Budget Unit Summary

AGENCY/DEPARTMENT NAME: ***Public Works Summary***

BUDGET TITLE & NUMBER: ***Various***

DEPARTMENT DESCRIPTION: ***See Individual budget units***

Resources	*Actual Last Year*	*Budgeted Current Year*	*Projected Current Year*	*Requested Next Year*	*Final Next Year*
Personnel Services	217,752	224,236	223,768	255,706	257,703
Supplies	22,536	26,900	27,600	21,700	21,700
Purchased Services	198,361	194,475	195,896	163,875	179,875
Fixed Cost	2,263	3,000	3,100	3,000	3,000
Capital Outlay	157,393	0	270,075	292,950	294,950
Gross City Cost	598,305	448,611	720,439	737,231	757,228
Revenue	357,898	330,097	341,847	294,450	294,450
Net City Cost	240,407	118,514	378,592	442,781	462,778
Budgeted Positions	3.90	3.90	3.90	4.25	4.25

SUMMARY OF CHANGES: ***See individual budget units***

OBJECTIVES: ***See individual budget units***

PERFORMANCE MEASURES

	2011 Actual	*2012 Estimated*	*2013 Projected*
Efficiency Measures			
Per Capita Cost (City Support)	$ 32.45	$ 51.11	$ 62.47

Finance Recommendation: ***See individual budget units***

Council Action: ***See individual budget units.***

PUBLIC WORKS - SUMMARY

GENERAL FUND

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
33100	Highway Users Tax	278,913	283,599	283,599	247,952	247,952
33110	State Hwy 52/85 Maintenance	-	6,498	6,498	6,498	6,498
33120	Road Maintenance	18,000	-	-	-	-
33140	County Road & Bridge Taxes	60,984	40,000	51,750	40,000	40,000
	Total Streets Revenue	**357,898**	**330,097**	**341,847**	**294,450**	**294,450**
	Total Public Works Revenue	**357,898**	**330,097**	**341,847**	**294,450**	**294,450**

REVENUE SUMMARY

Intergovernmental	339,898	330,097	341,847	294,450	294,450
Charges for Services	18,000	-	-	-	-
Total Revenues	**357,898**	**330,097**	**341,847**	**294,450**	**294,450**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries& Wages	162,504	164,066	163,848	185,076	188,660
51105	Overtime	3,861	6,436	6,186	5,686	5,686
51110	FICA	9,900	10,576	10,576	11,828	12,050
51115	Medicare	2,315	2,477	2,477	2,766	2,818
51255	VALIC Retirement 4.0	6,710	6,819	6,819	7,630	7,774
51210	Unemployment Insurance	502	516	516	578	589
51220	Health Insurance Expense	27,901	29,586	29,586	37,946	35,908
51230	Dental Insurance Expense	2,671	2,295	2,295	2,564	2,564
51240	Vision Insurance Expense	479	480	480	549	549
51250	Life & AD&D Insurance Exp	355	410	410	418	426
51285	LTD Insurance Exp	552	575	575	665	679
	Total Personnel	**217,752**	**224,236**	**223,768**	**255,706**	**257,703**
52010	General Supplies	16,179	13,500	13,200	6,000	6,000
52020	Office Supplies	728	500	500	500	500
53310	Uniforms	4,703	6,800	6,800	6,800	6,800
53105	Equipment <$5000	924	6,100	7,100	8,400	8,400
	Total Supplies	**22,536**	**26,900**	**27,600**	**21,700**	**21,700**
53060	Services	11,422	8,000	7,500	2,500	18,500
53160	Plans & Studies	-	-	3,000	3,000	3,000
53110	Fees, Permits & Licenses	1,145	900	1,196	1,200	1,200
53320	Utilities - Electrical	99,818	89,700	89,700	77,700	77,700
53330	Utilities - Gas	7,237	11,800	11,500	7,500	7,500
53340	Utilities - Water & Sewer	4,357	3,675	3,700	925	925
53290	Telephone Expense	12,326	14,200	11,400	3,850	3,850
53180	Postage	16	50	50	50	50
52080	Fuel & Oil	23,002	22,000	22,000	23,000	23,000
53240	Repairs & Maintenance - Equipment	14,678	14,000	14,000	15,000	15,000
53250	Repairs & Maintenance - Building	20,434	15,300	15,300	10,000	10,000
53265	Repair & Maint - Streets	2,346	9,000	10,000	12,000	12,000
53270	Repairs & Maintenance - Vehicle	1,572	3,200	3,900	4,500	4,500
53300	Travel & Meeting	8	150	150	150	150
53280	Staff Development	-	2,500	2,500	2,500	2,500
	Total Purchased Services	**198,361**	**194,475**	**195,896**	**163,875**	**179,875**
55220	Finance Charges	-	-	100	-	-
55250	Insect Control	2,263	3,000	3,000	3,000	3,000
	Total Fixed Costs	**2,263**	**3,000**	**3,100**	**3,000**	**3,000**
55050	Capital Lease	42,013	-	7,600	6,650	6,650
57500	Streets	106,307	-	262,475	280,800	169,800
57500	Shop	-	-	-	5,500	118,500
57500	Building	9,074	-	-	-	-
	Total Capital Outlay	**157,393**	**-**	**270,075**	**292,950**	**294,950**
	Total	**598,305**	**448,611**	**720,439**	**737,231**	**757,228**

