

City of Fort Lupton
City Council Agenda
Regular Meeting
7:00 p.m.
130 South McKinley Avenue
November 21, 2016

Call to Order - Roll Call

Persons to Address Council

This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to five (5) minutes - Mayor Holton

Approval of Agenda

Review of Accounts Payables

a.11212016 Accounts Payables

Documents:

11212016 Accounts Payables.pdf

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote.

There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

a.11022016, City Council Meeting Minutes

Documents:

11022016, City Council Meeting Minutes.pdf

b.11072016, City Council Meeting Minutes

Documents:

11072016 City Council Meeting Minutes.pdf

c.AM 2016-164, Approving A Resolution Appointing Mary Adkins to the Historic Preservation Board for a Three Year Term

Documents:

AM 2016-164, Appointing Mary Adkins to Historic Preservation Board.pdf

d.AM 2016-165, Approving a Resolution Reappointing Al Mowrer to the Historic Preservation Board as a Professional for a Three Year Term

Documents:

AM 2016-165, Appointing Al Mowrer to the Historic Preservation Board.pdf

Public Hearing

Public Hearing

a. Second Continuance Request for Mountain Sky Subdivision

Documents:

Second Continuance Request for Mountain Sky Subdivision.pdf

b. AM 2016-166, Approve a Resolution Approving the Thomas Minor Subdivision for a Property Located at 13516 County Road 8

Documents:

AM 2016-166, Approve a Resolution for Thomas Minor Sub - 13516 County Road 8.pdf

c. AM 2016-168, Approve Water and Sewer Rate Increased Effective January 1, 2017

Documents:

AM 2016-168, Approve Water and Sewer Rate Increased Effective 112017.pdf

Action Memorandum

a. AM 2016-163, Approval of Amendment #18 to the Contract for Water/Sewer/Well Maintenance and Management Services with CH2M Hill

Documents:

AM 2016-163, Approve Amendment 18 to the CH2M Hill Agreement.pdf

b. AM 2016-167, Approve A Resolution Revoking A Special Use Permit to Operate A Family Child Care Home for Ramona Kittredge

Documents:

AM 2016-167, Approve a Resolution for a Special Use Permit, Family, Child Care, Ramona Kettredge.pdf

Staff Reports

Mayor/Council Reports

Future City Events

a. 11212016 Up Coming Events

Documents:

11212016 Upcoming Events.pdf

Adjourn

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "6000010100"."6082059040"

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
10/17/2016	81276	AGFINITY INC	GOLF-ETHANOL	118120		1,043.21
10/17/2016	81276	AGFINITY INC	GOLF-#2 DYED UNLEADED FUEL	118121		672.34
Total 81276:						1,715.55
11/07/2016	81277	AMERICAN EAGLE DISTRIBUTING	GOLF-CANNED BEERS,ALE	208201		238.65
Total 81277:						238.65
11/04/2016	81278	CITY OF FORT LUPTON	GOLF-10/27-11/26/16 VERIZON WIRELESS&CORRECTION	FIN2016266		147.49
Total 81278:						147.49
11/14/2016	81279	CO DEPARTMENT OF REVENUE	GOLF-OCT2016 SALES TAX	OCT16 SALE		1,560.40
11/14/2016	81279	CO DEPARTMENT OF REVENUE	GOLF-OCT2016 SALES TAX(SVCS FEE)	OCT16 SALE		59.40-
Total 81279:						1,501.00
11/02/2016	81280	HIGH COUNTRY BEVERAGE CORP	GOLF-CANNED BEERS	W-2453791		246.35
Total 81280:						246.35
11/01/2016	81281	SAFE SYSTEMS INC	GOLF-BURGLAR ALARM MONITORING-MAINT	459743		36.23
11/01/2016	81281	SAFE SYSTEMS INC	GOLF-BURGLAR ALARM MONITORING-CLUBHOUSE	459744		72.46
Total 81281:						108.69
11/03/2016	81282	SHAMROCK FOODS COMPANY	GOLF-LINERS,SPONGE,LABELS	18388795		70.66
11/03/2016	81282	SHAMROCK FOODS COMPANY	GOLF-MEAT,FRIES,BREAD,SAUCE	18388795		233.19
11/03/2016	81282	SHAMROCK FOODS COMPANY	GOLF-PEANUTS,CHIPS,WATER,SYRUP	18388795		136.08
Total 81282:						439.93
11/01/2016	81283	SWIRE COCA-COLA	GOLF-CANNED COLA,ENERGY ,SPORTS,CUP&LIDS	3642091016		318.24
Total 81283:						318.24
10/31/2016	81284	WAGNER WELDING SUPPLY CO	GOLF-OXYGEN&ACETYLENE CYLINDERS	95896		34.72
Total 81284:						34.72
11/02/2016	81285	WESTERN DISTRIBUTING INC	GOLF-VARIOUS LIQUOR	311264		118.38
Total 81285:						118.38
10/26/2016	81286	YAMAHA MOTOR CORP	GOLF-M14120278 CART LEASE	593567 #6		7,981.00
Total 81286:						7,981.00

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
11/10/2016	81287	ACE HARDWARE OF FORT LUPTO	GOLF-RAKES,SHOVEL	57842/1	93.96
Total 81287:					93.96
11/14/2016	81288	AMERICAN EAGLE DISTRIBUTING	GOLF-CANNED BEERS	211564	168.15
Total 81288:					168.15
11/09/2016	81289	ECOLAB PEST ELIMINATION DIV	GOLF-COCHROACH/RODENT/FLY CONTROL PROG	8728285	118.77
11/09/2016	81289	ECOLAB PEST ELIMINATION DIV	GOLF-COCHROACH/RODENT CONTROL PROG	8728286	125.00
Total 81289:					243.77
11/09/2016	81290	FERRELLGAS LP	GOLF-PROPANE FUEL	1093858648	630.94
Total 81290:					630.94
10/31/2016	81291	GOLF & SPORT SOLUTIONS, LLC	GC-AM 2016-151 BUNKER SAND-GC MAINT	26294	413.44
11/02/2016	81291	GOLF & SPORT SOLUTIONS, LLC	GC-AM 2016-151 BUNKER SAND-GC MAINT	26307	425.76
Total 81291:					839.20
11/09/2016	81292	HIGH COUNTRY BEVERAGE CORP	GOLF-COORS LIGHT CANNED BEER	W-2455576	81.75
Total 81292:					81.75
11/01/2016	81293	MILE HIGH TURFGRASS, LLC	GOLF-ARMORTECH CHEMICALS GALLONS	3909	852.72
Total 81293:					852.72
11/05/2016	81294	SWIRE COCA-COLA	GOLF-GP SWEETEND	36U3615259	14.40
Total 81294:					14.40
11/10/2016	81295	UNITED POWER	GC-NOV'16 ELECTRIC-CLUBHOUSE	1194602 NO	703.20
11/10/2016	81295	UNITED POWER	GC-NOV'16 ELECTRIC-PUMP HOUSE	1195001 NO	3,220.21
11/10/2016	81295	UNITED POWER	GC-NOV'16 ELECTRIC-MAINT BLDG	1195701 NO	114.57
11/10/2016	81295	UNITED POWER	GC-NOV'16 ELECTRIC-PAVILLION	6601202 NO	21.17
Total 81295:					4,059.15
11/10/2016	81296	WESTERN DISTRIBUTING INC	GOLF-BARRELS OF BEER	314253	165.00
Total 81296:					165.00
Grand Totals:					19,999.04

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "6000010100"-"6082059040"

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "1000010100"."2082059075" ,"3000010100"."5082059090","7000010100"."9999999999"

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
10012	MURRAY DAHL KUECHENMEISTER	FLURA-OCT16 LEGAL FEES	13389	1	125.00
Total 10012:					125.00
60231	ACE HARDWARE OF FORT LUPTO	GF-RESTITUTION PAYMENT-COURTS	CR1406793	1	150.00
Total 60231:					150.00
60232	ACKLAM INC	GF-AM2016-141 DRAFTING, STREET PROJECTS-STREETS	2394	1	7,968.75
Total 60232:					7,968.75
60233	ADT SECURITY SYSTEM	CPR-OCT/NOV16 SECURITY	401795197 N	1	30.52
60233	ADT SECURITY SYSTEM	GF-OCT/NOV16 SECURITY/PARKS	401795197 N	2	40.51
Total 60233:					71.03
60234	ADVANCED URGENT CARE AND O	GF-EMPLOYEE DOT PHYSICALS-B&G	36661C4045	1	85.00
Total 60234:					85.00
60235	AQUA BACKFLOW, INC	UF-WEB-BASED BACKFLOW ANNUAL FEE	2016-179	1	360.00
Total 60235:					360.00
60236	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492371221	1	46.77
60236	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492371221	2	46.78
60236	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492371221	3	87.61
60236	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICES-PUBLIC WORKS	492371222	1	116.84
60236	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICES-CITY HALL	492371222	2	35.73
Total 60236:					333.73
60237	ASPHALT SPECIALTIES CO	STX-1/2 MIX OF ASPHALT	2522535	1	2,190.27
Total 60237:					2,190.27
60238	B & G EQUIPMENT INC	GF-MASTER CYCLINDER/NEW HOLLAND-STREETS	282848	1	517.00
60238	B & G EQUIPMENT INC	GF-PARTS FOR NEW HOLLAND TRACTOR-STREETS	283212	1	325.95
Total 60238:					842.95
60239	CARQUEST AUTO PARTS	GF-HYDRAULIC FLUID-STREETS	2057-394166	1	44.15
60239	CARQUEST AUTO PARTS	GF-SHOP TOWELS-PW SHOP	2057-394306	1	14.24
60239	CARQUEST AUTO PARTS	UF-STEEL EPOXY PUTTY-WATERLINE	2057-394306	2	11.76
60239	CARQUEST AUTO PARTS	CEM-OXYGEN SENSOR	2057-394412	1	62.02
60239	CARQUEST AUTO PARTS	GF-OXYGEN SENSOR FORD F250-STREETS	2057-394412	2	62.02
60239	CARQUEST AUTO PARTS	CEM-OXYGEN SENSOR RETURN	2057-394453	1	31.01-
60239	CARQUEST AUTO PARTS	GF-OXYGEN SENSOR RTN-STREETS	2057-394453	2	31.01-
60239	CARQUEST AUTO PARTS	UF-SHOP TOWLE CENTER PULL-WATERLINE	2057-394470	1	10.25

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60239	CARQUEST AUTO PARTS	GF-SHOP TOWELCENTER PULL-SHOP	2057-394470	2	10.26
60239	CARQUEST AUTO PARTS	UF-SHOP TOWEL CENTER PULL-WATERLINE	2057-394471	1	30.76
60239	CARQUEST AUTO PARTS	GF-SHOP TOWEL CENTER PULL-PW SHOP	2057-394471	2	30.77
60239	CARQUEST AUTO PARTS	GF-OIL,WORKING HANDS-STREETS	2057-394536	1	100.57
60239	CARQUEST AUTO PARTS	UF-OIL,WORKING HANDS-WATERLINE	2057-394536	2	100.57
60239	CARQUEST AUTO PARTS	UF-OIL,WORKING HANDS-SEWERLINE	2057-394536	3	100.57
60239	CARQUEST AUTO PARTS	GF-OIL,LUBE,COMMAND/BACKHOE-STREETS	2057-394608	1	125.28
60239	CARQUEST AUTO PARTS	GF-FLEET GREASE-STREETS	2057-394894	1	73.40
60239	CARQUEST AUTO PARTS	UF-LUBE,PLUG,,EXPANDER/NEW HOLLAND-SEWERLINE	2057-394894	2	13.05
60239	CARQUEST AUTO PARTS	GF-OIL-STREETS	2057-394993	1	98.12
60239	CARQUEST AUTO PARTS	UF-OIL-WATERLINE	2057-394993	2	98.12
60239	CARQUEST AUTO PARTS	UF-OIL-SEWERLINE	2057-394993	3	98.12
60239	CARQUEST AUTO PARTS	GF-GREASE GUNS,FITTINGS,TOOLS-STREETS	2057-394994	1	26.59
60239	CARQUEST AUTO PARTS	UF-GREASE GUNS,FITTINGS,TOOLS-WATERLINE	2057-394994	2	26.59
60239	CARQUEST AUTO PARTS	UF-GREASE GUNS,FITTINGS,TOOLS-SEWERLINE	2057-394994	3	26.59
60239	CARQUEST AUTO PARTS	CEM-OIL FILTER,LUBE,AIR PART	2057-395370	1	34.23
60239	CARQUEST AUTO PARTS	CEM-CREDIT FOR AIR PART	2057-395371	1	9.10
60239	CARQUEST AUTO PARTS	CEM-EXCHANGE AIR PART	2057-395460	1	2.52
Total 60239:					1,124.39
60240	CLAUD HANES	GF-COFFEE SUPPLIES-ADMIN	REIMBURSE	1	169.80
60240	CLAUD HANES	GF-MILEAGE WINDY GAP MEETINGS-CITY ADMIN	REIMBURSE	2	98.82
Total 60240:					268.62
60241	COLORADO ANALYTICAL LAB	UF-WATER TESTING-WATERLINE	161104011	1	23.00
Total 60241:					23.00
60242	COLORADO INSPECTION	GF-OCT16 16-210 TO 16-571 INPSECTIONS	OCT16 INSP	1	8,398.02
Total 60242:					8,398.02
60243	COLORADO MUNICIPAL LEAGUE	GF-2017 ANNUAL DUES-LEGIST	1850 2017 R	1	5,336.00
Total 60243:					5,336.00
60244	COMCAST BUSINESS	GF-11/1-11/30 INTERNET SVC-IT	47466202	1	1,512.69
60244	COMCAST BUSINESS	REC-11/1-11/30 INTERNET-REC	47466202	2	312.69
Total 60244:					1,825.38
60245	COMCAST CABLE COMM, LLC	GF-11/5-12/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	1	199.60
60245	COMCAST CABLE COMM, LLC	GF-11/5-12/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	2	199.60
60245	COMCAST CABLE COMM, LLC	CPR-11/5-12/4 ANALOGUE LINE PHONE SVCS-COM CTR	6460116038	3	99.79
60245	COMCAST CABLE COMM, LLC	REC-11/5-12/4 ANALOGUE LINE PHONE SVCS-REC	6460116038	4	99.81
60245	COMCAST CABLE COMM, LLC	GF-11/8-12/7 CR CARD MACH PHONE SVCS-ADMIN	6460163725	1	28.94
60245	COMCAST CABLE COMM, LLC	GF-11/8-12/7 FAX MACH PHONE SVCS-ADMIN	6460163725	2	28.94
60245	COMCAST CABLE COMM, LLC	GF-11/8-12/7 FAX MACH PHONE SVCS-COURT	6460163725	3	28.94
60245	COMCAST CABLE COMM, LLC	GF-11/8-12/7 CR CARD MACH PHONE SVCS-COURT	6460163725	4	28.94
60245	COMCAST CABLE COMM, LLC	GF-11/8-12/7 FAX MACH PHONE SVCS-FINANCE	6460163725	5	28.94
60245	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	6	144.70
60245	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	7	144.70

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 60245:					344.30
60246	COYOTE CREEK GOLF COURSE	GF-INV18101576 FOOD FOR AARON'S TOURNAMENT-LEGIST	18101576 S	1	96.76
Total 60246:					96.76
60247	DELL MARKETING, L.P.	GF-WEB SERVER FOR TYLER TECH POWEREDGE R430-IT	XK24217R8	1	4,643.64
Total 60247:					4,643.64
60248	E-470 PUBLIC HIGHWAY AUTHORIT	CPR-CPR VAN GOING TO AUCTION-SENIORS	2025436892	1	10.40
60248	E-470 PUBLIC HIGHWAY AUTHORIT	CPR-TOLL EXPENSES-SENIOR	2025466277	1	15.40
60248	E-470 PUBLIC HIGHWAY AUTHORIT	GF-NEW FORD TRUCKS/DELIVERED BY AUTO NATION-B&G	2025696829	1	27.55
Total 60248:					53.35
60249	ECOLAB INSTITUTIONAL	CPR-ULTRA KLENE DISHWASHER LIQUID	3513088	1	175.40
60249	ECOLAB INSTITUTIONAL	REC-BATTERY 12 VOLT FOR CLEAN MACHINE	3564563	1	69.99
Total 60249:					245.39
60250	FASTENAL COMPANY 01COFTL	GF-VEST,HATS-STREETS	COFTL12591	1	15.66
60250	FASTENAL COMPANY 01COFTL	UF-VEST,HATS-WATERLINE	COFTL12591	2	15.66
60250	FASTENAL COMPANY 01COFTL	UF-VEST,HATS-SEWERLINE	COFTL12591	3	15.66
Total 60250:					46.98
60251	FIRST UNITED METHODIST CHURC	GF-2016 THANKSGIVING DONATIONS-LEGIST	2016 THANK	1	800.00
Total 60251:					800.00
60252	FT LUPTON RECREATION SPORTS	CPR-SPORTS OFFICIAL ACCT DONATION	DONATION	1	135.00
Total 60252:					135.00
60253	H&J CARPET CLEANING	GF-CARPET CLEANING/CITY HALL	002273	1	600.00
Total 60253:					600.00
60254	ID EDGE INC	REC-BLANK WHITE CARDS	76440	1	108.00
Total 60254:					108.00
60256	J & T CONSULTING INC	UF-AM 2016-122 TERMINAL STORAGE-WPLANT	1930	1	69,906.70
Total 60256:					69,906.70
60257	KARINA GONZALEZ	REC-REFUND ELITCH'S ACTIVITY	2005474.001	1	66.00
Total 60257:					66.00
60258	KONE INC	REC-10/01-10/3116 MAINT AGREE	949459640	1	140.80

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 60258:					140.80
60259	L.G. EVERIST, INC	UF-SQUEEGEE-SEWERLINE	346394	1	49.33
60259	L.G. EVERIST, INC	UF-SQUEEGEE-WATERLINE	346394	2	49.34
60259	L.G. EVERIST, INC	STX-CLASS 6 ROAD BASE	346879	1	113.03
Total 60259:					211.70
60260	LACAL EQUIPMENT INC	GF-CARBIDE RUNNER-STREETS	0246578-IN	1	666.90
60260	LACAL EQUIPMENT INC	GF-CARBIDE RUNNER-STREETS	0246632-IN	1	666.90
Total 60260:					1,333.80
60261	LEXIPOL LLC	GF-ACCESS SUBSCRIPTION LAW ENFORCEMENT POLICY-POLICE	18458	1	2,613.00
Total 60261:					2,613.00
60262	LINDA KUDRNA	CPR-MILLIKEN,AULT-SENIORS	MILEAGE 11	1	35.10
Total 60262:					35.10
60263	MAILFINANCE, INC	GF-POSTAGE MACHINE LEASE	H6226088	1	424.89
Total 60263:					424.89
60264	METROWEST NEWSPAPERS	GF-DAVES EARTHWORK PUB HEAR	025-401951	1	19.36
60264	METROWEST NEWSPAPERS	GF-SEWER RATES PUB HEARING	025-401951	1	11.44
Total 60264:					30.80
60265	MOUNTAIN STATES EMPLOYERS	GF-LEGAL ISSUES/HOWE-HR	0000117947	1	245.00
Total 60265:					245.00
60266	NANETTE S FORNOF	GF-GREELEY FOR CLERKS LUNCH-CITY CLERK	11/3/16 MILE	1	27.11
60266	NANETTE S FORNOF	GF-CLERKS LUNCH-CITY CLERK	11/3/16 MILE	2	10.00
60266	NANETTE S FORNOF	GF-FLOWERS FOF OFFICE-LEGIST	REIMBURSE	1	60.00
Total 60266:					97.11
60267	NEXTRUST, INC	UF-OCT16 UTIL BILLING SVCS-UTIL BILL	178759	1	1,672.68
Total 60267:					1,672.68
60268	O'REILLY AUTO PARTS	GF-SHOT DYE,SERVICE KIT/NEW HOLLAND- STREETS	4489-308500	1	24.47
60268	O'REILLY AUTO PARTS	GF-MOTOROIL,COOLANT WASHER CAP-STREETS	4489-316159	1	48.80
60268	O'REILLY AUTO PARTS	UF-MOTOROIL,COOLANT WASHER CAP- WATERLINES	4489-316159	2	48.80
60268	O'REILLY AUTO PARTS	UF-MOTOROIL,COOLANT WASHER CAP- SEWERLINES	4489-316159	3	48.81
60268	O'REILLY AUTO PARTS	GF-MOTOROIL-STREETS	4489-316245	1	37.98
60268	O'REILLY AUTO PARTS	UF-MOTOROIL-WATERLINES	4489-316245	2	37.98
60268	O'REILLY AUTO PARTS	UF-MOTOROIL-SEWERLINES	4489-316245	3	37.98
60268	O'REILLY AUTO PARTS	GF-OIL,FILTERS,MOTOROIL-STREETS	4489-317412	1	104.60
60268	O'REILLY AUTO PARTS	UF-FILTERS,MOTOROIL-WATERLINE	4489-317412	2	104.61

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60268	O'REILLY AUTO PARTS	UF-FILTERS,MOTOROIL-SEWERLINE	4489-317412	3	104.61
60268	O'REILLY AUTO PARTS	GF-HOSE CLAMPS,VBELT,FILTERS-STREETS	4489-319011	1	53.14
60268	O'REILLY AUTO PARTS	UF-HOSE CLAMPS,VBELT,FILTERS-WATERLINE	4489-319011	2	53.14
60268	O'REILLY AUTO PARTS	UF-HOSE CLAMPS,VBELT,FILTERS-SEWERLINE	4489-319011	3	53.14
60268	O'REILLY AUTO PARTS	GF-VBELT,OIL FILTER/SWEEPER-STREETS	4489-319074	1	41.85
60268	O'REILLY AUTO PARTS	GF-BATTERY/NH TRACTOR-STREETS	4489-319094	1	238.54
60268	O'REILLY AUTO PARTS	GF-CORE RETURN/NEW HOLLAND-STREETS	4489-319183	1	44.00
60268	O'REILLY AUTO PARTS	GF-THREADLOCKS TOOLS-PW SHOP	4489-319194	1	20.38
Total 60268:					1,014.83
60269	PEPSI-COLA COMPANY	REC-DRINKS FOR CENTER	21288354	1	343.20
60269	PEPSI-COLA COMPANY	REC-DRINKS FOR TEENS PROG	21288354	2	30.20
Total 60269:					373.40
60270	PLATTE VALLEY MEDICAL CTR	GF-CLIENT BLOODDRAW CR1609496-POLICE	523533618 C	1	80.00
Total 60270:					80.00
60271	POLLARDWATER.COM	UF-GA GLYC BM	0058124	1	229.30
Total 60271:					229.30
60272	PROTECTION ONE	CPR-11/26-12/25/16 SECURITY MONITOR	50576495 N	1	42.39
60272	PROTECTION ONE	GF-11/26-12/25/16 SECURITY MONITOR-VERIZON BLDG	50576495 N	2	50.75
Total 60272:					93.14
60273	R&M SERVICES	GF-U1301,BRAKES,ROTOR,OIL CHG-POLICE	10183	1	416.14
60273	R&M SERVICES	GF-U 1401 BRAKES,CHG OIL-POLICE	10184	1	216.14
60273	R&M SERVICES	GF-U1403 OIL CHG,BATTERY-POLICE	10185	1	240.08
60273	R&M SERVICES	GF-U1402 BRAKES,ROTORS,OIL CHG-POLICE	10187	1	287.75
60273	R&M SERVICES	GF-U1301 TIRES,PIGLIGHTS,HEADLIGHT-POLICE	10188	1	415.74
60273	R&M SERVICES	GF-CHIEF TAHOE, CHG OIL-POLICE	10189	1	68.11
Total 60273:					1,643.96
60274	ROBERT KING	REC-REFUND ADULT QUARTLY PASS	2005476.001	1	86.00
Total 60274:					86.00
60275	ROCKY MOUNTAIN LOW VOLTAGE	CPR-4TH QTR 2016 SECURITY MONITOR ELEVATOR	20161329	1	135.00
60275	ROCKY MOUNTAIN LOW VOLTAGE	CPR-4TH QTR SECURITY MONITORING-MUSEUM	20161364	1	75.00
Total 60275:					210.00
60276	ROMAINE THOMLISON	GF-CAMCA CONF LAKEWOOD-COURT	8/29/16 MILE	1	43.74
Total 60276:					43.74
60277	SHORT ELLIOTT HENDRICKSON IN	UF-AM 2016-096 WWTP STUDY-SPLANT	323353	1	15,679.95
Total 60277:					15,679.95

