</u></p> <ul style="list-style-type: none"> ✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required
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STANDARD SIMPLIFIED FREIGHT CHARGES ^{1, 2, 3}						Collect ⁴ Handling Fee Effective 8/16/2014
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	
\$0.00 - \$49.99	\$11.99	\$29.99	\$54.99	\$44.95	\$85.45	\$7.79
\$50.00 - \$199.99	\$17.79	\$52.45	\$98.97	\$71.64	\$136.19	\$7.99
\$200.00 - \$449.99	\$30.89	\$79.43	\$161.79	\$100.23	\$195.06	\$8.47
\$450.00 - \$749.99	\$41.67	\$108.95	\$216.68	\$136.20	\$263.73	\$8.89
\$750.00 - \$999.99	\$52.77	\$114.40	\$239.39	\$141.65	\$267.00	\$9.17
\$1,000.00 - \$2,249.99	\$66.39	\$130.75	\$255.01	\$154.73	\$307.33	\$9.49
\$2,250.00 - \$4,999.99	\$79.47	\$174.35	\$294.25	\$181.98	\$336.76	\$11.32
\$5,000.00 - \$9,999.99	\$112.79	\$201.60	\$338.94	\$213.59	\$365.10	\$16.83
Over \$10,000	2% of Net Order Value	4% of Net Order Value	6% of Net Order Value	4% of Net Order Value	6% of Net Order Value	\$29.49

- 1 Freight charges shown are only applicable to orders billing and shipping to U.S. destinations. Freight charges will be prepaid and added to invoice. Freight for the Reagent Delivery Program is charged on each shipment release and is based on the total price of each shipment release. Freight charges are subject to change without notice.
- 2 Additional freight charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified freight charges, and are considered heavy freight. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
- 3 Orders shipping to Alaska or Hawaii: Additional freight charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
- 4 Hach Company will assess a collect handling fee on orders with collect freight terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.
2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.
3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.
4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.
5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.
6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection

including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [122](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.
8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.
9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.
10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach

Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and www.danaherintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. **ENTIRE AGREEMENT & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

* * *

TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Additional Provisions

22. WIRE TRANSFERS: Buyer and Hach both recognize that there is a risk of wire fraud when individuals impersonating a business demand immediate payment under new wire transfer instructions. To avoid this risk, Buyer must verbally confirm any new or changed wire transfer instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before transferring any monies using the new wire instructions. Both parties agree that they will not institute wire transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any wire transfer instruction changes before any outstanding payments are due using the new instructions.

* * *



Quotation Submission

FROM



Company: Fort Lupton WWTP

ATTN: Mike Rousey

Project Name: CarboVis & PH Project

Xylem Analytics a **xylem brand**
 1725 Brannum Lane
 Yellow Springs OH 45387
 Phone: (937)767-7241
Sean Lynch - Ambiente H2O Inc
 Phone: (303)956-9358
 Fax: (303) 380-0664
slynch@ambienteh2o.com

YSI, a Xylem brand, is pleased to offer the following quotation as per your request.

Date :
 QUOTE # TM19000100-01
 Revision:

Part Number	Model	Description	Each	Qty	EXTENDED
System 2020 XT Controller and Modules					
470000Y	MIQ/TC 2020 XT	System 2020XT Terminal/Controller only. Used as redundant (back up) controller. Complete with USB interface. No Modules Included.	\$ 1,825	1	\$1,825.00
471 015Y	MIQ/MC2	Module IQ/microcontroller for system 2020 XT, 2 free IQ SensorNet connections, in module housing, with automatic barometric pressure compensation, USB interface (IP67), Ethernet RJ45 interface (IP 67)	\$ 1,185	1	\$1,185.00
480004Y	MIQ/PS	Power Supply Module, IQ, 100-240 VAC, 18 Watts. 3 IQ Sensor Net Connections.	\$ 405	1	\$405.00
Sensors					
109 170Y	SensoLyt® 700 IQ	pH/ORP Sensor w/ Amplifier, IQ Sensor, requires pH or ORP electrode and SACIQ cable assembly	\$ 717	1	\$717.00
481 048Y	CarboVis 701 IQ	Optical COD/TOC/DOC/BOD/SAC probe with spectral processing of the UV/Vis range for use in influent/effluent (municipal wastewater) with integrated ultrasonic cleaning. requires SACIQ cable assembly	\$ 17,220	1	\$17,220.00
481 049Y	CarboVis 701 IQ TS	Optical COD/TOC/DOC/BOD/SAC and TSS probe with spectral processing of the UV/Vis range for use in influent/effluent (municipal wastewater) with integrated ultrasonic cleaning, requires SACIQ cable assembly	\$ 18,805		
Sensor Cables					
480 044Y	SACIQ-15.0	Sensor Connection cable, IQ, 15M, 49.2Ft.	\$ 153	2	\$306.00
Sensor Mounting					
109295Y	SSH/IQ	IQ Sun Shield, Plastic, for 2020 & 182 module mounting, also used for mounting air cleaning box.	\$ 120	1	\$120.00
109 320Y	EH/U 170	Single sensor holder (Chain Style Mounting, EH/F)	\$ 118	1	\$118.00
109 272Y	EH/F 170-1.5	SensoClean Swing mounting assembly, boom length 1.5 m	\$ 245	2	\$490.00
109 280Y	BE/ST 170	Vario floor mounting stand for mounting a EH/F 170 swing or EH/P 170 pendulum assembly directly to concrete floor.	\$ 600	2	\$1,200.00
481073Y	VIS Set/EH	Horizontal mounting kit for UV/VIS sensors with Swing mount EH/F 170	\$ 155	1	\$155.00
Consumables					
109 115Y	SensoLyt SEA	pH combination electrode for SensoLyt 690/700, SensoLyt 700 IQ, 2-12 pH	\$ 346	1	\$346.00
System Total					\$24,087.00