BUDGET SUMMARY

Personnel	217,752	224,236	223,768	255,706	257,703
Supplies	22,536	26,900	27,600	21,700	21,700
Purchased Services	198,361	194,475	195,896	163,875	179,875
Fixed Costs	2,263	3,000	3,100	3,000	3,000
Capital Outlay	157,393	-	270,075	292,950	294,950
Gross City Cost	**598,305**	**448,611**	720,439	737,231	757,228

Budget Unit Summary

AGENCY/DEPARTMENT NAME: *Public Works-Shop*

BUDGET TITLE & NUMBER: *10-300*

DEPARTMENT DESCRIPTION: *Responsible for the maintenance and upkeep of equipment necessary to construct, repair, or maintain the streets, curbs & gutters, sidewalks, water and sewer lines and the cemetery.*

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Supplies	11,810	13,400	13,400	17,400	17,400
Purchased Services	16,892	21,075	21,100	21,125	21,125
Fixed Cost	2,263	3,000	3,100	3,000	3,000
Capital Outlay	768	0	0	5,500	118,500
Gross City Cost	31,733	37,475	37,600	47,025	160,025
Net City Cost	31,733	37,475	37,600	47,025	160,025
Budgeted Positions	0	0	0	0	0

SUMMARY OF CHANGES: *These accounts have increased from 2012 to 2013: General Supplies, Equipment <$5000 and Utilities-Water & Sewer. Capital Outlay in 2013 includes a welder($5,500) and Shop Building Improvements ($113,000) which is to be rolled into a set-a-side if not spent in 2013.*

OBJECTIVES: *Make sure that our shop is kept nice and clean inside and outside. Keep the shop well maintained. Make sure the proper signage is in the right place. Chemical storage must be contained with proper signage. Make sure all outside lights are working to prevent thieves from breaking into our building.*

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures			
Per Capita Cost (City Support)	$ 4.28	$ 5.08	$ 21.60

Finance Recommendation: *Approve as requested.*

Council Action: *Approve as requested with an increase to Capital Outlay in the amount of $63,000 for Shop Building Upgrades with any unspent money to be put in a set-a-side at the end of 2013.*