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60278	SUPERIOR TOWING	GF-RELEASE EVIDENCE TO FT LUPTON CR16-04722	283604	1	171.40
Total 60278:					171.40
60279	TERRIE L. ASAY	GF-WATER SUPPLIES-COMM SVCS	11/04/16 CO	1	93.06
Total 60279:					93.06
60280	THE POINT SPORTS/ ERGOMED	GF-NEW EMPLOYEE TESTING-HR	3178281	1	310.00
Total 60280:					310.00
60281	TOWN OF FREDERICK	GF-WELD CNTY LAW ENF LUNCH RESERVES	110816	1	1,150.00
Total 60281:					1,150.00
60282	TRENCH SHORING SERVICES	UF-TRENCH SHORING ENDS-SLINES	01-67547	1	1,730.00
60282	TRENCH SHORING SERVICES	UF-42 IN TRENCH SPREADERS-SLINES	01-67547	2	260.00
Total 60282:					1,990.00
60283	TRUDILIGENCE LLC	GF-DOT RANDOM TESTING-STREETS	19777	1	60.00
60283	TRUDILIGENCE LLC	GF-MVR FEE/NEW EMPLOYEE-HR	19777	2	54.94
60283	TRUDILIGENCE LLC	GF-NEW EMPLOYEE TESTING-HR	19777	3	25.00
60283	TRUDILIGENCE LLC	GF-PRE-EMPLOYMENTS TESTING-HR	19777	4	60.00
Total 60283:					199.94
60284	TYLER TECHNOLOGIES	GF-COURT SOFTWARE-IT	025-172541	1	6,515.40
60284	TYLER TECHNOLOGIES	GF-PLANNING SOFTWARE-IT	025-172542	1	4,250.00
Total 60284:					10,765.40
60285	UNITED POWER	GF-OCT'16 ELECTRIC-WCR8 SIGNAL	17149700-O	1	57.82
Total 60285:					57.82
60286	USA BLUE BOOK	UF-WATER FLAGS, BLUE PAINT-WATERLINE	092240	1	268.95
60286	USA BLUE BOOK	UF-SEWER FLAGS, GREEN PAINT-SEWERLINE	092240	2	300.92
60286	USA BLUE BOOK	UF-SEWER TAGS-SEWERLINE	092291	1	41.96
Total 60286:					611.83
60287	UTILITY NOTIFICATION CENTER	STX-LINE LOCATES	216100400	1	280.28
Total 60287:					280.28
60288	VERIZON WIRELESS SVCS LLC	UF-SEP/OCT16 WIRELESS-PERRY PIT	9774464284	1	39.02
Total 60288:					39.02
60289	WAGNER EQUIPMENT CO.	CEM-ALTERNATOR	POOC19243	1	218.60
Total 60289:					218.60
60290	WAXIE SANITARY SUPPLY	GF-BAGS,KITCHEN ROLLS/PARKS-B&G	76255486	1	253.91

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60290	WAXIE SANITARY SUPPLY	CPR-FOAM SOAP,HAND SOAP	76255493	1	405.96
60290	WAXIE SANITARY SUPPLY	REC-CLEANERS,WIPES,CLEAN CLOTHS	76258840	1	512.25
60290	WAXIE SANITARY SUPPLY	GF-TOWELS,DEODORANT,TISSUE/CITY HALL-B&G	76309403	1	194.66
60290	WAXIE SANITARY SUPPLY	REC-CLEANING GLOVES,GYM WIPES,CLEANERS	76309404	1	639.82
60290	WAXIE SANITARY SUPPLY	CPR-ROLL TOWELS,TISSUE,BAGS,CLEANERS,DEODORANT	76309405	1	316.74
Total 60290:					2,323.34
60291	WELD CNTY CLERK/RECORDER	GF-DEED OF EASEMENT/PILOT THOMAS	16-53619	1	31.00
60291	WELD CNTY CLERK/RECORDER	GF-DEED OF EASEMENT/KERR MCGEE	16-53619	2	46.00
Total 60291:					77.00
60292	WELD COUNTY SENIOR NUTRITIO	CPR-PUNCH CARD FOR SENIOR LUNCH-SENIORS	11/4/16 SENI	1	87.00
Total 60292:					87.00
60293	WILLIAMS AND WEISS CONSULTIN	WST-OCT16 RESOURCE PLANNING	944	1	3,105.00
60293	WILLIAMS AND WEISS CONSULTIN	WST-OCT16 DECREE ACCOUNTING	944	2	1,620.00
Total 60293:					4,725.00
60294	WOHNRADE CIVIL ENGINEERS INC	GF-S PLATTE RIVER TRAIL DESIGN-B&G	1376	1	1,009.33
60294	WOHNRADE CIVIL ENGINEERS INC	GF-S PLATTE RIVER TRAIL SURVEY & ENGINEERING-B&G	1376 A	1	1,756.25
60294	WOHNRADE CIVIL ENGINEERS INC	SSTX-AM2016-111S DENVER DATA COLLECTION & MAPPING-STREETS	1401	1	9,257.50
60294	WOHNRADE CIVIL ENGINEERS INC	SSTX-AM 2016-095 WCR 16 PROJECT MANAGEMENT-STREETS	1402	1	7,060.04
Total 60294:					19,083.12
60295	ACTIVE CABLING & COMMUNICATI	GF-WIRING FOR REC CTR-IT	202085	1	330.67
Total 60295:					330.67
60296	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM ADDTL 492364772-B&G	492364772 A	1	.02
60296	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492374396	1	46.77
60296	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492374396	2	46.78
60296	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492374396	3	87.61
60296	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE-CITY HALL	492374397	1	35.73
60296	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-PW SHOP	492374397	2	130.76
Total 60296:					347.67
60297	AUSMUS LAW FIRM PC	GF-OCT16 PROSECUTION SVCS	5439	1	1,800.00
Total 60297:					1,800.00
60298	BG'S JAPANESE DESIGNS	GF-EMBROID JACKET&BIBBS-B&G	5399	1	22.00
Total 60298:					22.00
60299	CH2MHILL OM SERVICES	UF-DEC 2016 OPERATIONS-WTR WELLS	64469	1	1,470.49
60299	CH2MHILL OM SERVICES	UF-DEC 2016 OPERATION-SEWER TRMT	64469	2	46,198.13
60299	CH2MHILL OM SERVICES	UF-DEC 2016 OPERATION-WTR TRMT	64469	3	23,527.91
60299	CH2MHILL OM SERVICES	UF-DEC 2016 OPERATION-PERRY PIT	64469	4	4,411.48

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60299	CH2MHILL OM SERVICES	UF-DEC 2016 R&M-WTR WELLS	64469	5	166.67
60299	CH2MHILL OM SERVICES	UF-DEC 2016 R&M-SEWER TRMT	64469	6	5,000.00
60299	CH2MHILL OM SERVICES	UF-DEC 2016 R&M-WTR TRMT	64469	7	2,666.67
60299	CH2MHILL OM SERVICES	UF-DEC 2016 R&M-PERRY PIT	64469	8	500.00
Total 60299:					83,941.35
60300	CHAMBER OF COMMERCE	GF-NOV16 CHAMBER LUNCHEON-CITY ADMIN	3016	1	20.00
Total 60300:					20.00
60301	CIRSA/WC	GF-WC5024616 WORK COMP CLAIM	W16667	1	241.13
Total 60301:					241.13
60302	DELTA DENTAL PLAN OF COLO	GF-DEC16 DENTAL INS PREMIUM	000012180 D	1	4,740.37
60302	DELTA DENTAL PLAN OF COLO	GF-DEC16 DENTAL INS PREMIUM-CITY ADMIN	000012180 D	2	35.85
Total 60302:					4,776.22
60303	FASTENAL COMPANY 01COFTL	UF-FREIGHT ON INV#COFTL124234-WATERLINE	COFTL12423	1	8.73
60303	FASTENAL COMPANY 01COFTL	STORM-FREIGHT ON INV#COFTL124234-SEWER	COFTL12423	2	8.72
60303	FASTENAL COMPANY 01COFTL	UF-FREIGHT ON INV#COFTL124234-SEWERLINE	COFTL12423	3	8.73
Total 60303:					26.18
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-LEGIST	0110025088	1	15.67
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-COURT	0110025088	2	36.22
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-FINANCE	0110025088	3	129.48
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-POLICE	0110025088	4	60.86
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-PW SHOP	0110025088	5	18.51
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-PLANNING	0110025088	6	37.56
60304	HASLER-MAILROOM FINANCE, INC	GF-OCT16 POSTAGE-ADMIN	0110025088	7	.68
60304	HASLER-MAILROOM FINANCE, INC	UF-OCT16 POSTAGE-UTIL BILL	0110025088	8	4.65
60304	HASLER-MAILROOM FINANCE, INC	GOLF-OCT16 POSTAGE	0110025088	9	19.53
60304	HASLER-MAILROOM FINANCE, INC	LIB-OCT16 POSTAGE	0110025088	10	11.84
Total 60304:					335.00
60305	HD SUPPLY WATERWORKS, LTD	UF-BONNET,STEM OIL-WATERLINE	G298833	1	756.58
60305	HD SUPPLY WATERWORKS, LTD	UF-TURN CK,SOFT COPPER TUBING-WATERLINE	G396394	1	656.78
60305	HD SUPPLY WATERWORKS, LTD	UF-CURB BOX-WATERLINE	G396405	1	451.80
Total 60305:					1,865.16
60306	HOUSEAL LAVIGNE ASSOCIATES L	GF-AM 2016-099 COMPREHENSIVE PLAN-PLANNING	3235	1	6,377.73
Total 60306:					6,377.73
60307	INSIGHT PUBLIC SECTOR INC	GF-ADOBE ACROBAT PRO DC2015-IT	1100506860	1	595.68
Total 60307:					595.68
60308	JACOB FREIER	GF-GAS FOR VEHICLE/PLANNING-CITY ADMIN	REIMBURSE	1	47.11

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 60308:					47.11
60309	METROWEST NEWSPAPERS	GF-TRANSWEST ZONE CHG	025-401951	1	20.68
60309	METROWEST NEWSPAPERS	GF-SUP REVOCATION/213 2ND ST-PLANNING	025-401951	2	15.84
Total 60309:					36.52
60310	NATIONAL COATINGS INC	UF-AM 2016-115 WELL TANK PAINTING-WPLANT	00739	1	28,955.00
Total 60310:					28,955.00
60311	NATIONAL METER &	UF-METER BODIES WITH TRANSPONDERS-WLINES	S1078138.00	1	3,990.00
60311	NATIONAL METER &	UF-METER SETTERS-WLINES	S1078138.00	2	1,023.20
60311	NATIONAL METER &	UF-S&H FOR METERS-WLINES	S1078138.00	3	62.66
Total 60311:					5,075.86
60312	O'REILLY AUTO PARTS	UF-TRNSOCE SWITCH/OMI DURANGO	4489-307854	1	32.75
Total 60312:					32.75
60313	PETROCK & FENDEL PC	WST-OCT16 LEGAL FEES	27101	1	2,200.00
Total 60313:					2,200.00
60314	PETTY CASH-REC CTR	REC-ACTIVITY EXPENSE-TEENS	SEP/OCT16	1	15.00
60314	PETTY CASH-REC CTR	REC-002261 CARPET CLEANING EXPENSE	SEP/OCT16	2	200.00
60314	PETTY CASH-REC CTR	REC-HOLLOWEEN ITEMS	SEP/OCT16	3	22.98
Total 60314:					237.98
60315	R & L TIRES	GF-08 CHEVY TIRES-B&G	21980	1	747.92
60315	R & L TIRES	GF-TRACTOR TIRES-B&G	22034	1	324.01
Total 60315:					1,071.93
60316	SIRIUS XM RADIO INC	GF-11/10/16-11/10/17 OFFICE MUSIC	X5-11281442	1	218.55
Total 60316:					218.55
60317	THE TRIBUNE	GF-2017 GREELEY TRIBUNE SUBSCRIPTION-LEGIST	7298432 201	1	114.40
Total 60317:					114.40
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 PLANNING SVCS-PLANNING	2922	1	2,435.00
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 ECON DEV-PLANNING	2922	2	4,972.50
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 ANDARKO WELLS OGP2016-002	2922	3	246.25
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 DAVES EARTHWOFFK SPR2016-001	2922	4	847.50
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 MOUNTAIN SKY PPL2016-001	2922	5	303.75
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 THOMAS MINOR MSD2016-001	2922	6	381.25
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 APA CONF LODGING-PLANNING	2922	7	145.13
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 MILG/DNV LAND USE-PLANNING	2922	8	65.88
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/16 MILG/APA CONF CO SPRINGS-PLANNING	2922	9	136.62

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 PLANNING SVCS/ASSOC-PLANNING	2922	10	933.32
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 DAVES EARTHWORK SPR2016-001/ASSOC	2922	11	237.33
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 DAVES EARTHWORK MILEAGE/ASSOC	2922	12	18.90
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 THOMAS MINOR MSD2016-001/ASSOC	2922	13	178.67
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 THOMAS MINOR MILEAGE/ASSOC	2922	14	37.80
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 TRANSWEST COZ2016-001/ASSOC	2922	15	346.67
60318	TODD HODGES DESIGN, LLC	GF-10/14-11/11/2016 TRANSWEST MILEAGE/ASSOC	2922	16	56.70
Total 60318:					11,343.27
60319	UNITED POWER	GF-NOV'16 ELECTRIC-EMERG SIREN	10553102 N	1	21.53
60319	UNITED POWER	GF-NOV'16 ELECTRIC-WELCOME FLSH	1196401 NO	1	34.06
60319	UNITED POWER	GF-NOV'16 ELECTRIC-SCH SIGNAL	1279801 NO	1	24.80
60319	UNITED POWER	GF-NOV'16 ELECTRIC-VERIZON BLDG	14427100 N	1	83.00
60319	UNITED POWER	GF-NOV'16 ELECTRIC-TORN SIREN	15232500 N	1	20.87
60319	UNITED POWER	GF-NOV'16 ELECTRIC-HERITAGE PARK	17761600 N	1	20.00
60319	UNITED POWER	GF-NOV'16 ELECTRIC-LANCASTER SPRINK	17868800 N	1	20.00
60319	UNITED POWER	UF-NOV'16 ELECTRIC-WELL#7	18498400 N	1	553.56
60319	UNITED POWER	GF-NOV'16 ELECTRIC-SIGN 70110&70111	726705 NOV	1	33.84
60319	UNITED POWER	UF-NOV'16 ELECTRIC-WATER TANKS	7280200 NO	1	21.85
60319	UNITED POWER	UF-NOV'16 ELECTRIC-WTR TRMT PLANT	803908 NOV	1	4,623.25
Total 60319:					5,456.76
60320	VIVANTIO INC	GF-HELP DESK SERVICES-IT	506	1	1,200.00
60320	VIVANTIO INC	GF-VIVANTIO SAAS LICENSES-IT	506	2	2,160.00
Total 60320:					3,360.00
9001327	COMDATA BUSINESSLINK	GF-OCT16 PURCHASE CARDS TRANS-VARIOUS	OCT16 PUR	1	23,112.52 M
Total 9001327:					23,112.52
9001328	EMPS	REC-CREDIT CARD FEES FOR 10/16	CC FEES 11/	1	61.53 M
9001328	EMPS	UF-CREDIT CARD FEES FOR 10/16-UTIL BILL	CC FEES 11/	2	61.52 M
Total 9001328:					123.05
9001329	EMPS	REC-CREDIT CARD FEES FOR 10/16	CRD CARD	1	1,481.21 M
9001329	EMPS	UF-CREDIT CARD FEES FOR 10/16-UTIL BILL	CRD CARD	2	1,481.20 M
Total 9001329:					2,962.41
9001330	EMPS	REC-CREDIT CARD FEES FOR 10/16	NOV16 CAR	1	113.72 M
9001330	EMPS	UF-CREDIT CARD FEES FOR 10/16-UTIL BILL	NOV16 CAR	2	113.71 M
Total 9001330:					227.43
9001331	COLORADO DEPT OF REVENUE	REC-OCT16 SALES TAX	OCT16 SALE	1	63.11 M
9001331	COLORADO DEPT OF REVENUE	REC-OCT16 SALES TAX-OVERAGE	OCT16 SALE	2	3.53- M
9001331	COLORADO DEPT OF REVENUE	REC-OCT16 SALES TAX-VENDING	OCT16 SALE	3	25.42 M

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 9001331:					85.00
9001332	FIRE & POLICE PENSION ASC	GF-11/10/2016 FPPA CONTRIBUTIONS-POLICE	FPPA DUES	1	868.13 M
Total 9001332:					868.13
Grand Totals:					360,797.73

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "1000010100"-2082059075" , "3000010100"-5082059090", "7000010100"-9999999999"

Acklam Inc.
 195 Telluride St., Suite 7
 Brighton, CO 80601
 303-659-6267

PO# 3097

Roy V

2696
Invoice

Date	Invoice #
11/3/2016	2394

Bill To
City of Ft. Lupton Roy L Vestal, P.E. 130 S. McKinley Fort Lupton, CO 80621

Project
169017- FORT LUPTON - CAD SUPPORT
APPROVER:
Roy Vestal, P.E.

CLIENT JOB #	Date Range:	Purchase Order
CAD Support	10.05-10.31.2016	3097

DESCRIPTION	ITEM CODE	QTY.	U/M	RATE	AMOUNT
Coordination and review with Client	CAD Drafter	47.5		80.00	3,800.00
Draft plan and profile drawings for Hoover Street	Licensed Surveyor Coordination	28.75		145.00	4,168.75

POSTED

TAX ID # 90-0725006	Total	\$7,968.75
PAYMENT TERMS	Due on receipt	Payments/Credits
PAYMENT INSTRUCTIONS WILL NEVER BE ALTERED. Please call 303-659-6267 if there is a request to alter payment instructions.		\$0.00
		Balance Due
		\$7,968.75

1957



Colorado Inspection Connection, Inc.
2280 Birdie Way
Milliken, CO 80543

October 2016

CEK

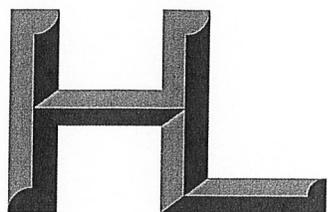
POSTED

Bill To:

**CITY OF FORT LUPTON
130 S. MCKINLEY
FORT LUPTON, CO 80621**

10-400-53060

PERMIT #	ADDRESS	DESCRIPTION	AMOUNT
16-570	311 HARRISON AVE	DEMOLITION	30.00
16-573	608 PACIFIC AVE	ROOF	39.60
16-562	650 BROADWAY AVE S	REMODEL	48.00
16-515	1021 MCKINLEY AVE	ROOF	54.60
16-518	1307 PACIFIC T	ROOF	48.00
16-517	835 BROADWAY AVE	ROOF	61.20
16-519	1025 BIRCH AVE	ROOF	94.20
16-505	1825 WAGONWHEEL DR	FENCE	14.40
16-504	471 CLUBHOUSE DR	FENCE	14.40
16-503	450 CLUBHOUSE DR	FENCE	14.40
16-502	410 CLUBHOUSE DR	FENCE	14.40
16-520	2180 COYOTE CREEK DR	ROOF	107.40
16-521	318 MOUNTAIN VIEW	ROOF	94.20
16-523	225 5 TH ST	GAS RELEASE	30.00
16-522	1122 CHERRY ST	ROOF	61.20
16-526	913 FIR AVE	AD BATHROO WINDOW	160.20
16-525	910 BROADWAY AVE	ROOF	67.80
16-524	111 APPLE CT	COVERED PATIO AND FIREPLACE	81.00
16-528	1092 DOGWOOD AVE	ROOF	67.80
16-210B	WCR 16	ELECTRIC	562.32
16-211B	WCR 16	ELECTRIC	785.07
16-2527	1835 VIRGINIA DR	BASEMENT FINISH	226.20
16-534	1426 3 RD ST	SOLAR	166.80
16-535	1864 MALIBU CT	ROOF	87.60
16-533	1832 CHESTNUT ST	ROOF	100.80
16-532	2223 SADDLEBACK	ROOF	120.60
16-530	902 FIR AVE	ROOF	74.40
16-529	328 PACIFIC VE	ROOF	54.60
16-542	1010 FULTON AVE S	SHED	48.00
16-531	920 FULTON AVE S	ROOF	94.20
16-536	102 ASPEN ST	ROOF	61.20
16-486	1123 BIRCH AVE	ROOF	74.40
16-538	1708 ASPEN ST	ROOF	67.80
16-539	840 BROADWAY AVE	ROOF	140.40
16-540	1640 WAGONWHEEL DSR	ROOF	67.80



**HOUSEAL
LAVIGNE**
ASSOCIATES

2724

From **Houseal Lavigne Associates**
188 W. Randolph Street Suite 200
Chicago, IL 60601

(312) 372-1008
www.hlplanning.com

Invoice ID **3235**
Issue Date 11/06/2016
Due Date 12/06/2016 (Net 30)
Subject Professional Consulting Services

Invoice For **Fort Lupton, City of**
130 S. McKinley Ave
Fort Lupton, CO 80621

POSTED

Item Type	Description	Quantity	Unit Price	Amount
Professional Services	Fort Lupton Comprehensive Plan: Doug Hammel (10/01/2016 - 10/31/2016)	17.50	\$135.00	\$2,362.50
Professional Services	Fort Lupton Comprehensive Plan: Kaleah Mabin (10/01/2016 - 10/31/2016)	7.00	\$90.00	\$630.00
Professional Services	Fort Lupton Comprehensive Plan: Paul Finn (10/01/2016 - 10/31/2016)	29.50	\$100.00	\$2,950.00
Project Expenses	Direct Expenses: Travel Expenses: Air Fare, Lodging, Transportation, etc. (10/01/2016 - 10/31/2016)	1.00	\$421.43	\$421.43
Project Expenses	Direct Expenses: Printing (10/01/2016 - 10/31/2016)	1.00	\$13.80	\$13.80

Amount Due \$6,377.73

TAA 11/15/16

POSTED

PURCHASE ORDER

CITY OF FORT LUPTON

130 S MCKINLEY AVE
FORT LUPTON CO 80621
PHONE: 303-857-6694 FAX: (303) 857-6090
TIN: 84-6000665 STATE TAX EXEMPTION #: 99-02812

THIS ORDER
NUMBER
MUST APPEAR # 3040
ON YOUR
INVOICE

2724

ISSUED TO: HOUSEAL LAVIGNE ASSOCIATES
188 W RANDOLPH ST STE 200
CHICAGO IL 60601

SHIP TO: CITY HALL
130 S. MCKINLEY AVE.
FORT LUPTON CO 80621

SHIPPING: FOB DESTINATION

PURCHASE ORDER DATE: 07/19/2016

<u>REQ #</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>	<u>GL ACCOUNT</u>
0	1.00	GF-AM 2016-099 COMPREHENSIVE PLAN-PLANNI	200,000.00	200,000.00	10-410-53160

TOTAL 200,000.00

PURCHASING _____

FINANCE DIRECTOR _____

OTHER APPROVAL _____

Signature approval certifies that the amount shown above is required to meet a contract, agreement, obligation or expense of the City, and has been lawfully appropriated, authorized, or directed for such purpose, and is free of any prior obligation, or obligation now outstanding.



