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Historic Preservation Board

Donna Walker, Chairperson
Cristian Gonzalez-Torres
Kathy Kvasnicka
Al Mowrer
Penny Rankin, Vice-Chairperson
Marlene Stieber

Historic Preservation Board Agenda Regular Meeting January 2, 2020 6:15 P.M.

(Order & Contents Subject to Change by Action of the Historic Board)

Call to Order – Roll Call

Approval of Agenda

Consent Agenda – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of Discussion Items.

- a. Approval of the Minutes of the December 5, 2019 Meeting

Public and Visitor Input – This portion of the Agenda is provided to allow members of the audience to present comments to the Board. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up.

Action Items

- b. None.

Discussion Items

- c. Rescinding Historic Residential Tax Credit Review
- d. Historic Residential Survey – Phase II Updates
- e. St. Andrews Vicarage Plaque
- f. Monthly Historic Review Quiz

Future Business

- g. Next Board Meeting on February 6, 2020

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
December 5, 2019**

The Historic Preservation Board of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue on Thursday, December 3, 2019. Chairperson Donna Walker called the meeting to order at 6:15 p.m.

ROLL CALL

Those present were Chairperson Donna Walker, and Members Cristian Gonzalez-Torres, Kathy Kvasnicka, Al Mowrer, and Marlene Stieber. Also present was City Planner II Alyssa Knutson

APPROVAL OF THE AGENDA

Chairperson Donna Walker requested an approval of the Agenda.

Ms. Knutson made a request to add “Election of a new vice-chair” as item “B” under Action Items.

Member Marlene Stieber made a motion to approve the agenda as amended and it was seconded by Member Al Mowrer.

Motion passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Chairperson Donna Walker requested an approval of the consent agenda. Member Cristian Gonzalez-Torres made a motion to approve the consent agenda and it was seconded by Member Kathy Kvasnicka.

Motion passed unanimously.

City Planner II Alyssa Knutson requested approval of the November 7, 2019 minutes which stated there was not a meeting held due to lack of agenda items.

Member Marlene Stieber made a motion to approve the November 7, 2019 minutes and it was seconded by Member Kathy Kvasnicka.

PUBLIC AND VISITOR INPUT

There was no public present to address the Board.

ACTION ITEM

Election of new Vice-Chair

Ms. Knutson stated Beth Block had resigned, so the election of a new Vice-Chair would be appropriate at this time until the beginning of the new year.

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Al Mowrer made a motion to nominate Penny Rankin as the Vice-Chair and it was seconded by Member Marlene Stieber.

Motion passed unanimously.

DISCUSSION ITEMS

Rescinding Historic Residential Tax Credit Review

Ms. Knutson stated that there was a previous discussion about the 2014 residential tax credit for the Historic Preservation Board to be a reviewing entity, and the decision was to opt out as a reviewing entity and have History Colorado review any tax credit submissions. She stated that the previous Historic Preservation Board had opted to be a reviewing entity for the 1990 residential tax credit, which expires at the end of 2019. She stated that she let History Colorado know that she would speak with the Historic Preservation Board about her recommendation to rescind the 1990 tax credit review. She stated this would go to City Council, but she wanted to check with the Board on their thoughts on rescinding or keeping the tax credit review.

Marlene Stieber made a motion to rescind the 1990 Historic Residential Tax Credit Review, and it was seconded by Member Al Mowrer.

Motion passed unanimously.

Historic Residential Survey – Phase II Updates

Ms. Knutson stated that the consultant, Pinyon, gave an update that all field work was completed and they are drafting the site forms. She stated Pinyon had about ten (10) forms complete, and are on track to have draft site forms and report finished before the January 15th deadline. She stated Pinyon also reported that they had identified several properties to recommend as national registered historic property eligible. She concluded by stating once she gets the draft, she will put it before the Board to review.

St. Andrews Vicarage Plaque

Ms. Knutson stated that the plaque was ordered and on its way and that it is designed similar to the one on the Church. She stated that once it's received she will touch base with the board to see about contacting the newspaper.

Monthly Historic Review Quiz

A discussion of Historic Preservation case studies took place.

**RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
December 5, 2019**

FUTURE BUSINESS

Next board meeting on Thursday January 2, 2020 at 6:15 p.m.

ADJOURNMENT

Member Marlene Stieber made a motion to adjourn the December 5, 2019 meeting at 6:45 p.m. and Member Al Mowrer seconded the motion.

Submitted by:

Stephanie Darnell, Planning Technician

Approved by Historic Preservation Board

Donna Walker, Chairperson