

City of Fort Lupton
City Council Agenda
Regular Meeting
Tuesday, March 17, 2020
7:00 p.m.
130 South McKinley Avenue

Pledge Of Allegiance

Call To Order - Roll Call

Persons To Address Council

This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Stieber

Approval Of Agenda

Review Of Accounts Payables

a. **03172020 Accounts Payable**

Documents:

[03172020 Accounts Payable.pdf](#)

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

a. **03032020 City Council Meeting Minutes**

Documents:

[03032020 City Council Meeting Minutes .Pdf](#)

b. **Second Reading Ordinance 2020-1078 An Ordinance Accepting
The Ten Eyck And Campbell Public Right Of Way For County Road**

24 Dedication

Documents:

[Second Reading Ordinance 2020-1078 An Ordinance Accepting The Ten Eyck And Campbell Public Right Of Way For County Road 24 Dedication.pdf](#)

- c. **Second Reading Ordinance 2020-1079 An Ordinance Amending Chapter 10 Article XII Miscellaneous Offense Section 10-264 Fireworks Prohibited**

Documents:

[Second Reading Ordinance 2020-1079 An Ordinance Amending Chapter 10 Article XII Miscellaneous Offense Section 10-264 Fireworks Prohibited.pdf](#)

- d. **AM 2020-062 Approve Estimated 2020 Windy Gap Assessment For An Amount Not To Exceed \$207,073.48 To Be Paid Out Of The Utility Fund**

Documents:

[AM 2020-062 Approve Estimated 2020 Windy Gap Assessment.pdf](#)

- e. **AM 2020-063 Approve 2020 Fulton Irrigation Ditch Company Assessment From The Utility Enterprise Fund For An Amount Not To Exceed \$12,090.40**

Documents:

[AM 2020-063 Approve 2020 Fulton Irrigation Ditch Company Assessment.pdf](#)

- f. **AM 2020-069 Approving A Resolution Ratifying The Mayor's Appointment Of The Attached List Of Candidates (Exhibit 'A') To The Corresponding Advisory Committees For A Term Beginning March 17, 2020 And Ending December 31, 2021**

Documents:

[AM 2020-069 Approving A Resolution Ratifying The Mayors Appointment To Corresponding Advisory Committees.pdf](#)

Action Memorandum

- a. **AM 2020-061 Approve A Resolution Accepting An Annexation Petition For The Morrison Annexation Submitted By Andrew Morrison And Kamber Morrison And To Set A Public Hearing Date**

For May 5, 2020

Documents:

[AM 2020-061 Approve A Resolution Accepting The Annexation Petition For Morrison Annexation And Setting A Public Hearing.pdf](#)

- b. **AM 2020-064 Approve A Resolution Adopting A New Purchasing Policy Effective March 17, 2020 And Declaring All Previous Policies Would Not Be In Effect**

Documents:

[AM 2020-064 Approve A Resolution Adopting A New Purchasing Policy.pdf](#)

- c. **AM 2020-065 Approving An Intergovernmental Agreement To Participate In Weld County's Designation Of An Urban County Municipality That May Be Able To Seek Funds Through The Allocation Of Community Development Block Grants (CDBG) From The US Department Of Housing And Urban Development**

Documents:

[AM 2020-065 Approving An Intergovernmental Agreement For Conduct Of Community Development Block Grant Program.pdf](#)

- d. **AM 2020-066 Approving Payment To Axon Enterprise, Inc. For Annual Payment For Body And In-Car Camera System Purchase, Maintenance And Data Storage For 2020**

Documents:

[AM 2020-066 Approving Payment To Axon Enterprise For Body And In Car Camera System And Maintenance And Data Storage.pdf](#)

- e. **AM 2020-067 Approve A Resolution Accepting A Final PUD Plat, Known As The North Land PUD Third Filing**

Documents:

[AM 2020-067 Approving A Resolution Accepting A Final PUD Plat Known As The North Land PUD Third Filing.pdf](#)

- f. **AM 2020-068 Award Contract To Colorado Paving Inc. For \$370,00 For The 2019 Street Project From Public Works-Street Sales Tax Fund And Storm Drainage Fund**

Documents:

[AM 2020-068 Award Contract To Colorado Paving Inc. For The 2019 Street Project.pdf](#)

Staff Reports

Mayor/Council Reports

Future City Events

a. 03172020 Upcoming Events

Documents:

[03172020 Upcoming Events.pdf](#)

Adjourn



Check Report

By Check Number

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Golf Course-Golf Course						
001301	AAA AUTO PARTS INC	03/10/2020	Regular	0.00	44.55	83593
80927	Invoice	03/10/2020	GOLF-IDLER PULLEY-MAINT	0.00	19.97	
80930	Invoice	03/10/2020	GOLF-GAUGE-MAINT	0.00	11.76	
80941	Credit Memo	03/10/2020	GOLF-IDLER PULLEY-MAINT	0.00	-19.97	
80946	Invoice	03/10/2020	GOLF-DR BELT TENSIONER-MAINT	0.00	32.79	
000024	ACE HARDWARE OF FORT LUPTON	03/10/2020	Regular	0.00	16.35	83594
81382	Invoice	03/10/2020	GOLF-STEELWOOL, SANDPAPER-MAINT	0.00	16.35	
000028	ACUSHNET COMPANY	03/10/2020	Regular	0.00	698.05	83595
908703470	Invoice	03/10/2020	GOLF-SPORT SHIRTS-PRO SHOP	0.00	698.05	
002254	ADIDAS AMERICA INC	03/10/2020	Regular	0.00	63.78	83596
6150024893	Invoice	03/10/2020	GOLF-ADICROSS BOUNCE 2-PRO SHOP	0.00	63.78	
000044	AGFINITY INC	03/10/2020	Regular	0.00	299.59	83597
147127	Invoice	03/10/2020	GOLF-UNLEADED FUEL-MAINT	0.00	299.59	
000073	AMERICAN EAGLE DISTRIBUTING CO	03/10/2020	Regular	0.00	470.15	83598
199751	Invoice	03/10/2020	GOLF-BEER ORDER-PRO SHOP	0.00	470.15	
000206	CENTURYLINK	03/10/2020	Regular	0.00	52.15	83599
3945 FEB20	Invoice	03/10/2020	GOLF-TELEPHONE FEB20-MAINT	0.00	52.15	
000241	CITY OF FT LUPTON-UTIL INVOICE	03/10/2020	Regular	0.00	181.36	83600
110249001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-Golf	0.00	90.02	
110252101 FEB20	Invoice	02/28/2020	Water/Sewer Bill-Golf	0.00	51.25	
770214501 FEB20	Invoice	02/28/2020	Water/Sewer Bill-Golf	0.00	40.09	
000307	COMCAST CABLE COMM, LLC	03/10/2020	Regular	0.00	14.84	83601
25494 FEB20	Invoice	03/10/2020	GOLF-CABLE SERVICES-PRO SHOP	0.00	14.84	
000636	JC GOLF ACCESSORIES	03/10/2020	Regular	0.00	115.59	83602
SI-160090	Invoice	03/10/2020	GOLF-POKER CHIPS-PRO SHOP	0.00	115.59	
000862	O'REILLY AUTO PARTS	03/10/2020	Regular	0.00	49.11	83603
4489-188618	Invoice	03/10/2020	GOLF-THREAD LOCK-MAINT	0.00	21.59	
4489-189095	Invoice	03/10/2020	GOLF-MICRO V BELT-MAINT	0.00	2.87	
4489-189808	Invoice	03/10/2020	GOLF-FLEETRUNNER-MAINT	0.00	24.65	
000999	SHAMROCK FOODS COMPANY	03/10/2020	Regular	0.00	1,213.79	83604
20463177	Invoice	03/10/2020	GOLF-FOOD SUPPLIES-PRO SHOP	0.00	839.75	
20463178	Invoice	03/10/2020	GOLF-FOOD SUPPLIES-PRO SHOP	0.00	374.04	
001577	SI-PRODUCTS LLC	03/10/2020	Regular	0.00	1,964.11	83605
U9586440	Invoice	03/10/2020	GC- Sunice Outerwear for resale- Pro Shop	0.00	1,964.11	
001052	SWIRE COCA-COLA, USA	03/10/2020	Regular	0.00	539.30	83606
13925204746	Invoice	03/10/2020	GOLF-BEVERAGES-PRO SHOP	0.00	539.30	
001963	WASTE CONNECTIONS OF COLO, INC	03/10/2020	Regular	0.00	218.38	83607
4061226	Invoice	03/10/2020	GOLF-31174343-001 FEB20-PRO SHOP	0.00	149.32	
4061227	Invoice	03/10/2020	GOLF-31174344 FEB20-MAINT	0.00	69.06	
001183	WAXIE SANITARY SUPPLY	03/10/2020	Regular	0.00	133.38	83608
78830898	Invoice	03/10/2020	GOLF-GREEN SEAL-PRO SHOP	0.00	47.95	
78830916	Invoice	03/10/2020	GOLF-SOLSTA 920 BRKAWAY-PRO SHOP	0.00	85.43	