Invoice

2721
Invoice Number: **323353**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 1 of 2

PO 3036

BILL TO:
Roy Vestal City of Fort Lupton 130 S McKinley Ave Fort Lupton CO 80621
REMIT TO:
Short Elliott Hendrickson, Inc. NW6262 PO Box 1450 Minneapolis, MN 55485-6262

Pay This Amount	\$15,679.95
Due Date	07-DEC-16
Invoice Date	07-NOV-16
Bill Through Date	29-OCT-16
Terms	30 NET
SEH Client #	3631
Client Project #	
Agreement / PO #	138120
Authorized Amount	\$142,545.00
Authorized Amount Remaining	\$71,272.50

Project Manager / Email / Phone
Dan Schaefer / dschaefer@sehinc.com / 920.452.6603
Client Service Manager / Email / Phone
Kendall Dalton / kdalton@sehinc.com / 720.540.6800
Accounting Representative / Email / Phone
Janelle Stephens / jstephens@sehinc.com / 715.246.9906

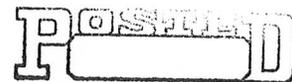
Project #	Project Name	Project Description
138120	FORTL WWTP Expansion Study	Fort Lupton WWTP Process Study

Project Billing Summary

	Current	Prior	To Date
Totals	\$15,679.95	\$55,592.55	\$71,272.50

CC:

Michael Rousey



Notes:



Invoice

Invoice Number: **323353**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 2 of 2

Fee

Description	Amount	
(50% of \$142,545.00) less previously billed of \$55,592.55	\$15,679.95	
		\$15,679.95

Invoice total **\$15,679.95**

PO# 3036

RoyV



Building a Better World
for All of Us®

November 8, 2016

RE: October 2016 - Invoice No. 3
Fort Lupton WWTP Expansion Study
SEH No. 138120 14.00

Roy Vestal, PE
Director of Public Works/City Engineer
City of Fort Lupton
130 S McKinley Ave
Fort Lupton, CO 80621

Dear Mr. Vestal:

Enclosed please find the October 2016 invoice for the above referenced project. This invoice includes project progress through October 31, 2016. The primary focus during this billing period was on continuing work on Tasks 4, 5, 6 and 7 (Site Location, Alternatives, Regionalization & Funding Evaluations).

The October invoice totals \$15,679.95 which totals 50% of the lump sum project cost (\$71,272.50) when added to the previous invoices.

Please feel free to contact me at 920.287.0829 or dschaefer@sehinc.com with any questions or comments you may have.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in cursive script that reads "Dan Schaefer".

Dan Schaefer, PE
Project Manager

DLS
Enclosure: October 2016 Invoice
c: Mike Rousey, CH2M

\\sehde\projects\lft\fort\138120\1-gen\11-invoices\20161108 october 16 invoice cover ltr.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2000 South Colorado Boulevard, Suite 6000, Colorado Center Tower One, Denver, CO 80222-7938

SEH is 100% employee-owned | sehinc.com | 720.540.6800 | 800.490.4966 | 888.908.8166 fax

Todd Hodges Design, LLC
 2412 Denby Court
 Fort Collins, Colorado 80526
 970-613-8556

Invoice

Date	Invoice #
11/14/2016	2922

Bill To
City of Fort Lupton Attn: Claud Hanes 130 S. McKinley Avenue Fort Lupton, Colorado 80621

Terms	Project	Project Number
Due on receipt	Thomas Minor Sub ...	Fort Lupton

Item	Description	Qty	Rate	Serviced	Amount
Associate	Coyote Creek Research	0.31667	80.00	10/14/2016	25.33
Associate	Transwest COZ PC Packet	1.9	80.00	10/31/2016	152.00
Associate	Tyler Tech	0.45	80.00	10/31/2016	36.00
Associate	City of Fort Lupton Administrative	2.05	80.00	11/2/2016	164.00
Associate	Fort Lupton Administrative - Cemetery Annexation Research	4.08333	80.00	11/7/2016	326.67
Associate	Transwest COZ	2.26667	80.00	11/7/2016	181.33
Associate	Basalite	1.5	80.00	11/7/2016	120.00
Associate	General Planning	1.71667	80.00	11/9/2016	137.33
Associate	COZ2016-001 Transwest Neighbor Notification	0.16667	80.00	11/9/2016	13.33
Associate	Cemetery Annexation	1.55	80.00	11/10/2016	124.00
Associate	SPR2016-001 Dave's Earthworks CC Packet	1.58333	80.00	11/1/2016	126.67
Associate	SPR2016-001 Dave's Earthworks CC Packet	1.38333	80.00	11/2/2016	110.67
Associate	Thomas Minor Subdivision PC Packets	0.51667	80.00	10/31/2016	41.33
Associate	Thomas Minor Subdivision Packets, file	1.6	80.00	11/2/2016	128.00
Associate	MSD2016-001 Thomas City Council Packets	0.11667	80.00	11/11/2016	9.33
Consulting 1	consulting services Oct31-Nov13,16	73.49	125.00		9,186.25
miles	Transwest COZ2016-001	105	0.54		56.70
miles	Thomas Minor MSD2016-001	70	0.54		37.80
miles	Daves earthworks SPR2016-001	35	0.54		18.90
miles	Denver land use law conference	122	0.54		65.88
miles	APA confarence in Springs	253	0.54		136.62
travel	Hotel for apa conference in springs		145.13		145.13

Please remit to above address. Thank you for your business.

Total \$11,343.27

Payments/Credits \$0.00

Balance Due \$11,343.27

Phone #
970-613-8556

	TODD HODGES DESIGN, LLC	Vendor #1472
	11/14/2016	2922
	10/14-11/11/2016	
10-410-53060	Plan Svcs/Commercial	2435.00
10-410-55190	Economic Development	4972.50
10-000-20180	Andarko Wells OGP2016-002	246.25
10-000-20180	Daves Earthwork SPR2016-001	847.50
10-000-20180	Mountain Sky PPL2016-001	303.75
10-000-20180	Thomas Minor MSD2016-001	381.25
	ADDTL EXPENSES	
10-410-53060	APA Conf Lodging	145.13
10-410-53060	Mileage-Dnv Land Use	65.88
10-410-53060	Mileage-Co Springs-APA Conf	136.62
	Total Todd Charges	9533.88
10-410-53060	Planning Svcs/Associate	933.32
10-000-20180	Daves Earthwork SPR2016-001/Associate	237.33
10-000-20180	Daves Earthwork Assoc Mileage	18.90
10-000-20180	Thomas Minor MSD2016-001/Associate	178.67
10-000-20180	Thomas Minor Assoc Mileage	37.80
10-000-20180	Transwest COZ2016-001/Associate	346.67
10-000-20180	Transwest Assoc Mileage	56.70
	Total Associates	1809.39
	Todd	9533.88
	Angela	1809.39
	Total Paid	11343.27

Job	Clocked In	Clocked Out	Duration	Comment
Fort Lupton	10/31/2016 7:45	10/31/2016 10:20	2.58	Calls, emails, staff mtg
Thomas Minor MSD2016-001	10/31/2016 10:20	10/31/2016 10:46	0.43	Staff report, conditions
Fort Lupton	10/31/2016 10:47	10/31/2016 14:25	2.62	Code, updates, Tyler mtg
Economic dev	10/31/2016 14:25	10/31/2016 15:13	0.8	Calls, mtg schedules
Daves earthwork SPR2016-00	11/1/2016 14:36	11/1/2016 19:13	4.62	Review, calls, plans, mtg with applicant, PC
Economic dev	11/2/2016 7:30	11/2/2016 8:40	1.17	Calls, schedules
Fort Lupton	11/2/2016 8:40	11/2/2016 10:00	1.33	Staff mtg, calls
Daves earthwork SPR2016-00	11/2/2016 10:00	11/2/2016 10:40	0.67	Council packet, review
Thomas Minor MSD2016-001	11/2/2016 10:40	11/2/2016 11:40	1	Packet review, resolution
Anadarko wells	11/2/2016 11:40	11/2/2016 12:33	0.88	Correspondence, AM
Fort Lupton	11/2/2016 12:33	11/2/2016 16:50	4.28	Code, maps, updates, schedules
Fort Lupton	11/3/2016 6:15	11/3/2016 17:15	11	71217- Land use law conference in Denver
Fort Lupton	11/4/2016 7:30	11/4/2016 13:40	6.17	Land use law conf, emails, scheduling 122 miles 71217-71339
Economic dev	11/7/2016 7:15	11/7/2016 17:30	10.25	Call with Parko, code, mtg prep, mtgs on potential projects, tower, construction
Daves earthwork SPR2016-00	11/7/2016 18:00	11/7/2016 19:30	1.5	Council prep, council
Anadarko wells	11/7/2016 19:30	11/7/2016 20:35	1.08	Council mtg, file
Mountain Sky PPL2016-001	11/8/2016 7:27	11/8/2016 8:50	1.38	Calls, updates, correspondence, emails
Fort Lupton	11/8/2016 8:50	11/8/2016 11:45	2.92	Calls, staff items, updates, emails, code
Mountain Sky PPL2016-001	11/8/2016 14:36	11/8/2016 14:39	0.05	Calls
Thomas Minor MSD2016-001	11/8/2016 14:39	11/8/2016 15:05	0.43	Tim call, updates
Mountain Sky PPL2016-001	11/8/2016 15:05	11/8/2016 16:05	1	Correspondence on hearing dates, files
Fort Lupton	11/8/2016 17:15	11/8/2016 17:24	0.15	Emails
Thomas Minor MSD2016-001	11/8/2016 17:24	11/8/2016 18:35	1.18	PC prep, calls, PC
Fort Lupton	11/9/2016 7:40	11/9/2016 17:14	8.73	Calls, update on code with Parko, walk in mtgs, staff mtg, sites, code
Economic dev	11/10/2016 9:06	11/10/2016 16:22	7.27	Calls, walk in mtgs new projects mtg schedules and updates, Weld planner mtg
total time:			73.49	

Todd Hodges

From: THDLLC <toddhodgesdesign@qwestoffice.net>
Sent: Monday, November 14, 2016 3:15 PM
To: toddhodgesdesign@qwestoffice.net
Subject: Time tracking data export
Attachments: CSVExport.csv; Untitled attachment 00308.txt; TotalsCSVExport.csv; Untitled attachment 00311.txt

Mon 10/31/16:

Fort Lupton, 7:45 AM to 10:20 AM (2.58h) at \$125.00/hour for \$322.92 (Calls, emails, staff mtg)
Thomas Minor MSD2016-001, 10:20 AM to 10:46 AM (0.43h) for \$54.17 (Staff report, conditions) Fort Lupton, 10:47 AM to 2:25 PM (2.62h) for \$327.08 (Code, updates, Tyler mtg) 1.02h break, 12:16 PM to 1:17 PM

Economic dev, 2:25 PM to 3:13 PM (0.8h) for \$100.00 (Calls, mtg schedules)
Total: 6.43h (\$804.17)

Tue 11/1/16:

Daves earthwork SPR2016-00, 2:36 PM to 7:13 PM (4.62h) for \$577.08 (Review, calls, plans, mtg with applicant, PC)
Total: 4.62h (\$577.08)

Wed 11/2/16:

Economic dev, 7:30 AM to 8:40 AM (1.17h) for \$145.83 (Calls, schedules) Fort Lupton, 8:40 AM to 10:00 AM (1.33h) for \$166.67 (Staff mtg, calls) Daves earthwork SPR2016-00, 10:00 AM to 10:40 AM (0.67h) for \$83.33 (Council packet, review) Thomas Minor MSD2016-001, 10:40 AM to 11:40 AM (1h) for \$125.00 (Packet review, resolution) Anadarko wells, 11:40 AM to 12:33 PM (0.88h) for \$110.42 (Correspondence, AM) Fort Lupton, 12:33 PM to 4:50 PM (4.28h) for \$535.42 (Code, maps, updates, schedules)
Total: 9.33h (\$1,166.67)

Thu 11/3/16:

Fort Lupton, 6:15 AM to 5:15 PM (11h) for \$1,375.00 (71217- Land use law conference in Denver)
Total: 11h (\$1,375.00)

Fri 11/4/16:

Fort Lupton, 7:30 AM to 1:40 PM (6.17h) for \$770.83 Land use law conf, emails, scheduling
122 miles 71217-71339

Total: 6.17h (\$770.83)

Mon 11/7/16:

Economic dev, 7:15 AM to 5:30 PM (10.25h) for \$1,281.25 Call with Parko, code, mtg prep, mtgs on potential projects, tower, construction, walk in mtgs, schedule

Daves earthwork SPR2016-00, 6:00 PM to 7:30 PM (1.5h) for \$187.50 (Council prep, council) Anadarko wells, 7:30 PM to 8:35 PM (1.08h) for \$135.42 (Council mtg, file)
Total: 12.83h (\$1,604.17)

Tue 11/8/16:

Mountain Sky PPL2016-001, 7:27 AM to 8:50 AM (1.38h) for \$172.92 (Calls, updates, correspondence, emails) Fort Lupton, 8:50 AM to 11:45 AM (2.92h) for \$364.58 (Calls, staff items, updates, emails, code) Mountain Sky PPL2016-001,

2:36 PM to 2:39 PM (0.05h) for \$6.25 (Calls) Thomas Minor MSD2016-001, 2:39 PM to 3:05 PM (0.43h) for \$54.17 (Tim call, updates) Mountain Sky PPL2016-001, 3:05 PM to 4:05 PM (1h) for \$125.00 (Correspondence on hearing dates, files) Fort Lupton, 5:15 PM to 5:24 PM (0.15h) for \$18.75 (Emails) Thomas Minor MSD2016-001, 5:24 PM to 6:35 PM (1.18h) for \$147.92 (PC prep, calls, PC)
Total: 7.12h (\$889.58)

Wed 11/9/16:

Fort Lupton, 7:40 AM to 5:14 PM (8.73h) for \$1,091.67 0.83h break, 12:00 PM to 12:50 PM

Calls, update on code with Parko, walk in mtgs, staff mtg, sites, code

Total: 8.73h (\$1,091.67)

Thu 11/10/16:

Economic dev, 9:06 AM to 4:22 PM (7.27h) for \$908.33 Calls, walk in mtgs new projects mtg schedules and updates, Weld planner mtg Longmont

Total: 7.27h (\$908.33)

Grand Total: 73.5h (\$9,187.50)

1699

Williams and Weiss Consulting, LLC

INVOICE

5255 Ronald Reagan Blvd. Suite 220
Johnstown, CO 80534
Phone (303) 653-3940

INVOICE #[944]
DATE: NOVEMBER 3, 2016

TO:
Claud Hanes
City of Ft. Lupton
130 South McKinley Avenue
Fort Lupton, CO 80621

FOR:
City of Fort Lupton Consulting Services for October 1, 2016
through October 31, 2016.

DESCRIPTION	Work Category	HOURS	RATE	AMOUNT
<p>Todd Williams <u>Water Resource Planning:</u> Meeting with C. Hanes, L. Perino and R. Fendel to discuss potential terms related to purchase of Windy Gap Units from PRPA. Call and e-mail with Heather Thompson to discussion Windy Gap Firming Project Modeling. Phone calls/e-mails with Paul Weiss regarding potential modeling of Ft. Lupton's system to evaluate Windy Gap Firming, purchase of PRPA Windy Gap Units and additional of local potable water storage. Calls/e-mails to C. Hanes, L. Perino, R. Fendel and JC York related to potential PRPA Windy Gap Unit purchase in advance of Ft. Lupton Town Hall on 10/26/16. Prepare Perry Pit Accounting for September. Send to Paul Weiss and coordinate on operations. Site visit for November dry-up reporting.</p>	Water Resource Planning	13.5	135.00	1,822.50
<p>Paul Weiss <u>Decree Accounting:</u> Finalize and submit September 2016 Decree Accounting. Integrate Perry Pit accounting into the Ft. Lupton decree accounting.</p>	Decree Accounting	12.0	135.00	1,620.00
<p><u>Water Resource Planning:</u> Phone calls and e-mails with T. Williams regarding water system model that needs to be built of Ft. Lupton's water system to determine increase in Ft. Lupton's water system firm yield with the purchase of Windy Gap Units from PRPA, addition of Windy Gap Firming Project Storage and local gravel lake storage for potable water storage.</p>	Water Resource Planning	9.5	135.00	1,282.50
TOTAL				\$4,725.00

Make all checks payable to Williams and Weiss Consulting, LLC
Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

Thank you for your business!

POSTED

WST - Resource Planning

70-520-53210

\$ 3,105.00

WST Decree Accting

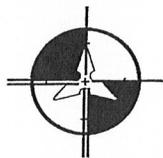
70-520-53210

\$ 1,620.00

11/4/16

2322

Invoice



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021

Date	Invoice #
8/5/2016	1376

Bill To
Mr. Tom Martinez City of Fort Lupton P.O. Box 2618 Fort Lupton, Colorado 80621

PO # 2857
10-330-51500 \$1,009.33
PO # 2978
10-330-51500 \$1,756.25

Terms	Due Date	Account #	Project
Net 30	9/4/2016	1514.00-SPR	South Platte River Trail

Description	Amount
Engineering services to provide the design of the South Platte River Trail at Pearson Park, located in the City of Fort Lupton, Colorado. Provide ongoing project management and coordination with team consultants, City staff, and project surveyor.	
- Services provided from July 1 through July 31, 2016	
- Meet with CDOT on July 14, 2016 to discuss R.O.W. Plans	
- Prepare R.O.W. Plans as per CDOT Requirements	
Total at Principal Engineer Rate (3.2 hrs @ \$200/hr)	640.00
Total at Project Manager/Engineer Rate (1.08 hrs @ \$175/hr)	189.58
Total at Associate Engineer Rate (16.13 hrs @ \$120/hr)	1,936.00
- Services provided outside of original scope, and will be included in Change Order No. 3	

POSTED

OK
A.H. 11/8/16

Total	\$2,765.58
--------------	------------

Balance Due	\$2,765.58
--------------------	------------

Two percent (2%) per month charge on unpaid balance.

Phone #
720-259-0965

SUBCONTRACT APPLICATION FOR PAYMENT

Project #: N.A.
 Project Name: South Platte River Trail at Pearson Park
 Project Address: State Highways 52 and 85
 Fort Lupton, Colorado

Subcontract #: N.A.
 Title: Civil Engineering
 Due Date: N.A.

Pay Application No. : 10
 Vendor Invoice No. : 1376

Subcontractor: Wohnrade Civil Engineers, Inc.
 11582 Colony Row
 Broomfield, Colorado 80021
 Tel: 720-259-0965
 Fax: 720-259-1519

Attn: Mary Wohnrade
 Tel: 720-259-0965
 Fax: 720-259-1519

C.O.	Task #	Task Description	Job	Phase	Cat.	Contract Amount	Previous Applications	Work Completed this Application	Total Completed to Date	Balance to Finish
000	01	Recreational Trail Design	N.A.	N.A.		\$48,900.00	\$49,424.73	\$0.00	\$49,424.73	(\$524.73)
001	01	Additional Topographic Survey	N.A.	N.A.		\$600.00	\$600.00	\$0.00	\$600.00	\$0.00
002	01	Additional Topographic Survey	N.A.	N.A.		\$1,300.00	\$1,300.00	\$0.00	\$1,300.00	\$0.00
002	02	Prepare Project Specifications	N.A.	N.A.		\$2,800.00	\$2,800.00	\$0.00	\$2,800.00	\$0.00
002	03	Prepare Engineer's Estimate	N.A.	N.A.		\$2,800.00	\$2,800.00	\$0.00	\$2,800.00	\$0.00
002	04	Prepare Structural Engineering Analysis	N.A.	N.A.		\$2,000.00	\$1,920.00	\$0.00	\$1,920.00	\$80.00
002	05	Additional Meetings with CDOT	N.A.	N.A.		\$2,500.00	\$500.00	\$500.00	\$1,000.00	\$1,500.00
003	01	Prepare CDOT R.O.W. Plans	N.A.	N.A.		\$3,500.00	\$0.00	\$2,265.58	\$2,265.58	\$1,234.42
						Contract Amount:	\$59,344.73	\$2,765.58	\$62,110.31	\$2,289.69

For labor and/or materials under the terms of the Subcontract for the period July 1, 2016 to July 31, 2016.