Please note the following:

- 1) This quotation is limited to supplying the equipment described above. It does not include power or current output cable, supports, or other materials except that which are specifically listed above.
- 2) YSI IQ SensorNet Equipment: Controllers have a 3 year factory warranty, sensors have a two year factory warranty. Consumables for pH have a 6 month warranty, DO consumables have a 2 year warranty.
- 3) Integrated lightning protection included on all YSI IQ SensorNet products when instruments & sensors are wired with approved IQ Sensornet Cable model SNCIQ.
- 4) PVC extension poles that suspend the sensors in the process are to be supplied by others.

TERMS: Net 30 Days
 FOB: Yellow Springs, OH
 FREIGHT: Prepaid and added to invoice

Thank you for your interest in Xylem.

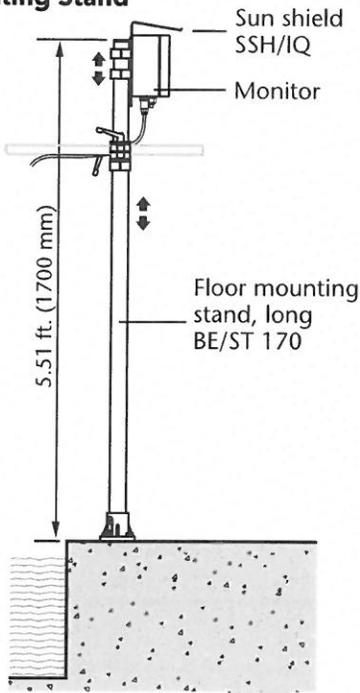
Best Regards:

Sean Lynch

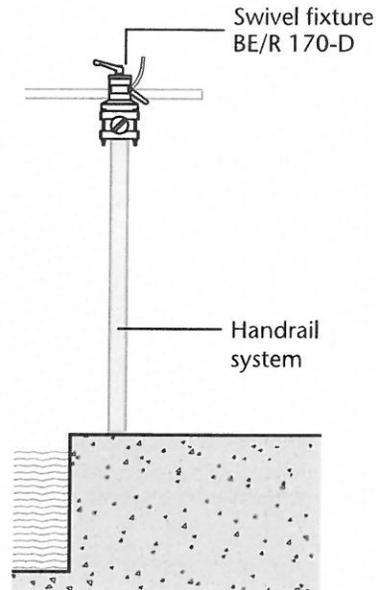
Sean Lynch
 Ambiente H2O Inc

Mounting Stands and Fixtures for Sensor Mounts, Terminal/Controllers and Modules

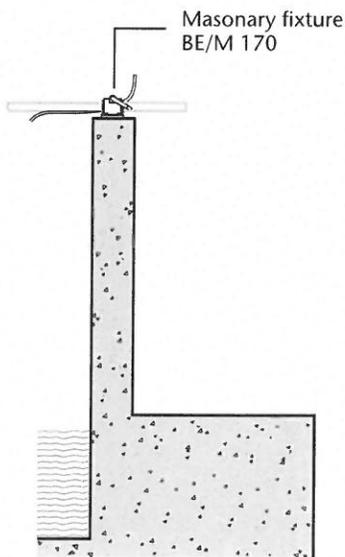
Floor Mounting Stand



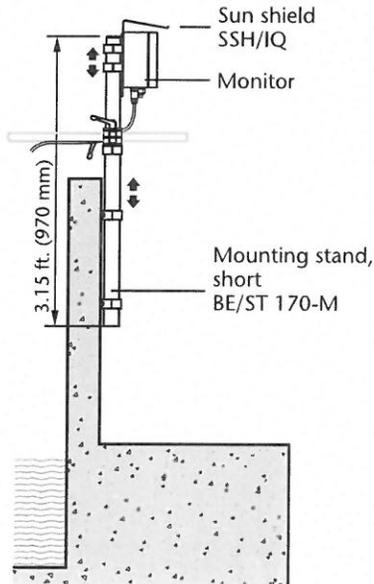
Handrail Mounting (swivel-mounted)