Check Report

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001224	XCEL ENERGY-GAS	03/10/2020	Regular	0.00	229.70	83609
673518712	Invoice	03/10/2020	GOLF-FEB20 GAS BILL-PRO SHOP	0.00	229.70	
000024	ACE HARDWARE OF FORT LUPTON	03/17/2020	Regular	0.00	77.28	83611
81375	Invoice	03/17/2020	GOLF-FASTENERS,PAINT-PRO SHOP	0.00	21.34	
81381	Invoice	03/17/2020	GOLF-BOARD,CRNR BRACE,MODL PANEL-PR...	0.00	33.96	
81627	Invoice	03/17/2020	GOLF-HINGED PLUG, MONSTR OUTLET-PRO ...	0.00	21.98	
000028	ACUSHNET COMPANY	03/17/2020	Regular	0.00	262.01	83612
908673151	Invoice	03/12/2020	GOLF-SHAMROCK DISPENSER-PRO SHOP	0.00	262.01	
002254	ADIDAS AMERICA INC	03/17/2020	Regular	0.00	229.59	83613
6150052858	Invoice	03/17/2020	GOLF-TOURNAMENT SHIRT-PRO SHOP	0.00	26.28	
6150084720	Invoice	03/17/2020	GOLF-PANTS-PRO SHOP	0.00	103.53	
6150097785	Invoice	03/17/2020	GOLF-TOURNAMENT SHIRT-PRO SHOP	0.00	99.78	
000048	AIRGAS USA LLC	03/17/2020	Regular	0.00	12.21	83614
9969090364	Invoice	03/17/2020	GOLF-ACETYLENE/OXYGEN RENTALS-MAINT	0.00	12.21	
000072	AMERICAN DRY GOODS	03/17/2020	Regular	0.00	381.26	83615
125699	Invoice	03/17/2020	GOLF-VISORS-PRO SHOP	0.00	381.26	
000163	BRIDGESTONE GOLF, INC	03/17/2020	Regular	0.00	414.00	83616
1002883779	Invoice	03/17/2020	GOLF-2020 TOUR-PRO SHOP	0.00	414.00	
000183	CALLAWAY GOLF SALES COMPANY	03/17/2020	Regular	0.00	222.96	83617
931345579	Invoice	03/17/2020	GOLF-CHRM BL SFT20-PRO SHOP	0.00	222.96	
000216	CHAMBER OF COMMERCE	03/17/2020	Regular	0.00	225.00	83618
0317	Invoice	03/17/2020	GOLF-2020 MEMBERSHIP DUES-PRO SHOP	0.00	225.00	
000290	COLORADO GOLF & TURF INC	03/17/2020	Regular	0.00	920.75	83619
1-39980	Invoice	03/17/2020	GOLF-BALL BEARING, WIPER SPONGE-MAINT	0.00	920.75	
001320	DAPHNE'S HEADCOVERS	03/17/2020	Regular	0.00	394.74	83620
289854-IN	Invoice	03/17/2020	GOLF-HEADCOVERS-PRO SHOP	0.00	394.74	
000636	JC GOLF ACCESSORIES	03/17/2020	Regular	0.00	961.55	83621
SI-160089	Invoice	03/17/2020	GOLF-BALLS, MERCHANDISE-PRO SHOP	0.00	961.55	
000974	SAFE SYSTEMS INC	03/17/2020	Regular	0.00	131.69	83622
870192-1039	Invoice	03/17/2020	GOLF-ALARM SYSTEMS	0.00	131.69	
001895	TERMINIX	03/17/2020	Regular	0.00	130.00	83623
394204939	Invoice	03/17/2020	GOLF-PEST CONTROL-PRO SHOP	0.00	130.00	

Bank Code Golf Course Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	30	0.00	10,667.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	44	30	0.00	10,667.22

Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Pooled Cash-Pooled Cash						
001126	TYLER TECHNOLOGIES	03/04/2020	Regular	0.00	29,949.08	66976
25-256666	Invoice	12/31/2019	GF-JUN19-MAY20 INCODE MAINT-IT	0.00	29,536.58	
25-257659	Invoice	12/31/2019	GF-INCODE CASHIER TRAINING-FIN	0.00	275.00	
25-257974	Invoice	12/31/2019	UF-ADJUSTMENTS TRAINING-UB	0.00	137.50	
000005	2EZ ELECTRIC	03/10/2020	Regular	0.00	255.00	66977
3993	Invoice	03/10/2020	REC-REPAIR POOL FOUNTAIN PUMP	0.00	255.00	
002249	4Z INVESTMENTS LLP	03/10/2020	Regular	0.00	617.49	66978
0226	Invoice	03/10/2020	GF-DEVELOPER DEPOSIT REFUND-PLAN	0.00	617.49	
001301	AAA AUTO PARTS INC	03/10/2020	Regular	0.00	120.55	66979
80703	Invoice	03/10/2020	GF-AIR, OIL FILTERS,OIL-PARKS	0.00	120.55	
000031	ADAMSON POLICE PRODUCTS	03/10/2020	Regular	0.00	1,303.25	66980
INV320899	Invoice	03/10/2020	GF-UNIFORM/GEAR TURNEY-PD	0.00	400.33	
INV320902	Invoice	03/10/2020	GF-UNIFORM/GEAR HAWKINS-PD	0.00	130.43	
INV320933	Invoice	03/10/2020	GF-UNIFORMS PAINTIN-PD	0.00	108.58	
INV321352	Invoice	03/10/2020	GF-VEST MIRAGLIA-PD	0.00	655.00	
INV321450	Invoice	03/10/2020	GF-BARS HEMPEL-PD	0.00	8.91	
000037	ADVANCED URGENT CARE AND OCC MED	03/10/2020	Regular	0.00	125.00	66981
54128	Invoice	03/10/2020	GF-PRE EMPLOYMENT TESTING KING-HR	0.00	125.00	
000041	AGFINITY	03/10/2020	Regular	0.00	64.00	66982
H51795	Invoice	03/05/2020	GF-TREFLAN-PARKS	0.00	64.00	
000051	ALBERTSONS/SAFEWAY	03/10/2020	Regular	0.00	36.00	66983
72804902292010..	Invoice	03/10/2020	REC-POOL PARTY SUPPLIES	0.00	36.00	
002252	ANADARKO PETROLEUM CORPORATION	03/10/2020	Regular	0.00	1,932.36	66984
022620	Invoice	03/10/2020	GF-DEVELOPER DEPOSIT REFUND-PLAN	0.00	1,932.36	
000097	ASCAP	03/10/2020	Regular	0.00	364.00	66985
100005470924	Invoice	03/10/2020	REC-ANNUAL MUSIC LICENSE	0.00	364.00	
000108	AUSMUS LAW FIRM PC	03/10/2020	Regular	0.00	1,800.00	66986
6558	Invoice	12/31/2019	GF-DEC2019 PROSECUTING SERVICES-COURT	0.00	1,800.00	
002245	AVA ROBINSON	03/10/2020	Regular	0.00	35.00	66987
2006070.001	Invoice	03/10/2020	REC-SOCCER REFUND	0.00	35.00	
001918	AXON ENTERPRISES INC	03/10/2020	Regular	0.00	14,442.18	66988
SI-1637458	Invoice	03/10/2020	GF- Annual Maint Car & Body Cameras- PD	0.00	14,442.18	
002122	BURNS & MCDONNELL ENGINEERING CO INC	03/10/2020	Regular	0.00	5,441.56	66989
115431-6	Invoice	03/10/2020	UF- WWTP Improvement Design- WWTP	0.00	5,441.56	
002238	C & S ENTERPRISES	03/10/2020	Regular	0.00	3,957.00	66990
172	Invoice	03/10/2020	Fencing at Pearson Park Fields 3 and 4	0.00	3,957.00	
000188	CAR AND DRIVER	03/10/2020	Regular	0.00	26.69	66991
5075 2020SUB	Invoice	03/10/2020	REC-ANNUAL SUBSCRIPTION	0.00	26.69	
000182	CEM SALES & SERVICE INC	03/10/2020	Regular	0.00	360.00	66992
151555	Invoice	03/10/2020	REC-POOL/SPA FLOW METER REPLACED	0.00	360.00	
000215	CHALLENGER SPORTS TEAMWEAR	03/10/2020	Regular	0.00	892.71	66993
105	Invoice	03/10/2020	CPR-SOCCER UNIFORMS-ATHL	0.00	892.71	
000232	CIRSA	03/10/2020	Regular	0.00	1,000.00	66994
200503	Invoice	03/10/2020	GF-JAN2020 DEDUCTIBLE NUNEZ-MISC	0.00	1,000.00	
000241	CITY OF FT LUPTON-UTIL INVOICE	03/10/2020	Regular	0.00	2,420.91	66995
110035001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	