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
52010	General Supplies	6,189	4,000	4,000	4,200	4,200
52020	Office Supplies	728	500	500	500	500
53310	Uniforms	4,703	6,800	6,800	6,800	6,800
53105	Equipment <$5000	189	2,100	2,100	5,900	5,900
	Total Supplies	**11,810**	**13,400**	**13,400**	**17,400**	**17,400**
53060	Services	1,802	2,500	2,500	2,500	2,500
53110	Fees, Permits & Licenses	817	600	600	600	600
53320	Utilities - Electrical	3,480	3,700	3,700	3,700	3,700
53330	Utilities - Gas	4,112	7,500	7,500	7,500	7,500
53340	Utilities - Water & Sewer	872	875	900	925	925
53290	Telephone Expense	4,090	3,700	3,700	3,700	3,700
53180	Postage	16	50	50	50	50
53250	Repairs & Maintenance - Building	1,667	1,000	1,000	1,000	1,000
53270	Vehicle Repairs & Maintenance	28	1,000	1,000	1,000	1,000
53300	Travel & Meeting	8	150	150	150	150
	Total Purchased Services	**16,892**	**21,075**	**21,100**	**21,125**	**21,125**
55220	Finance Charges	-	-	100	-	-
55250	Insect Control	2,263	3,000	3,000	3,000	3,000
	Total Fixed Charges	**2,263**	**3,000**	**3,100**	**3,000**	**3,000**
55050	Capital Leases	768	-	-	-	-
57500	Capital Outlay	-	-	-	-	-
57500	Welder				5,500	5,500
57500	Shop Improvements					113,000
	Total Capital Outlay	**768**	**-**	**-**	**5,500**	**118,500**
	Total	**31,733**	**37,475**	**37,600**	**47,025**	**160,025**

BUDGET SUMMARY

Supplies	11,810	13,400	13,400	17,400	17,400
Purchased Services	16,892	21,075	21,100	21,125	21,125
Fixed Costs	2,263	3,000	3,100	3,000	3,000
Capital Outlay	768	-	-	5,500	118,500
Gross City Cost	**31,733**	**37,475**	**37,600**	**47,025**	**160,025**

Budget Unit Summary

AGENCY/DEPARTMENT NAME: *Public Works-Streets*

BUDGET TITLE & NUMBER: *10-310*

DEPARTMENT DESCRIPTION: *Construction and maintenance of the infrastructure of the City including overlays, pothole repairs, crack sealing, stripping, sign replacement, mowing and deep patching work.*

Resources	Actual Last Year	Budgeted Current Year	Projected Current Year	Requested Next Year	Final Next Year
Personnel Services	174,199	179,255	179,255	255,706	257,703
Supplies	5,574	6,000	6,700	4,300	4,300
Purchased Services	135,520	131,300	136,496	142,750	158,750
Capital Outlay	147,551	0	270,075	287,450	176,450
Gross City Cost	462,845	316,555	592,526	690,206	597,203
Revenue	357,898	330,097	341,847	294,450	294,450
Net City Cost	104,948	(13,542)	250,679	395,756	302,753
Budgeted Positions	3	3	3	4.25	4.25

SUMMARY OF CHANGES: *For personnel, .25 FTE has been added for an additional Public Works Supervisor. In addition, a Maintenance Worker has been added with an FTE of 1. There is a decrease from 2012 to 2013 in Highway Users Tax Revenue. There is an increase from 2012 to 2013 in Equipment <$5000, Services, Fees, Permits & Licenses, Plans & Studies, Utilities-Electrical, Fuel & Oil, Repairs & Maintenance-Equipment, Repairs & Maintenance-Facility, Repairs & Maintenance Streets, Repairs & Maintenance-Vehicle, Telephone and Capital Lease. Capital expenditures for 2013 are a 72" Deck John Deere Mower ($17,500), Plow for Dump Truck($11,800), V-Box Sander($13,500), Backhoe($52,000) and Motor Grader(75,000).*

OBJECTIVES: *Maintain streets and keep them in good shape for driving. Streets will be swept, painted and snow will be removed. Streets will be reconstructed in some areas as City Council permits.*

PERFORMANCE MEASURES

	2011 Actual	2012 Estimated	2013 Projected
Efficiency Measures/Miles of Streets Maintained	35	40	45
Cost Per Mile to Maintain	13,224.15	14,813.15	13,271.18
Per Capita Cost (City Support)	$ 14.17	$ 33.84	$ 40.87

Finance Recommendation: *Approve as requested.*

Council Action: *Approve as requested with an increase to Salaries for an increase to the percentage allowed for raises from 3.5% to 8.5% with all salary-dependent expenditures to be increased proportionately, with a decrease to Health Insurance Expense by $2,038, with a decrease to Capital Outlay for the Paint Striper($96,000) and the Water Truck($15,000) and with an increase to Services in the amount of $16,000 to hire the street stiping done.*

