Budget Unit Summary

AGENCY/DEPARTMENT NAME: CPR Summary

BUDGET TITLE & NUMBER: 30- Summary

DEPARTMENT DESCRIPTION: To provide Cultural, Parks and Recreation programs to all Citizens of Fort Lupton.

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final next Year
Personnel Services	337,113	462,049	462,049	527,724	332,094
Supplies	66,797	54,600	55,368	57,200	39,050
Purchased Services	163,160	143,515	148,408	157,060	85,260
Fixed Cost	50,005	51,322	61,843	85,740	83,271
Capital Outlay	11,742	86,396	117,896	142,396	45,000
Gross City Cost	628,817	797,882	845,564	970,120	584,675
Transfer-out to Recreation Fund	(62,000)	-	-	-	-
Transfer-in from General Fund	285,000	416,904	416,904	439,581	51,004
Revenue	438,618	404,860	443,520	446,074	446,074
Net City Cost	(32,801)	(23,882)	(14,860)	84,465	87,597
Budgeted Positions	9.24	10.56	10.56	11.86	7.11

SUMMARY OF CHANGES: See individual budget units

OBJECTIVES: See individual budget units

PERFORMANCE MEASURES

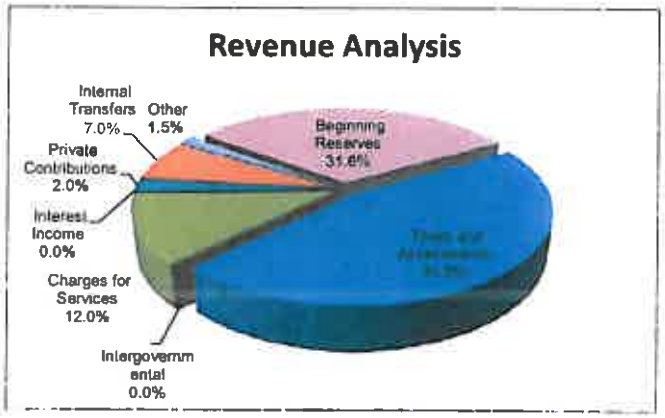
	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures			
Per Capita Cost (City Support)	$ (4.43)	$ (2.01)	$ 11.82

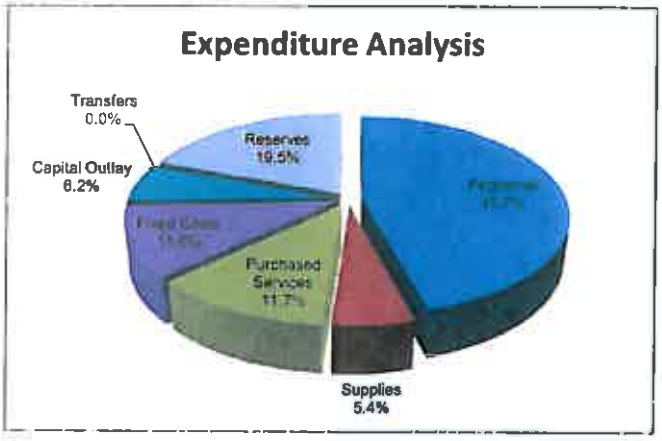
Finance Recommendation: See individual budget units

Council Action: See individual budget units

BUDGET SUMMARY

Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
REVENUES					
Taxes and Assessments	348,475	306,085	347,898	332,888	332,888
Intergovernmental	2,535	-	-	-	-
Charges for Services	72,085	89,000	79,672	87,296	87,296
Interest Income	19	25	200	140	140
Private Contributions	2,266	4,500	4,500	14,500	14,500
Internal Transfers	285,000	416,904	416,904	439,581	51,004
Other	13,238	5,250	11,250	11,250	11,250
Beginning Reserves	181,585	140,924	214,386	229,246	229,246
TOTAL REVENUES	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**
BUDGET SUMMARY					
Personnel	337,113	462,049	462,049	527,724	332,094
Supplies	66,797	54,600	55,368	57,200	39,050
Purchased Services	163,160	143,515	148,408	157,060	85,260
Fixed Costs	50,005	51,322	61,843	85,740	83,271
Capital Outlay	11,742	86,396	117,896	142,396	45,000
Transfers	62,000	-	-	-	-
Reserves	214,386	164,806	229,246	144,781	141,649
Gross City Cost	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**





REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
31120	Sales Tax Revenue	289,663	297,335	340,182	325,388	325,388
31130	Use Tax	58,812	8,750	7,716	7,500	7,500
36010	Enhancement Assessment	7,988	-	6,000	6,000	6,000
36040	Facility Rentals	6,509	10,000	10,000	11,000	11,000
36050	Field/Parks Rentals	-	100	100	100	100
36060	Community Center Classes	3,804	3,800	3,800	3,500	3,500
31610	Interest Earned	19	25	200	140	140
39000	Misc Revenue	5,896	6,000	5,896	5,896	5,896
36176	Cultural Programs	-	500	150	150	150
36177	Tree Program	200	-	-	-	-
39010	SPVHS Land Payment	5,250	5,250	5,250	5,250	5,250
	Total Community Recreation	**380,676**	**331,760**	**379,294**	**364,924**	**364,924**
36015	Senior Programs Fees	5,568	14,000	6,384	9,000	9,000
	Total Senior Program	**5,568**	**14,000**	**6,384**	**9,000**	**9,000**
36020	Other Recreation Fees	474	500	150	150	150
36030	Concession Revenue	455	1,000	500	500	500
	Total Youth Program	**930**	**1,500**	**650**	**650**	**650**
36200	Soccer Fees	8,378	11,000	8,390	11,000	11,000
36205	Baseball Fees	13,076	13,000	13,366	13,000	13,000
36210	Basketball Fees	4,809	5,000	5,000	5,000	5,000
36215	Adult Sports League	2,594	2,600	1,536	2,600	2,600
36230	Youth Sports Camp	457	500	500	500	500
36220	Youth Softball	15,380	17,000	18,000	20,000	20,000
36225	Volleyball Fees	4,404	3,900	3,900	3,900	3,900
36035	Coaches Program	80	100	2,000	1,000	1,000
39020	Donations Private	1,910	4,000	4,000	14,000	14,000
	Total Athletics	**51,088**	**57,100**	**56,692**	**71,000**	**71,000**
39021	Donations Private - Museum	356	500	500	500	500
	Total Museum	**356**	**500**	**500**	**500**	**500**
	Restricted Reserves					
39390	Tabor Reserve	19,735	19,707	18,865	25,367	25,367
39391	Museum Reserve	70,880	71,134	70,880	60,010	60,010
39399	Unappropriated Reserve	90,970	50,083	124,641	143,869	143,869
	Restricted Reserves	**181,585**	**140,924**	**214,386**	**229,246**	**229,246**
39200	Transfer from General Fund	285,000	416,904	416,904	439,581	51,004
	Total Transfers	**285,000**	**416,904**	**416,904**	**439,581**	**51,004**
	TOTAL	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
REVENUE SUMMARY						
	Taxes and Assessments	348,475	306,085	347,898	332,888	332,888
	Intergovernmental	2,535	-	-	-	-
	Charges for Services	72,085	89,000	79,672	87,296	87,296
	Interest Income	19	25	200	140	140
	Private Contributions	2,266	4,500	4,500	14,500	14,500
	Internal Transfers	285,000	416,904	416,904	439,581	51,004
	Other	13,238	5,250	11,250	11,250	11,250
	Beginning Reserves	181,585	140,924	214,386	229,246	229,246
	TOTAL REVENUES	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries & Wages	274,647	371,203	371,203	405,504	257,427
51105	Overtime	105	100	100	-	-
51110	FICA	16,818	23,033	23,033	25,142	15,960
51115	Medicare	3,934	5,395	5,395	5,881	3,734
51255	VALIC Retirement 4.0	8,408	11,055	11,055	12,064	8,415
51240	Vision Insurance	465	618	618	786	489
51220	Health Insurance	21,831	32,583	32,583	58,769	29,004
51230	Dental Insurance	1,613	2,949	2,949	3,900	2,366
51250	Life & AD&D Insurance	395	683	683	684	480
51285	Long Term Disability	587	949	949	1,084	756
51120	Worker's Comp	7,482	12,353	12,353	12,683	12,683
51210	Unemployment Ins	827	1,128	1,128	1,227	780
	Total Personnel	**337,113**	**462,049**	**462,049**	**527,724**	**332,094**
52010	General Supplies	36,869	29,800	32,300	32,500	18,500
52020	Office Supplies	1,363	1,450	1,318	1,650	1,500
53310	Uniforms	18,455	16,600	16,200	16,150	14,150
53105	Equipment <$5000	10,110	6,750	5,550	6,900	4,900
	Total Supplies	**66,797**	**54,600**	**55,368**	**57,200**	**39,050**
53060	Services	21,896	14,700	14,600	18,900	8,900
55095	Coaches Program	16	350	300	350	350
53080	Dues & Subscriptions	4,517	3,975	4,135	4,235	4,235
53320	Utilities - Electrical	34,339	32,750	34,000	34,000	26,000
53330	Utilities - Gas	6,905	11,000	12,000	12,100	10,100
53340	Utilities - Water & Sewer	27,088	19,500	20,000	20,000	3,000
53290	Telephone	3,483	2,400	3,750	3,750	2,750
53180	Postage	1,960	2,315	2,385	2,800	2,800
52080	Fuel & Oil	12,175	8,200	11,300	11,300	1,300
53200	Printing	1,587	2,200	2,200	2,200	2,200
52050	Seed / Sod / Trees	14	1,000	800	1,000	-
53220	Advertising/Public Notices	-	100	-	-	-
53240	Repair & Maintenance - Equip	18,183	13,500	16,500	16,600	4,600
53250	Repair & Maintenance - Facility	15,457	12,500	11,000	11,700	3,200
53260	Repairs & Maintenance - Ground	373	1,000	550	900	900
53270	Repairs & Maintenance - Vehicle	5,497	3,150	3,650	3,800	2,300
53300	Travel/Meetings	296	1,000	875	1,100	900
53280	Staff Development	693	1,375	1,225	1,775	1,175
53070	Contracted Instructors	1,916	2,000	1,000	1,500	1,500
55350	Misc. Expenditures	(0)	-	50	50	50
55390	Senior Programs	6,767	10,500	8,088	9,000	9,000
	Total Purchased Services	**163,160**	**143,515**	**148,408**	**157,060**	**85,260**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
53110	Fees, Permits & Licenses	127	150	150	150	-
53075	Contracted Officials	15,218	15,000	15,000	20,000	20,000
55100	Concession Expenses	486	900	1,483	1,250	1,250
55280	Cirsa Ins. Claims	1,000	1,000	500	500	500
55406	Programs - Cultural	1	1,000	100	500	500
55900	Museum Bequest Expenses	-	-	11,370	30,000	30,000
55420	Storm Drainage (WF Lease)	30,921	30,921	30,921	30,921	30,921
55300	Leases & Rentals	-	100	-	100	100
55410	Railroad Park Lease	2,251	2,251	2,319	2,319	-
	Total Fixed Charges	**50,005**	**51,322**	**61,843**	**85,740**	**83,271**
55050	Capital Leases	9,396	9,396	9,396	9,396	-
57500	Capital Projects	-	77,000	108,500	133,000	45,000
57540	Stimulus Grant Projects	2,346	-	-	-	-
	Total Capital Outlay	**11,742**	**86,396**	**117,896**	**142,396**	**45,000**
59200	Transfer to Rec Center Fund	62,000	-	-	-	-
	Total Transfers	**62,000**	**-**	**-**	**-**	**-**
	Restricted Reserves					
59090	Tabor Reserve	18,865	23,936	25,367	29,104	17,540
59041	Museum Reserve	70,880	71,634	60,010	30,510	30,510
59040	Fund Balance Reserve	124,641	69,236	143,869	85,167	93,598
	Restricted Reserves	**214,386**	**164,806**	**229,246**	**144,781**	**141,649**
	TOTAL	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**