Check Report

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
110221001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
110222001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
110251001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
330025001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
330031001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
330045001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	106.87	
330092001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
330166001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	56.99	
330920000 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
550055501 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	63.66	
550057001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	121.83	
550057601 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	1,131.31	
550057701 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
660092001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770109501 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770116501 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770229001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770229501 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770229601 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
770231101 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
990004001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
990004101 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	51.25	
990005001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	157.55	
990006001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
990007001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
990008001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	34.65	
990132001 FEB20	Invoice	02/28/2020	Water/Sewer Bill-City	0.00	38.45	
000247	CLIFTONLARSONALLEN LLP	03/10/2020	Regular	0.00	14,175.00	66996
2381248	Invoice	03/10/2020	GF-2019 INTERIM AUDIT FEES-FIN	0.00	14,175.00	
000267	COLONIAL LIFE	03/10/2020	Regular	0.00	135.38	66997
7816820-0301876	Invoice	03/10/2020	COLONIAL INSURANCE PAYABLE	0.00	135.38	
000307	COMCAST CABLE COMM, LLC	03/10/2020	Regular	0.00	176.14	66998
147405 FEB20	Invoice	03/10/2020	CPR-INTERNET/CABLE FEB20-MUSEUM	0.00	176.14	
000336	CROSSROADS CHURCH	03/10/2020	Regular	0.00	1,354.65	66999
030220	Invoice	03/10/2020	GF-REFUND DEVELOPER DEPOSIT-PLAN	0.00	1,354.65	
002253	DISCOVERY DJ SERVICES LLC	03/10/2020	Regular	0.00	2,227.60	67000
022620	Invoice	03/10/2020	GF-DEVELOPER DEPOSIT REFUND-PLAN	0.00	2,227.60	
000431	EMPLOYERS COUNCIL SERVICES, INC	03/10/2020	Regular	0.00	1,445.00	67001
327375	Invoice	03/10/2020	GF-PHR/SPHR STUDY PROGRAM AMANDA-HR	0.00	1,445.00	
000431	EMPLOYERS COUNCIL SERVICES, INC	03/10/2020	Regular	0.00	-1,445.00	67001
002247	EVANGELINA ARELLANO	03/10/2020	Regular	0.00	-328.00	67002
002247	EVANGELINA ARELLANO	03/10/2020	Regular	0.00	328.00	67002
2006072.001	Invoice	03/10/2020	REC-WEDDING RENTAL FEE REFUND	0.00	328.00	
002181	FRP APPAREL	03/10/2020	Regular	0.00	792.00	67003
6754	Invoice	03/10/2020	REC-FITNESS UNIFORMS	0.00	792.00	
002181	FRP APPAREL	03/10/2020	Regular	0.00	-792.00	67003
002222	GREELEY LOCK & KEY	03/10/2020	Regular	0.00	1,141.83	67004
123865	Invoice	03/11/2020	City Hall Paddle Lock	0.00	1,141.83	
002222	GREELEY LOCK & KEY	03/10/2020	Regular	0.00	-1,141.83	67004
002209	INTERNATIONAL BUSINESS INFORMATION TECHN	03/10/2020	Regular	0.00	1,500.00	67005
2507	Invoice	03/10/2020	Reissue REQ00719 - FTO Program Software- ...	0.00	1,500.00	
002209	INTERNATIONAL BUSINESS INFORMATION TECHN	03/10/2020	Regular	0.00	-1,500.00	67005

Check Report

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
002180	JAMES ARTHUR MOORHEAD	03/10/2020	Regular	0.00	100.00	67006
E0021517-1	Invoice	03/10/2020	GF-CASE E0021517-1 REFUND-COURT	0.00	100.00	
002180	JAMES ARTHUR MOORHEAD	03/10/2020	Regular	0.00	-100.00	67006
002166	JBS PIPELINE CONTRACTORS	03/10/2020	Regular	0.00	-51,038.67	67007
002166	JBS PIPELINE CONTRACTORS	03/10/2020	Regular	0.00	51,038.67	67007
JBS0213 0225	Invoice	03/10/2020	Uf-Sanitary & Water Replacement Project	0.00	51,038.67	
000644	JENNIFER DILLER	03/10/2020	Regular	0.00	-31.74	67008
000644	JENNIFER DILLER	03/10/2020	Regular	0.00	31.74	67008
022720	Invoice	03/10/2020	REC-TRAVEL/MEETINGS REIMB DILLER	0.00	31.74	
002248	JOEY RICHMIER	03/10/2020	Regular	0.00	-300.00	67009
002248	JOEY RICHMIER	03/10/2020	Regular	0.00	300.00	67009
2006071.001	Invoice	03/10/2020	REC-MENS SOFTBALL REFUND	0.00	300.00	
000698	L.G. EVERIST, INC	03/10/2020	Regular	0.00	-1,656.55	67010
000698	L.G. EVERIST, INC	03/10/2020	Regular	0.00	1,656.55	67010
475878	Invoice	12/31/2019	ICING SAND, SQUEEGE	0.00	534.65	
478856	Invoice	03/10/2020	ICE SLICER, SQUEEGE	0.00	1,121.90	
000716	LEONARD B. MEDOFF, Ph.D.	03/10/2020	Regular	0.00	-300.00	67011
000716	LEONARD B. MEDOFF, Ph.D.	03/10/2020	Regular	0.00	300.00	67011
021520	Invoice	03/10/2020	GF-PRE EMPLOYMENT PSYCH VASQUEZ-PD	0.00	300.00	
000735	LL JOHNSON DISTRIBUTING	03/10/2020	Regular	0.00	395.92	67012
1124211-00	Invoice	03/10/2020	GF-ICE MELT-PARKS	0.00	395.92	
000735	LL JOHNSON DISTRIBUTING	03/10/2020	Regular	0.00	-395.92	67012
002246	LORIE KRUMTUM	03/10/2020	Regular	0.00	80.00	67013
2006074.001	Invoice	03/10/2020	REC-RENTAL OVERPAYMENT REFUND	0.00	80.00	
002246	LORIE KRUMTUM	03/10/2020	Regular	0.00	-80.00	67013
000745	LOUIS A GRESH	03/10/2020	Regular	0.00	1,500.00	67014
022720	Invoice	03/10/2020	GF-ARRAIGNMENTS/TRIALS-COURT	0.00	1,500.00	
000745	LOUIS A GRESH	03/10/2020	Regular	0.00	-1,500.00	67014
001799	MAC EQUIPMENT INC	03/10/2020	Regular	0.00	121.50	67015
283886	Invoice	03/10/2020	GF-CARBURETOR, BLADE-PARKS	0.00	121.50	
001799	MAC EQUIPMENT INC	03/10/2020	Regular	0.00	-121.50	67015
002255	MARIELA MATA	03/10/2020	Regular	0.00	85.00	67016
2006077.001	Invoice	03/10/2020	REC-ROOM RENTAL REFUND	0.00	85.00	
002255	MARIELA MATA	03/10/2020	Regular	0.00	-85.00	67016
002251	MERICLE RV	03/10/2020	Regular	0.00	644.46	67017
022620	Invoice	03/10/2020	GF-DEVELOPER DEPOSIT REFUNDS-PLAN	0.00	644.46	
002251	MERICLE RV	03/10/2020	Regular	0.00	-644.46	67017
002027	MURRAYSMITH INC	03/10/2020	Regular	0.00	-1,492.00	67018
002027	MURRAYSMITH INC	03/10/2020	Regular	0.00	1,492.00	67018
20-2746.00-1	Invoice	03/10/2020	WST- Non-Pot Pumphouse Engineering- WTP	0.00	1,492.00	
002230	MUSCO LIGHTING	03/10/2020	Regular	0.00	-63,716.80	67019
002230	MUSCO LIGHTING	03/10/2020	Regular	0.00	63,716.80	67019
333288	Invoice	03/10/2020	CPR- Pearson Park Lighting	0.00	63,716.80	
002243	NOCO MUNICIPAL CONSULTING LLC	03/10/2020	Regular	0.00	330.00	67020
1	Invoice	03/10/2020	GF- New City Hall Feasibility Study- Misc	0.00	330.00	
002243	NOCO MUNICIPAL CONSULTING LLC	03/10/2020	Regular	0.00	-330.00	67020
000847	NORMAN'S MEMORIALS INC.	03/10/2020	Regular	0.00	170.00	67021
0304	Invoice	03/10/2020	CEM-MEMORIAL ENGRAVINGS	0.00	170.00	
000847	NORMAN'S MEMORIALS INC.	03/10/2020	Regular	0.00	-170.00	67021