Signed: Mary B. Wohnrade, P.E.
 Date: July 29, 2016

City of Fort Lupton Approval: _____
 Date: _____

2322

PO# 3063

Royl

Invoice



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021

Date	Invoice #
10/30/2016	1401

Bill To
Mr. Roy Vestal Public Works Director City of Fort Lupton P.O. Box 2618 Fort Lupton, Colorado 80621

Terms	Due Date	Account #	Project
Net 30	11/29/2016	1604.00-SDA	S. Denver Avenue

Description	Amount
Engineering services to provide the preparation of final civil construction documents for the S. Denver Avenue Full-Depth Reclamation project in Fort Lupton, Colorado. Provide ongoing project management and coordination with Client, surveyor, and team consultants.	
- Services provided from October 1 through October 30, 2016	
Total at Principal Engineer Rate (18.35 hrs @ \$200/hr)	3,670.67
Total at Project Manager/Engineer Rate (15.83 hrs @ \$175/hr)	2,770.83
Total at Associate Engineer Rate (23.47 hrs @ \$120/hr)	2,816.00

POSTED

Total	\$9,257.50
--------------	------------

Balance Due	\$9,257.50
--------------------	------------

Two percent (2%) per month charge on unpaid balance.

Phone #
720-259-0965

SUBCONTRACT APPLICATION FOR PAYMENT

Project #: N.A.
 Project Name: S. Denver Avenue Full-Depth Reclamation
 Project Address: Fort Lupton, Colorado

Subcontract #: N.A.
 Title: Civil Engineering
 Due Date: N.A.

Pay Application No.: 6
 Vendor Invoice No.: 1401

Subcontractor: Wohnrade Civil Engineers, Inc.
 11582 Colony Row
 Broomfield, Colorado 80021
 Tel: 720-259-0965
 Fax: 720-259-1519

Attn: Mary Wohnrade
 Tel: 720-259-0965
 Fax: 720-259-1519

C.O.	Task #	Task Description	Job	Phase	Cat.	Contract Amount	Previous Applications	Work Completed this Application	Total Completed to Date	Balance to Finish
000	01	Preparation of Civil Engineering Construction Documents, Engineer's Estimate, and Project Specifications	N.A.	N.A.	SUB	\$74,400.00	\$39,637.57	\$9,257.50	\$48,895.07	\$25,504.93
						Contract Amount: \$74,400.00	\$39,637.57	\$9,257.50	\$48,895.07	\$25,504.93

For labor and/or materials under the terms of the Subcontract for the period October 1, 2016 to October 30, 2016.

Signed: Mary B. Wohnrade, P.E.

City of Fort Lupton Approval: _____

Royk

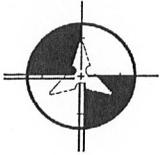
Date: October 30, 2016

Date: Nov 8, 2016

PO# 3063

Royl

Invoice



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021

Date	Invoice #
10/30/2016	1402

Bill To
Roy Vestal City of Fort Lupton 130 S. McKinley Avenue Fort Lupton, Colorado 80621

Terms	Due Date	Account #	Project
Net 30	11/29/2016	1501.00-CR16	CR16 Road Reconstruction

Description	Amount
Provide Construction Management services for the Weld County Road 16 Reconstruction project in Fort Lupton, Colorado. Provide ongoing project management and coordination with Client, contractors, and team consultants.	
- Services provided from October 1 through October 30, 2016	
Total at Project Manager/Engineer Rate (60.97 hrs @ \$115/hr)	7,012.10
Total Printing and Delivery Expenses (Deliver plans to Duran Excavating on August 19, 2016)	47.94

POSTED

Total	\$7,060.04
--------------	------------

Balance Due	\$7,060.04
--------------------	------------

Two percent (2%) per month charge on unpaid balance.

Phone #
720-259-0965

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 2, 2016

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Wednesday, November 2, 2016. Mayor Tommy Holton called the meeting to order at 6:30 p.m.

ROLL CALL

Nanette Fornof, City Clerk, called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Chris Ceretto, Bob McWilliams, David Crespin, and Zoe Stieber. Also, present were City Administrator Claud Hanes, Assistant City Administrator Aaron Herrera, and Finance Director Leann Perino.

EXECUTIVE SESSION

It was moved by Zoe Stieber and seconded by Chris Ceretto to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4)(e) - Windy Gap. Motion carried unanimously by a roll call vote.

The following Council and staff was present in the executive session; Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Council members Chris Ceretto, Bob McWilliams, David Crespin and Zoe Stieber. Staff present was City Administrator Claud Hanes, Assistant City Administrator Aaron Herrera, City Clerk Nanette Fornof and Finance Director Leann Perino.

The executive session began at 6:32 p.m.

The special session resumed at 7:45 p.m. The executive session was for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4)(e) - Windy Gap.

It was moved by Zoe Stieber and seconded by Chris Cross to adjourn the November 2, 2016, special session at 7:46 p.m.

ADJOURNMENT

It was moved by Bob McWilliams and seconded by Chris Ceretto to adjourn the November 7, 2016, at 7:37 p.m.

Motion carried on voice vote.

Respectfully submitted,

Nanette S. Fornof, City Clerk

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 2, 2016**

Approved by City Council

Tommy Holton, Mayor

DRAFT

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 7, 2016

The City Council of the City of Fort Lupton met in regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, November 7, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

Nanette Fornof, City Clerk, called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Chris Ceretto, Bob McWilliams, David Crespin, Shannon Rhoda and Zoe Stieber. Also, present were City Administrator Claud Hanes, Assistant City Administrator Aaron Herrera, Planner Todd Hodges, Finance Director Leann Perino and Police Chief Ken Poncelow.

PERSON TO ADDRESS COUNCIL

Kay Marsh, Minister from the Methodist Church requested a donation from the City for the purchase of turkey dinners to be distributed in the City of Fort Lupton. It was consensus of the Council to donate \$800 this year.

APPROVAL OF AGENDA

AM 2016-161, Approval of Art Work to be Displayed within City Parks, Presented by the Art in Public Places Committee and the Executive Session was removed from the agenda.

It was moved by David Crespin and seconded by Chris Ceretto to approve the agenda as amended. Motion carried unanimously by a voice vote.

REVIEW OF OCTOBER 17, 2016 PAYABLES

Council reviewed the November 7, 2016 payables. There were no questions or comments.

CONSENT AGENDA

It was moved by Zoe Stieber and seconded by Chris Ceretto to approve the Consent Agenda as presented with the following items: October 3, 2016, City Council Meeting Minutes, October 12, 2016, City Council Meeting Minutes, October 12, 2016, City Council Meeting Minutes (evening meeting), October 15, 2016, City Council Meeting Minutes, October 17, 2016, City Council Meeting Minutes, Ratify Council Signatures on New Oil and Gas Exemption Application (AM 2016-154), Declare Surplus and Authorize Sale (AM 2016-156), Approve Acceptance of the Energy and Mineral Impact Assistant Grant for Weld County Road 16 in the Amount of \$750,000 (AM 2016-160, Approve Resolution 2016R041, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING NOVEMBER 7, 2016 AND ENDING DECEMBER 31, 2017 (AM 2016-158), and Approval of Resolution 2016R042, A

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 7, 2016

RESOLUTION OF THE CITY OF FORT LUPTON ADOPTING THE WELD COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (AM 2016-159).

Motion carried unanimously by a voice vote.

PUBLIC HEARING

AM 2016-161, Approving a Site Plan and Special Use Permit for Dave's Earthworks, Inc. Located One Half Mile North of County Road 8 on Lots 2 and 3 of the Yarbrough Acres Minor Subdivision

Mayor Holton opened the Public Hearing at 7:08 p.m. Planner Todd Hodges stated the applicant Dave Hunt, Dave's Earthworks Inc., submitted an application for a storage yard, maintenance shop and commercial office and a special use permit for three above-ground fuel tanks. The location of the request is on two parcels, which are located west and adjacent to County Road 27 and approximately on-half mile north of County Road 8 on Lots 2 and 3 of the Yarbrough Acres Minor Subdivision. The property is located within the I-1 Light Industrial zone district and the proposed use complies with the zoning classification. Planner Hodges also stated the posting and publication requirements were met. Reference letters were sent to the appropriate entities and the responses were shared with the applicant.

The applicant will also perform occasional crushing of recycled concrete and/or asphalt at the site. The applicant will construct the majority of improvements on the southern parcel, which will include construction of the combined shop and office building and the storage yard. Improvement to the northern parcel include landscaping, leach field and drainage improvements. Future phasing plans for a small building to serve a landscaping materials business, with the time for this development unknown.

The applicant's representative Kelly Deitman, Halcyon Design, LLC described the project, which included the landscaping, improvements, new building and use of the property. The elevation of the building was described, the utility plan was presented and the type of lighting fixtures was discussed.

The representative also stated the second phase will be presented to Council at a later date.

Council inquired about the fencing on the north side of the property – the white split rail fence will remain. Also trees will be planted on the north side for additional barrier to the property.

There being no comments and questions, Mayor Holton closed the public hearing at 7:17 p.m.

It was moved by Zoe Stieber and seconded by David Crespin to approve Resolution 2016R043, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RECOMMENDING TO CITY COUNCIL APPROVAL OF DAVE'S EARTHWORKS, INC.'S SITE PLAN FOR A STORAGE YARD, MAINTENANCE SHOP AND COMMERCIAL OFFICE AND SPECIAL USE PERMIT FOR ABOVE-GROUND FUEL TANKS LOCATED AT LOTS 2 AND 3 OF

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 7, 2016

THE YARBROUGH ACRES MINOR SUBDIVISION, CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO. Motion carried unanimously by a roll call vote.

Third Continuance for FL Mountain HZ Wells Public Hearing

It was moved by Shannon Rhoda and seconded by David Crespin to continue the public hearing indefinitely. Motion carried with Councilmember Zoe Stieber voting “nay” to the motion.

ACTION AGENDA

AM 2016-155, Approve Increase in Employee Life Insurance Benefit for a Total of \$17,953.97

The life insurance benefit for full-time employees is currently equivalent to one times a person’s annual salary, up to \$100,000. Many people do not have adequate life insurance to protect their families or even cover funeral costs. Group life insurance is more affordable than life insurance employees can purchase on their own. Generous benefits help to make the City of Fort Lupton an employer of choice.

Life insurance need is typically based on income, as a person’s expenses are related to their income. Providing \$100,000 is a more egalitarian approach and provides a richer benefit for more employees. The current carrier, Mutual of Omaha, has provided the most competitive price.

It was moved by Zoe Stieber and seconded by Chris Ceretto to increase the life insurance benefit through Mutual of Omaha, with an annual increase of \$17,953.97. Motion carried unanimously by a roll call vote.

Am 2016-157, Approving Resolution 2016-Xxx to Opt Out Uncompensated Elected and/or Appointed Officials From the Workers’ Compensation Policy and Add Them and Other City Volunteers to the Volunteer Accident Medical Plan (VAMP) for the 2017 Policy Year for the Amount of \$959.05

This request is to opt out and exclude all uncompensated elected and/or appointed public officials of the City of Fort Lupton from the workers’ compensation policy and add them to the Volunteer Accident Medical Plan (VAMP). The policy change doesn’t affect Councilmembers. Also the request is for VAMP coverage for all City volunteers.

It was moved by David Crespin and seconded by Chris Ceretto to approve Resolution 2016R044, A RESOLUTION PROVIDING THAT CERTAIN ELECTED AND/OR APPOINTED OFFICIALS OF THE CITY OF FORT LUPTON SHALL BE DEEMED NOT TO BE “EMPLOYEES” WITHIN THE MEANING OF THE WORKERS’ COMPENSATION LAWS. Motion carried with Councilmember Zoe Stieber abstain from the motion.

AM 2016-162, Approval of Art Work to be Displayed within City Parks Presented by the Art in Public Places Committee

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 7, 2016

In May 2016, the Art in Public Places Committee had a calling for artists to paint the Utility Boxes along Denver Avenue. The response was amazing, the City's website had 1,200 hits in one day. The Committee received inquiries from local artists, the Committee was elated. Unfortunately, the Colorado Department of Transportation indicated the Utility Boxes couldn't be painted. The Committee regrouped and talked with Stacey Robinson, from Buildings and Grounds who provided information in regard to painting the pump houses in the local parks. The Committee re-advertised.

The Committee also discussed painting dead trees located in Cannery Park, Koshio Park and Community Park. Council was in favor of this project and the committee can proceed.

It was moved by David Crespin and seconded by Chris Ceretto to approve the artwork to be painted on the pump houses located at Cannery Park and Railroad Park. Motion carried unanimously by a roll call vote.

It was moved by David Crespin and seconded by Chris Ceretto to approve the dead trees to be painted at Koshio Park, Cannery Park and Community Park. Motion carried unanimously by a roll call vote.

STAFF REPORTS

Nanette Fornof, City Clerk indicated the results of the elections will be available on Weld County's website; the link to the website will be provided to Council and Department Heads.

Todd Hodges, Planner indicated Wendy's is now open. Also, Kat Billings, Code Enforcement Officer passed her testing to become a certified Code Officer.

MAYOR/COUNCIL REPORTS

No reports

FUTURE CITY EVENTS

November 11, 2016	City Offices Closed in Observation of Veteran's Day
November 9, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
November 23, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
November 24-25, 2016	City Offices Closed in Observation of Thanksgiving

ADJOURNMENT

It was moved by Bob McWilliams and seconded by Chris Ceretto to adjourn the November 7, 2016, at 7:37 p.m.

Motion carried on voice vote.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 7, 2016**

Respectfully submitted,

Nanette S. Fornof, City Clerk

Approved by City Council

Tommy Holton, Mayor

DRAFT

IX. Detail of Issue/Request:

In order for the Historic Preservation Board to keep and maintain a quorum, the appointment of Mary Adkins is necessary. Ms. Adkins does not live within the City of Fort Lupton, however, per Section 2-222 of the Fort Lupton Municipal Code, three (3) appointed members may reside outside the City limits. Ms. Adkins was previously an active member to the Historic Preservation Board, however after her term expired and due to family health reasons, chose not to reapply to the Board. Her prior Board experience will prove valuable to the tasks encountered in historical designation and preservation which will be valuable to the Historic Preservation Board's mission.

X. Legal/Political Considerations:

There are no political considerations.

XI. Alternatives/Options:

- 1) Approve Resolution 2016-0xx.*
- 2) Do not Approve Resolution 2016-0xx.*

XII. Financial Considerations:

There are no financial considerations.

XIII. Staff Recommendation:

Staff recommends approval of Ms. Adkins appointment to the Historic Preservation Board for a three (3) year term.

RESOLUTION 2016R0XX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE APPOINTMENT OF MARY ADKINS AS A MEMBER OF THE HISTORIC PRESERVATION BOARD FOR A THREE YEAR TERM BEGINNING NOVEMBER 21, 2016 AND EXPIRING NOVEMBER 21, 2019

WHEREAS, Mary Adkins has expressed interest in serving on the Historic Preservation Board; and

WHEREAS, the City Council appoints members to the Board pursuant to Fort Lupton Municipal Code Section 2-223, and

WHEREAS, the Historic Preservation Board recommends Mary Adkins serve on the Board.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council appoint Mary Adkins for a three-year term expiring on November 21, 2019 to the Historic Preservation Board.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 21st DAY OF NOVEMBER 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney



CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 8/25/16 City of Fort Lupton Resident? Yes [] No [X]

Name: MARY Adkins Home Phone:
Address: 10616 Bald Eagle Circle Cell Phone: 303-305-8710
Firestone, CO 80504 Work Phone:
Occupation: Legal Assistant e-mail:

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)

Historical Preservation Board

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

Previously 2 term member Ft. Lupton Historical Preservation Board.

Caregiver 2011-2016

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

Legal Assistant Certification 2005

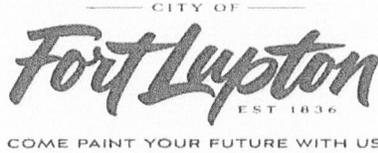
3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

I want to help preserve history in Fort Lupton for future generations.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application I agree that I have received a copy of the City Council Code of Ethics and Conduct.

Mary Adkins



Workers' Compensation Coverage and Volunteer Accident Medical Plan (VAMP)

As indicated by my signature, I verify I am not compensated as an appointed committee member for the City of Fort Lupton.

My signature below also verifies that I have been notified that the City of Fort Lupton has chosen to exercise the option to exclude appointed committee members (also referred to as unpaid board members) from Workers' Compensation Insurance per C.R.S. section 8-40-202(1)(a)(I)(B). In accordance with Colorado law, I acknowledge that my information is reported to the Department of Labor and Employment, Division of Workers' Compensation as part of the City's application for the Exclusion of Uncompensated Public Officials.

Per the attached paperwork, I acknowledge that the City of Fort Lupton has chosen to provide coverage for its appointed committee members through the Volunteer Accident Medical Plan (VAMP).

Mary Adkins
Signature

MARY ADKINS
Printed name

8/25/16
Date

Historical Preservation Board
Committee Name(s)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: MARY ADKINS

Participant's Signature: Mary Adkins

Date of Signature: 8/25/16

III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

ma (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

ma (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

ma (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

ma (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

ma (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

**CITY OF FORT LUPTON
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-165

APPROVING A RESOLUTION REAPPOINTING AI MOWRER TO THE HISTORIC PRESERVATION BOARD AS A PROFESSIONAL FOR A THREE (3) TERM TO EXPIRE NOVEMBER 21, 2019

- I. **Agenda Date:** Council Meeting – November 21, 2016

- II. **Attachments:**
 - a. Resolution 2016-0xx.
 - b. Application.

- III. **Summary Statement:**

The Historic Preservation Board has a long-standing member whose term has expired and shows a willingness to serve again. Al Mowrer is seeking reappointment to the Historic Preservation Board.

IV. **Submitted by:**


Todd A. Hodges, Planning Director

V. **Finance Reviewed**


Finance Director

VI. **Approved for Presentation:**


City Administrator

VII. **Attorney Reviewed**

_____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

In order for the Historic Preservation Board to keep and maintain a quorum, the appointment of Al Mower is necessary. Mr. Mowrer resides within the City of Fort Lupton and has been on the Board for many years. His experience as a professional woodworker/carpenter along with his Board experience will prove valuable to the tasks encountered in historical designation and preservation which will be valuable to the Historic Preservation Board's mission.

X. Legal/Political Considerations:

There are no political considerations.

XI. Alternatives/Options:

- 1) *Approve Resolution 2016-0xx.*
- 2) *Do not Approve Resolution 2016-0xx.*

XII. Financial Considerations:

There are no financial considerations.

XIII. Staff Recommendation:

Staff recommends approval of Al Mowrer's appointment to the Historic Preservation Board for a three (3) year term.

RESOLUTION 2016R0XX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE APPOINTMENT OF AL MOWRER AS A PROFESSIONAL MEMBER OF THE HISTORIC PRESERVATION BOARD FOR A THREE YEAR TERM BEGINNING NOVEMBER 21, 2016 AND EXPIRING NOVEMBER 21, 2019

WHEREAS, Al Mowrer has expressed interest in serving on the Historic Preservation Board; and

WHEREAS, the City Council appoints members to the Board pursuant to Fort Lupton Municipal Code Section 2-223, and

WHEREAS, the Historic Preservation Board recommends Al Mowrer serve on the Board.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council appoint Al Mowrer for a three-year term expiring on November 21, 2019 to the Historic Preservation Board.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 21st DAY OF NOVEMBER 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney



**CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT**

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 11.4.16 City of Fort Lupton Resident? Yes No

Name: AL MOWRED Home Phone: 303-717-7016
Address: 131 McKinley Ave Cell Phone: Same
Fort Lupton CO 80621 Work Phone: _____
Occupation: _____ e-mail: Kidskwarfers@hotmail.com

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Historic Preservation

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

I've been on the board for many years
Reapplying

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

No

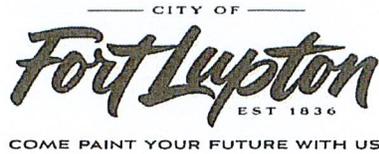
3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

I enjoy it.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application
I agree that I have received a copy of the City
Council Code of Ethics and Conduct.

[Handwritten Signature]



Thank you for volunteering!

The City of Fort Lupton very much appreciates the generous contribution of your time and labor to work that benefits the community. We ask that you donate or give up any claim you may acquire against the entity for any loss or injury you may suffer during your volunteer work.

It is for these reasons that the City of Fort Lupton now requires everyone offering volunteer services to the municipality to first sign a document releasing the entity, its agents, and its insurance carriers from all liability for any such loss of injury.

We appreciate your cooperation and your understanding about this, and recommend you consult with your insurance agent to be sure your own insurance coverage is sufficient to cover you for any volunteer services you perform for the City of Fort Lupton.

VOLUNTEER ACCIDENT MEDICAL COVERAGE PLAN

This coverage provides medical and accidental death and dismemberment (AD&D) coverage for volunteers

<u>Limits:</u>	Accidental Death Benefit Amount:	\$ 10,000
	Accidental Dismemberment Benefit, Maximum Amount:	\$ 10,000
	Accidental Medical Expense Benefit (Primary):	\$ 15,000
	Dental Maximum (Per Tooth Per Accident):	\$ 250
	Aggregate Limit of Indemnity per Accident	\$ 250,000
	Catastrophic Cash (Lump Sum), Maximum Amount	\$ 25,000

If you have an accident or injury, please contact the person who is coordinating or leading your volunteer work immediately. You may go to the physician of your choice. You will be required to complete a claim form. Bills for medical expenses being claimed, along with a copy of the completed claim form can be sent directly to:

Consolidated Health Plans 2077 Roosevelt Ave. Springfield, MA 01104	Fax: (413) 733-4612 Attention: Claims Department
Email: customerservice@consolidatedhealthplan.com	

If you have any questions regarding claims, please call Consolidated Health Plans at (800) 633-7867.

This information is provided only as a general summary of the coverages that apply or are available. All coverages are governed by the terms, conditions, exclusions, and limits stated in the applicable coverage documents.



CITY OF FORT LUPTON
VOLUNTEER ACTIVITIES
RELEASE/INDEMNIFICATION

I. RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT: PARTICIPANT MUST READ CAREFULLY BEFORE SIGNING

In consideration for being permitted to perform the below-described volunteer activities for the City of Fort Lupton, I hereby acknowledge, represent, and agree as follows:

A. I understand that said activities are or may be dangerous and do or may involve risks of injury, loss, or damage. I further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage. I acknowledge that such risks may arise from a variety of foreseeable and unforeseeable circumstances connected with the use of the activities, including but not limited to the following risks:

Activities to be performed:

Sitting + discussing issues with others on
the board

Risks of such activities include but are not limited to:

Falling out of my chair

Am (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

B. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby expressly assume all such risks of injury, loss, or damage to me or to any third party arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause.

