

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**April 4, 2016**

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, April 4, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Bob McWilliams, Shannon Rhoda and Zoe Stieber. Also present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Finance Director Leann Perino and Chief Ken Poncelow.

**PERSON TO ADDRESS COUNCIL**

Wilma and Lyle Hamilton from Kids Quiltz indicated they delivered 1,000 quilts to kids in the Hurricane Katrina area, quilts to under privileged children and thousands of quilts to the Mormon missionaries. KidzQuiltz started in the Hamilton's basement and then soon after they moved to a building in Fort Lupton. They estimated the cost to maintain the operation at \$34,493.00 annually. The Hamilton's requested a financial donation to help offset expenses. Leann Perino, Finance Director stated the 2016 Budget allocated \$700 to KidzQuiltz. It was the consensus of Council to distribute the \$700.

**APPROVAL OF AGENDA**

AM 206-060, Approving the Purchase of Tyler Technology Software for Finance and Planning for an Amount not to Exceed \$227,472, was removed from the agenda. It was moved by Shannon Rhoda and seconded by David Crespino to approve the agenda as amended. Motion carried unanimously by a voice vote.

**REVIEW OF APRIL 4, 2016 PAYABLES**

Council reviewed the April 4, 2016 payables. There were no questions or comments.

**CONSENT AGENDA**

It was moved by Zoe Stieber and seconded by Bob McWilliams to approve the Consent Agenda as presented with the following items: Approving Resolution 2016R015, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING APRIL 4, 2016 AND ENDING DECEMBER 31, 2017 (AM 216-058), Approve Resolution 2016R016, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON NOT IN SUPPORT OF COLORADO GENERAL ASSEMBLY HOUSE BILL 16-1309 (AM 2016-061), and Approve Resolution 2016R017, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON GRANTING SIGNATURE AUTHORITY TO THE CITY ADMINISTRATOR AND FINANCE DIRECTOR

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TO SIGN ALL LEGAL AND FINANCIAL DOCUMENTS NORMALLY ENTRUSTED TO THE CITY ADMINISTRATOR AND CITY FINANCE DIRECTOR (AM 2016-062).

Motion carried unanimously by a roll call vote.

**PUBLIC HEARING**

**AM 2016-0574, Approve Water and Sewer Rate Increase**

Mayor Holton opened the public hearing at 7:08 p.m.

Leann Perino, Finance Director stated staff and the Finance/Utility Committee worked on the utility rate plan and recommends a rate increase on the water usage. The proposed rate increase for a household who uses 12,000 gallons of potable water for a month would only experience in increase of \$1.99 to their water charges each month. Based on the 2015 water usage the revenue in the Utility Fund would increase \$67,943 in water usage and \$19,304 in utility usage.

This public hearing is the second of two required by the Fort Lupton Municipal Code.

There being no comments or questions, Mayor Holton closed the public hearing at 7:09 p.m.

It was moved by Shannon Rhoda and seconded by Bob McWilliams to approve Resolution 2016R018, A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON AMENDING WATER AND SEWER RATES FOR FORT LUPTON CUSTOMERS. Motion carried unanimously by a roll call vote.

**ACTION AGENDA**

**AM 2016-035, Approve Resolution Appropriating \$360,800 in Funds for 2015 Nunc Pro Tunct to December 31, 2015 Per State Statue**

Finance Director Leann Perino, stated to facilitate compliance with the State Auditor concerning "over" budgeted items, the City needs to back date supplemental appropriations. The appropriations will cover unbudgeted expenditures in the Cemetery Fund, Recreation Center Fund, and Golf course Fund. The total expenditures is \$360,800. The revenues associated with the appropriations is \$314,200, allocated from the Conservation Trust Fund, Recreation Center Fund, and Golf Course Fund.

It was moved by David Crespin and seconded by Chris Cross to approve Resolution 2016R019, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON APPROPRIATING \$360,800 IN FUNDS FOR 2015 NUNC PRO TUNCT TO DECEMBER 31, 2015 FOR OVERAGES AT YEAR-END. Motion carried unanimously by a roll call vote.

**AM 2016-038, Approval for Signature of a Contract Between Banner Health Paramedic Services and the City of Fort Lupton to Draw Blood**

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Currently, when Fort Lupton Police Officers make an arrest for alcohol and drug related traffic offense, and the driver requests a blood test, officers must transport the driver to a hospital in Brighton, Greeley, or Loveland. This proposed contract would enable Banner Health Paramedics to do blood draws on scene, at the police department, or at the Fort Lupton Fire Department where they are stationed. The current practice is time consuming, manpower intensive and creates a risk to both the accused driver and the officer(s) involved. There is also a cost involved in the transportation of the accused driver. The cost for this service is the same as we pay the hospitals to do it currently and theoretically the cost is paid by the driver as part of restitution through the court.

It was moved by Zoe Stieber and second by Chris Cross to approve the agreement with Banner Health Paramedic Services, motion carried unanimously by a roll call vote.