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
002250	NPC LLC	03/10/2020	Regular	0.00	-2,583.05	67022
002250	NPC LLC	03/10/2020	Regular	0.00	2,583.05	67022
022620	Invoice	03/10/2020	GF-DEVELOPERS DEPOSIT REFUND-PLAN	0.00	2,583.05	
000861	NVAA	03/10/2020	Regular	0.00	34.50	67023
2-2020	Invoice	03/10/2020	CPR-NVAA DUES-ATHL	0.00	34.50	
000861	NVAA	03/10/2020	Regular	0.00	-34.50	67023
000869	OPERATIONS MANAGEMENT INT	03/10/2020	Regular	0.00	117,136.33	67024
351230-21-04	Invoice	03/10/2020	UF-OMI MONTHLY BILLING	0.00	117,136.33	
000869	OPERATIONS MANAGEMENT INT	03/10/2020	Regular	0.00	-117,136.33	67024
001998	PEAK PERFORMANCE COPIER AND SUPPLY INC	03/10/2020	Regular	0.00	1,500.00	67025
58638	Invoice	03/10/2020	GF-ANNUAL LASERFICHE SUPORT-CITY CL	0.00	1,500.00	
001998	PEAK PERFORMANCE COPIER AND SUPPLY INC	03/10/2020	Regular	0.00	-1,500.00	67025
000901	PLAINS EAST MECHANICAL SERVICES LLC	03/10/2020	Regular	0.00	-1,731.00	67026
000901	PLAINS EAST MECHANICAL SERVICES LLC	03/10/2020	Regular	0.00	1,731.00	67026
2802-1070	Invoice	03/10/2020	Economizer Replacement	0.00	1,731.00	
000931	R & L TIRES	03/10/2020	Regular	0.00	-676.98	67027
000931	R & L TIRES	03/10/2020	Regular	0.00	676.98	67027
33898	Invoice	12/31/2019	CEM-TIRE REPAIR	0.00	15.00	
33988	Invoice	12/31/2019	GF-TIRE REPAIR-PW SHOP	0.00	10.99	
34432	Invoice	03/10/2020	UF-SKID STEER TIRE REPLACEMENT	0.00	650.99	
000932	R & M SERVICES	03/10/2020	Regular	0.00	1,596.76	67028
10519	Invoice	03/10/2020	GF-TRANS SHIFTCABLE/CLIP UNIT1401-PD	0.00	190.50	
10520	Invoice	03/10/2020	GF-OIL FILTER, OIL, ROTATE BRAKES UNIT13...	0.00	111.63	
10521	Invoice	03/10/2020	GF-OIL, OIL FILTER, BATTERIES, WW FLUID C...	0.00	475.50	
10523	Invoice	03/10/2020	GF-OIL FILTER, OIL, ROTATE BRAKES UNIT 17...	0.00	107.77	
10524	Invoice	03/10/2020	GF-TOYO TIRES CHIEFS-PD	0.00	711.36	
000932	R & M SERVICES	03/10/2020	Regular	0.00	-1,596.76	67028
000942	RENEWABLE FIBER INC	03/10/2020	Regular	0.00	-238.96	67029
000942	RENEWABLE FIBER INC	03/10/2020	Regular	0.00	238.96	67029
INV0718696	Invoice	03/10/2020	GF-METRO MULCH DK BROWN-PARKS	0.00	119.48	
INV0718697	Invoice	03/10/2020	GF-METRO MULCH DK BROWN-PARKS	0.00	119.48	
001874	SCL HEALTH CLIENT BILLING	03/10/2020	Regular	0.00	-40.00	67030
001874	SCL HEALTH CLIENT BILLING	03/10/2020	Regular	0.00	40.00	67030
IN8912	Invoice	12/31/2019	GF-FLU CLINIC-HR	0.00	40.00	
001624	STATE OF COLORADO	03/10/2020	Regular	0.00	-3,490.97	67031
001624	STATE OF COLORADO	03/10/2020	Regular	0.00	3,490.97	67031
20274-20	Invoice	03/10/2020	UF-FEB2020 BILLS & NOTICES-UB	0.00	3,490.97	
001101	TODD HODGES DESIGN LLC	03/10/2020	Regular	0.00	9,892.50	67032
3187	Invoice	03/10/2020	GF-PLANNING SERVICES 2/17-3/01-PLAN	0.00	9,892.50	
001101	TODD HODGES DESIGN LLC	03/10/2020	Regular	0.00	-9,892.50	67032
001120	TRUDILIGENCE LLC	03/10/2020	Regular	0.00	499.66	67033
34995	Invoice	12/31/2019	PRE EMPLOYMENT AND RANDOM TESTING	0.00	139.49	
35880	Invoice	03/10/2020	PRE EMPLOYMENT/RANDOM TESTS	0.00	360.17	
001120	TRUDILIGENCE LLC	03/10/2020	Regular	0.00	-499.66	67033
001126	TYLER TECHNOLOGIES	03/10/2020	Regular	0.00	-16.80	67034
001126	TYLER TECHNOLOGIES	03/10/2020	Regular	0.00	16.80	67034
25-282859	Invoice	12/31/2019	GF-COURT NOTIFICATION SYSTEM-COURT	0.00	16.80	
001149	UTILITY NOTIFICATION CENTER	03/10/2020	Regular	0.00	-330.78	67035
001149	UTILITY NOTIFICATION CENTER	03/10/2020	Regular	0.00	330.78	67035
220020503	Invoice	03/10/2020	SSTX-FEB2020 RTL TRANSMISSIONS-STREETS	0.00	330.78	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001156	VERIZON WIRELESS SVCS LLC	03/10/2020	Regular	0.00	3,862.24	67036
9849255935	Invoice	03/10/2020	Verizon Bill	0.00	3,862.24	
001156	VERIZON WIRELESS SVCS LLC	03/10/2020	Regular	0.00	-3,862.24	67036
001183	WAXIE SANITARY SUPPLY	03/10/2020	Regular	0.00	-1,816.39	67037
001183	WAXIE SANITARY SUPPLY	03/10/2020	Regular	0.00	1,816.39	67037
78924360	Invoice	03/10/2020	GF-JANITORIAL SUPPLIES-FAC	0.00	278.84	
78924362	Invoice	03/10/2020	REC-JANITORIAL SUPPLIES	0.00	935.52	
78924364	Invoice	03/10/2020	CPR-JANITORIAL SUPPLIES-COM CTR	0.00	493.57	
78928117	Invoice	03/10/2020	CPR-TOILETPAPER/PAPER TOWELS-MUSEUM	0.00	108.46	
001189	WELD COUNTY ACCTG DEPART	03/10/2020	Regular	0.00	-2,449.07	67038
001189	WELD COUNTY ACCTG DEPART	03/10/2020	Regular	0.00	2,449.07	67038
022920	Invoice	03/10/2020	FEB2020 FUEL PURCHASES	0.00	2,449.07	
001191	WELD COUNTY CHIEF'S OF POLICE ASSOC	03/10/2020	Regular	0.00	35.00	67039
022120	Invoice	03/10/2020	GF-COP ASSOC 2020 MEMBERSHIP-PD	0.00	35.00	
001191	WELD COUNTY CHIEF'S OF POLICE ASSOC	03/10/2020	Regular	0.00	-35.00	67039
001199	WELD COUNTY PUBLIC SAFETY IT	03/10/2020	Regular	0.00	-4,800.00	67040
001199	WELD COUNTY PUBLIC SAFETY IT	03/10/2020	Regular	0.00	4,800.00	67040
100720	Invoice	03/10/2020	Public Safety Wireless Annual Maintenance	0.00	4,800.00	
001203	WELD COUNTY SHERIFF'S OFFICE	03/10/2020	Regular	0.00	29.28	67041
1830 012020	Invoice	03/10/2020	GF-JAIL FEES 111064-COURT	0.00	29.28	
001203	WELD COUNTY SHERIFF'S OFFICE	03/10/2020	Regular	0.00	-29.28	67041
001212	WILLIAMS AND WEISS CONSULTING	03/10/2020	Regular	0.00	4,422.50	67042
1353	Invoice	03/10/2020	2020 Water Resource Plan & Decree Account..	0.00	4,422.50	
001212	WILLIAMS AND WEISS CONSULTING	03/10/2020	Regular	0.00	-4,422.50	67042
000431	EMPLOYERS COUNCIL SERVICES, INC	03/10/2020	Regular	0.00	1,445.00	73404
327375	Invoice	03/10/2020	GF-PHR/SPHR STUDY PROGRAM AMANDA-HR	0.00	1,445.00	
002247	EVANGELINA ARELLANO	03/10/2020	Regular	0.00	328.00	73405
2006072.001	Invoice	03/10/2020	REC-WEDDING RENTAL FEE REFUND	0.00	328.00	
002181	FRP APPAREL	03/10/2020	Regular	0.00	792.00	73406
6754	Invoice	03/10/2020	REC-FITNESS UNIFORMS	0.00	792.00	
002222	GREELEY LOCK & KEY	03/10/2020	Regular	0.00	1,141.83	73407
123865	Invoice	03/11/2020	City Hall Paddle Lock	0.00	1,141.83	
002209	INTERNATIONAL BUSINESS INFORMATION TECHN	03/10/2020	Regular	0.00	1,500.00	73408
2507	Invoice	03/10/2020	Reissue REQ00719 - FTO Program Software- ...	0.00	1,500.00	
002180	JAMES ARTHUR MOORHEAD	03/10/2020	Regular	0.00	100.00	73409
E0021517-1	Invoice	03/10/2020	GF-CASE E0021517-1 REFUND-COURT	0.00	100.00	
002166	JBS PIPELINE CONTRACTORS	03/10/2020	Regular	0.00	51,038.67	73410
JBS0213 0225	Invoice	03/10/2020	Uf-Sanitary & Water Replacement Project	0.00	51,038.67	
000644	JENNIFER DILLER	03/10/2020	Regular	0.00	31.74	73411
022720	Invoice	03/10/2020	REC-TRAVEL/MEETINGS REIMB DILLER	0.00	31.74	
002248	JOEY RICHMIER	03/10/2020	Regular	0.00	300.00	73412
2006071.001	Invoice	03/10/2020	REC-MENS SOFTBALL REFUND	0.00	300.00	
000698	L.G. EVERIST, INC	03/10/2020	Regular	0.00	1,656.55	73413
475878	Invoice	12/31/2019	ICING SAND, SQUEEGE	0.00	534.65	
478856	Invoice	03/10/2020	ICE SLICER, SQUEEGE	0.00	1,121.90	
000716	LEONARD B. MEDOFF, Ph.D.	03/10/2020	Regular	0.00	300.00	73414
021520	Invoice	03/10/2020	GF-PRE EMPLOYMENT PSYCH VASQUEZ-PD	0.00	300.00	
000735	LL JOHNSON DISTRIBUTING	03/10/2020	Regular	0.00	395.92	73415