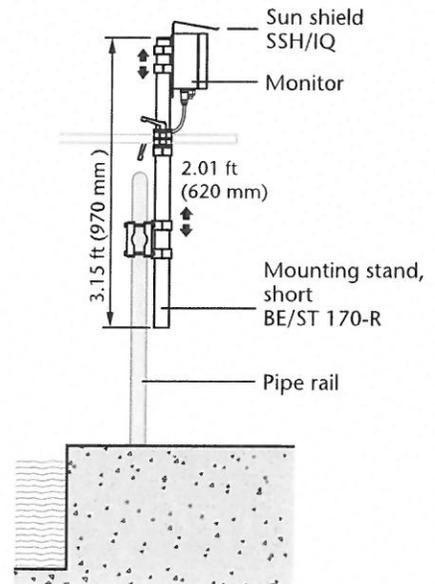
Top-of-Wall Mounting



Wall Mounting



Pipe Mounting



**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-052

Authorize the Purchase of RY-1000 from Chemquest, Inc. For the City of Fort Lupton Water System for an Estimated Amount of \$72,037.50

- I. **Agenda Date:** Council Meeting – March 28, 2016
- II. **Attachments:**
- a. Memo Michael Rousey Date 3/21/2016
 - b. Chemquest Inc Quotation

III. **Summary Statement:**

As part of the treatment process for Corrosion Control in the City of Fort Lupton Water System addition of a proprietary chemical is being used as the means of obtaining this corrosion control treatment. This product reduces the amount of lead and copper that reaches our customers taps. This purchase is necessary to continue reducing lead and copper levels and to help our water system continue to meet our approved water treatment plan.

IV. **Fiscal Note:**

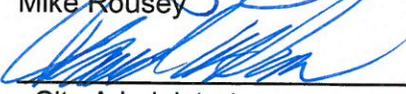
Finance Department Use Only


Finance Director

V. **Submitted by:**


Mike Rousey

VI. **Approved for Presentation:**


City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

In order to supply the necessary additive to the City of Fort Lupton water system, it is necessary to purchase the product, RY-1000 from Chemquest, Inc., the supplier for this proprietary chemical. This is a Zinc Polyphosphate blend that the city selected as the best option to obtain the necessary corrosion control within the city water distribution system.

Corrosion Control is a part of the Lead & Copper Rule and is mandated by both the Colorado Dept of Health & Environment and USEPA Region 8. This rule concerns lead and copper levels in customer homes and the water system's requirement to provide no corrosive water to our customers, in an effort to minimize lead or copper leaching out of plumbing lines that exist in each residence.

X. Legal/Political Considerations:

Mandated under our existing drinking water treatment plan approved by CDPH&E

XI. Alternatives/Options:

N/A

XII. Financial Considerations:

\$73,000 Budgeted in the Utility Fund

XIII. Staff Recommendation:

Recommend approval of AM to purchase approximately 4,250 gallons of RY-1000 from Chemquest, Inc for an estimated amount of \$72,037.50



CH2M HILL
9191 S. Jamaica St.
Englewood, CO 80112
Tel (303) 771-0900

Date 3/21/2016

City of Fort Lupton
130 S McKinley
Fort Lupton, CO 80621

Claud Hanes, City Administrator

Attached is the proposed AM for the purchase of 4250 Gallons of Zinc Orthophosphate.

We are recommending that Chemquest, Inc be awarded the PO for \$72,037.50. They are the sole supplier of this proprietary product.

Please let me know if there is anything else you need from me.

Sincerely,

Michael Rousey
Project Manager
CH2M HILL

Rousey, Michael/FLU

From: Mike McEvoy <mmcevoy@chemquest.us>
Sent: Friday, March 04, 2016 12:31 PM
To: Rousey, Michael/FLU
Cc: 'Brenda'
Subject: RY 1000 price

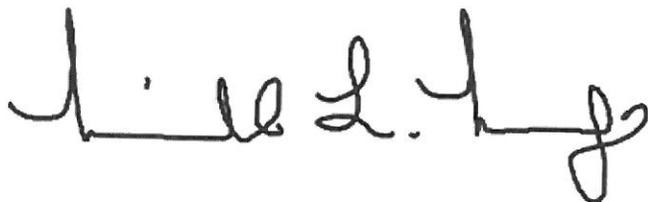
Dear Michael,

I am most pleased to provide the following price for your consideration:

4250 gallon RY 1000 \$16.95/gallon \$72037.50

Price includes bulk delivery to: Ft. Lupton Water Treatment Plant

Thank you for the opportunity to be of service!



Mike McEvoy
Chemquest, Inc.
Application Chemist
mmcevoy@chemquest.us

This message and any attachment are privileged and confidential. If you are not the intended recipient, please telephone or email the sender and delete the message and any attachment from your system. If you are the intended recipient you may not copy this message or attachment or disclose the contents to any other person



COME PAINT YOUR FUTURE WITH US

Mayor/Council

130 S. McKinley Avenue
Phone: 303.857.6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

Upcoming Events

- | | |
|----------------|--|
| April 13, 2016 | Town Hall Meeting – City Hall, 130 S McKinley Avenue-
6:30-7:30 P.M. |
| April 27, 2016 | Town Hall Meeting – City Hall, 130 S McKinley Avenue-
6:30-7:30 P.M. |
| April 23, 2016 | City of Fort Lupton Clean Up Day – Public Works Shop, 800
12 th Street- 8:00 a.m. - 12:00 p.m. - See Website for details |