Am (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

C. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I further hereby waive, and exempt, release, and discharge the City of Fort Lupton, its officers, and its employees from, any and all claims, demands, and actions for such injury, loss, or damage, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

Am (Participant initials here)
____ (If Participant is under 18 years old, Parent initial here)

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

Am (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Am (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

Am (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

Am (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

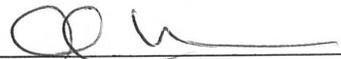
H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

Am (Participant initials here)

(If Participant is under 18 years old, Parent initial here)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: AL MOWREZ

Participant's Signature: 

Date of Signature: 4.11.16

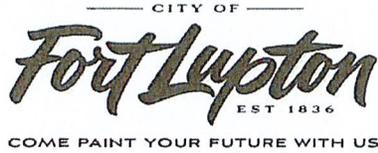
III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____



Workers' Compensation Coverage and Volunteer Accident Medical Plan (VAMP)

As indicated by my signature, I verify I am not compensated as an appointed committee member for the City of Fort Lupton.

My signature below also verifies that I have been notified that the City of Fort Lupton has chosen to exercise the option to exclude appointed committee members (also referred to as unpaid board members) from Workers' Compensation Insurance per C.R.S. section 8-40-202(1)(a)(I)(B). In accordance with Colorado law, I acknowledge that my information is reported to the Department of Labor and Employment, Division of Workers' Compensation as part of the City's application for the Exclusion of Uncompensated Public Officials.

Per the attached paperwork, I acknowledge that the City of Fort Lupton has chosen to provide coverage for its appointed committee members through the Volunteer Accident Medical Plan (VAMP).

Signature

Printed name

AL MOWRER

Date

11-4-16

Committee Name(s)

Historic Preservation



To: City Council
From: Alyssa Knutson, Planner
CC: Todd Hodges, Planning Director
Date: November 21, 2016
Subject: Second Continuance Request for Mountain Sky Subdivision

The applicant, FL Mountain Sky LLC, has requested a second continuance of the City Council public hearing for the Mountain Sky Subdivision PUD Development Plan, Preliminary PUD Plat and Final PUD Plat – Filing 1 scheduled for November 21, 2016 at 7:00 PM. The applicant has requested that the hearing be continued and rescheduled to a date certain as follows:

- City Council on January 17, 2016 at 7:00 PM

Attached to this memo is an e-mail from FL Mountain Sky LLC's authorized representative reflecting its desire to reschedule the public hearing.

If you have any questions, please do not hesitate to contact me at 720.466.6128 or aknutson@fortlupton.org.

Attachment

Alyssa Knutson

From: Gene Osborne <gene@equinoxland.com>
Sent: Thursday, November 10, 2016 3:03 PM
To: Todd Hodges
Cc: Alyssa Knutson
Subject: FW: City Council

Follow Up Flag: Follow up
Flag Status: Completed

Hi Todd,

I have visited with our team and we would like to cancel our currently scheduled City Council meeting on November 21st to January 17th at 7:00pm.

We will have all items submitted to you and Alyssa by Thursday December 22nd to give you adequate time to prepare the necessary packets.

Many thanks for your continued patience as we finalize our submittals.

Happy Thanksgiving

Gene Osborne

Equinox Land Group
9200 E. Mineral Ave. #365
Centennial, CO 80112
303-907-6982

From: Todd Hodges [mailto:thodges@fortlupton.org]
Sent: Tuesday, November 8, 2016 3:51 PM
To: Gene Osborne <gene@equinoxland.com>; Alyssa Knutson <AKnutson@fortlupton.org>
Cc: 'Jon Rokeh' <jon@rokehconsulting.com>; Roy Vestal <RVestal@fortlupton.org>
Subject: RE: City Council

Gene and group;

I have confirmed available dates in January for the continuance. The earliest one that will work for us is Tuesday, January 17th, 2017. The next date in February would be Monday, February 7th, 2017. I will be in Costa Rica December 27th – January 7th returning to the office on January 9th. If you pick the January 17th date it will not give me much time to get caught up so we would want the items submitted and reviewed by staff prior to the Christmas break.

If either of those dates work for you then please request the date specific continuance via email and we will get it in the Council packets next Wednesday for their review and action on November 21st..

Have a great week.

Todd A. Hodges
Planning Director
City of Fort Lupton
303-994-3174

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe S. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-166

APPROVE RESOLUTION NO. 2016Rxxx APPROVING THE THOMAS MINOR SUBDIVISION FOR A PROPERTY LOCATED AT 13516 COUNTY ROAD 8 AND IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO

- I. **Agenda Date:** Council Meeting – November 21, 2016

- II. **Attachments:**
 - a. Proposed Resolution
 - b. Planning Commission Resolution P2016-008 & Minutes
 - c. Land Use Application
 - d. Project Description
 - e. Maps
 - f. Legal & Mineral Interest Notifications
 - g. Referral Responses

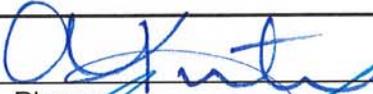
III. **Summary Statement:**

The applicant, Villano Brothers Family Investments, LLC, has submitted an application for a minor subdivision, known as the Thomas Minor Subdivision, of 23 acres, more or less, into four (4) lots for a property located at 13516 County Road 8 and in the North Half of the Northeast Quarter of Section 20, Township 1 North, Range 66 West of the 6th P.M., City of Fort Lupton, County of Weld, State of Colorado.

IV. **Fiscal Note:** See section XII

Finance Department Use Only


Finance Director

V. **Submitted by:** 
Planner

VI. **Approved for Presentation:** 
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____ City Clerk _____ Date

IX. Detail of Issue/Request:

The applicant, Villano Brothers Family Investments, LLC, has submitted an application for a minor subdivision, known as the Thomas Minor Subdivision, of 26 acres, more or less, into four (4) lots for a property located at 13050 County Road 10 and in the South Half of the Southwest Quarter of Section 17, Township 1 North, Range 66 West of the 6th P.M., City of Fort Lupton, County of Weld, State of Colorado.

The parcel will be subdivided into four (4) lots: Lot 1: 8.5 +/- acres, Lot 2: 8.5 +/- acres, Lot 3: 7.0 +/- acres, and Lot 4: 1.8 +/- acres. Lot 4 will be used as an access into the planned gravel mining operation to the south. No development is being proposed on any of the lots at this time. At the time that development is proposed, the project will be required to go through a separate land use application process and before the Planning Commission and City Council for recommendation and approval.

X. Legal/Political Considerations:

A public hearing is required for this request. Notice of the hearing has been posted on the property that is the subject of this land use application, adjacent neighbors within 100 feet of the proposed development have been notified of the hearing via U.S. mail, and the hearing date was published in the Fort Lupton Press no later than fifteen (15) days prior to the public hearing date. Mineral interests were also notified as least thirty (30) days prior of the hearing for this application by mailing notice via certified mail, return-receipt requested.

Planning Commission held a public hearing on November 8, 2016 and recommended approval of the proposed minor subdivision. The Planning Commission Resolution P2015-008 and minutes from the hearing are included in the packet.

XI. Alternatives/Options:

The City Council has the following options:

- a) Approve the application for a minor subdivision;
- b) Approve the application for a minor subdivision with conditions;
- c) Continue the hearing for additional information; or
- d) Deny the application for a minor subdivision.

XII. Financial Considerations:

The applicant has paid all applicable land use application fees.

XIII. Staff Recommendation:

Staff recommends approval of Villano Brothers Family Investments, LLC's minor subdivision with conditions. Staff recommends the following conditions be included with the Resolution:

I. Prior to recording the minor subdivision plat:

- A. The title of the minor subdivision map shall include the Project Number: MSD2016-001.

- B. An offsite improvements agreement for County Road 8 shall be submitted, reviewed and approved.
- C. A pre-annexation agreement for the Brennan Sand and Gravel property located south and adjacent shall be submitted, reviewed and approved.
- D. Applicant shall submit written evidence that the comments from the Fort Lupton Fire Protection District have been adequately addressed.
- E. The plat shall be amended to show the following items:
 - 1. A joint access and emergency access for the entire 110-foot future right-of-way shall be delineated and labeled.
 - 2. A 10-foot perimeter utility easement shall be delineated and labeled.

RESOLUTION NO. 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE THOMAS MINOR SUBDIVISION FOR A PROPERTY LOCATED AT 13516 COUNTY ROAD 8 AND IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO.

WHEREAS, the Planning Commission held a public hearing on November 8, 2016 for the purpose of reviewing a land use application submitted by Villano Brothers Family Investments, LLC, known as the Thomas Minor Subdivision; and

WHEREAS, after review of the application and supporting documentation, find the request for a minor subdivision to include four (4) lots conforms with City codes and requirements and policies therein; and

WHEREAS, the City Council held a public hearing to consider and review the request for a minor subdivision on November 21, 2016; and

WHEREAS, all legal requirements for the public hearing have been met including publication of the legal notice in the Fort Lupton Press, mailing of public hearing notices to adjacent property owners within 100 feet and posting of the hearing on the site; and

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council reviewed the plans and supporting documentation, referral comments, as well as any citizen input in response to this application. Based upon review of the applicable policies and goals in the Fort Lupton Comprehensive Plan, review of the Subdivision Regulations, and analysis of referral comments, the City Council hereby approves the Thomas Minor Subdivision conditional upon the following:

- I. Prior to recording the minor subdivision plat:
 - A. The title of the minor subdivision map shall include the Project Number: MSD2016-001.
 - B. An offsite improvements agreement for County Road 8 shall be submitted, reviewed and approved.
 - C. A pre-annexation agreement for the Brennan Sand and Gravel property located south and adjacent shall be submitted, reviewed and approved.
 - D. Applicant shall submit written evidence that the comments from the Fort Lupton Fire Protection District have been adequately addressed.
 - E. The plat shall be amended to show the following items:
 - 1. A joint access and emergency access for the entire 110-foot future right-of-way shall be delineated and labeled.
 - 2. A 10-foot perimeter utility easement shall be delineated and labeled.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 21st DAY OF NOVEMBER 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

MINUTES

The Planning Commission of the City of Fort Lupton met in session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the Planning Commission, on Tuesday, November 8, 2016. Chairperson Mike Simone called the meeting to order at 6:01 p.m.

ROLL CALL

Planning Technician Jennifer Cupp called the roll. Those present were Chairperson Mike Simone, Commission Members Bruce Davis, Lucas Marone, Paul Weber. Also present were Planning Director Todd Hodges, Planner Angela Snyder and Planning Technician Jennifer Cupp. Commission Member Bush White arrived at 6:10 pm.

APPROVAL OF AGENDA

It was moved by Bruce Davis and seconded by Lucas Marone to approve the Agenda as submitted.

Motion carried unanimously by voice vote.

CONSENT AGENDA

It was moved by Bruce Davis and seconded by Lucas Marone to approve the Consent Agenda as submitted. The following item was part of the Consent Agenda:

Approval of the Minutes of the September 20, 2016 meeting.

Motion carried unanimously by voice vote.

DISCUSSION ITEMS

MSD2016-001 Thomas Minor Subdivision

The Planning Chair asked for a brief description of the project.

The Planning Director, Todd Hodges, stated that the project site is located south and adjacent to County Road 8 and to the east of Halliburton. The proposal is to split the property into four parcels to ensure that the property to the south has an access. One of the parcels, which will be purchased Brannan Sand and Gravel, will be turned into a road right of way at a future date. The City's municipal code does not allow for the granting of right of way through the minor subdivision process. The conditions of approval will ensure that the use of Lot 4 will be a future right of way and the remaining properties to retain access. The project has been reviewed by referral agencies and comments have been addressed in the conditions of approval. The conditions of approval are listed on the Resolution ensuring the owners of the property will be working with the City on road improvements as well as future annexation.

The owner of the property, Villano Brothers Family Investment LLC, and his Representative Tim Nalor, are present for the meeting and have a presentation.

Tim Nalor, with AgProfessionals located at 3050 67th Ave., Greeley, is representing the Villano Brothers Family Investment LLC and the Thomas Minor Subdivision. Present at the hearing are Ralph Villano, Theron Olsen, and Alex Shatz. Mr. Olsen and Mr. Shatz are the owners of Brannan Sand and Gravel and the property to the south. A four-lot minor subdivision is being requested. This will allow an access to the property to the south. Due to the railroad, access from County Road 27 is not realistic, unable to move back and forth across that, so an access through parcel four (4) is created. Mr. Nalor indicated he has been working with staff and staff has been very helpful getting the project to a point where this can happen. This property is located in an I-2 zone district, so it is there for industrial use. The site location is adjacent to Halliburton, south of County Road 8 and a half mile east of County Road 27. The Brannan site is the area located within the industrial zone and will be mined for gravel. Once the mining operations are completed, the intention of this property is to bring it back into industrial use. It will be reclaimed as an industrial site and annexed into the City. Throughout this process, the Villano property can still be subdivided and still have opportunities to go through the site plan process with the City. The Brannan property, as it is reclaimed, will become an industrial property as well. Lots 1, 2, and 3 will be the industrial sites and lot 4 will be used to create the road right of way. Brannan will use that for their internal road until such time as it goes into the City and then it will become the right of way through that. This is a tier two (2) growth area and the utilities are already at County Road 8. As this gets developed, those utilities will continue to be brought into the City. Lots one (1), two (2) and three (3) will continue as agricultural and will be farmed until development. Lot four (4) is the future right of way and no other development is proposed at this time. It is also a tier two (2) employment area for heavy industrial jobs. It does have utilities at the edge of it. This is the development stage. We believe that the conditions of approval and requirements from staff have been met. Mr. Shatz is also present here if you have any questions for him.

Alex Shatz, 2500 Brannan Way, Denver, with Brannan Sand and Gravel owns the property to the south. He state that it is pretty straight forward what they are looking for here, which is to work with the Villano Brothers Family Investment LLC and be a partner on this land and obviously obtain access and also to be an asset to the City in the future. At this time, Brannan Sand and Gravel are not annexing into the City. As it may be known, there is an intergovernmental agreement that muddies the water on that land, so we will be doing Weld County zoning. In the future, as provided as one of the conditions of approval, Mr. Shatz plans to annex into the City. He was happy to answer any questions that may come up.

The Planning Chair opened the public hearing at 6:10 p.m. however there was no public. The public hearing was closed at 6:10 p.m.

Mr. Bruce Davis had a concern about the oil wells, mineral rights and surface agreements on the property. Mr. Ralph Villano agreed that there have been no surface agreements on that land in quite some time. Mr. Davis asked the Planning Director how to proceed.

Mr. Hodges stated that the City received a letter from Kerr-McGee Oil and Gas indicating a requests that the Applicant include the Oil and Gas Operations Area and associated setbacks on the plat. As the minor subdivision involves developing lot lines only, any development would still have to go through the site plan process, requiring additional notices and public hearings. The mineral interests would be addressed at that time. Staff recommends that the surface use agreements be left between the applicant and the mineral interests.

Mr. Bush White asked if the industrial area was going to be a mining area.

Mr. Hodges stated that the mining area is actually zoned I-3 in the county and they are operating under a special use permit. He explained that once the mining operation is complete, Brannan Sand and Gravel will back-fill rather than fill with water. The property will be reclaimed as an industrial site. Once annexed into the City, the property will be zoned appropriately.

Mr. Hodges asked how they planned to fill everything back in. He stated that this is the first time he has heard of this type of reclamation.

Mr. Nalor stated that an inert material will be used to refill. He indicated that the ponds that are normally created need to be augmented. Alex can speak more to that.

Mr. Shatz added that Brannan Sand and Gravel was spending \$750,000.00 a year augmenting individual ponds and has come up with the creative solution to refill the areas. He stated that the total cost of this is around \$2 million. Brannan Sand and Gravel are experienced in this type of reclamation.

The Planning Chair asked if this was a new trend in mining operations to refill instead of making ponds.

Mr. Shatz stated that he believes the market for water storage had decreased over the years.

No further discussion occurred. Mr. Bruce Davis made a motion to approve Resolution P2016-008 and Mr. Bush White seconded the Motion. Motion carried unanimously by voice vote.

Upcoming land use applications and updates

Planning Technician, Jennifer Cupp, indicated that the next meeting will be on Tuesday, November 29, 2016 for a change of zone.

ADJOURNMENT

It was moved by Bruce Davis and seconded by Bush White to adjourn the November 8, 2016 Planning Commission meeting at 6:20 p.m.

Motion carried unanimously by voice vote.

Jennifer Cupp, Planning Technician

Approved by Planning Commission

Mike Simone, Chairperson

STAFF REPORT



**THOMAS MINOR SUBDIVISION REQUEST
STAFF REPORT
MSD2016-001**

PROJECT DESCRIPTION

Project No.: MSD2016-001

Project Name: Thomas Minor Subdivision

Owner's Name: Villano Brothers Family Investments LLC ("Applicant")

Location of Request:

13516 County Road 8.

Located south of and adjacent to Weld County Road 8 and approximately one and a half miles east of U.S. Highway 85 ("Property").

The Property is located east of an industrial business (Halliburton Energy Services, Inc.), north of a planned gravel mining operation (Brannan Sand and Gravel Company LLC), and has agricultural uses to the south and east.

Nature of Request:

The Applicant has submitted a request for a minor subdivision of the Property into four lots. Lot 4 will be used as an access into the planned gravel mining operation to the south. The plan for Lot 4 is to become a future right-of-way. An amended plat will be required after the right-of-way is dedicated to the City. The remaining three lots (Lots 1, 2 & 3) will continue to be used for agriculture until a later date. The future plans for these lots include undetermined industrial uses.

Site Size: The Property is 26 acres, more or less, with the planned subdivided lots measuring as follows: Lot 1: 8.5 +/- acres, Lot 2: 8.5 +/- acres, Lot 3: 7.0 +/- acres, and Lot 4: 1.8 +/- acres.

Zone District: I-2 Heavy Industrial.

Proposed Use: Agricultural, Industrial, and Access.

Existing Use: Agricultural.

Hearing Dates: Planning Commission – November 8, 2016 at 6:00 PM; and
City Council – November 21, 2016 at 7:00 PM.

Hearing Location: Fort Lupton City Hall – Council Chambers, 130 S. McKinley Ave., Fort Lupton, Colorado.

Staff Recommendation: Approval with conditions, as shown on the proposed resolution.

SUMMARY OF PREVIOUS APPLICATIONS

In 2010, this property was annexed and initially zoned to I-2 Heavy Industrial by the City of Fort Lupton.

APPLICATION PROCESS

The Applicant is requesting approval of a minor subdivision.

A minor subdivision is processed under [Section 17-30](#) of the Fort Lupton Municipal Code (“Code”).

After required public notice of the minor subdivision, the Planning Commission shall consider the application, referral comments and any public testimony at a public hearing and make a recommendation to City Council to approve, approve with conditions or deny the minor subdivision. The Planning Commission’s comments shall be based on the evidence presented, conformance with the Comprehensive Plan and compliance with the City’s standards, regulations and policies.

The City Council shall then conduct a public hearing and evaluate the minor subdivision, referral agency comments, Planning Commission recommendation and any public testimony, and shall approve, conditionally approve, continue for additional information or for further study or deny the application based on the evidence presented and compliance with the City’s standards, regulations and policies and other guidelines.

NOTIFICATION REQUIREMENTS

The Subdivision Regulations require published notice of the hearings at least fifteen (15) days prior to the hearings. The Planning Commission and City Council hearings were published in the Fort Lupton press on October 19, 2016.

Notice of the public hearings were posted on the Property on October 20, 2016, pursuant to the Subdivision Regulations, which require the Applicant post the Property with notice of the hearings at least fifteen (15) days prior to the hearings.

Notice was mailed to neighbors within one-hundred (100) feet of the Property on October 14, 2016 and oil and gas lessees on October 4, 2016.

CONFORMANCE WITH CITY STANDARDS, REGULATIONS AND POLICIES

The intent of a minor subdivision is to expedite the process of subdivisions that are minor in size and scope (Section 17-30). A minor subdivision must consist of four or fewer lots, meet zoning and subdivision regulations of the city, and must not include a dedication of public right-of-way. There also may not be other minor plats within the same subdivision that, in combination with the proposed minor plat, would circumvent the intent of Chapter 17 – Subdivision of the Code. The Thomas Minor Subdivision meets all of the necessary criteria.

The Applicant has submitted the required documents pursuant to the Code.

CONFORMANCE WITH THE COMPREHENSIVE PLAN

The Fort Lupton Comprehensive Plan designates this area as the Employment Area Tier 2 land use type. This land use type is intended to serve as a heavy industrial job center. The large lots provided by this minor subdivision are conducive to future establishment of large-scale industrial development.

There is no development planned at this time, however the location has close access to U.S. Highway 85 off of County Road 8 and so may encourage future industrial development.

The Property is within Growth Tier Two (secondary growth boundary), as defined in the Comprehensive Plan. Growth Tiers are based on the proximity of infrastructure. Since the adoption of the Comprehensive Plan, infrastructure has been extended to County Road 8, allowing the City to efficiently provide services to this location.

REFERRALS

Referrals were provided to the list below. Any comments received are enclosed with the Planning Commission packet.

City Engineer	City Attorney	Police Chief
Public Works Director	GIS Specialist	Zoning Compliance
Wastewater Plant Supervisor	Fort Lupton Fire Protection District	Fulton Ditch Company
CDOT	United Power	Comcast
CenturyLink	Xcel Energy	Weld County Public Works
Weld County Department of Planning	City of Brighton	

For more information on this development, please refer to the Planning Commission packet provided. Additional documents are available for review at the Fort Lupton City Hall.

**PLANNING COMMISSION
RESOLUTION NO. P2016-008**

RESOLUTION NO. P2016-008

A RESOLUTION OF THE PLANNING COMMISSION OF FORT LUPTON RECOMMENDING TO CITY COUNCIL APPROVAL OF THE THOMAS MINOR SUBDIVISION FOR A PROPERTY LOCATED AT 13516 COUNTY ROAD 8 AND IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO

WHEREAS, the Planning Commission held a public hearing on November 8, 2016, for the purpose of reviewing the minor subdivision application for Villano Brothers Family Investments, LLC.; and

WHEREAS, after review of the application and supporting documentation, find the request for a minor subdivision to include four (4) lots conforms with City codes and requirements and policies therein; and

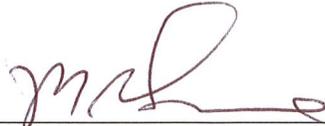
WHEREAS, all legal requirements for the public hearing have been met including publication of the legal notice in the Fort Lupton Press, mailing of public hearing notices to adjacent property owners within 100 feet and posting of the hearing on the site; and

NOW THEREFORE BE IT RESOLVED, the Planning Commission has considered the application and has taken into consideration all referral comments and any citizen testimony in response to this application. Based upon the facts presented on this date, the Planning Commission hereby recommends approval of the Thomas Minor Subdivision for a property located at 13516 County Road 8 and in the North Half of the Northeast Quarter of Section 20, Township 1 North, Range 66 West of the 6th P.M., with the following conditions:

- I. Prior to recording the minor subdivision plat:
 - A. The title of the minor subdivision map shall include the Project Number: MSD2016-001.
 - B. An offsite improvements agreement for County Road 8 shall be submitted, reviewed and approved.
 - C. A pre-annexation agreement for the Brennan Sand and Gravel property located south and adjacent shall be submitted, reviewed and approved.
 - D. Applicant shall submit written evidence that the comments from the Fort Lupton Fire Protection District have been adequately addressed.