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1124211-00	Invoice	03/10/2020	GF-ICE MELT-PARKS	0.00	395.92	
002246	LORIE KRUMTUM	03/10/2020	03/10/2020 Regular	0.00	80.00	73416
2006074.001	Invoice	03/10/2020	REC-RENTAL OVERPAYMENT REFUND	0.00	80.00	
000745	LOUIS A GRESH	03/10/2020	03/10/2020 Regular	0.00	1,500.00	73417
022720	Invoice	03/10/2020	GF-ARRAIGNMENTS/TRIALS-COURT	0.00	1,500.00	
001799	MAC EQUIPMENT INC	03/10/2020	03/10/2020 Regular	0.00	121.50	73418
283886	Invoice	03/10/2020	GF-CARBURETOR, BLADE-PARKS	0.00	121.50	
002255	MARIELA MATA	03/10/2020	03/10/2020 Regular	0.00	85.00	73419
2006077.001	Invoice	03/10/2020	REC-ROOM RENTAL REFUND	0.00	85.00	
002251	MERICLE RV	03/10/2020	03/10/2020 Regular	0.00	644.46	73420
022620	Invoice	03/10/2020	GF-DEVELOPER DEPOSIT REFUNDS-PLAN	0.00	644.46	
002027	MURRAYSMITH INC	03/10/2020	03/10/2020 Regular	0.00	1,492.00	73421
20-2746.00-1	Invoice	03/10/2020	WST- Non-Pot Pumphouse Engineering- WTP	0.00	1,492.00	
002230	MUSCO LIGHTING	03/10/2020	03/10/2020 Regular	0.00	63,716.80	73422
333288	Invoice	03/10/2020	CPR- Pearson Park Lighting	0.00	63,716.80	
002243	NOCO MUNICIPAL CONSULTING LLC	03/10/2020	03/10/2020 Regular	0.00	330.00	73423
1	Invoice	03/10/2020	GF- New City Hall Feasibility Study- Misc	0.00	330.00	
000847	NORMAN'S MEMORIALS INC.	03/10/2020	03/10/2020 Regular	0.00	170.00	73424
0304	Invoice	03/10/2020	CEM-MEMORIAL ENGRAVINGS	0.00	170.00	
002250	NPC LLC	03/10/2020	03/10/2020 Regular	0.00	2,583.05	73425
022620	Invoice	03/10/2020	GF-DEVELOPERS DEPOSIT REFUND-PLAN	0.00	2,583.05	
000861	NVAA	03/10/2020	03/10/2020 Regular	0.00	34.50	73426
2-2020	Invoice	03/10/2020	CPR-NVAA DUES-ATHL	0.00	34.50	
000869	OPERATIONS MANAGEMENT INT	03/10/2020	03/10/2020 Regular	0.00	117,136.33	73427
351230-21-04	Invoice	03/10/2020	UF-OMI MONTHLY BILLING	0.00	117,136.33	
001998	PEAK PERFORMANCE COPIER AND SUPPLY INC	03/10/2020	03/10/2020 Regular	0.00	1,500.00	73428
58638	Invoice	03/10/2020	GF-ANNUAL LASERFICHE SUPORT-CITY CL	0.00	1,500.00	
000901	PLAINS EAST MECHANICAL SERVICES LLC	03/10/2020	03/10/2020 Regular	0.00	1,731.00	73429
2802-1070	Invoice	03/10/2020	Economizer Replacement	0.00	1,731.00	
000931	R & L TIRES	03/10/2020	03/10/2020 Regular	0.00	676.98	73430
33898	Invoice	12/31/2019	CEM-TIRE REPAIR	0.00	15.00	
33988	Invoice	12/31/2019	GF-TIRE REPAIR-PW SHOP	0.00	10.99	
34432	Invoice	03/10/2020	UF-SKID STEER TIRE REPLACEMENT	0.00	650.99	
000932	R & M SERVICES	03/10/2020	03/10/2020 Regular	0.00	1,596.76	73431
10519	Invoice	03/10/2020	GF-TRANS SHIFTCABLE/CLIP UNIT1401-PD	0.00	190.50	
10520	Invoice	03/10/2020	GF-OIL FILTER, OIL, ROTATE BRAKES UNIT13...	0.00	111.63	
10521	Invoice	03/10/2020	GF-OIL, OIL FILTER, BATTERIES, WW FLUID C...	0.00	475.50	
10523	Invoice	03/10/2020	GF-OIL FILTER, OIL, ROTATE BRAKES UNIT 17...	0.00	107.77	
10524	Invoice	03/10/2020	GF-TOYO TIRES CHIEFS-PD	0.00	711.36	
000942	RENEWABLE FIBER INC	03/10/2020	03/10/2020 Regular	0.00	238.96	73432
INV0718696	Invoice	03/10/2020	GF-METRO MULCH DK BROWN-PARKS	0.00	119.48	
INV0718697	Invoice	03/10/2020	GF-METRO MULCH DK BROWN-PARKS	0.00	119.48	
001874	SCL HEALTH CLIENT BILLING	03/10/2020	03/10/2020 Regular	0.00	40.00	73433
IN8912	Invoice	12/31/2019	GF-FLU CLINIC-HR	0.00	40.00	
001624	STATE OF COLORADO	03/10/2020	03/10/2020 Regular	0.00	3,490.97	73434
20274-20	Invoice	03/10/2020	UF-FEB2020 BILLS & NOTICES-UB	0.00	3,490.97	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001101	TODD HODGES DESIGN LLC	03/10/2020	Regular	0.00	9,892.50	73435
3187	Invoice	03/10/2020	GF-PLANNING SERVICES 2/17-3/01-PLAN	0.00	9,892.50	
001120	TRUDILIGENCE LLC	03/10/2020	Regular	0.00	499.66	73436
34995	Invoice	12/31/2019	PRE EMPLOYMENT AND RANDOM TESTING	0.00	139.49	
35880	Invoice	03/10/2020	PRE EMPLOYMENT/RANDOM TESTS	0.00	360.17	
001126	TYLER TECHNOLOGIES	03/10/2020	Regular	0.00	16.80	73437
25-282859	Invoice	12/31/2019	GF-COURT NOTIFICATION SYSTEM-COURT	0.00	16.80	
001149	UTILITY NOTIFICATION CENTER	03/10/2020	Regular	0.00	330.78	73438
220020503	Invoice	03/10/2020	SSTX-FEB2020 RTL TRANSMISSIONS-STREETS	0.00	330.78	
001156	VERIZON WIRELESS SVCS LLC	03/10/2020	Regular	0.00	3,862.24	73439
9849255935	Invoice	03/10/2020	Verizon Bill	0.00	3,862.24	
001183	WAXIE SANITARY SUPPLY	03/10/2020	Regular	0.00	1,816.39	73440
78924360	Invoice	03/10/2020	GF-JANITORIAL SUPPLIES-FAC	0.00	278.84	
78924362	Invoice	03/10/2020	REC-JANITORIAL SUPPLIES	0.00	935.52	
78924364	Invoice	03/10/2020	CPR-JANITORIAL SUPPLIES-COM CTR	0.00	493.57	
78928117	Invoice	03/10/2020	CPR-TOILETPAPER/PAPER TOWELS-MUSEUM	0.00	108.46	
001189	WELD COUNTY ACCTG DEPART	03/10/2020	Regular	0.00	2,449.07	73441
022920	Invoice	03/10/2020	FEB2020 FUEL PURCHASES	0.00	2,449.07	
001191	WELD COUNTY CHIEF'S OF POLICE ASSOC	03/10/2020	Regular	0.00	35.00	73442
022120	Invoice	03/10/2020	GF-COP ASSOC 2020 MEMBERSHIP-PD	0.00	35.00	
001199	WELD COUNTY PUBLIC SAFETY IT	03/10/2020	Regular	0.00	4,800.00	73443
100720	Invoice	03/10/2020	Public Safety Wireless Annual Maintenance	0.00	4,800.00	
001203	WELD COUNTY SHERIFF'S OFFICE	03/10/2020	Regular	0.00	29.28	73444
1830 012020	Invoice	03/10/2020	GF-JAIL FEES 111064-COURT	0.00	29.28	
001212	WILLIAMS AND WEISS CONSULTING	03/10/2020	Regular	0.00	4,422.50	73445
1353	Invoice	03/10/2020	2020 Water Resource Plan & Decree Account..	0.00	4,422.50	
000031	ADAMSON POLICE PRODUCTS	03/17/2020	Regular	0.00	1,292.30	73473
INV322216	Invoice	03/17/2020	GF-SHOULDER MPO ON SHIRTS CARNES-PD	0.00	12.00	
INV321910	Invoice	03/17/2020	GF-UNIFORMS TURNEY-PD	0.00	402.14	
INV322288	Invoice	03/17/2020	GF-SHOULDER CHEVRONS-PD	0.00	36.00	
INV322291	Invoice	03/17/2020	GF-UNIFORMS TURNEY-PD	0.00	134.99	
INV322303	Invoice	03/17/2020	GF-UNIFORMS TURLEY-PD	0.00	49.45	
INV322345	Invoice	03/17/2020	GF-UNIFORM SHIRTS HEMPEL-PD	0.00	214.00	
INV322349	Invoice	03/17/2020	GF-UNIFORMS HAWKINS-PD	0.00	443.72	
002257	ANACONDA NETWORKS INC	03/17/2020	Regular	0.00	5,640.00	73474
2304	Invoice	03/17/2020	Anaconda Networks	0.00	5,640.00	
000105	ASSOCIATED SUPPLY CO. INC	03/17/2020	Regular	0.00	62.91	73475
92613	Invoice	03/17/2020	REC-POOL/SPA GUTTER COVERS	0.00	62.91	
000108	AUSMUS LAW FIRM PC	03/17/2020	Regular	0.00	12,330.00	73476
6588	Invoice	03/17/2020	GF-PROSECUTION SERVICES-COURT	0.00	1,800.00	
6604	Invoice	03/17/2020	GF-JAN-MAR20 CITY ATTORNEY FEES-LEGAL	0.00	10,530.00	
001670	CADA INSURANCE SERVICES	03/17/2020	Regular	0.00	67.64	73477
209855	Invoice	03/17/2020	GF-SECURED MOTOR VEHICLE BOS-COMM S...	0.00	67.64	
000204	CENTERPOINT ENERGY SERVICES INC	03/17/2020	Regular	0.00	2,292.26	73478
4055474	Invoice	03/17/2020	REC-NATURAL GAS DELIVERIES	0.00	2,292.26	
001908	CENTURA HEALTH	03/17/2020	Regular	0.00	139.41	73479
2600239687	Invoice	12/31/2019	GF-HC VENIPUNCTURE 19FP10662-PD	0.00	37.91	
2600250065	Invoice	03/17/2020	GF-HC VENIPUNCTURE-PD	0.00	101.50	