BUDGET SUMMARY

Personnel	337,113	462,049	462,049	527,724	332,094
Supplies	66,797	54,600	55,368	57,200	39,050
Purchased Services	163,160	143,515	148,408	157,060	85,260
Fixed Charges	50,005	51,322	61,843	85,740	83,271
Capital Outlay	11,742	86,396	117,896	142,396	45,000
Transfers	62,000	-	-	-	-
Reserves	214,386	164,806	229,246	144,781	141,649
Gross City Cost	**905,203**	**962,688**	**1,074,810**	**1,114,901**	**726,324**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: Community Center Operations

BUDGET TITLE & NUMBER: 30-600

DEPARTMENT DESCRIPTION: To provide recreational activities, programs and classes for all citizens of the City

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	149,770	209,362	209,362	251,644	253,461
Supplies	12,789	10,750	10,200	11,150	11,150
Purchased Services	47,502	49,400	49,210	51,910	51,910
Fixed Cost	32,238	32,421	32,171	32,271	32,271
Capital Outlay	-	40,000	45,000	35,000	35,000
Gross City Cost	242,299	341,933	345,943	381,975	383,792
Transfers to Recreation Fund	(62,000)	-	-	-	-
Transfers from General Fund	285,000	416,904	416,904	439,581	51,004
Revenue	381,606	333,260	379,944	365,574	365,574
Net City Cost	(362,307)	(408,231)	(450,905)	(423,180)	(32,786)
Budgeted Positions	2.55	3.75	3.75	4.55	4.55

SUMMARY OF CHANGES: For personnel, we changed the FTE of full-time Building Maintenance Workers from .55 to .8, full time Custodians from .5 to .85 and added a temporary Building Maintenance Worker at .2. Salaries were originally budgeted with a 3.5% increase for the second half of 2013 to allow room for possible raises based on performance reviews. Council changed that to a 4.5% increase for those employees making over $50,000 annually and 8.5% for employees making less than $50,000 annually with salary-dependent expenditures increasing appropriately. Health Insurance Expense was originally budgeted with a 12% premium increase but was reduced to a 5.9% increase. Sales Tax, Enhancement Assessment, Facility Rentals and Interest Earned all were increased in 2013. Use Tax, Community Center Classes, Miscellaneous Revenue, Cultural Programs, Other Recreational Fees and Concession Revenue were decreased from 2012. The transfer from the General Fund was originally budgeted to include expenditures for both Parks and the Museum but was changed by Council to include only the Museum excluding Bequest Expenditures and Ending Reserves. Expenditures including Supplies, Services, Dues & Subscriptions, Telephone, Postage, Travel & Meetings, Staff Development, Miscellaneous Expenditures and Concession Expenditures all increased for 2013. Office Supplies, Uniforms, Advertising/Public Notices, Repairs & Maintanance-Grounds, Contracted Instructors and CIRSA Insurance Claims all decreased from 2012. Capital Projects requested for 2013 include: infield additives($5,000), walkways & trails($15,000), carpet($10,000) and chairs & tables for the multipurpose room($5,000).

OBJECTIVES: Increase community participation in programs and events presented by the Community Center.

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
FTE's per 1,000/Capita	$ 0.34	$ 0.51	$ 0.61
Community Center Participants	18000	19560	20000
Meeting Room Rental Permits	188	208	220
Craft Room Permits	220	135	145
Kitchen Permits	0	1	1
Senior Lounge Participants	1125	1200	1200
Craft Room Participants	2890	3000	3000
Per Capita Cost (city support)	$ (48.91)	$ (60.87)	$ (4.43)

Finance Recommendation: Approve as requested.

Council Action: Approved as requested with an increase to Salaries to allow more room for raises mid-year with employees earning less than $50,000 annually to have a maximum raise of 8.5% and employees earning more than $50,000 annually to get a maximum raise of 4.5% with salary-dependent expenditures increasing accordingly and to decrease Health Insurance Expense by $1,642 and to decrease Transfers In by $388,577 to reflect the removal of the Parks Department from the CPR Fund.