- E. The plat shall be amended to show the following items:
1. A joint access and emergency access for the entire 110-foot future right-of-way shall be delineated and labeled.
 2. A 10-foot perimeter utility easement shall be delineated and labeled.

DONE THIS 8th DAY OF NOVEMBER, 2016 BY THE PLANNING COMMISSION FOR THE CITY OF FORT LUPTON, COLORADO.



Chairman

ATTEST:



Planning Director

LAND USE APPLICATION & PROJECT DESCRIPTION



Planning & Building

130 S. McKinley Avenue Phone: 303.857.6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

Project No. _____

Land Use Application Form

A. CONTACT INFORMATION

1) Property Owner Name: Villano Brothers Family Investments LLC

Company: Villano Brothers Family Investments LLC

Phone: 303 893 5252 Email: _____

Address: 13050 CR 10, Fort Lupton, CO 80621

Preferred method of contact? Email: [] Phone: [X] Mail: []

2) Representative Name: Kelsey Bruxvoort

Company: AGPROfessionals

Phone: (970) 535-9318 Email: kbruxvoort@agpros.com

Address: 3050 67th Ave #200, Greeley, CO 80634

Preferred method of contact? Email: [X] Phone: [X] Mail: []

3) Billing Contact (where invoices should be directed to): Kelsey Bruxvoort

Billing Company: AGPROfessionals

Phone: (970) 535-9318 Email: kbruxvoort@agpros.com

Address: 3050 67th Ave #200, Greeley, CO 80634

B. SITE DESCRIPTION

Site Address: 13516 CR 8, Fort Lupton, CO 80621

Parcel Number: 147120100100

Existing Zone Classification: I-2 Proposed Zone Classification: I-2

Water Type: Public Name: City of Fort Lupton - at time of development

Sewage Type: Public District Name or Location Hauled to: City of Fort Lupton - at time of development

C. APPLICATION TYPE (CHECK ALL THAT APPLY)

- Sketch Plat, Preliminary Plat, Final Plat, Minor Subdivision, Amended Plat, Site Plan, Administrative Site Plan, Special Use Permit, Oil & Gas Permit, Annexation & Initial Zone, Change of Zone, Comp Plan Amendment, PUD Plan (Preliminary & Final), Variance, Administrative Variance, Appeal, Other: _____

D. PROJECT DESCRIPTION

Project Name: Thomas Minor Subdivision

Please provide a short description of the proposed project in the space provided below:

4-Lot Minor Subdivision for an existing 26 +/- acre parcel in the I-2 zone district. Lot 4 will be used for
future right-of-way that will serve Lots 1, 2 and 3 and provide access to the parcel south of the site
No other development is proposed at this time. There is an existing home on Lot 1 which will remain
until the property is developed.

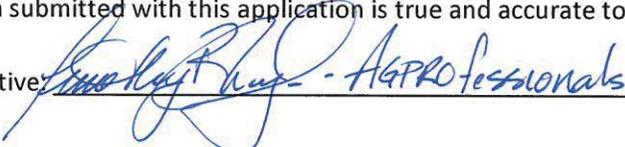
E. REQUIRED DOCUMENTS

For an application to be considered complete, and for planning staff to begin review and schedule any applicable public hearings, this Land Use Application Form must be fully completed and all required attachments included. Planning staff will review the application for completeness and will provide notice to the representative and/or owner whether the application has been deemed complete.

F. CERTIFICATIONS

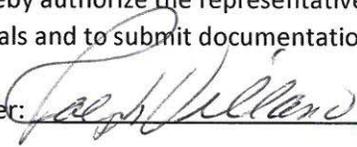
Representative Certification

By signing this application, I attest that I am acting with the knowledge and consent of all owners of the property that is the subject of this application, and that I have been designated to act as the representative for the project described in this land use application. I further certify that all information submitted with this application is true and accurate to the best of my knowledge.

Representative:  - AG Professionals Date: 9/20/16

Owner Certification

I hereby certify that I am the legal owner of record of the property that is the subject of this application. I hereby authorize the representative listed on this application, if any, to communicate directly with City officials and to submit documentation and information regarding this application on my behalf.

Owner:  Date: 9/21/16

For Office Use Only

Received Date: _____

If the application is not complete, state reasons why it is incomplete:

Deemed Complete Date: _____

Fees Submitted: _____ Escrow Submitted: _____

**Thomas Minor Subdivision
City of Fort Lupton Minor Subdivision Application**

Owner/Applicant Information

Owner:

Villano Brothers Family Investments LLC
13516 Weld County Road 8
Fort Lupton, CO 80621

Owner Representative:

AGPROfessionals
3050 67th Avenue, Suite 200
Greeley, CO 80634
970-535-9318

Legal Description

Lot B of Recorded Exemption No. 1471-20-1 RE-4890, recorded April 6, 2009 at Reception No. 3614856, being a portion of land located in the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 20, Township 1 North, Range 66 West of the 6th P.M., County of Weld, State of Colorado.

Location

The property is located south of and adjacent to Weld County Road 8, approximately 1- $\frac{1}{2}$ miles east of U.S. Highway 85. A site vicinity map is included on the Minor Subdivision Plat.

Project Description

The applicant proposes a 4-Lot Minor Subdivision for an existing 26+/- acre parcel. Proposed lot sizes are as follows: an 8.5+/- acre parcel (Lot 1), an 8.5+/- acre parcel (Lot 2), a 7.0+/- acre parcel (Lot 3) and a 1.8+/- acre parcel (Lot 4). Lot 4 will be used for future right-of-way that will serve Lots 1, 2 and 3 and provide access to the parcel south of the site. No other development is proposed at this time. There is an existing home on Lot 1 which is unaffected by this application.

The subject property is currently zoned I-2, Heavy Industrial, and Lots 1, 2 and 3 are intended to be developed for industrial or commercial uses in the future as allowed by the I-2 zone district.

Access

Lot 4 will be used for access to Lots 1, 2 and 3 and the parcel south of the site. It is located on Weld County Road 8 approximately 3,300 feet east of Weld County Road 27. No new accesses are proposed at this time, though relocation of a current driveway on the property may occur in the future, as an eastbound right turn lane is proposed for the project in response to warrants described in the Traffic Impact Study produced for the parcel to the south.

Project Impact and Benefits

The proposal is consistent with the Fort Lupton Comprehensive Plan. This site is within the Tier 1 priority growth area.

The site is adjacent to properties compatible with proposed future development in the I-2 zoning district. Adjacent land uses and zoning districts are listed below:

North: Weld County Road 8 & R-O (Residential Office – Fort Lupton)
East: A (Agriculture – Weld County) & I-2 (Heavy Industrial – Fort Lupton)
South: I-3 (Industrial – Weld County)
West: Halliburton Energy Services, I-2 (Heavy Industrial – Fort Lupton)

This proposal represents the initial step toward development of business uses in the immediate vicinity of the project site. The proposal creates a separate parcel to access landlocked property to the south. In addition, this new Lot 4 establishes an alignment for the future arterial/collector road to serve industrial and commercial sites in the area. As a preliminary step toward implementation of commercial/industrial land use planning, such as the Fort Lupton Comprehensive Plan, the proposal also rationalizes parcel boundaries for such development – for example, creating rectangular lots and distinct parcels for existing residential and oil and gas structures. New lots are appropriately-sized for business uses, and logically organized for extension of urban services to the affected area.

Utilities: Drainage, Sanitary Service, Water Supply

The current proposal does not result in development requiring urban services; therefore, planning for infrastructure to serve such development is deferred to the time of such future development, as noted below.

Stormwater detention and water quality features will be designed and implemented at the time of future development and shall be required to meet the engineering criteria adopted by the City of Fort Lupton.

Fort Lupton will provide sanitary service to the property in the future. Extension of an existing sanitary main line (located along Weld County Road 8, west of the property) shall occur at the time of development and shall be the responsibility of the owners of Lots 1, 2 and 3.

Water will be supplied to the site by the City of Fort Lupton at the time of future development. A 12-inch water line is located along Weld County Road 8, approximately 60-feet west of the property. Extension of the existing service line shall occur at the time of development and shall be the responsibility of the owners of Lots 1, 2 and 3.

Fire Protection

Fire Protection will be provided by the Fort Lupton Fire Protection District. A turnaround shall be provided for the service of the proposed lots at the time of development.

MAPS

REFERRAL RESPONSES

From: [Marisa Dale](#)
To: [Alyssa Knutson](#)
Cc: [Todd Hodges](#); [Mari Pena](#); [Angela Snyder](#)
Subject: RE: Thomas Minor Subdivision; Project No. 2016-001
Date: Wednesday, October 12, 2016 4:16:36 PM
Attachments: [image001.png](#)
[Thomas Minor Subdivision.pdf](#)

Good afternoon,

Thank you for allowing United Power, Inc. to review and comment on the Thomas Minor Subdivision, Project No. 2016-001 referral.

United Power, Inc. would like to request that a 10' Utility Easement be dedicated on the minor subdivision in a manner in which all lots will have access to electric facilities.

Attached is an aerial with our existing facilities in this area.

Thank you,
Marisa

Marisa Dale, RWA| [Engineering & Rates ROW](#)
500 Cooperative Way, Brighton, CO 80603 | O 303.637.1387 | C 720.334.5282

Schedule: M-T-W-F 7:00-4:30, Th 7:00-3:30
Off Friday Oct 7 & 21, Nov 4 & 18, Dec 2, 16 & 30



From: Alyssa Knutson [mailto:AKnutson@fortlupton.org]
Sent: Monday, October 10, 2016 9:23 AM
Cc: Todd Hodges; Mari Pena; Angela Snyder
Subject: Thomas Minor Subdivision; Project No. 2016-001

Good Morning,

The documentation located at the link <http://www.fortlupton.org/578/Thomas-Minor-Subdivision> is submitted to you for review and recommendation for a minor subdivision. Any comments you consider relevant to this request would be appreciated. Please reply by **October 31, 2016** so that we may give full consideration to your recommendation. Any response not received before or on this date may be deemed to be a favorable response to the Planning & Building Department. If you have any questions, you may either contact me or Todd A. Hodges, Planning Director, at thodges@fortlupton.org or 303-857-6694.

The hearings for this matter are scheduled for **Tuesday, November 8, 2016 at 6:00 P.M.** with the Fort Lupton Planning Commission and **Monday, November 21, 2016 at**

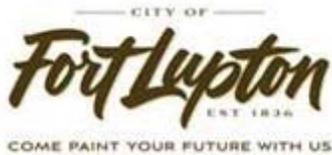
7:00 P.M. with the Fort Lupton City Council.

Comments may be sent via mail, faxed to 303.857.0351 or emailed to thodges@fortlupton.org and aknutson@fortlupton.org.

Your time in this matter is greatly appreciated!

Best,

Alyssa Knutson
Planner
130 S. McKinley Ave.
Fort Lupton, CO 80621
Office: 303.857.6694
Direct: 720.466.6128
Mobile: 303.304.4498



This institution is an equal opportunity provider and employer

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For more information please visit <http://www.symanteccloud.com>

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DEPARTMENT OF PLANNING SERVICES
1555 N. 17TH AVENUE
GREELEY, CO 80631
970.400.3549
FAX 970-304-6498
kogle@weldgov.com

October 13, 2016

Todd Hodges, Planning Director
City of Fort Lupton
130 McKinley Avenue
Fort Lupton, CO 80621

Subject: Thomas Minor Subdivision

Dear Mr. Hodges:

The Weld County Department of Planning Services has reviewed the request and has the following comments.

Transportation and Public Roads

The proposed industrial and/or commercial development will access onto County Road 8, a paved publically maintained road by the City of Fort Lupton. The minimum right-of-way for a publically maintained street is sixty (60) feet if this development were to occur in the County. The applicant is proposing a four parcel minor subdivision with no user or use identified. The configuration of the parcels does not allow for a public right-of-way, rather there is a proposal for one parcel to be a future roadway with the three remaining parcels created via a flagpole drive configuration.

If this development were to occur within Weld County, at a minimum, one paved street should serve the development with the arrangement, extent, width, type and location of all streets designed in relation to existing or planned streets, topographic conditions, public convenience and safety, and the proposed use of land to be served. Streets shall be extended to the boundaries of each building site, except where such extension is prevented by topography or other physical conditions, or where the connection of streets with existing or probable future streets is deemed unnecessary for the advantageous development of adjacent properties. All building sites shall have access to a public internal street system.

The applicant is proposing a through street onto lands that are not a part of this development proposal. At a minimum, a public right-of-way street serving all lots may be permitted as a cul-de-sac and must be provided with a right-of-way turnaround of sixty-five (65) feet radius or more, and the outside curb or pavement edge radius must be fifty (50) feet or more. Maximum cul-de-sac length between intersecting streets shall be one thousand five hundred (1,500) feet. This distance shall be measured from centerline to centerline. The configuration as proposed, is a dead end street and affords emergency responders, service providers and others no means for a safe and adequate turnaround.

The multiple points of access into the development from County Road 8 should be revisited by the City. Parallel roadway alignment for internal streets without adequate separation is undesirable.

The speed limit within an industrial and /or commercial subdivision should be restricted to 25 miles per hour as there may be large trucks requiring turning movements, including backing. Increasing the speed

limit may result in several unforeseen circumstances associated with this development and potentially future developments to the south.

Lot size standards and Use of Lots

All lots within a subdivision shall meet the minimum regulations established by the City, the State and the federal government. The depth and width of properties designed for commercial and industrial purposes shall be adequate to provide for paved off-street parking, landscaping, screening and paved loading areas when required by the type of use and underlying zone district. From the submitted materials, Lot 4 does not meet this minimum standard.

If this site were developed in Weld County the residential structure would be deemed non-conforming as permanent residential structures are not an allowed use. Residential structures for night watchpersons are considered a temporary use and are allowed a single wide trailer only.

If this development were to occur in Weld County further review of each use on each parcel of land would be required. Weld County reserves the right to provide further comment on the uses of the subdivision as the application moves forward

Drainage Patterns

The application materials did not include a preliminary drainage report. An overview of the entire development drainage plan was not included in this submittal review, therefore Weld County will provide additional comments for each Filing.

Environmental Concerns

The Weld County Department of Health and Environment was unable to respond to this referral. The following comments are generic in nature and may not address unique or related issues regarding this referral request.

Development of this site may result in dusty conditions and storm water runoff. The developer should obtain appropriate storm water discharge and emission permits from the Colorado Department of Public Health & Environment.

Water Availability

As required in Section 30-28-136(1)(h)(II), C.R.S., a municipality or quasi-municipality which is designated as the source of water for a proposed subdivision or other use, shall file a report with the county and state engineer documenting the amount of water which can be supplied without causing injury to existing water rights. Such a report should include a summary of water rights owned or controlled by the District, the yield of these rights both in an average year and a dry year, the present demand on the system and the anticipated demand due to commitments for service entered into by the District, and the amount of uncommitted firm supply the District has available for future development. A copy of the Water Supply Information Summary may be obtained from the Colorado Division of Water Resources.

The application materials did not include evidence of potable water. Recorded Exemption 1958 designated a private well would be utilized to serve the property initially. Property owners are advised that the quantity of water available for usage may be limited to specific uses, i.e., "Commercial Use Only," et cetera. Because each situation is unique, the property owners should contact the Office of the State Engineer, Division of Water Resources (1313 Sherman Street, Room 818, Denver, Colorado 80203. Phone 303-866-3581), to discuss each individual situation.

Each development must comply with all applicable Colorado Department of Public Health & Environment, EPA and/or Oil & Gas regulations and any other agencies having jurisdiction over the proposed development activities. Contact the appropriate agency for site specific requirements. Potential developers should be aware

that the parcel may not be eligible for a commercial well permit which allows for outside irrigation and/or the watering of plant materials. The State Division of Water Resources issues all well permits. Further, the potential developer should be aware that groundwater may not meet all drinking water standards as defined by the Colorado Department of Public Health and Environment. The Colorado Department of Public Health and Environment strongly encourages well users to test their drinking water prior to consumption and periodically thereafter.

Public Service Provision

There may be undocumented oil and gas easements associated with each proposed parcel. Additionally, subdivisions are required to provide utility corridor easements typically located adjacent to the front and rear property lines and in some instances adjacent to the side yards. There may be instances when a side yard easement is required for a utility service provider to gain access to better serve the development.

Oil and Gas Development

There is an existing well located to the southeast of the property and identified on Thomas Minor Subdivision as a Kerr-McGee OnShore LP well. Additionally there is a tank battery located in the far southwest quadrant of the property, each with established setbacks from habitable space and possibly structures. The developer should be required to obtain a Surface Use Agreement between the mineral estate and the producer and the developer for the existing well and for the future wells to be drilled within the development.

Adjacent and Surrounding Properties

Lands located north are large tract vacant land without improvements and lands to the west are associated with Halliburton and have been annexed into the City of Fort Lupton. Lands located immediately adjacent to the east are zoned (A) Agriculture and have residential improvements and lands to the south are also in the County jurisdiction.

Owners of property in the area of this proposal should be made aware that agricultural uses, even when done in a manner consistent with good Agricultural practices, may generate, but are not limited to, noise, dust, flies, odors, aerial spraying and slow moving equipment on County roadways. New residents cannot expect all agricultural practices to stop for their convenience. It is important for future residents to note that adjacent properties may be in unincorporated Weld County and that Weld County supports the Right to Farm Statement (Section 22-2-20.J, Weld County Code) and recommends it be placed on all plats adjacent to unincorporated areas:

Weld County is one of the most productive agricultural counties in the United States, typically ranking in the top ten counties in the country in total market value of agricultural products sold. The rural areas of Weld County may be open and spacious, but they are intensively used for agriculture. Persons moving into a rural area must recognize and accept there are drawbacks, including conflicts with long-standing agricultural practices and a lower level of services than in town. Along with the drawbacks come the incentives which attract urban dwellers to relocate to rural areas: open views, spaciousness, wildlife, lack of city noise and congestion, and the rural atmosphere and way of life. Without neighboring farms, those features which attract urban dwellers to rural Weld County would quickly be gone forever.

Agricultural users of the land should not be expected to change their long-established agricultural practices to accommodate the intrusions of urban users into a rural area. Well-run agricultural activities will generate off-site impacts, including noise from tractors and equipment; slow-moving farm vehicles on rural roads; dust from animal pens, field work, harvest and gravel roads; odor from animal confinement, silage and manure; smoke from ditch burning; flies and mosquitoes; hunting and trapping activities; shooting sports, legal hazing of nuisance wildlife; and the use of pesticides and fertilizers in the fields, including the use of aerial spraying. It is common practice for agricultural producers to utilize an accumulation of agricultural machinery and supplies to assist in their agricultural operations. A concentration of miscellaneous agricultural materials often produces a visual disparity between rural and urban areas of the County. Section 35-3.5-102, C.R.S., provides that an agricultural operation shall not be found to be a public or private nuisance if the agricultural operation alleged

to be a nuisance employs methods or practices that are commonly or reasonably associated with agricultural production.

Water has been, and continues to be, the lifeline for the agricultural community. It is unrealistic to assume that ditches and reservoirs may simply be moved "out of the way" of residential development. When moving to the County, property owners and residents must realize they cannot take water from irrigation ditches, lakes, or other structures, unless they have an adjudicated right to the water.

Weld County covers a land area of approximately four thousand (4,000) square miles in size (twice the size of the State of Delaware) with more than three thousand seven hundred (3,700) miles of state and County roads outside of municipalities. The sheer magnitude of the area to be served stretches available resources. Law enforcement is based on responses to complaints more than on patrols of the County, and the distances which must be traveled may delay all emergency responses, including law enforcement, ambulance, and fire. Fire protection is usually provided by volunteers who must leave their jobs and families to respond to emergencies. County gravel roads, no matter how often they are bladed, will not provide the same kind of surface expected from a paved road. Snow removal priorities mean that roads from subdivisions to arterials may not be cleared for several days after a major snowstorm. Services in rural areas, in many cases, will not be equivalent to municipal services. Rural dwellers must, by necessity, be more self-sufficient than urban dwellers.

People are exposed to different hazards in the County than in an urban or suburban setting. Farm equipment and oil field equipment, ponds and irrigation ditches, electrical power for pumps and center pivot operations, high speed traffic, sand burs, puncture vines, territorial farm dogs and livestock, and open burning present real threats. Controlling children's activities is important, not only for their safety, but also for the protection of the farmer's livelihood.

Thank you for the opportunity to respond to this proposal. This response addresses general requirements, concerns or issues and is intended to assist in your community's decision making process regarding this Land use proposal. The county respectfully reserves the right to make further comment on information or issues as they are discovered.

Sincerely,



Kim Ogle
Planner

Case File: City of Fort Lupton
Development Review – Thomas Minor Subdivision



Fort Lupton Fire Protection District

1121 Denver Avenue • Fort Lupton, Colorado 80621

Office: (303)857-4603 • Fax: (303)857-6619 • Website: www.fortluptonfire.org

Date: 10/27/2016

Project name: Thomas Minor Subdivision

Project address: Approximately 1 ½ miles East of Highway 85 on WCR 8, Fort Lupton, CO 80621

FLFPD Project # 2016-107

Plan reviewer: Randall S. Weigum

The Fire District has reviewed the submitted Site Plan for Thomas Minor Subdivision located at the above noted location. The plans were reviewed for compliance with *2012 International Fire Code (IFC)* as adopted by the Fort Lupton Fire Protection District and the City of Fort Lupton. The Thomas Minor Subdivision is not approved until the following comments are addressed.

1. An emergency access road 20' in width shall be delineated on Lot 4 of the plan. The emergency access road shall extend from WCR 8 to the south end of Lot 4. *2012 IFC 503.1.1*
2. The turning radius of the entrance off of WCR 8 shall meet a 19'5" inside and 44'2" outside turning radius. See the attached turning radius template for more information. *2012 IFC 503.2.4*
3. Lots 1, 2, and 3's fire code requirements will be address when these Lots are developed. A couple of items that will need to be addressed at that time, is extending the water line into this subdivision and looping the water line to make sure that there is only one fire hydrant on a dead end water line. There may be requirements of a fire sprinkler system with a fire pump if the water demand is not adequate for the size, construction type or function of the proposed buildings on these Lots.

If you have any questions, please contact me at rweigum@ftluptonfire.com or 303-710-3968.