Check Report

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000215	CHALLENGER SPORTS TEAMWEAR	03/17/2020	Regular	0.00	306.15	73480
106	Invoice	03/17/2020	CPR-BASKETBALL/REFEREE JERSEY-ATHL	0.00	306.15	
001506	CHRISTOPHER CROSS	03/17/2020	Regular	0.00	140.88	73481
031020	Invoice	03/17/2020	GF-MILEAGE/VARIOUS MEETINGS-CITY ADM	0.00	140.88	
000307	COMCAST CABLE COMM, LLC	03/17/2020	Regular	0.00	494.01	73482
6460116038 FEB20	Invoice	03/17/2020	Comcast 0116038	0.00	222.17	
6460124495 FEB20	Invoice	03/17/2020	REC-TV SERVICES	0.00	0.34	
6460159244 FEB20	Invoice	03/17/2020	GF-FEB20 FAX/INTOXILIZER-PD	0.00	98.91	
6460163725 FEB20	Invoice	03/17/2020	Comcast Acct 8497 60 646 0163725	0.00	172.59	
001517	CORE&MAIN LP	03/17/2020	Regular	0.00	475.00	73483
L884383	Invoice	03/17/2020	UF-BADGER REG T450,HYD GATE-W LINES	0.00	475.00	
000372	DELL MARKETING LP	03/17/2020	Regular	0.00	4,682.85	73484
10378801753	Invoice	03/17/2020	Laptops - Dell (3) Inspiron 15 7000 2-in-1 (75...	0.00	4,682.85	
001766	ERIKS NORTH AMERICA INC	03/17/2020	Regular	0.00	97.62	73485
BN052337	Invoice	03/17/2020	UF-SUCTION HOSE, CLAMP, SNIPS-W LINES	0.00	97.62	
000454	FARIS MACHINERY COMPANY	03/17/2020	Regular	0.00	178.02	73486
C49421	Invoice	03/17/2020	GF-BOLT/SPACER, SEAL CONVEYOR-STREETS	0.00	178.02	
000455	FASTENAL COMPANY 01COFTL	03/17/2020	Regular	0.00	128.40	73487
COFTL164616	Invoice	02/01/2020	UF-THERM GUARD GLOVES-W LINES	0.00	128.40	
000482	FORT LUPTON CAR WASH LLC	03/17/2020	Regular	0.00	64.25	73488
95	Invoice	03/17/2020	GF-VEHICLE MAINTENANCE-PD	0.00	64.25	
002258	HUMAN PERFORMANCE TRAINING INSTITUTE	03/17/2020	Regular	0.00	875.50	73489
5272020	Invoice	03/17/2020	GF-CO FORCE ENCOUNTERS ANALYSIS-PD	0.00	875.50	
000713	LEANN PERINO	03/17/2020	Regular	0.00	69.69	73490
031120	Invoice	03/17/2020	GF-MILEAGE NISP MEETING-FIN	0.00	69.69	
000714	LEGACY SCHOOL OF DANCE LLC	03/17/2020	Regular	0.00	1,480.50	73491
022720	Invoice	03/17/2020	REC-FEBRUARY DANCE CLASSES	0.00	1,480.50	
001377	LESLIE JEWELRY	03/17/2020	Regular	0.00	128.50	73492
1530	Invoice	03/17/2020	GF-DOORPLATES, DESK PLATES-ADMIN	0.00	128.50	
000865	OFFICE DEPOT	03/17/2020	Regular	0.00	130.12	73493
445806851001	Invoice	03/17/2020	GF-PENCILS, CLIPBOARDS-PW SHOP	0.00	20.80	
445807191001	Invoice	03/17/2020	GF-FILES-PLAN	0.00	53.29	
447873807001	Invoice	03/17/2020	GF-OFFICE SUPPLIES	0.00	56.03	
000862	O'REILLY AUTO PARTS	03/17/2020	Regular	0.00	344.09	73494
4489-164254	Credit Memo	12/31/2019	GF-BATTERY CREDIT-STREETS	0.00	-123.88	
4489-184562	Invoice	03/17/2020	2020 DENVN ST5N CLINIC	0.00	300.00	
4489-184740	Invoice	03/17/2020	WYPALL X80	0.00	159.98	
4489-191620	Invoice	03/17/2020	GF-CAR WASH FLUID-PARKS	0.00	7.99	
000893	PETROCK FENDEL POZNANOVIC PC	03/17/2020	Regular	0.00	8,270.00	73495
31216	Invoice	03/17/2020	SWTX-FEB20 LEGAL FEES-WTP	0.00	8,270.00	
000929	QUICK RESPONSE TRAINING	03/17/2020	Regular	0.00	30.00	73496
1209	Invoice	03/17/2020	GF-ASHI RECERTIFICATION-PD	0.00	30.00	
000932	R & M SERVICES	03/17/2020	Regular	0.00	30.28	73497
10522	Invoice	03/17/2020	GF-WASHER NOZZLE & FLUID-CODE	0.00	30.28	
000935	RAQUEL FERSZT	03/17/2020	Regular	0.00	87.50	73498
994083	Invoice	03/17/2020	GF-TRANSLATOR SERVIES-COURT	0.00	87.50	
000942	RENEWABLE FIBER INC	03/17/2020	Regular	0.00	119.48	73499

Check Report

Date Range: 03/04/2020 - 03/17/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0719099	Invoice	03/17/2020	GF-METRO MULCH-PARKS	0.00	119.48	
001963	WASTE CONNECTIONS OF COLO, INC	03/17/2020	Regular	0.00	614.56	73500
4103097	Invoice	03/17/2020	Waste Connections	0.00	59.26	
4103098	Invoice	03/17/2020	Waste Connections	0.00	145.20	
4103099	Invoice	03/17/2020	Waste Connections	0.00	276.68	
4103100	Invoice	03/17/2020	Waste Connections	0.00	48.53	
4103101	Invoice	03/17/2020	Waste Connections	0.00	84.89	
001208	WHITE BEAR ANKELE	03/17/2020	Regular	0.00	5,926.94	73501
8817	Invoice	03/17/2020	LEGAL SERVICES	0.00	4,748.32	
9046	Invoice	03/17/2020	GF-LEGAL SERVICES	0.00	1,178.62	
000119	BANK OF COLORADO	03/13/2020	Bank Draft	0.00	5,600.60	DFT0001188
INV0000728	Invoice	03/13/2020	HSA DISTRIBUTION	0.00	5,600.60	
000119	BANK OF COLORADO	03/13/2020	Bank Draft	0.00	691.27	DFT0001189
INV0000729	Invoice	03/13/2020	HSA DISTRIBUTION	0.00	691.27	
001416	VALIC_1	03/13/2020	Bank Draft	0.00	40,839.17	DFT0001190
INV0000730	Invoice	03/13/2020	VALIC - 457(b) \$ Contributions	0.00	40,839.17	
001265	IRS	03/13/2020	Bank Draft	0.00	54,695.22	DFT0001191
INV0000731	Invoice	03/13/2020	Federal Withholding	0.00	54,695.22	
001418	CO DEPARTMENT OF REVENUE	03/13/2020	Bank Draft	0.00	9,347.05	DFT0001192
INV0000732	Invoice	03/13/2020	CO Withholding	0.00	9,347.05	

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	216	138	0.00	698,414.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	42	0.00	-284,352.24
Bank Drafts	5	5	0.00	111,173.31
EFT's	0	0	0.00	0.00
	221	185	0.00	525,235.96

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	260	168	0.00	709,082.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	42	0.00	-284,352.24
Bank Drafts	5	5	0.00	111,173.31
EFT's	0	0	0.00	0.00
	265	215	0.00	535,903.18

Fund Summary

Fund	Name	Period	Amount
600	GOLF ENTERPRISE FUND	3/2020	10,667.22
999	POOLED CASH/CONSOLIDATED CASH	3/2020	525,235.96
			535,903.18