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
31120	Sales Tax Revenue	289,663	297,335	340,182	325,388	325,388
31130	Use Tax	58,812	8,750	7,716	7,500	7,500
39100	State & Federal Grants	2,535	-	-	-	-
36010	Enhancement Assessment	7,988	-	6,000	6,000	6,000
36040	Facility Rentals	6,509	10,000	10,000	11,000	11,000
36050	Room Rentals	-	100	100	100	100
36060	Community Center Classes	3,804	3,800	3,800	3,500	3,500
31610	Interest Earned	19	25	200	140	140
39000	Misc Revenue	5,896	6,000	5,896	5,896	5,896
39010	SPVHS Land Payment	5,250	5,250	5,250	5,250	5,250
	Total Community Recreation	**380,476**	**331,260**	**379,144**	**364,774**	**364,774**
36176	Cultural Programs	-	500	150	150	150
36177	Tree Program	200	-	-	-	-
36020	Other Recreation Fees	474	500	150	150	150
36030	Concession Revenue	455	1,000	500	500	500
	Total Programs	**1,130**	**2,000**	**800**	**800**	**800**
	Restricted Reserves					
39390	Tabor Reserve	19,735	19,707	18,865	25,367	25,367
39399	Unappropriated Reserve	90,970	50,083	124,641	143,869	143,869
	Total Reserves	**110,705**	**69,790**	**143,506**	**169,236**	**169,236**
39200	Transfer from General Fund	285,000	416,904	416,904	439,581	51,004
	Total Transfers	**285,000**	**416,904**	**416,904**	**439,581**	**51,004**
	TOTAL	**777,311**	**819,954**	**940,354**	**974,391**	**585,814**

REVENUE SUMMARY

Taxes and Assessments	348,475	306,085	347,898	332,888	332,888
Intergovernmental	2,535	-	-	-	-
Charges for Services	11,443	15,900	14,700	15,400	15,400
Interest Income	19	25	200	140	140
Internal Transfers	285,000	416,904	416,904	439,581	51,004
Other	19,134	11,250	17,146	17,146	17,146
Beginning Reserves	110,705	69,790	143,506	169,236	169,236
TOTAL REVENUES	**777,311**	**819,954**	**940,354**	**974,391**	**585,814**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries & Wages	114,906	156,764	156,764	183,454	186,538
51105	Overtime	82	100	100	-	-
51110	FICA	6,882	9,730	9,730	11,374	11,564
51115	Medicare	1,610	2,279	2,279	2,661	2,706
51255	VALIC Retirement 4.0	4,478	6,049	6,049	6,877	6,988
51240	Vision Insurance	238	338	338	407	407
51220	Health Insurance	12,372	18,770	18,770	30,646	29,004
51230	Dental Insurance	911	1,595	1,595	1,979	1,979
51250	Life & AD&D Insurance	207	380	380	390	400
51285	Long Term Disability	258	528	528	618	628
51120	Worker's Comp	7,482	12,353	12,353	12,683	12,683
51210	Unemployment Ins	345	476	476	555	564
	Total Personnel	**149,770**	**209,362**	**209,362**	**251,644**	**253,461**
52010	General Supplies	7,546	6,000	6,500	6,500	6,500
52020	Office Supplies	627	550	500	500	500
53310	Uniforms	-	200	200	150	150
53105	Equipment <$5000	4,616	4,000	3,000	4,000	4,000
	Total Supplies	**12,789**	**10,750**	**10,200**	**11,150**	**11,150**
53060	Services	5,982	5,000	5,000	6,500	6,500
53080	Dues & Subscriptions	30	100	260	260	260
53320	Utilities - Electrical	25,262	25,000	25,000	25,000	25,000
53330	Utilities - Gas	3,540	6,500	6,500	6,500	6,500
53340	Utilities - Water & Sewer	1,184	1,000	1,000	1,000	1,000
53290	Telephone	1,059	700	1,500	1,500	1,500
53180	Postage	1,253	1,500	2,000	2,000	2,000
53200	Printing	626	800	800	800	800
53220	Advertising/Public Notices	-	100	-	-	-
53240	Repair & Maintenance - Equip	375	2,000	2,000	2,000	2,000
53250	Repair & Maintenance - Facility	2,761	1,500	1,500	1,500	1,500
53260	Repair & Maintenance - Grounds	260	500	150	400	400
53270	Repair & Maintenance - Vehicle	3,193	2,000	2,000	2,000	2,000
53300	Travel/Meetings	24	300	200	400	400
53280	Staff Development	38	400	250	500	500
53070	Contracted Instructor	1,916	2,000	1,000	1,500	1,500
55350	Misc Expenditures	(0)	-	50	50	50
	Total Purchased Services	**47,502**	**49,400**	**49,210**	**51,910**	**51,910**
55100	Concession Expenditures	317	400	750	750	750
55280	Cirsa Ins. Claims	1,000	1,000	500	500	500
55420	Storm Drainage (WF Lease)	30,921	30,921	30,921	30,921	30,921
55300	Leases & Rentals	-	100	-	100	100
	Total Fixed Costs	**32,238**	**32,421**	**32,171**	**32,271**	**32,271**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
57500	Capital Projects	-	-	-	-	-
57500	Kitchen Upgrade	-	5,000	5,000	-	-
57500	Infield Additives	-	5,000	5,000	5,000	5,000
57500	Walkways & Trails	-	30,000	30,000	15,000	15,000
57500	Passenger Van	-	-	5,000	-	-
57500	Carpet	-	-	-	10,000	10,000
57500	Chairs & Tables	-	-	-	5,000	5,000
	Total Capital Outlay	**-**	**40,000**	**45,000**	**35,000**	**35,000**
59200	Transfer to Rec Center Fund	62,000	-	-	-	-
	Total Transfers	**62,000**	**-**	**-**	**-**	**-**
	Restricted Reserves					
59040	Fund Balance Reserve	124,641	69,236	143,869	85,167	93,598
59090	Tabor Reserve	18,865	23,936	25,367	29,104	17,540
	Total Reserves	**143,506**	**93,172**	**169,236**	**114,271**	**111,139**
	TOTAL	**447,805**	**435,105**	**515,179**	**496,246**	**494,931**