Turning Performance Analysis

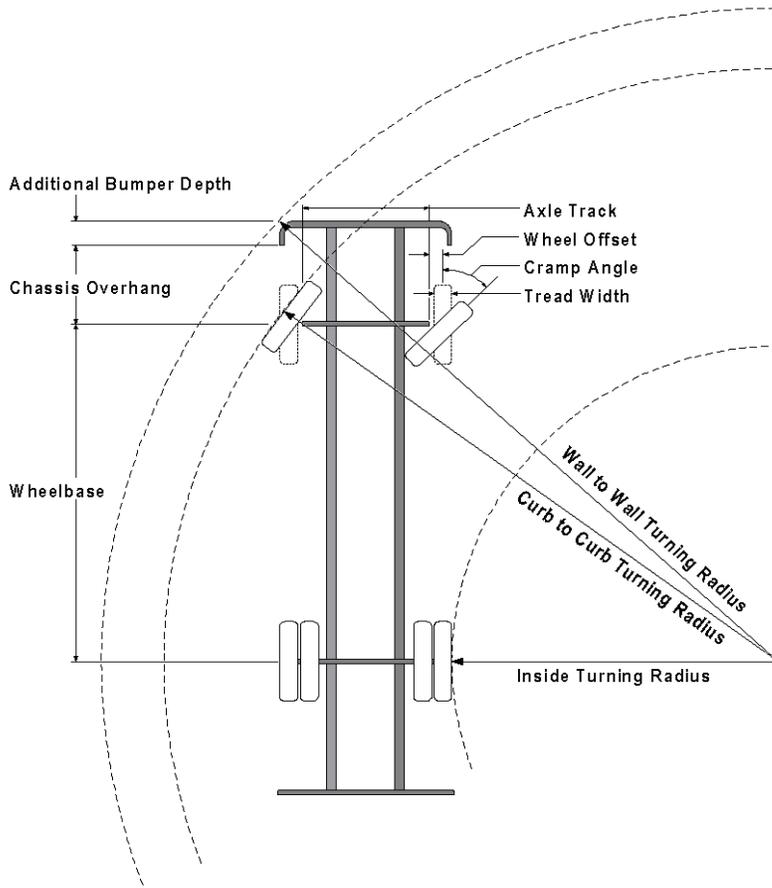
12/6/2012

Bid Number: 299

Department:

Chassis: Arrow-XT Chassis, PAP/SkyArm/Midmount MUX, 2010

Body: Aerial, Platform 100', Alum Body



Parameters:

Inside Cramp Angle:	45°
Axle Track:	82.92 in.
Wheel Offset:	5.25 in.
Tread Width:	17.4 in.
Chassis Overhang:	68.99 in.
Additional Bumper Depth:	19 in.
Front Overhang:	156.6 in.
Wheelbase:	247 in.

Calculated Turning Radii:

Inside Turn:	19 ft. 5 in.
Curb to curb:	35 ft. 6 in.
Wall to wall:	44 ft. 2 in.

Comments:

CategoryID	Category Description	OptionCode	OptionDescription
6	Axle, Front, Custom	0018453	Axle, Front, Oshkosh TAK-4, Non Drive, 22,800 lb, DLX/Enf/Qtm/AXT
30	Wheels, Front	0001656	Wheels, Front, 22.50" x 12.25", Steel, Hub Pilot
31	Tires, Front	0594821	Tires, Front, Goodyear, G296 MSA, 425/65R22.50, 20 ply
38	Bumpers	0550016	Bumper, 19" Extended, AXT, Dash CF
437	Aerial Devices	0592931	Aerial, 100' Pierce Platform, 50 MPH Wind Rating, 150lb Tip Load Allowance

Notes:

Actual Inside Cramp Angle may be less due to highly specialized options.

Curb to Curb turning radius calculated for a 9.00 inch curb.



Turning Performance Analysis

12/6/2012

Bid Number: 299

Chassis: Arrow-XT Chassis, PAP/SkyArm/Midmount MUX, 2010

Department:

Body: Aerial, Platform 100', Alum Body

Definitions:

Inside Cramp Angle	Maximum turning angle of the front inside tire.
Axle Track	King-pin to King-pin distance of the front axle.
Wheel Offset	Offset from the center-line of the wheel to the king-pin.
Tread Width	Width of the tire tread.
Chassis Overhang	Distance of the center-line of the front axle to the front edge of the cab. This does not include the bumper depth.
Additional Bumper Depth	Depth that the bumper assembly adds to the front overhang.
Wheelbase	Distance between the center lines of the vehicle's front and rear axles.
Inside Turning Radius	Radius of the smallest circle around which the vehicle can turn.
Curb to Curb Turning Radius	Radius of the smallest circle inside of which the vehicle's tires can turn. This measurement assumes a curb height of 9 inches.
Wall to Wall Turning Radius	Radius of the smallest circle inside of which the entire vehicle can turn. This measurement takes into account any front overhang due to chassis, bumper extensions and/or aerial devices.

LEGAL NOTIFICATIONS

October 4, 2016

VIA CERTIFIED MAIL –

RETURN RECEIPT REQUESTED: 9414 8118 9956 4869 6961 99

Kerr-McGee Oil & Gas Onshore LP
Attn: Land Manager/ Wattenberg
1099 18th Street, Suite 1500
Denver, CO 80202

Re: Mineral Deed Notice – Weld County, Colorado

To Whom It May Concern,

This letter is being prepared on behalf of Villano Brothers Family Investments, LLC, who are owners of a 26 +/- acres parcel of land. This parcel is situated in a portion of Section 20, Township 1 North, Range 66 West, 6th P.M., Weld County, CO (see attached legal description) and is referred to as the “Property.” An application for a Minor Subdivision entitled the “Thomas Minor Subdivision” is currently being reviewed by the City of Fort Lupton for approval.

Through title research, your name was listed as apparent mineral leasehold owners on the aforementioned Property. According to Colorado State Law, notice of public hearings related to this application must be provided to owners of minerals and oil and gas leases. You are hereby notified that two hearings have been set for the Thomas Minor Subdivision on the following dates and times:

- **Planning Commission Hearing on Tuesday, November 8, 2016 at 6:00 PM**
- **City Council Hearing on Monday, November 21, 2016 at 7:00 PM**

Enclosed with this notice is a list of mineral owners and mineral lessees prepared by Zeren Land Services and a reduced copy of the proposed Minor Subdivision records.

If you have any questions regarding this matter, please do not hesitate to contact me at (970) 535-9318.

LEGAL DESCRIPTION

PARCEL: 147120100100

LEGAL DESCRIPTION: LOT B, RECORDED EXEMPTION NO. 1471-20-1 RE 4890, BEING LOCATED IN THE NW 1/4 OF THE NE 1/4 OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., COUNTY OF WELD, STATE OF COLORADO



LAND SERVICES
OIL AND GAS TITLE

P.O. Box 336337
Greeley, CO 80633-0606

Phone (970) 351-0733
Fax (970) 351-0867

LIST OF MINERAL OWNERS AND MINERAL LESSEES for NOTIFICATION
(RTD & Villano Property)

Subject Property:

Township 1 North, Range 66 West, 6th P.M., Weld County, CO
Section 20: All that part thereof more particularly described on Exhibit A,
being a part of the W $\frac{1}{2}$ NE $\frac{1}{4}$, S $\frac{1}{2}$ NW $\frac{1}{4}$, N $\frac{1}{2}$ SW $\frac{1}{4}$, NW $\frac{1}{4}$ SE $\frac{1}{4}$

Zeren Land Services, an oil and gas title research company, states that to the best of its knowledge the following is a true and accurate list of the names and addresses of the mineral owners and mineral leasehold owners entitled to notice under the Surface Development Notification Act, Colorado Revised Statutes §24-65.5-101, et seq. in the Subject Property based upon the records of the Weld County Assessor and Clerk Recorder as of September 2, 2016 at 7:45 a.m.:

Mineral Owners:

None (entitled to notice)

Mineral Leasehold Owners:

Kerr-McGee Oil & Gas Onshore LP
Attn: Land Manager/Wattenberg
1099 18th Street, Suite 1500
Denver, CO 80202

Dated this 13th day of September, 2016.

ZEREN LAND SERVICES

By: Cynthia A. E. Zeren, CPL
Certified Professional Landman #4044

At the request of AGPROfessionals ("Client"), Zeren Land Services, an independent land consulting firm, has prepared the foregoing list of mineral estate owners entitled to notice under the Surface Development Notification Act, Colorado Revised Statutes §24-65.5-101, et seq.

Zeren Land Services, searched (i) the records of the Weld County Assessor relating to the Subject Property for persons identified therein as mineral estate owners, and (ii) the records of the Weld County Clerk and Recorder relating to the Subject Property for recorded requests for notification in the form specified in the Surface Development Notification Act. The results of these searches are set forth above in this List of Mineral Owners Entitled to Notice. At the date of the search, the records of the Assessor and the Clerk and Recorder were posted through September 2, 2016 at 7:45 A.M.

Zeren Land Services, agreed to prepare this listing for the Client only if the Client agreed that the liability of Zeren Land Services, would be strictly limited to the amount paid by the Client for such services. Zeren Land Services, makes no warranty, express, implied or statutory, in connection with the accuracy, completeness or sufficiency of such listing of mineral estate owners. In the event the listing proves to be inaccurate, incomplete, insufficient or otherwise defective in any way whatsoever or for any reason whatsoever, the liability of Zeren Land Services, shall never exceed the actual amount paid by Client to Zeren Land Services, for the listing.

In order to induce Zeren Land Services, to provide such services, Client further agreed to indemnify and hold Zeren Land Services, its managers, members and employees, harmless from and against all claims by all persons (including, but not limited to Client) of whatever kind or character arising out of the preparation and use of each such listing of mineral estate owners, to the extent that such claims exceed the actual amount paid to Client by Zeren Land Services, for such listing. Client specifically intends that both the foregoing limitation on liability and foregoing indemnification shall be binding and effective without regard to the cause of the claim, inaccuracy or defect, including, but not limited to, breach of representation, warranty or duty, any theory of tort or of breach of contract, or the fault or negligence of any party (including Zeren Land Services) of any kind or character (regardless of whether the fault or negligence is sole, joint, concurrent, simple or gross). Client's use of this listing evidences Client's acceptance of, and agreement with, this limitation on liability and the indemnification.

ZEREN LAND SERVICES

Date: September 13, 2016

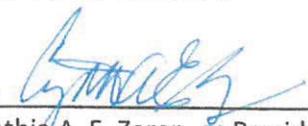
By: 
Cynthia A. E. Zeren, as President

Exhibit A

Township 1 North, Range 66 West, 6th P.M.

Section 20: S½NW¼ of Section 20, Township 1 North, Range 66 West of the 6th P.M., EXCEPT a parcel of land conveyed in Deed recorded in Book 1088 at Page 10, AND EXCEPT right-of-way for the line of railroad of the Union Pacific Railroad Company over the Westerly portion of land, as evidenced by Affidavit recorded October 25, 1977 in Book 812 under Reception No. 1734043.

AND

SW¼NE¼ and NW¼SE¼, EXCEPT a parcel of land conveyed by Agreement recorded in Book 208 at Page 105

AND

That portion of the N½SW¼ lying East of the Union Pacific Railroad right-of-way

AND

Lot B, Recorded Exemption No. 1471-20-1-RE 4890, being a part of the NW¼NE¼



AGPROprofessionals
DEVELOPERS OF AGRICULTURE

3050 67TH AVENUE, SUITE 200
GREELEY, CO 80634

CERTIFIED MAIL



9414 8118 9956 4869 6961 99

Kerr-McGee Oil & Gas Onshore LP
Attn: Land Manager / Wattenberg
1099 18th St, Suite 1500
Denver CO 80202-1908

\$5.115
US POSTAGE
FIRST-CLASS
FROM 80634
OCT 04 2016
stamps.com



062S0007163262

Sincerely,



Kelsey Bruxvoort
Land Planning Technician
AGPROfessionals

Enclosures

- Legal Description
- List of Mineral Owners and Mineral Lessees for Notification
- Proposed Minor Subdivision plat

U.S. Postal Service **Certified Mail Receipt**

ARTICLE NUMBER: 9414 8118 9956 4869 6961 99

ARTICLE ADDRESSED TO:

Kerr-McGee Oil & Gas Onshore LP
Attn: Land Manager / Wattenberg
1099 18th St, Suite 1500
Denver CO 80202-1908

FEES

Postage Per Piece	\$1.81½
Certified Fee	3.30
Total Postage & Fees:	5.11½

Postmark
Here

Date: October 7, 2016

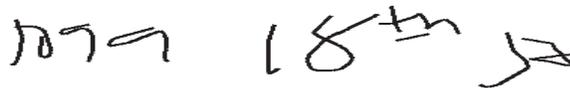
maria bruin:

The following is in response to your October 7, 2016 request for delivery information on your Certified Mail™/RRE item number 9414811899564869696199. The delivery record shows that this item was delivered on October 6, 2016 at 11:02 am in DENVER, CO 80202. The scanned image of the recipient information is provided below.

Signature of Recipient :



Address of Recipient :



Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

**PROOF OF PUBLICATION
FORT LUPTON PRESS
COUNTY OF WELD SS.
STATE OF COLORADO**

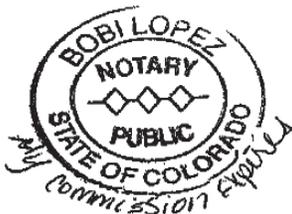
I, Tim Zeman, do solemnly swear that I am the Publisher of the **Fort Lupton Press** is a weekly newspaper printed and published in the County of Weld State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said county of Weld for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado. That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the **period of ONE consecutive insertion(s)** and that the first publication of said notice was in the issue of newspaper, dated **19th day of October 2016** the last on the **19th day of October 2016**



Managing Editor, Subscribed and sworn before me, this **19th day of October, 2016**



Notary Public.
Notary ID No. 20024002511



My Commission Expires February 2, 2018

**CITY OF FORT LUPTON
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Fort Lupton is in receipt of an application for a minor subdivision, referred to as the Thomas Minor Subdivision located south and adjacent to CR 8 and approximately one-half mile east of CR 27, Fort Lupton, Colorado in the I-2 Heavy Industrial Zone District, pursuant to the City of Fort Lupton Municipal Code Notice Requirements.

The public hearings are to be held before the Planning Commission on November 8, 2016, at 6:00 P.M., and before the City Council on November 21, 2016, at 7:00 P.M. or as soon as possible thereafter.

The public hearings shall be held in the City Hall, 130 South McKinley Avenue, Fort Lupton, Colorado, or at such other time or place in the event this hearing is adjourned. Further information is available through the City Planning and Building Department at (303) 857-6694, Extension 128.

**ALL INTERESTED PERSONS MAY
ATTEND.**

LEGAL DESCRIPTION

LOT B OF RECORDED EXEMPTION NO. 1471-20-1 RE-4890 BEING PART OF THE NW ¼ OF THE NE ¼ OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO.

Published in the Fort Lupton Press
October 19, 2016

CERTIFICATE OF MAILING

I, the undersigned, hereby certify that on the 14th day of October 2016, a true and correct copy of the foregoing Notice of Public Hearings and site plan map for Thomas Minor Subdivision was sent via United States Mail, postage pre-paid, to the following addresses:

Regional Transportation District
1600 Blake St.
Denver, CO 80202

Katherine & Theodore Dean
13746 County Road 8
Fort Lupton, CO 8062

Villano Brothers Properties, Inc.
13050 County Road 10
Fort Lupton, CO 80621

Carrie & Joseph Sack
13750 County Road 8
Fort Lupton, CO 80621

Veryl Schoen
13916 County Road 8
Fort Lupton, CO 80621

Halliburton Energy Services Inc.
P.O Box Drawer 1431
Duncan, OK 73536



City Official



**CITY OF FORT LUPTON
NOTICE OF PUBLIC HEARING**

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WELD COUNTY
ONLINE MAPPING

Thomas Minor Subdivision



Legend

- Parcels
- Highway
- County Boundary



1: 6,000

999.9

999.9 Feet

499.97

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Enter Map Description

Sign Posting Affidavit
Thomas Minor Subdivision
Project No. MSD2016-001



County Road 8

I, Kelsey Bruxvoort hereby acknowledge that the aforementioned property was posted in accordance with City Codes. Said public hearing notice was posted on this 20th day of October, 2016.

Kelsey Bruxvoort
Signature of Owner or Owner's Representative

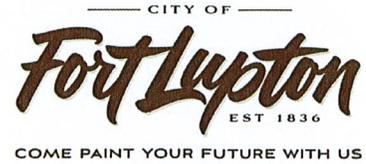
The foregoing instrument was acknowledged before me by Kelsey Bruxvoort, this 20th day of October, 2016. Witness my hand and seal.

My commission expires 11-20-18.

Jodi L Reed
Notary Public

Jodi L Reed
Notary Public
State of Colorado
Notary ID 20024037286
My Commission Expires November 20, 2018

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-168

APPROVE WATER AND SEWER RATE INCREASED EFFECTIVE JANUARY 1, 2017

- I. **Agenda Date:** Council Meeting – November 21, 2016 and December 5, 2016
Utility Enterprise Board Meeting First Public Hearing– November 21, 2016
Utility Enterprise Board Meeting Second Public Hearing – December 5, 2016.

- II. **Attachments:**
 - a. Resolution 2016-XXX
 - b. Exhibit “A” – Water & Sewer Rate Schedule

- III. **Summary Statement:**

Staff and the Finance/Utility Committee have proposed rate increase which is variable based on the water each tier in the City’s rate structure. The sewer rate increase is a proposed 2%.

IV. **Submitted by:** Lean Perino
Finance Director

V. **Finance Reviewed** Lean Perino
Finance Director

VI. **Approved for Presentation:** [Signature]
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

The current utility rate plan and the 2016 proposed rate plan are as follows:

Utility Rates				
	Current Rate Plan	Proposed Increase	Net Change	% Change
Water				
Monthly Base Charge				
Base Fee	\$ 26.24	\$ 26.24	\$ -	-
Assessment	\$ 2.63	\$ 2.63	\$ -	-
Capital Projects	\$ 2.63	\$ 2.63	\$ -	-
Per 1,000 gallon				
<12,000	\$ 4.08	\$ 4.12	\$ 0.04	1 %
>12,000<20,000	\$ 4.71	\$ 4.80	\$ 0.09	2 %
>20,000	\$ 6.27	\$ 6.46	\$ 0.19	3 %
Non-Potable Water	\$ 0.57	\$ 0.58	\$ 0.01	1 %
Sewer				
Monthly Base Charge	\$ 15.10	\$ 15.10	\$ -	-
Per 1,000 gallon	\$ 5.15	\$ 5.25	\$ 0.10	2 %
Sewer Non-metered	\$ 34.53	\$ 35.22	\$ 0.69	2 %

Under the proposed rate increase, a household using 12,000 gallons of potable water a month would only experience an increase of \$0.48 to their water charges each month. The following is a block breakout of the financial impact for consumers for their water charges only given the change in rates.

Water Increase			
<u>Gallons</u>	<u>Current</u>	<u>New Rate</u>	<u>Increase</u>
4,000	16.32	16.48	0.16
6,000	24.48	24.72	0.24
10,000	40.80	41.20	0.40
12,000	48.96	49.44	0.48
20,000	86.64	87.84	1.20
25,000	117.99	120.14	2.15

X. Legal/Political Considerations:

Sections 13-26(a) and 13-136 (a) allows the Utility Enterprise Board to amend monthly user charges by a written resolution. However, the Board must publish and hold a minimum of two public hearings on the new rates.

Sections 13-26(c) and 13-136 (b) requires the City to review the water and sewer rates annually and revise rates if necessary to generate the revenues necessary to pay for the costs of the system.

XI. Alternatives/Options:

1. *Delay increasing rates at this time.*

XII. Financial Considerations:

Based on Jan-Aug 2016 water usage the revenue in the Utility Fund would increase \$30,684.31 in water usage and \$9,789 in utility usage.

XIII. Staff Recommendation:

Approve Resolution No. 2016RXX increasing water and sewer rates effective on the January 2017 billing.

RESOLUTION NO. 2016RXX

A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON AMENDING WATER AND SEWER RATES FOR FORT LUPTON CUSTOMERS

WHEREAS, a specific level of revenue is required by revenue bonds and/or loans in both water and sewer in order to comply with rate maintenance covenants; and

WHEREAS, the cost of inflation as measured by the Consumer Price Index (CPI) has increased 1.176% since the last water rate increase in 2016; and

WHEREAS, Sections 13-136(b) and 13-26(c) of the Fort Lupton Municipal Code requires a review of water and sewer rates at least once every year and to be revised if necessary to cover costs of the system; and

WHEREAS, the Utility Enterprise Board evaluated the Enterprise's compliance with its bond covenants and other factors sufficient to determine if and how much water and sewer rates should be adjusted; and

WHEREAS, the Utility Enterprise Board has published the proposed rates and held two public hearings as required by Sections 13-26(a) and 13-136(a) of the Fort Lupton Municipal Code and has determined that it is necessary to increase overall water and sewer revenues to ensure compliance with its bond covenants and meet capital needs and, furthermore, necessary to establish a tiered water rate structure to encourage water conservation; and

WHEREAS, all water and sewer customers that procure treated water from the City will bear the same percentage of increase including bulk through the hydrant system.

NOW, THEREFORE, BE IT RESOLVED that the Utility Enterprise Board of the City of Fort Lupton hereby amends the water and sewer utility rates by approving Exhibit "A" herein included, to become effective on January 1, 2017 for all customers regardless of the source or use of the water, and,

APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE APPOINTED TO THE UTILITY ENTERPRISE BOARD THIS 5TH DAY OF DECEMBER, 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Approved as to form:

Attest:

Andy Ausmus, City Attorney

Nanette Fornof, City Clerk

Exhibit "A"

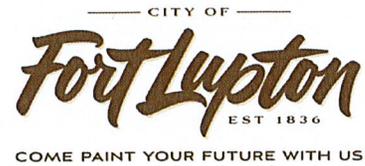
CITY OF FORT LUPTON, COLORADO

WATER AND SEWER RATE SCHEDULE

EFFECTIVE JANUARY 1, 2017

<u>Description</u>		<u>Amounts</u>
<u>WATER</u>		
Monthly Base Fee		\$31.50*
		*Base fee includes: Augmentation Surcharge - \$2.63 System Maintenance Fee - \$2.63 which are restricted funds
		<u>Volume Rates per 1,000 gallons:</u>
All Metered Accounts, including: Industrial Accounts Park Irrigation Non-Potable Residential	Tier 1 – monthly usage up to and including 12,000 gallons	\$4.12
Multi-family I Commercial Schools Hotel/Motel	Tier 2 – monthly usage over 12,000 gallons up to and including 20,000 gallons	\$4.80
	Tier 3 – monthly usage over 20,000 gallons	\$6.46
	Park /Non-Potable Rate	\$0.58
New and Non-Contracted Hydrant Meter Users and Construction		\$10.00
<u>SEWER</u>		
Monthly Base Fee (metered accounts)		\$15.10
Volume Rates per 1,000 gallons: All metered customer accounts (*City will use the summer sewer rate per Section 13-26(b))		\$5.25
Monthly Base Fee for Non-Metered Sewer Users.		\$35.22
Potable Well at Shop	Rate per 100 gallons	\$1.67

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-163

APPROVAL OF AMENDMENT #18 TO THE CONTRACT FOR WATER/SEWER/WELL MAINTENANCE AND MANAGEMENT SERVICES WITH CH2M HILL

I. **Agenda Date:** Council Meeting – November 21, 2016

II. **Attachments:** 1. Amendment No. 18

III. **Summary Statement:**

CH2M HILL has been operating the City's water, sewer and well systems for 17 years. Three months before the end of the year, a new base fee is to be negotiated for the new fiscal year. A formula exists within the agreement to allow for a price increase based on the Consumer Price Index and Employment Cost Index. The existing contract states that in no case would an increase be above 4% even if the statistical data supported such a change.