Posted Date	Merchant Name	Product Description	Net Cost	
1/29/2020	SAFEWAY FUEL #1045	GF-UA GASOLINE-CODE	\$ 43.00	100-4300-533000
1/24/2020	ACT*TYLER TECHNOLOGIES	GF-2020 TYLER CONNECT-CODE	\$ 975.00	100-4300-532800
1/8/2020	COPPER RAIL BAR & GRIL	GF-LUNCH MEETING-PLAN	\$ 45.73	100-4100-533000
1/31/2020	TST* BIKER JIM S GOURM	GF-MEALS/TRAVEL EXPENSE-PLAN	\$ 18.22	100-4100-533000
1/25/2020	SOUTHWES	GF-AIRLINE FARE-PLAN	\$ 344.96	100-4300-533000
1/31/2020	LAZ PARKING 760138	GF-FUEL/GASOLINE-PLAN	\$ 13.00	100-4100-533000
1/8/2020	PAYPAL *GISCOLORADO	GF-GIS ANNUAL ACCESS-PLAN	\$ 25.00	100-4100-530800
1/8/2020	WELD	GF-WELD CO 3MONTH SUBSCRIPT-PLAN	\$ 900.00	100-4100-530800
1/15/2020	SANTIAGOS MEXICAN REST	GF-LUNCH MEETING-PLAN	\$ 43.85	100-4100-533000
1/7/2020	SAVING PLACES 2020 A	GF-SAVING PLACES 2020-PLAN	\$ 225.00	100-4100-552400
1/7/2020	SAVING PLACES 2020 A	GF-SAVING PLACES 2020-PLAN	\$ 225.00	100-4100-552400
1/7/2020	SAVING PLACES 2020 A	GF-SAVING PLACES 2020-PLAN	\$ 225.00	100-4100-552400
1/17/2020	OFFICE DEPOT #3290	FLURA-POSTCARD,LSR,200/BX,PRINT EDGE	\$ 69.73	100-110150
1/25/2020	EB HISTORIC WINDOW PA	GF-HISTORIC WINDOW-PLAN	\$ 60.56	100-4100-552400
			\$ 3,214.05	
1/3/2020	COLORADO MUNICIPAL LEA	GF-LEGISLATIVE WORKSHOP-COURT	\$ 110.00	100-1200-532800
1/4/2020	BLUE360 MEDIA LLC	GF-PO HANDBOOK-COURT	\$ 46.00	100-1200-521000
1/3/2020	PAYPAL *CAMCA	GF-CAMCA DUE (2)-COURT	\$ 44.00	100-1200-530800
			\$ 200.00	
1/18/2020	VISTAPR*VISTAPRINT.COM	GF-BUSINESS CARDS-FIN	\$ 60.91	100-1600-520100
1/30/2020	FREDPRYOR CAREERTRACK	GF-SEMINAR INV-28054682-ADMIN	\$ 99.00	100-1120-532800
1/16/2020	SAFEWAY #1045	GF-ROSE ARRANGEMENTS-LEGIS	\$ 14.99	100-1000-550100
1/10/2020	SAFEWAY #1045	GF-EVERYDAY INDIVIDUAL CARDS-LEGIS	\$ 4.69	100-1000-550100
1/10/2020	SAFEWAY #1045	GF-EVERYDAY INDIVIDUAL CARDS-LEGIS	\$ 5.99	100-1000-550100
1/10/2020	SAFEWAY #1045	GF-ROSE ARRANGEMENTS-LEGIS	\$ 39.99	100-1000-550100
			\$ 225.57	
1/1/2020	AMZN MKTP US*B82E05233	GF-OEVEO UNIVERSAL MOUNT 300-10H X 3W-IT	\$ 85.98	100-1500-531050
1/1/2020	AMZN MKTP US*B82E05233	GF-CRUCIAL MX500 1TB 3D NAND SATA 2.5-IT	\$ 104.97	100-1500-531050
1/15/2020	AMZN MKTP US*H56PM9BR3	GF-STAND STEADY PEN CUP - THE 3-IN-1 C-IT	\$ 29.99	100-1500-531050
1/9/2020	AMAZON.COM*M96971DS3	GF-CORSAIR VENGEANCE LPX 128GB (4X32GB-IT	\$ 539.99	100-1500-531050
1/27/2020	DNH*DOMAIN HOSTING SR	GF-CERTIFICATES OF EXCHANGE-IT	\$ 99.99	100-1500-532100
1/28/2020	VRSN DOTGOVREGISTRATIO	GF-DOTGOV DOMAINS-IT	\$ 400.00	100-1500-532100
1/13/2020	AMZN MKTP US*B19CX06P3	GF-HP WIRELESS ELITE KEYBOARD V2-IT	\$ 38.00	100-1500-531050
1/13/2020	AMZN MKTP US*B19CX06P3	GF- UL LISTED CHANZON 10FT 2SLOT POLA-IT	\$ 8.29	100-1500-531050
1/13/2020	AMZN MKTP US*B19CX06P3	GF-RANKIE DISPLAYPORT (DP) TO HDMI CAB-IT	\$ 27.98	100-1500-531050
1/13/2020	AMZN MKTP US*B19CX06P3	GF-PWR EXTRA LONG 12 FT 2 PRONG POLARI-IT	\$ 8.99	100-1500-531050
1/13/2020	AMZN MKTP US*B19CX06P3	GF-CABLE MATTERS 2-PACK 6 OUTLET SURGE-IT	\$ 25.49	100-1500-531050
1/13/2020	AMZN MKTP US*B19CX06P3	GF-RANKIE DISPLAYPORT (DP) TO HDMI CAB-IT	\$ 23.98	100-1500-531050
1/13/2020	AMZN MKTP US*B846Z0A23	GF-STAND STEADY ORIGINAL DESK POTATO --IT	\$ 34.99	100-1500-531050
1/13/2020	AMZN MKTP US*UV68T2693	GF-CAT 6 ETHERNET CABLE 25 FT WHITE FL-IT	\$ 15.60	100-1500-531050
1/13/2020	AMZN MKTP US*UV68T2693	GF-CAT 6 ETHERNET CABLE 50 FT WHITE --IT	\$ 19.90	100-1500-531050
1/27/2020	AMAZON.COM*354MZ6OT3	GF-SUPCASE UNICORN BEETLE PRO SERIES C-FIN	\$ 19.99	100-1600-531050
1/31/2020	AMZN MKTP US*TB4R84IK3	GF-MILWAUKEE 2646-20 M18 2-SPD GREASE-PARKS	\$ 178.50	100-3500-532400
1/17/2020	AMZN MKTP US*AN6Z231A3	GF-ANKER 10 PORT 60W DATA HUB WITH 7 U-FIN	\$ 42.99	100-1600-531050
1/17/2020	AMZN MKTP US*AN6Z231A3	GF-UGREEN MINI USB CABLE USB 2.0 TYPE-FIN	\$ 4.98	100-1600-531050
1/17/2020	AMZN MKTP US*AN6Z231A3	GF-AMAZONBASICS HIGH SPEED USB 3.0 CAB-FIN	\$ 13.56	100-1600-531050
1/17/2020	AMZN MKTP US*MN9HO8MZ3	GF-ELETAB DUAL MONITOR MOUNT STAND FUL-FIN	\$ 94.99	100-1600-531050
1/3/2020	AMZN MKTP US*LN8RA8UR3	GF-MOUNT-IT DUAL MONITOR ARM MOUNT-LEGIS	\$ 129.99	100-1100-531050
1/30/2020	AMZN MKTP US*KL9JV5HQ3	GF-VIVO COUNTERBALANCE 40 TO 55 INCH L-COURT	\$ 69.98	100-1200-531050
1/6/2020	AMZN MKTP US*3294R2XY3	GF-OTHER MISCELLANEOUS TRANS-IT	\$ 73.88	100-1500-531050
1/11/2020	AMZN MKTP US*X973971O3	GF-INGENICO ISC250 TOUCH TERMINAL COMP-COURT	\$ 51.95	100-1200-531050