BUDGET SUMMARY

Personnel	149,770	209,362	209,362	251,644	253,461
Supplies	12,789	10,750	10,200	11,150	11,150
Purchased Services	47,502	49,400	49,210	51,910	51,910
Fixed Costs	32,238	32,421	32,171	32,271	32,271
Capital Outlay	-	40,000	45,000	35,000	35,000
Transfers	62,000	-	-	-	-
Reserves	143,506	93,172	169,236	114,271	111,139
Gross City Cost	**447,805**	**435,105**	**515,179**	**496,246**	**494,931**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: Seniors Program

BUDGET TITLE & NUMBER: 30-605

DEPARTMENT DESCRIPTION: To provide recreational activities for the senior citizens of the City.

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	41,209	45,005	45,005	45,874	46,986
Supplies	429	650	650	700	700
Purchased Services	9,589	14,525	11,848	13,325	13,325
Gross City Cost	51,227	60,180	57,503	59,899	61,011
Revenue	5,568	14,000	6,384	9,000	9,000
Net City Cost	45,659	46,180	51,119	50,899	52,011
Budgeted Positions	1.2	1.2	1.2	1.2	1.2

SUMMARY OF CHANGES: Salaries were originally budgeted with a 3.5% increase mid-year to allow room for possible raises based on performance reviews. Council increased the percentage to 8.5% with all salary-dependent expenditures being increased accordingly. Health Insurance Expense was originally budgeted with a 12% increase in premiums for 2013 but was reduced to a 5.9% increase. Senior Program Fees decreased from 2012. Equipment < $5,000, Fuel & Oil, Repairs & Maintenance - Vehicles and Telephone Expense increased for 2013 while Services and Senior Programs decreased.

OBJECTIVES: Continue and add new recreational programming that interest seniors and increase participation.

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Per Capita Cost (city support)	$ 6.16	$ 6.90	$ 7.02
Number of participants per year:			
Nutrition Lunch	2,175	2,616	2,878
Museum / Special Events	32	348	390
Games	619	600	660
Coffee	712	516	570
Rockie Games	46	36	40
Special In House Events	894	932	1,025
Breakfast / Lunches / Dinners	187	336	370
Silver Sneakers Visits	4,977	6,276	6,905
Pot Lucks	274	180	198
Health Seminars / Clinics	0	50	55
Paint & WC Classes	162	360	396
Casino Trips	193	240	264

Finance Recommendation: Approve as requested.

Council Action: Approved as requested with an increase to Salaries to allow for possible 8.5% raises mid-year instead of the original 3.5% with all salary-dependent expenditures increasing accordingly.

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
36015	Senior Programs Fees	5,568	14,000	6,384	9,000	9,000
	TOTAL	**5,568**	**14,000**	**6,384**	**9,000**	**9,000**

REVENUE SUMMARY

Charges for Services	5,568	14,000	6,384	9,000	9,000
TOTAL REVENUES	**5,568**	**14,000**	**6,384**	**9,000**	**9,000**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries& Wages	36,253	39,798	39,798	40,581	41,575
51110	FICA	2,272	2,469	2,469	2,516	2,578
51115	Medicare	531	578	578	589	603
51255	VALIC Retirement	1,325	1,367	1,367	1,393	1,427
51210	Unemployment Insurance	109	120	120	123	126
51230	Dental Insurance Expense	474	387	387	387	387
51240	Vision Insurance Expense	79	80	80	82	82
51250	Life & AD&D Insurance Exp	49	86	86	78	80
51285	LTD Insurance Expense	116	120	120	125	128
	Total Personnel	**41,209**	**45,005**	**45,005**	**45,874**	**46,986**
52010	General Supplies	365	300	300	300	300
52020	Office Supplies	64	100	100	100	100
53105	Equipment <$5000	-	250	250	300	300
	Total Supplies	**429**	**650**	**650**	**700**	**700**
52080	Fuel & Oil	1,066	1,200	1,300	1,300	1,300
53060	Services	184	200	100	100	100
53080	Dues & Subscriptions	-	75	75	75	75
53180	Postage	700	800	385	800	800
53200	Printing	681	900	900	900	900
53270	Repairs & Maint - Vehicle	75	150	150	300	300
53290	Telephone	116	100	250	250	250
53300	Travel/Meetings	-	300	300	300	300
53280	Staff Development	-	300	300	300	300
55390	Senior Programs	6,767	10,500	8,088	9,000	9,000
	Total Purchased Services	**9,589**	**14,525**	**11,848**	**13,325**	**13,325**
	TOTAL	**51,227**	**60,180**	**57,503**	**59,899**	**61,011**

