

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
January 4, 2016**

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, January 4, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Bob McWilliams, David Crespin, Shannon Rhoda and Zoe Stieber. Also present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Finance Director Leann Perino and Chief Ken Poncelow.

PERSON TO ADDRESS COUNCIL

No one signed up to speak to Council.

APPROVAL OF AGENDA

It was moved by Chris Cross and seconded by Chris Ceretto to approve the agenda as presented. Motion carried unanimously by a voice vote.

REVIEW OF JANUARY 4, 2016 PAYABLES

Council reviewed the January 4, 2016 payables. There were no questions or comments.

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by David Crespin to approve the Consent Agenda as presented with the following items: 12142015 City Council Meeting Minutes, Approve City Hall as the Public Place for Posting Notice of Public City Meeting in Accordance with the Open Meeting Law (AM 2016-001), Add Roth (Post-tax) Option to Voluntary 457 Retirement Savings Plan (AM 2016-002), Approve Resolution 2016R001, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON ADOPTING THE SPECIAL FLOOD HAZARD AREAS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN A SCIENTIFIC AND ENGINEERING REPORT ENTITLED "THE FLOOD INSURANCE STUDY FOR WELD COUNTY, COLORADO AND INCORPORATED AREAS," DATED JANUARY 20, 2016, WITH ACCOMPANYING FLOOD INSURANCE RATE MAPS AND/OR FLOOD BOUNDARY-FLOODWAY MAPS (FIRM AND/OR FBFM)(AM2016-006), Approve Resolution 2016R002, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AMENDING THE RATIFICATION OF THE MAYOR'S APPOINTMENT OF CANDIDATES TO THE FORT LUPTON URBAN RENEWAL AUTHORITY FOR STAGGERED TERMS BEGINNING JANUARY 1, 2016 (AM 2016-007), Approve Resolution 2016R003, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING

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THE CITY OF FORT LUPTON THREE MILE AREA PLAN (AM 2016-008) AND Approve Resolution 2016R004, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2017 (AM 2016-009).

Motion carried with Councilmember Zoe Stieber voting "nay" to the motion.

AM 2016-003, Authorizing Approval of the Fifth Interim Agreement for the Windy Gap FIRMING Project for an Amount not to Exceed \$167,843

The Fifth Phase of the Project consists of continuation of work to obtain local, state and federal permits and approvals required for the Project; detailed engineering design including preparation of plans and specifications for contractor procurement, additional land acquisition; planning and implementation of required mitigation and enhancement measures; development of contracts and other agreements that will be required to integrate the Project with the Windy Gap Project; development of alternatives for financing the Project; and related activities. The City's pro-rata share of the NEPA costs for 2016 will be \$167,843.

It was moved by Zoe Stieber and seconded by Chris Cross approving the \$167,843 payment, allocated from the water fund, for the Windy Gap FIRMING Project and authorize the Mayor to sign the Fifth Interim Agreement between Northern Colorado Water Conservation District and the City of Fort Lupton. Motion carried unanimously by a roll call vote.

AM 2016-004, Approving the Twelfth Interim Agreement with and Payment to the Northern Integrated Supply Project (NISP) Water Activity Enterprise of \$262,500 for Phase 4 of the Project Funded Out of the Water Sales Tax Fund

The proposed agreement with the Northern Colorado Water Conservancy District (NCWCD) through the Northern Integrated Supply Project Water Activity Enterprise (NISP) is continuing Phase 3A and Phase 4 of the Project. Phase 3A consists of agency consulting with the U.S. Army Corp of Engineers and other agencies, compliance with National Environmental Policy Act and other federal permitting, field work and analysis for permitting, modeling and design. Phase 4 the preliminary design and geotechnical investigation for Glade Reservoir and the associated appurtenant facilities.

Fort Lupton's pro-rata share of the cost of these phases is estimated to be \$262,500 for 2016, and payment of that amount is requested by January 15, 2016.

It was moved by Zoe Stieber and seconded by Chris Ceretto approving the Twelfth Interim Agreement with Northern Colorado Water Conservancy District for the Northern Integrated Supply Project and approve the payment of an amount not to exceed \$262,500 allocated from the water fund. Motion carried unanimously by a roll call vote.

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AM 2016-005, 2016 Aerial Photography Project

City Council approved \$90,000 in the budget for aerial photography in 2016. Through some initial research, it was determined that to get the lowest pricing and largest geographic coverage it would be necessary to partner with the Denver Regional Council of Government (DRCOG) as an add-on to their Denver Regional Aerial Photography Project (DRAPP). The requested add-on will allow the City to obtain approximately 121 square miles of full color, 3" pixel aerial photography. See the attached map illustrating the proposed aerial photography coverage extent. Despite being a partner in DRCOG's project, the City will have full ownership rights to the photography including its distribution and sales. By submitting the attached Letter of Intent and signing the License Agreement, the City is agreeing to participate in the project at a price not to exceed \$50,000.