**AM 2016-055, Approve Resolution 2016Rxxx Re-Appropriating \$1,746,360 in Various Funds in the 2016 Budget**

To facilitate compliance with the State Auditor concerning budget items, staff is proposing a supplemental appropriation. The appropriation will re-appropriate capital expenditures in the general, street sales tax utility and storm drainage funds. The total expenditures equal \$1,746,360 and revenues are \$750,000.

It was moved by Zoe Stieber and seconded by David Crespin approving Resolution 2016R020, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON RE-APPROPRIATING \$1,746,360 IN FUNDS IN 2016 FOR CAPITAL PROJECTS NOT COMPLETED IN 2015. Motion carried unanimously by a roll call vote.

**AM 2016-056, Approve the Purchase of a 2017 GMC Savana Passenger Van from the Weld County Garage for an Amount not to Exceed \$30,312**

The Recreation Center staff indicated the department will be replacing the senior passenger van, which was purchased in 2001. The proposed request is for the same type of van and can be purchased from Weld County Garage for an amount not to exceed \$30,312.

The Recreation Department will be replacing the current Chevy van that we use for the seniors, teens, and day campers. This model is equal to the existing van. This bid was for a 2017 year model and was the only 2017, the other bids were for 2016 or 2015 model years. We did receive bids from Kings Auto Group for \$33,416 (2015), Johnson Auto Plaza for \$35,354.11 (2016), and one other bid from Auto Nation Ford that did not meet the minimum specs. The van is heavily used especially during the summer months as all three of our groups are using them. As our senior trips have increased in participation the need for reliable transportation has increased. Recently, the department has been required to take two vehicles for the senior outings and hopefully this trend will continue. During the summer with day camp we need two vehicles as well to accommodate the students. The existing vehicle is beginning to require major maintenance issue especially if going out of town. The vehicle to be replaced is reaching 15 years in age well past the normal usage for this type of service. The new vehicle does include

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basic warranty of 3 years/ 36,000 miles, drivetrain 5 years/100,000 miles, and corrosion: 3 years /36,000 miles rust-through 6 years/100,000 and roadside Assistance 5 years/100,000 miles.

It was moved by Chris Cross and seconded by Zoe Stieber approving the purchase a 2017 Savana Van from Weld County Garage for an amount not to exceed \$30,312, allocated from the Recreation Center Fund. The motion carried unanimously by a roll call vote.

**AM 2016-059, Approval to Upgrade the City Council Chambers Video Capability**

Currently, Liberty Recording is used to audio/video record the City Council Meeting. The system's support contract is lacking in support and providing updates to the current system. Staff requested at the 2016 Budget Retreat to purchase new software which will "live stream", requiring the replacement of wiring, and hardware. The proposed software will allow the posting of City Council Meeting on the City's Web for citizens to visit at a later date. The new software will also allow the Court to audio/video court sessions.

Staff obtain three bids. AVI Systems, Inc. for \$19,555.65; AV of Colorado for \$19,125.06 and JCG Technologies for \$49,892. Staff is recommending AVI Systems, Inc. because they work with AIMS Community College, through which is how the City's Council Meetings are broadcast via AIMS.

It was moved by Zoe Stieber and seconded by Bob McWilliams to approve AVI Systems, Inc., for the upgrade of the audio/video capability in the City Council Chambers for an amount of \$19,555.65. Motion carried unanimously by a roll call vote.

**STAFF REPORTS**

**City Administrator** Claud Hanes stated the 14<sup>th</sup> Street underground storm drainage should be completed sometime in May of 2016. There has been set backs because of weather.

**Ken Poncelow** Chief of Police invited the Council to attend the Chamber Business After Hours event, to be held on May 6, 2016. The night will be filled with lots of activities, such as felony traffic stops, and building security.

**MAYOR/COUNCIL REPORTS**

**Mayor Holton** told the story about the challenge with Mayor Harris from Bernard, North Carolina. The challenge was the losing team of the super bowl would need to wear the jersey of the winning teams. Mayor Holton showed Council and audience the picture of Mayor Harris of Bernard, North Carolina wearing the Bronco shirt he sent him. Mayor Harris wore it during their Council meeting.

**FUTURE CITY EVENTS**

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April 13, 2016	Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.
April 27, 2016	Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.
April 23, 2016	City of Fort Lupton Clean Up Day – Public Works Shop, 800 12 <sup>th</sup> Street- 8:00 a.m. - 12:00 p.m. - See Website for details

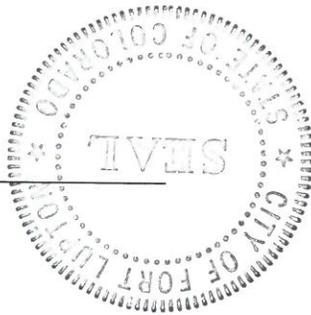
**ADJOURNMENT**

It was moved by Bob McWilliams and seconded by Chris Cross to adjourn the April 4, 2016, at 7:22 p.m.

Motion carried on voice vote.

Respectfully submitted,

  
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Nanette S. Fornof, City Clerk



Approved by City Council

  
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Tommy Holton, Mayor