BUDGET SUMMARY

Personnel	41,209	45,005	45,005	45,874	46,986
Supplies	429	650	650	700	700
Purchased Services	9,589	14,525	11,848	13,325	13,325
Gross City Cost	**51,227**	**60,180**	**57,503**	**59,899**	**61,011**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: *Athletics*

BUDGET TITLE & NUMBER: *30-620*

DEPARTMENT DESCRIPTION: *Offer cost effective, quality recreation to the community.*

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	1,855	8,440	8,440	8,240	8,443
Supplies	26,813	24,100	24,118	24,100	24,100
Purchased Services	4,856	5,825	5,775	5,825	5,825
Fixed Cost	15,387	15,500	15,733	20,500	20,500
Gross City Cost	48,912	53,865	54,066	58,665	58,868
Revenue	51,088	57,100	56,692	71,000	71,000
Net City Cost	(2,176)	(3,235)	(2,626)	(12,335)	(12,132)
Budgeted Positions	0.36	0.36	0.36	0.36	0.36

SUMMARY OF CHANGES: *Salaries were originally budgeted with a 3.5% increase mid-year to allow for possible raises based on performance reviews. Council changed the percentage to be 8.5% with all salary-dependent expenditures to be increased accordingly. Adult Sports League, Coaches Program and Donations - Private revenue accounts all increased for 2013. Contracted Officials expenditure also increased for 2013.*

OBJECTIVES: *Increase number of participants in adult and children's sports teams and offer new sports to the community.*

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures			
FTE's per 1,000/Capita	0.05	0.05	0.05
Per Capita Cost (city support)	$ (0.29)	$ (0.35)	$ (1.64)
Sports Teams:			
Baseball	24	25	27
Fall Soccer	8	8	12
Spring Soccer	13	12	14
Volleyball	9	8	10
Basketball	10	10	12
Men's Basketball	16	23	25
Adult Volleyball	4	4	4
Flag Football	4	4	4
Adult Softball	17	22	25
Sports Registrants:			
Baseball	290	300	325
Fall Soccer	80	80	120
Spring Soccer	130	120	140
Volleyball	90	80	100
Basketball	100	100	120
Men's Basketball	160	230	250
Adult Volleyball	40	40	40
Flag Football	40	40	40
Adult Softball	225	330	375

Finance Recommendation: *Approve as requested.*

Council Action: *Approved as requested with an increase to Salaries to allow more room for possible raises mid-year. They changed the percentage increase from 3.5% to 8.5%. Also changed was salary-dependent expenditures which are to be increased accordingly.*

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
36200	Soccer Fees	8,378	11,000	8,390	11,000	11,000
36205	Baseball Fees	13,076	13,000	13,366	13,000	13,000
36210	Basketball Fees	4,809	5,000	5,000	5,000	5,000
36215	Youth Softball	2,594	2,600	1,536	2,600	2,600
36220	Adult Sports League	15,380	17,000	18,000	20,000	20,000
36230	Youth Sports Camps Revenue	457	500	500	500	500
36225	Volleyball Fees	4,404	3,900	3,900	3,900	3,900
36035	Coaches Program	80	100	2,000	1,000	1,000
39020	Donations Private	1,910	4,000	4,000	14,000	14,000
	TOTAL	51,088	57,100	56,692	71,000	71,000

REVENUE SUMMARY

Charges for Services	49,178	53,100	52,692	57,000	57,000
Private Contributions	1,910	4,000	4,000	14,000	14,000
TOTAL REVENUES	**51,088**	**57,100**	**56,692**	**71,000**	**71,000**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries & Wages	1,751	7,814	7,814	7,633	7,820
51110	FICA	80	486	486	473	485
51115	Medicare	19	115	115	111	113
51210	Unemployment Insurance	5	25	25	23	25
	Total Personnel	**1,855**	**8,440**	**8,440**	**8,240**	**8,443**
52010	General Supplies	10,695	10,000	10,000	10,000	10,000
52020	Office Supplies	165	100	118	100	100
53310	Uniforms	15,953	14,000	14,000	14,000	14,000
	Total Supplies	**26,813**	**24,100**	**24,118**	**24,100**	**24,100**
53080	Dues & Subscriptions	4,462	3,800	3,800	3,800	3,800
53200	Printing	281	500	500	500	500
53240	Repairs & Maintenance - Equip	-	1,000	1,000	1,000	1,000
53280	Staff Development	-	75	75	75	75
53300	Travel & Meetings	98	100	100	100	100
55095	Coaches Program	16	350	300	350	350
	Total Purchased Services	**4,856**	**5,825**	**5,775**	**5,825**	**5,825**
53075	Contracted Officials	15,218	15,000	15,000	20,000	20,000
55100	Concession Expenses	169	500	733	500	500
	Total Fixed Costs	**15,387**	**15,500**	**15,733**	**20,500**	**20,500**
	TOTAL	**48,912**	**53,865**	**54,066**	**58,665**	**58,868**

BUDGET SUMMARY

Personnel	1,855	8,440	8,440	8,240	8,443
Supplies	26,813	24,100	24,118	24,100	24,100
Purchased Services	4,856	5,825	5,775	5,825	5,825
Fixed Costs	15,387	15,500	15,733	20,500	20,500
Gross City Cost	**48,912**	**53,865**	**54,066**	**58,665**	**58,868**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: *Parks*

BUDGET TITLE & NUMBER: *30-630*

DEPARTMENT DESCRIPTION: *Responsible for the maintenance and upkeep of various green belts around the community as well as recreational facilities such as Pearson Park, Railroad Park, and the Community Center Park; including mowing, drainage issues, fences, gates, and weed control*