Through an RFP process, DRCOG chose Sanborn, a Colorado Spring-based aerial photo vendor. Sanborn is a well-respected aerial photo and mapping company. The aerial photo imagery will be acquired during the spring of 2016 with full product deliver by 12/31/2016.

Currently the City has access to Weld County's 2014 aerial photography through a data sharing agreement. The aerial photography is full color but a coarser, 6" pixel resolution which is not always optimal for City-level mapping and GIS uses. Moreover, the City does not own the photography and our uses are constrained by the data sharing agreement we have signed with Weld County.

Initial research by staff led to the \$90,000 budget request. As a stand-alone City project (one not made in conjunction with a larger entity such as DRCOG), costs are much higher. For example, initial estimates for the \$90,000 price tag were for an area approximately 50 square miles.

It was moved by David Crespin and seconded by Chris Cross approving the submittal of the Letter of Intent and signing the License Agreement to participate in DRCOG's Denver Regional Aerial Photography Project. Motion carried unanimously by a roll call vote.

AM 2016-010, Approving the Kerr McGee Oil and Gas Lease for Mineral Interests

Kerr-McGee Oil and Gas Onshore LP has approached the City with a three year mineral lease on five small parcels of land (map attached) totaling 0.053512 acres. If production occurs, the city's portion of mineral royalties is 20%. The City Administrator has executed the lease as previously modified by legal counsel and staff.

It was moved by Chris Cross and seconded by Zoe Stieber to ratify the City Administrator's signature for the Kerr-McGee Oil and Gas Onshore LP lease for the mineral interests for three years. Motion carried unanimously by a roll call vote.

AM 216-011, Authorizing the Carryover Capacity Transferability Program to Carryover 229 Acre Feet of CBI from 2015 at a Cost Not to Exceed \$8,221.10 to be Funded by the Water Sales Tax Fund

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AM 2016-012, Catholic Church Well 7 Re-Installation for an Amount not to Exceed \$8,240 and \$32,598 Allocated From the Utility Fund

Staff indicated Well 7 will back in service in accordance with the agreement filed with the State of Colorado Engineers Office. This request is to purchase the pump/motor/electrical and installation of such equipment. The equipment will be purchased from Hydro Resources of Fort Lupton for \$32,598. The SCADA programming for Well 7 will be purchased from Alpine Controls for \$8,240.

It was moved by Chris Ceretto and seconded by Chris Cross approving the purchase and installation of the pump/motor/electrical completed by Hydro Resources of Fort Lupton for an amount not to exceed \$32,598, allocated from the Utility Fund. Motion carried unanimously by a roll call vote.

It was moved by David Crespin and seconded by Zoe Stieber approving the purchase and installation of the telemetry equipment and complete the SCADA programing from Alpine Controls for an amount not to exceed \$8,240, allocated from the Utility Fund. Motion carried unanimously by a roll call vote.

AM 2016-013, Replacement Wastewater Samplers at WWTP for an Amount Not to Exceed \$10,660.54, Allocated From the Utility Fund

Staff stated the two composite samplers at the Wastewater Treatment Plant is again and is in need of replacement. The units are over five years old and have been obsoleted, so parts availability is limited. It is staff's recommendation to purchase two new replacement samplers from HACH. Staff also stated that if the samplers are to fail, the City wouldn't have a backup system on site and would be violating the Colorado Department of Public Health requirements. The cost for the two samplers is \$10,660.54 and would be allocated from the Utility Fund.

It was moved by Chris Ceretto and seconded by Bob McWilliams to approve the purchase of two replacement samplers from HACH Company of Loveland for a cost not to exceed \$10,660.54, allocated from the Utility Fund.

STAFF REPORTS

City Administrator Claud Hanes introduced Public Works Director Roy Vestal to the Council; everyone welcomed him.

MAYOR/COUNCIL REPORTS

No reports

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FUTURE CITY EVENTS

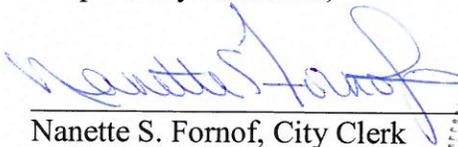
January 4-8, 2016	Curbside Christmas Tree Pickup
January 13, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
January 18, 2016	City Offices Closed in Observation of Martin Luther King Jr. Day
January 27, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.

ADJOURNMENT

It was moved by Bob McWilliams and seconded by David Crespin to adjourn the January 4, 2016, at 7:21 p.m.

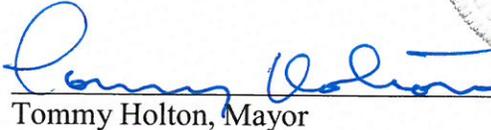
Motion carried on voice vote.

Respectfully submitted,



Nanette S. Fornof, City Clerk

Approved by City Council



Tommy Holton, Mayor