REVENUE DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
33100	Highway Users Tax	278,913	283,599	283,599	247,952	247,952
33110	State Hwy 52/85 Maintenance	-	6,498	6,498	6,498	6,498
33120	Road Maintenance	18,000	-	-	-	-
33140	County Road & Bridge Taxes	60,984	40,000	51,750	40,000	40,000
	Total Streets Revenue	**357,898**	**330,097**	**341,847**	**294,450**	**294,450**

REVENUE SUMMARY

Intergovernmental	339,898	330,097	341,847	294,450	294,450
Charges for Services	18,000	-	-	-	-
Total Revenues	**357,898**	**330,097**	**341,847**	**294,450**	**294,450**

BUDGET DETAIL

Account	Description	2011 Actual	2012 Amended Budget	2012 Projected Year End	2013 Requested Budget	2013 Budget Final
51100	Salaries & Wages	131,876	132,848	132,848	185,076	188,660
51105	Overtime	3,496	5,686	5,686	5,686	5,686
51110	FICA	8,095	8,593	8,593	11,828	12,050
51115	Medicare	1,893	2,013	2,013	2,766	2,818
51255	VALIC Retirement 4.0	5,458	5,540	5,540	7,630	7,774
51210	Unemployment Insurance	409	419	419	578	589
51220	Health Insurance Expense	20,608	21,221	21,221	37,946	35,908
51230	Dental Insurance Expense	1,275	1,792	1,792	2,564	2,564
51240	Vision Insurance Expense	347	346	346	549	549
51250	Life & AD&D Insurance Exp	287	331	331	418	426
51285	LTD Insurance Exp	456	466	466	665	679
	Total Personnel	**174,199**	**179,255**	**179,255**	**255,706**	**257,703**
52010	General Supplies	5,108	4,500	4,200	1,800	1,800
53105	Equipment <$5000	466	1,500	2,500	2,500	2,500
	Total Supplies	**5,574**	**6,000**	**6,700**	**4,300**	**4,300**
53060	Services	190	-	-	-	16,000
53110	Fees, Permits & Licenses	328	300	596	600	600
53160	Plans & Studies	-	-	3,000	3,000	3,000
53320	Utilities - Electrical	80,634	73,000	73,000	74,000	74,000
52080	Fuel & Oil	22,930	22,000	22,000	23,000	23,000
53240	Repairs & Maintenance - Equipment	14,678	14,000	14,000	15,000	15,000
53250	Repairs & Maintenance - Facility	12,870	8,300	8,300	9,000	9,000
53265	Repair & Maint - Streets	2,346	9,000	10,000	12,000	12,000
53270	Repairs & Maintenance - Vehicle	1,544	2,200	2,900	3,500	3,500
53280	Staff Development	-	2,500	2,500	2,500	2,500
53290	Telephone	-	-	200	150	150
	Total Purchased Services	**135,520**	**131,300**	**136,496**	**142,750**	**158,750**
55050	Capital Lease	41,245	-	7,600	6,650	6,650
57500	Capital Outlay	-	-	11,975	-	-
57500	Safe Routes to School	93,827	-	500	-	-
57500	John Deere Brush Hog	12,479	-	-	-	-
57500	Truck-Mounted Paint Striper	-	-	-	96,000	-
57500	County Road 8		-	250,000	-	-
57500	72" Deck John Deere Mower				17,500	17,500
57500	Water Truck				15,000	-
57500	Plow for Dump Truck				11,800	11,800
57500	V-Box Sander				13,500	13,500
57500	Backhoe			-	52,000	52,000
57500	Motor Grader			-	75,000	75,000
	Total Capital Outlay	**147,551**	**-**	**270,075**	**287,450**	**176,450**
	Total	**462,845**	**316,555**	**592,526**	**690,206**	**597,203**

Budget Summary

Personnel	174,199	179,255	179,255	255,706	257,703
Supplies	5,574	6,000	6,700	4,300	4,300
Purchased Services	135,520	131,300	136,496	142,750	158,750
Capital Outlay	147,551	-	270,075	287,450	176,450
Gross City Cost	**462,845**	**316,555**	**592,526**	**690,206**	**597,203**