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	125,618	180,997	180,997	199,318	-
Supplies	25,362	16,600	17,900	18,150	-
Purchased Services	87,254	61,465	69,750	71,950	-
Fixed Cost	2,251	2,251	2,319	2,319	-
Capital Outlay	11,742	46,396	54,396	97,396	-
Gross City Cost	252,227	307,709	325,362	389,133	-
Revenue	-	-	-	-	-
Net City Cost	252,227	307,709	325,362	389,133	-
Budgeted Positions	4.25	4.5	4.5	4.75	0

SUMMARY OF CHANGES: *Council decided to budget the Parks Department in the General Fund Buildings & Grounds Department. All expenditures were moved into that department.*

OBJECTIVES: *Maintain parks and increase equipment available for community use and enjoyment.*

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures			
Park Acres	85.74	85.74	85.74
Shelter Reservations		67	75
Pearson Park Reservations		31	35
Soccer Field Reservations		10	10
Cost Per Acre To Maintain	$ 2,942	$ 3,795	$ -
Per Capita Cost (City Support)	$ 34.05	$ 43.92	$ -
Facilities:			
Shelters	6	7	8
Tables	27	34	40
Gazebos	1	1	1
Playgrounds	7	8	9
Irrigation Systems	12	12	12
Skate Parks	1	1	1
Trees Planted	8	4	7
Park Signs	7	7	9
Fencing Replaced (Yards)	0	0	0

Finance Recommendation: *Approve as requested.*

Council Action: *Approved as requested but moved all expenditures to the General Fund Buildings & Grounds Department.*

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries & Wages	104,439	149,927	149,927	152,857	-
51105	Overtime	23	-	-	-	-
51110	FICA	6,521	9,300	9,300	9,478	-
51115	Medicare	1,525	2,177	2,177	2,216	-
51255	VALIC Retirement	2,605	3,639	3,639	3,794	-
51210	Unemployment Insurance	317	456	456	462	-
51220	Health Insurance Expense	9,460	13,813	13,813	28,123	-
51230	Dental Insurance Expense	229	967	967	1,534	-
51240	Vision Insurance Expense	147	200	200	297	-
51250	Life & AD&D Insurance Expense	138	217	217	216	-
51285	LTD Insurance Expense	214	301	301	341	-
	Total Personnel	**125,618**	**180,997**	**180,997**	**199,318**	**-**
52010	General Supplies	17,285	12,000	14,000	14,000	-
52020	Office Supplies	82	200	100	150	-
53310	Uniforms	2,501	2,400	2,000	2,000	-
53105	Equipment <$5000	5,494	2,000	1,800	2,000	-
	Total Supplies	**25,362**	**16,600**	**17,900**	**18,150**	**-**
53060	Services	13,831	8,000	8,000	10,000	-
53110	Fees, Permits & Licenses	127	150	150	150	-
53320	Utilities - Electrical	7,917	7,000	8,000	8,000	-
53340	Utilities - Water	23,789	17,000	17,000	17,000	-
53330	Utilities - Gas	1,297	1,000	2,000	2,000	-
53290	Telephone Exp.	1,389	1,000	1,000	1,000	-
53180	Postage	7	15	-	-	-
52080	Fuel & Oil	11,110	7,000	10,000	10,000	-
52050	Seed / Sod / Trees	14	1,000	800	1,000	-
53240	Repairs & Maintenance - Equipment	14,689	9,000	12,000	12,000	-
53250	Repairs & Maintenance - Facilities	10,027	8,500	8,500	8,500	-
53270	Repairs & Maintenance - Vehicle	2,229	1,000	1,500	1,500	-
53300	Travel & Meetings	174	200	200	200	-
53280	Staff Development	655	600	600	600	-
	Total Purchased Services	**87,254**	**61,465**	**69,750**	**71,950**	**-**
55410	R.R. Park Lease	2,251	2,251	2,319	2,319	-
	Total Fixed Costs	**2,251**	**2,251**	**2,319**	**2,319**	**-**
55050	Capital Leases (Mower)	9,396	9,396	9,396	9,396	-
57500	Capital Projects	-	-	-	-	-
57500	Pickup	-	-	-	35,000	-
57500	Koshio Improvments	-	12,000	20,000	-	-
57500	Playground	-	25,000	25,000	-	-
57500	Fitness Trail	-	-	-	20,000	-
57500	Gator	-	-	-	15,000	-
57500	Picnic Tables & Benches	-	-	-	5,000	-
57500	Park Signs	-	-	-	5,000	-
57500	Dougouts - Pearson Park	-	-	-	8,000	-
57540	Pearson Park Trail	2,346	-	-	-	-
	Total Capital Outlay	**11,742**	**46,396**	**54,396**	**97,396**	**-**
	TOTAL	**252,227**	**307,709**	**325,362**	**389,133**	**-**

BUDGET SUMMARY

Personnel	125,618	180,997	180,997	199,318	-
Supplies	25,362	16,600	17,900	18,150	-
Purchased Services	87,254	61,465	69,750	71,950	-
Fixed Costs	2,251	2,251	2,319	2,319	-
Capital Outlay	11,742	46,396	54,396	97,396	-
Gross City Cost	**252,227**	**307,709**	**325,362**	**389,133**	**-**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: Culture/Museum

BUDGET TITLE & NUMBER: 30-640

DEPARTMENT DESCRIPTION: The museum develops displays and activities for the general public as well as overseeing the day-to-day operation of the facility. Special displays are offered on different subjects throughout the year.