In 2016, the base fee for services was \$752,296. The proposed 2017 base fee is \$763,226, an increase of 1.45% or \$10,930.

IV. **Submitted by:**



Claud Hanes, City Administrator

V. **Finance Reviewed**



Finance Director

VI. **Approved for Presentation:**



City Administrator

VII. **Attorney Reviewed**

_____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

In 2016, the base fee for services was \$752,296. The proposed 2017 base fee is \$763,226, an increase of 1.45%. The fees include a reduction in services for the Perry Pit which will be inactive during 2017 and increases for the maintenance on the Fulton Return Structure and SCADA monitoring, lead and copper analysis testing required by new federal regulations and another for State Regulation 85 testing.

Perry Pit	-\$47,150
Fulton Augmentation Structure Maintenance	\$16,500
Fulton Augmentation Structure SCADA	\$4,100
Lead & Copper Testing (Federal Regulations)	\$18,013
State Regulation 85 Testing	\$8,537
Changes To Contract Due to Additions and Deletions of Services	\$ 0

There are no increases in the \$99,000 Chemicals budget, the \$31,000 utilities budget, the \$100,000 repairs budget and the bio-solid removal budget of \$25,000.

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

None.

XII. Financial Considerations:

The total contract price of \$1,018,226 has been included in the 2017 Financial Plan.

	<u>2016</u>	<u>2017</u>	<u>Change</u>
Base Fee	752,296	763,226	\$10,930
Rebatable Items			
Repairs	\$100,000	\$100,000	\$0
Chemicals	\$ 99,000	\$ 99,000	\$0
Utilities – Propane/Natural Gas	\$ 31,000	\$ 31,000	\$0
Bio-Solid Removal	\$ 25,000	\$ 25,000	\$0
Total	<u>\$1,007,296</u>	<u>\$1,018,226</u>	<u>\$10,930</u>

XIII. Staff Recommendation:

Approve amendment #17 to the CH2MHill Contract for the 2017 fiscal year for an amount not to exceed \$1,018,226.

AMENDMENT NO. 18
to the
AGREEMENT FOR OPERATIONS
MAINTENANCE AND MANAGEMENT SERVICES
for
FORT LUPTON, COLORADO

THIS AMENDMENT NO. 18 is made on this 21st day of November, 2016 between the Fort Lupton Utility Enterprise Board (hereinafter "Owner"), whose address for any formal notice is 130 S. McKinley Avenue, Fort Lupton, CO 80621 and Operations Management International, Inc., (hereinafter "CH2M HILL"), whose address for any formal notice is 9191 S. Jamaica St., Englewood, CO 80112.

NOW THEREFORE, the Owner and CH2M HILL hereby agree that the Agreement dated July 14, 1999 between Owner and CH2M HILL (the "Agreement") shall be and is hereby amended and modified in the following manner:

1. Article 2.30 - Location No. 1 Perry Pit, and Sub Articles 2.30.1 through 2.30.7 are hereby deleted in their entirety and replaced with the following article 2.30:

2.30 CH2M HILL shall perform a weekly site inspection at Location No.1, Perry Pit, including:

2.30.1 Inspect all vaults and pump out any groundwater

2.30.2 Manually operate all valves at well pump sites, flow meter vaults, pump out vaults

2.30.3 Inspect electrical panels for any damage caused by mine operator or vandals

Not included is the cost to remove the pump out pumps. It is recommended that the mine operator or contractor who initially installed the pumps and staff gauge be contracted by the city to remove these items and store them in safe location for 2017 and reinstall them in 2018

The reduced fee for operation of Perry Pit for 2017 is \$8,422.69 (A reduction of \$47,150.76 from 2016)

2. Article 2.35 is hereby added as follows:

2.35 Operate and maintain the cities augmentation ditch (\$16,500):

2.35.1 Daily Rounds consisting of a visual inspection of each flow meter, gate, electrical panel, solar panel, radio telemetry equipment, battery and recording of flow measurement. From April 1 through Oct 31

2.35.2 Weekly Rounds consisting of a visual inspection of each flow meter, gate, electrical panel, solar panel, radio telemetry equipment, and battery. From November 1st through March 31st

2.35.3 Monthly Flow Reporting while the ditch is in operation

2.35.4 Up to 1 daily callout for flow changes after hours and on weekends

2.35.5 Equipment Locations as follows:

Main Ditch Influent Structure – 14144 County Rd 12, Fort Lupton, CO 80621

Flow Meter at Burkhart Farm – 13933 County Rd 12, Fort Lupton, CO 80621
Flow Meter at Holton Farm 1 – 13483 County Rd 12, Fort Lupton, CO 80621
Flow Meter at Holton Farm 2 – 13933 County Rd 12, Fort Lupton, CO 80621
Flow Meter at the Recreation Center – 1000 1st St, Fort Lupton, CO 80621

3. Article 2.36 is hereby added as follows:

- 2.36 Repair and upgrade Augmentation ditch SCADA, equipment and repair existing actuated gates (\$4,100):

Add Radio at Main Ditch Influent Structure – 14144 County Rd 12, Fort Lupton CO 80621

Repair radios at Burkhart Farm, Holton Farm 1 and 2 and Recreation Center

Add page to SCADA system to allow for remote rate changes and operation of gates

Repair of gates that are currently inoperable

4. Article 2.37 is hereby added as follows:

- 2.37 Increased regulatory requirements beginning in 2017 for Lead and Copper analysis and Raw Water Analysis at the water treatment plant (\$18,013.46):

23.7.1 Increase lead and copper testing due to state of Colorado regulatory change.
Includes the following:

Semi-Annual Lead and Copper analysis

Semi-Annual calls to consumers to set up testing times

Semi-Annual drop off and instructions to consumers for sampling bottles

Semi-Annual Pick up of samples and delivery to Colorado analytical in Brighton, CO

Semi-Annual Review of lab results and submission to state of Colorado through the drinking water portal

Semi-Annual preparation of consumer letters with test results

Weekly analysis of Clearwell for the following as part of the new Lead and Copper Standards:

Alkalinity, pH, Total Hardness, TOC, Calcium Carbonate (NOTE: These tests have not been finalized the Colorado Dept. of Public Health and Environment at this time and may change)

Weekly analysis of Raw Water for LT2 source water analysis for the following:

Turbidity, pH, Alkalinity and TOC

5. Article 2.38 is hereby added as follows:

- 2.38 Regulation 85 testing which will now be permanent (\$8,537.30)

2.38.1 Increased sampling requirements as part of the State of Colorado's Regulation 85 Primary Nutrient Standard

2.38.2 Testing, Sampling and Reporting to include the following:

Ammonia, Nitrate, Nitrite, Total Kjeldahl Nitrogen, Total Nitrogen, Total Phosphorous

2.38.3 Samples are collected at the wastewater plant effluent, Upstream of the wastewater plant at highway 52 and downstream of the wastewater plant on county road 18

2.38.4 Monthly Reporting of Results to the Colorado Dept. of Public Health and Safety Nutrient Removal Group

6. Article 4.1 is hereby deleted in its entirety and replaced with the following Article 4.1:

4.1 Owner shall pay to CH2M HILL as compensation for services performed under this Agreement a base fee of Seven Hundred Sixty Three Thousand Two Hundred Twenty Six Dollars and Zero Cents (\$763,226.00) for the period of January 1, 2017 through December 31, 2017. Subsequent years' base fee shall be determined as hereinafter specified.

7. Article 4.6 is hereby deleted in its entirety and replaced with the following Article 4.6:

4.6 Owner shall pay as additional compensation to CH2M HILL for Chemicals a fee of Ninety-Nine Thousand Dollars (\$99,000.00) for the period set forth in Article 4.1 of this Agreement. The Owner shall pay CH2M HILL for all other Chemical costs in excess of the Chemicals fee. CH2M HILL will rebate to the Owner, the entire amount that is less than the annual Chemicals fee in any year of this Agreement.

8. Article 4.7 is hereby deleted in its entirety and replaced with the following Article 4.7:

4.7 The Owner shall pay as additional compensation to CH2M HILL for Other Utilities Costs Fee a fee of Thirty One Thousand Dollars (\$31,000.00) for the period set forth in Article 4.1 of this Agreement. The Owner shall pay CH2M HILL for all Other Utilities Costs Fees in excess of the Other Utilities Costs Fee. CH2M HILL will rebate to the Owner the entire amount that is less than the annual Other Utilities Cost Fee in any year of this Agreement.

9. Article 4.8 is hereby deleted in its entirety and replaced with the following Article 4.8:

4.8 The Owner shall pay as additional compensation to CH2M HILL a fee of One Hundred Thousand Dollars (\$100,000.00) for the Annual Repairs Limit for the period set forth in Article 4.1 of this Agreement. The Owner shall pay CH2M HILL for all Repairs in excess of Repairs Limit. CH2M HILL will rebate to the Owner the entire amount that is less than the Annual Repairs Limit in any year of this Agreement.

10. Article 4.9 is hereby deleted in its entirety and replaced with the following Article 4.9:

4.9 The Owner will pay additional compensation to CH2M HILL a fee of Twenty Five Thousand Dollars (\$25,000) for Biosolids Removal Costs. The Owner shall pay CH2M HILL for all Biosolids Removal Costs in excess of the Biosolids Removal Cost Fee. CH2M HILL will rebate to the Owner the entire amount that is less than the annual Biosolids Removal Cost Fee in any year of this Agreement.

In 2018, if the Perry Pit is placed back into service, a new fee will need to be negotiated for the Perry Pit operations based on the Owner's needs. In addition, the Regulation 85 testing (\$8,537.30), the Increased Turbidity Monitoring Requirements (\$18,013.46) and the Operation of the Augmentation Structure (\$16,500) will be permanently added to the scope of the contract beginning in 2018 and will be subject to the annual increase.

All other terms and conditions remain in effect in accordance with the Agreement referenced in this Amendment.

Both parties indicated their approval of this Agreement by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

**FORT LUPTON UTILITY
ENTERPRISE BOARD**

Authorized Signature:

Authorized Signature:

Name: Scott Neelley
Title: Vice President
Date: _____

Name: Tommy Holton
Title: Mayor
Date: _____

**CITY OF FORT LUPTON
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-167

APPROVE RESOLUTION 2016RXXX (REVOKING) A SPECIAL USE PERMIT TO OPERATE A FAMILY CHILD CARE HOME FOR RAMONA KITTREDGE AT HER RESIDENCE 213 2ND STREET APPROVED UNDER RESOLUTION 2011-022

I. **Agenda Date:** Council Meeting – November 21, 2016

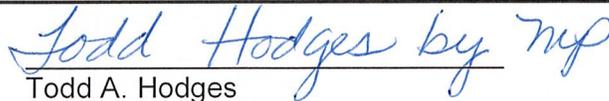
II. **Attachments:**

- a. Resolution 2016-0xx.
- b. Resolution 2011-022.
- c. Letters to Ramona Kittredge

III. **Summary Statement:**

Ramona Kittredge was approved for a Special Use Permit to operate a family child care home with the condition that she provide a copy of her State license. Mrs. Kittredge hasn't submitted a copy of her State license to the City, therefore the City Council, after public hearing, may revoke, suspend or modify a special use permit per Section 16-7(f) of the Fort Lupton Municipal Code.

IV. **Submitted by:**



Todd A. Hodges

V. **Finance Reviewed**



Leah Perino
Finance Director

VI. **Approved for Presentation:**



City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

On July 25, 2011, City Council held a public hearing to consider the request for a Special Use Permit submitted by Mrs. Ramona Rojo Kittredge to operate a family child care home from her residence at 213 2nd Street. The Special Use Permit was approved through Resolution 2011-022 with the condition that the applicant acquire a State license prior to beginning operation and submit adequate evidence of the license to the Planning Department.

On November 23, 2011, a letter was mailed to Mrs. Kittredge giving her until December 2, 2011 to provide to the Planning Department a copy of her State license. The letter further stated that if a copy was not received, a hearing would be scheduled before City Council for revocation.

On December 13, 2011, Mrs. Kittredge submitted a letter to Planning Department requesting a continuation of her deadline to submit a State permit due to the passing of her mother. She also indicated she had applied for a State license, but her application was returned due to application fees. She requested an extension until January 31, 2012.

On December 21, 2011, a letter was mailed to Mrs. Kittredge approving her request for extension to January 17, 2012. The letter also indicated that she should not be operating a daycare unless she had a valid State license and City permit. Sections 16-7(f) and 16-7(g) were noted on the letter:

(f) Revocation. Upon receipt of evidence that conditions of a special use permit have not been met, the City Council, after public hearing, may revoke, suspend, or modify a special use permit.

(g) If a special use permit is revoked by the City Council or if it lapses, the owner may apply for another special use permit pursuant to the provisions of this Code.

On April 17, 2012, a letter was mailed to Mrs. Kittredge indicating that because she did not provide a copy of her State license to the City, a special use permit could not be issued. To continue operation of a family child care home she would need to reapply for a special use Permit. The letter also indicated that if she was found operating a family child care home, she would be issued a summons to appear before the Fort Lupton Municipal Court.

On May 19, 2016, the Planning Department found out that Mrs. Kittredge was operating a day care. A Stop Work Order was immediately issued by the Code Enforcement Officer.

On May 23, 2016, Mrs. Kittredge met with the Planning Director Todd Hodges and the Planning Technician, Mari Peña, and indicated that she was providing daycare for "three (3) kids of one (1) family and two (2) kids that belonged to her mother's cousin's sister." Mr. Hodges noted that he would review the file to determine if Mrs. Kittredge's Special Use Permit would be considered "active" or she would have to resubmit for a special use permit and pay the appropriate fees.

On June 17, 2016 a letter was mailed and emailed to Mrs. Kittredge indicating that her existing Special Use Permit would be continued provided that she met the conditions of approval listed in the Resolution. She was to submit a copy of her State license to the City no later than July

30, 2016. If the State determined that a State license was not required, she was to submit written evidence no later than July 30, 2016.

On July 26, 2016, Planning Technician, Mari Peña called Mrs. Kittredge and left a message on her answering machine indicating that a letter had been mailed on June 17, 2016 and if she had any questions pertaining to the letter.

On October 3, 2016, a certified return-receipt letter was mailed to Mrs. Kittredge indicating that since she had not submitted evidence of a State license nor evidence that a State license was not required, a hearing had been scheduled before City Council to revoke her Special Use Permit issued under Resolution 2011-022.

Notice of Return Receipt was received and signed by M. Kittredge on October 5, 2016.

The Municipal Code states a public hearing be held to determine whether the Special Use Permit be revoked, suspended, or modified by City Council.

X. Legal/Political Considerations:

There are no political considerations.

XI. Alternatives/Options:

- 1) Approve Resolution 2016RXXX revoking the Special Use Permit,
- 2) Approve Resolution 2016RXXX suspending the Special Use Permit to a specified date, or
- 3) Approve Resolution 2016RXXX modifying the Special Use Permit.

XII. Financial Considerations:

There are no financial considerations.

XIII. Staff Recommendation:

Staff seeks direction from City Council.

RESOLUTION 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON TO (INSERT) A SPECIAL USE PERMIT FOR RAMONA KITTREDGE TO OPERATE A FAMILY CHILD CARE HOME (DAYCARE) FROM HER RESIDENCE AT 213 2ND STREET

WHEREAS, on July 25, 2011 a Special Use Permit was approved for Ramona Kittredge to operate a family child care home (daycare) from her residence with the condition that she provide a copy of her state license; and

WHEREAS, no such documentation has been received from Ramona Kittredge; and

WHEREAS, the City Council, after public hearing, has the authority to revoke, suspend or modify a special use permit pursuant to Fort Lupton Municipal Code Section 16-7; and

WHEREAS, notification of the hearing was delivered to Ramona Kittredge by certified return receipt on October 5, 2016, and November 2, 2016, and

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby (to be determined-suspend, revoke, modify) the Special Use Permit approved under Resolution 2011-022 for Ramona Kittredge to operate a family child care home (daycare) from her residence.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 21st DAY OF NOVEMBER 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

RESOLUTION NO. 2011-022

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING A SPECIAL USE PERMIT FOR RAMONA ROJO KITTREDGE TO OPERATE A FAMILY CHILD CARE HOME (DAYCARE) OUT OF HER HOME LOCATED AT 213 2ND STREET, FORT LUPTON.

WHEREAS, the Planning Commission held a public hearing on July 12, 2011 to review the Special Use Permit for Ramona Rojo Kittredge to operate a Family Child Care Home (daycare) out of her home located at 213 2nd Street; and

WHEREAS, after review of the application and consideration of staff comments, applicant presentation and public input recommended approval of the Special Use Permit to City Council; and

WHEREAS, the City Council held a public hearing to consider the review the request for a Special Use Permit on July 25, 2011

WHEREAS, all legal requirements for the public hearing have been met including the posting of a sign on the site advertising the public hearing a minimum of fifteen (15) days in advance of hearing; and

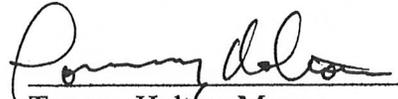
WHEREAS, the City Council reviewed the plans and supporting documentation, referral comments, as well as citizen input in response to this application based upon review of the applicable policies and goals in the Fort Lupton Land Use Plan, review of the Subdivision Regulations, and analysis of referral comments.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby approves Resolution 2011-022 approving the Special Use Permit for Ramona Rojo Kittredge to operate a Family Child Care Home (daycare) out of her home located at 213 2nd Street, Fort Lupton subject to the following conditions:

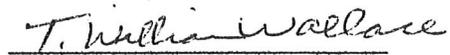
1. The applicant must acquire a state license prior to beginning operation and shall submit adequate evidence to the Planning Department.

**APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS
25th DAY OF JULY 2011.**

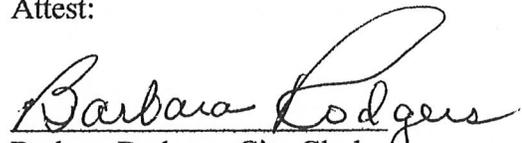
City of Fort Lupton, Colorado


Tommy Holton, Mayor

Approved as to form:


T. William Wallace

Attest:


Barbara Rodgers, City Clerk

AM 2011-047



Planning & Building

130 S. McKinley Avenue
Fort Lupton, CO 80621

Phone: 303.857.6694
Fax: 303.857.0351

www.fortlupton.org

October 3, 2016

Via U.S. Mail

Ramona Kittredge
213 2nd Street
Fort Lupton, CO 80621

Re: Revocation of Special Use Permit for Family Child Care Home
213 2nd Street, Fort Lupton, CO
Resolution No. 2011-022

Mrs. Kittredge,

A letter was mailed to you on June 17, 2016 asking that you provide a copy of your State license by July 30, 2016 to the Planning Department to operate a child care business from your residence or submit evidence that the State license is not required.

As of the date of mailing this letter, we have not received either of these documents. Per Fort Lupton Municipal Code Section 16-7:

(f) Revocation. Upon receipt of evidence that conditions of a special use permit have not been met, the City Council, after public hearing, may revoke, suspend or modify a special use permit.

(g) If a special use permit is revoked by the City Council or if it lapses, the owner may apply for another special use permit pursuant to the provisions of this Code.

Because you have failed to meet the conditions of approval, a hearing has been scheduled for **November 21, 2016** before City Council to revoke your special use permit issued under Resolution 2011-022. Attendance at the hearing is at your sole discretion.

Should you have any questions regarding this letter, or if you need any further information, please feel free to contact the Planning Director, Todd Hodges at 303-994-3174 or the City Planner, Alyssa Knutson at 720-466-6128. If you wish to see them personally, please call to schedule an appointment.

Regards,

Mari Peña

Mari Peña
 Planning Technician
 720-466-6107

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

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FORT LUPTON CO 80621

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Total Postage & Fees	\$6.48

Postmark Here
 OCT 03 2016
 10/03/2016

Sent To: RAMONA KITTREDGE
 Street or PO: 213 2ND ST
 City, State: FORT LUPTON CO 80621

PS Form 3811, July 2015 PSN 7530-02-000-9053

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature <i>[Signature]</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <i>Monica Kittredge</i></p> <p>C. Date of Delivery <i>10/5/16</i></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, enter delivery address below:</p>
<p>1. Article Addressed to:</p> <p>RAMONA KITTREDGE 213 2ND ST FORT LUPTON CO 80621</p>	<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature <input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery <input type="checkbox"/> Registered Mail™</p> <p><input checked="" type="checkbox"/> Certified Mail® <input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery <input checked="" type="checkbox"/> Return Receipt for Merchandise</p> <p><input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery <input type="checkbox"/> Signature Confirmation Restricted Delivery</p> <p><input type="checkbox"/> Insured Mail</p> <p><input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</p>
<p>2. Article Number (Transfer from service label)</p> <p>7012 3460 0001 1546 3366</p>	<p>9590 9402 1776 6074 2565 59</p>



Planning & Building

130 S. McKinley Avenue Phone: 303.857.6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

November 1, 2016

Via US Mail

Ramona Kittredge
213 2nd Street
Fort Lupton, CO 80621

Re: Notice of Public Hearing

Mrs. Kittredge,

The following will be published in the Fort Lupton Press on November 9, 2016:

**CITY OF FORT LUPTON
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Fort Lupton will revoke, suspend or modify a Special Use Permit to operate a family child care home (day care) on a property located at 213 Second Street in the R-1A Residential District-Low Density, pursuant to the City of Fort Lupton Municipal Code Notice Requirements.

The public hearings are to be held before the City Council on November 21, 2016, at 7:00 P.M. or as soon as possible thereafter.

The public hearings shall be held in the City Hall, 130 South McKinley Avenue, Fort Lupton, Colorado, or at such other time or place in the event this hearing is adjourned. Further information is available through the City Planning and Building Department at (303) 857-6694.

ALL INTERESTED PERSONS MAY ATTEND.

EXHIBIT A

East 20.75 feet of Lot 24 and West 28.25 feet of Lot 25, Block B River View Addition. Located in the NE ¼ Section 6, Township 01 North, Range 66 West of the 6th P.M., Weld County, Colorado.



Upcoming Events

- | | |
|----------------------|---|
| November 23, 2016 | Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m. |
| November 24-25, 2016 | City Offices Closed in Observation of Thanksgiving |