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	18,660	18,245	18,245	22,648	23,204
Supplies	1,404	2,500	2,500	3,100	3,100
Purchased Services	14,087	12,450	11,975	14,200	14,200
Fixed Costs	1	1,000	11,470	30,500	30,500
Capital Outlay	-	-	18,500	10,000	10,000
Gross City Cost	34,152	34,195	62,690	80,448	81,004
Revenue	356	500	500	500	500
Net City Cost	33,796	33,695	62,190	79,948	80,504
Budgeted Positions	0.88	0.75	0.75	1	1

SUMMARY OF CHANGES: For personnel, a part-time Museum Assistant with a .25 FTE was added. Salaries were originally budgeted with a 3.5% increase at mid-year to allow room for possible raises based on performance appraisals. Council changed the percentage possible from 3.5% to 8.5%. All salary-dependent expenditures were increased accordingly. All expenditure requests have increased for 2013 with the following exceptions: Repairs & Maintenance - Facility and Programs - Cultural. Capital requests include repointing & reglazing by the windows($10,000). A $30,000 lift has also been budgeted in the Bequest Expenses line.

OBJECTIVES: To provide cultural exposure and a historical history of the area to the citizens of the community.

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures/Patron Attendance	1,200	2,000	2,500
Cost Per Patron	$ 28.46	$ 31.35	$ 32.40
Per Capita Cost (City Support)	$ 4.56	$ 8.39	$ 10.87
Special Displays	4	8	10

Finance Recommendation: Approve as requested.

Council Action: Approved as requested with changing the percentage budgeted for raises from 3.5% to 8.5% thus increasing Salaries and all salary-dependent expenditures.

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
39021	Donations Private - Museum	356	500	500	500	500
	Total Donations	**356**	**500**	**500**	**500**	**500**
	Restricted Reserves					
39391	Museum Reserve	70,880	71,134	70,880	60,010	60,010
	Total Reserves	**70,880**	**71,134**	**70,880**	**60,010**	**60,010**
	TOTAL	71,236	**71,634**	**71,380**	**60,510**	**60,510**

REVENUE SUMMARY

Private Contributions	356	500	500	500	500
Beginning Reserves	70,880	71,134	70,880	60,010	60,010
TOTAL REVENUES	**71,236**	**71,634**	**71,380**	**60,510**	**60,510**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries& Wages	17,297	16,900	16,900	20,979	21,494
51110	FICA	1,063	1,048	1,048	1,301	1,333
51115	Medicare	249	246	246	304	312
51210	Unemployment Insurance	52	51	51	64	65
	Total Personnel	**18,660**	**18,245**	**18,245**	**22,648**	**23,204**
52010	General Supplies	979	1,500	1,500	1,700	1,700
52020	Office Supplies	426	500	500	800	800
53105	Equipment <$5000	-	500	500	600	600
	Total Supplies	**1,404**	**2,500**	**2,500**	**3,100**	**3,100**
53060	Services	1,899	1,500	1,500	2,300	2,300
53080	Dues & Subscriptions	25	-	-	100	100
53320	Utilities - Electrical	1,161	750	1,000	1,000	1,000
53330	Utilities - Gas	2,068	3,500	3,500	3,600	3,600
53340	Utilities - Water & Sewer	2,114	1,500	2,000	2,000	2,000
53290	Telephone Exp.	919	600	1,000	1,000	1,000
53240	Repairs & Maintenance - Equip	3,119	1,500	1,500	1,600	1,600
53250	Repairs & Maintenance - Facility	2,668	2,500	1,000	1,700	1,700
53260	Repairs & Maintenance - Ground	113	500	400	500	500
53300	Travel & Meetings	-	100	75	100	100
53280	Staff Development	-	-	-	300	300
	Total Purchased Services	**14,087**	**12,450**	**11,975**	**14,200**	**14,200**
55900	Museum Bequest Expenses	-	-	11,370	30,000	30,000
55406	Programs - Cultural	1	1,000	100	500	500
	Total Fixed Costs	**1**	**1,000**	**11,470**	**30,500**	**30,500**
57500	Capital Projects	-	-	-	-	-
57500	Furnace Replum	-	-	7,000	-	-
57500	Roof Repair	-	-	11,500	-	-
57500	Repointing	-	-	-	10,000	10,000
	Total Capital Outlay	**-**	**-**	**18,500**	**10,000**	**10,000**
	Restricted Reserves					
59041	Museum Reserve	70,880	71,634	60,010	30,510	30,510
	Total Reserves	**70,880**	**71,634**	**60,010**	**30,510**	**30,510**
	TOTAL	**105,032**	**105,829**	**122,700**	**110,958**	**111,514**

BUDGET SUMMARY

Personnel	18,660	18,245	18,245	22,648	23,204
Supplies	1,404	2,500	2,500	3,100	3,100
Purchased Services	14,087	12,450	11,975	14,200	14,200
Fixed Costs	1	1,000	11,470	30,500	30,500
Capital Outlay	-	-	18,500	10,000	10,000
Reserves	70,880	71,634	60,010	30,510	30,510
Gross City Cost	**105,032**	**105,829**	**122,700**	**110,958**	**111,514**

CITY OF FORT LUPTON

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COLORADO