820-9100-520100

1/18/2020	AMAZON.COM*GG9YV00S3	GF-GLOBALSAT BU-353-S4 USB GPS RECEIVE-FIN	\$	136.55	100-1600-531050
1/11/2020	AMZN MKTP US*3S81380B3	GF-INGENICO ISC250 TOUCH TERMINAL COMP-FIN	\$	51.95	100-1600-531050
1/31/2020	AMZN MKTP US*3865M7M63	GF-TCL 40S305 40-INCH 1080P ROKU SMART-COURT	\$	241.32	100-1200-531050
1/20/2020	APPLE.COM/BILL	GF-MONTHLY CLOUD STORAGE-LEGIS	\$	1.85	100-1000-530600
			\$	2,576.62	
1/25/2020	PAYPAL *SMALLPLANTS EB	GF-HUSQVARNA K750 CRANK AND CASES (CO-STREETS	\$	27.50	100-3100-532400
1/25/2020	PAYPAL *SMALLPLANTS EB	GF-HUSQVARNA K750 CRANK AND CASES (CO-STREETS	\$	10.07	100-3100-532400
1/25/2020	PAYPAL *PITNEYBOWES EB	GF-HUSQVARNA K750 CRANK AND CASES (CO-STREETS	\$	19.09	100-3100-532400
1/29/2020	AMZN MKTP US*KL5IC93O3	GF-ATVATP 4224-141-0300 AIR FILTER FIT-STREETS	\$	6.99	100-3100-532400
1/25/2020	CARQUEST 3908	GF-BATTERIES-STREETS	\$	56.94	100-3100-532400
1/17/2020	AMAZON.COM	UF-MISC ADJUSTMENT-W LINES	\$	(5.99)	400-5000-532400
1/14/2020	AMZN MKTP US*RJ8LW68K3	UF-HYWAY STIHL TS700, TS800 NIKASIL PL-W LINES	\$	52.34	400-5000-532400
1/13/2020	AMAZON.COM*Z42T023O3	UF-STENS 480-710 GASKET SET, STIHL 422-W LINES	\$	11.25	400-5000-532400
1/25/2020	PAYPAL *SMALLPLANTS EB	UF-HUSQVARNA K750 CRANK AND CASES (CO-W LINES	\$	27.50	400-5000-532400
1/25/2020	PAYPAL *SMALLPLANTS EB	UF-HUSQVARNA K750 CRANK AND CASES (CO-W LINES	\$	10.07	400-5000-532400
1/25/2020	PAYPAL *PITNEYBOWES EB	UF-HUSQVARNA K750 CRANK AND CASES (CO-W LINES	\$	19.09	400-5000-532400
1/14/2020	CARQUEST 3908	UF-MISC PARTS-W LINES	\$	12.56	400-5000-532400
1/28/2020	CARQUEST 3908	UF-BATTERIES-W LINES	\$	113.89	400-5000-532400
1/29/2020	AMZN MKTP US*KL5IC93O3	UF-ATVATP 4224-141-0300 AIR FILTER FIT-W LINES	\$	6.99	400-5000-532400
1/25/2020	CARQUEST 3908	UF-BATTERIES-W LINES	\$	56.95	400-5000-532400
1/14/2020	AMZN MKTP US*RJ8LW68K3	UF-HYWAY STIHL TS700, TS800 NIKASIL PL-S LINES	\$	52.35	400-5130-532400
1/13/2020	AMAZON.COM*Z42T023O3	UF-STENS 480-710 GASKET SET, STIHL 422-S LINES	\$	11.25	400-5130-532400
1/14/2020	CARQUEST 3908	UF-MISC PARTS-S LINES	\$	12.56	400-5130-532400
1/28/2020	CARQUEST 3908	UF-BATTERIES-S LINES	\$	113.89	400-5130-532400
1/30/2020	ACE HARDWARE OF FORT L	GF-CLEANING SUPPLIES-PW SHOP	\$	20.97	100-3000-520100
1/23/2020	ACE HARDWARE OF FORT L	GF-NITRILE GLOVE-STREETS	\$	39.98	100-3100-520100
1/9/2020	ACE HARDWARE OF FORT L	UF-CONCRETE MIX-S LINES	\$	5.99	400-5130-520100
1/17/2020	ACE HARDWARE OF FORT L	GF-PADLOCK, JET NOZZLE-PW SHOP	\$	27.97	100-3000-520100
1/1/2020	ACE HARDWARE OF FORT L	UF-REDLINE 6K-W LINES	\$	99.99	400-5000-520100
1/23/2020	ACE HARDWARE OF FORT L	GF-FASTENERS, BUSHINGS, COUPLINGS-STREETS	\$	(56.82)	100-3100-520100
1/15/2020	ACE HARDWARE OF FORT L	GF-PLIERS,FASTENERS-STREETS	\$	38.64	100-3100-520100
1/23/2020	ACE HARDWARE OF FORT L	GF-FASTENERS, BUSHINGS, COUPLINGS-STREETS	\$	57.03	100-3100-520100
1/16/2020	SBM TRAVEL SHOP	GF-DIESEL FUEL-STREETS	\$	65.84	100-3100-520800
1/18/2020	ACE HARDWARE OF FORT L	UF-PLIERS, PADLOCK-W LINES	\$	42.98	400-5000-520100
1/16/2020	BURGER KING #7461 Q07	GF-LUNCH MEETING-PW SHOP	\$	45.24	100-3000-532800
1/25/2020	PAYPAL *POWERGARDEN EB	GF-CYLINDER PISTON RING KIT FITS HUSQV-STREETS	\$	18.99	100-3100-532400
1/25/2020	PAYPAL *POWERGARDEN EB	GF-CYLINDER PISTON RING KIT FITS HUSQV-STREETS	\$	6.96	100-3100-532400
1/25/2020	PAYPAL *PITNEYBOWES EB	GF-CYLINDER PISTON RING KIT FITS HUSQV-STREETS	\$	9.64	100-3100-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	GF-CRANK AND CRANKCASE FOR STIHL CUTOF-STREETS	\$	58.34	100-3100-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	GF-CRANK AND CRANKCASE FOR STIHL CUTOF-STREETS	\$	12.21	100-3100-532400
1/25/2020	PAYPAL *POWERGARDEN EB	UF-CYLINDER PISTON RING KIT FITS HUSQV-W LINES	\$	18.99	400-5000-532400
1/25/2020	PAYPAL *POWERGARDEN EB	UF-CYLINDER PISTON RING KIT FITS HUSQV-W LINES	\$	6.95	400-5000-532400
1/25/2020	PAYPAL *PITNEYBOWES EB	UF-CYLINDER PISTON RING KIT FITS HUSQV-W LINES	\$	9.64	400-5000-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	UF-CRANK AND CRANKCASE FOR STIHL CUTOF-W LINES	\$	58.33	400-5000-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	UF-CRANK AND CRANKCASE FOR STIHL CUTOF-W LINES	\$	12.20	400-5000-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	UF-CRANK AND CRANKCASE FOR STIHL CUTOF-S LINES	\$	58.33	400-5130-532400
1/10/2020	PAYPAL *CHEAPSAWPRT EB	UF-CRANK AND CRANKCASE FOR STIHL CUTOF-S LINES	\$	12.20	400-5130-532400
1/28/2020	RBT PIZZA HUT #2113	UF-MISC ADJUSTMENT-S LINES	\$	(0.08)	400-5130-532800
1/28/2020	RBT PIZZA HUT #2113	UF-MISC ADJUSTMENT-S LINES	\$	(2.60)	400-5130-532800
1/25/2020	PIZZA HUT #2113	UF-PIZZA LUNCH-S LINES	\$	2.12	400-5130-532800
1/25/2020	PIZZA HUT #2113	UF-PIZZA LUNCH-S LINES	\$	65.00	400-5130-532800
1/11/2020	SBM TRAVEL SHOP	GF-DARYL USED CARD BY ACCIDENT	\$	1.97	100-110150
1/27/2020	ACE HARDWARE OF FORT L	CEM-BRUSH FOR CEMETARY	\$	2.99	350-3670-520100
1/10/2020	ACE HARDWARE OF FORT L	UF-MAGNET FOR METERS-W LINES	\$	2.99	400-5000-520900
1/13/2020	ACE HARDWARE OF FORT L	UF-INSULATION FOR METERS-W LINES	\$	36.99	400-5000-520900
1/9/2020	ACE HARDWARE OF FORT L	UF-CONCRETE MIX-S LINES	\$	5.99	400-5130-520100
1/10/2020	ACE HARDWARE OF FORT L	UF-CONCRETE MIX-S LINES	\$	17.97	400-5130-520100
1/23/2020	ACE HARDWARE OF FORT L	GF-FASTENERS RETURNED-STREETS	\$	(85.23)	100-3100-520100
1/23/2020	ACE HARDWARE OF FORT L	GF-FASTENERS, BUSHINGS, COUPLINGS-STREETS	\$	100.00	100-3100-520100
1/13/2020	ACE HARDWARE OF FORT L	CEM-KEYS FOR CEMETARY	\$	7.18	350-3670-520100
1/11/2020	ACE HARDWARE OF FORT L	UF-OTHER MISCELLANEOUS TRANS-S LINES	\$	13.18	400-5130-520100
1/9/2020	ACE HARDWARE OF FORT L	UF-CONCRETE MIX-S LINES	\$	59.90	400-5130-520100
1/10/2020	ACE HARDWARE OF FORT L	UF-CONCRETE MIX-S LINES	\$	35.94	400-5130-520100

1/30/2020	ACE HARDWARE OF FORT L	UF-PLIERS,SCREWDRIVERS-S LINES	\$ 32.98	400-5130-520100
1/27/2020	ACE HARDWARE OF FORT L	UF-SEWER TRUCK# 37 TOOLS-S LINES	\$ 63.97	400-5130-520100
1/6/2020	ACE HARDWARE OF FORT L	CEM-ICE MELT	\$ 8.99	350-3670-532600
1/8/2020	ACE HARDWARE OF FORT L	GF-METAL REPAIR TAPE-PW SHOP	\$ 9.99	100-3000-520100
1/27/2020	ACE HARDWARE OF FORT L	UF-PIPE WRENCHES-S LINES	\$ 62.98	400-5130-520100
1/3/2020	WPY*WPY*GEORGIA BOYS B	GF-GEORGIA BOYS CATERING-PW SHOP	\$ 285.00	100-3000-532800
			\$ 2,014.10	
1/29/2020	ECONOMIC DEVELOPERS CO	GF-EDCC MEMBERSHIP DUES-FIN	\$ 250.00	100-1100-530800
1/1/2020	210 TYLER BUSINESS FOR	GF-1095 FORMS-FIN	\$ 73.32	100-1600-520100
1/4/2020	USPS PO 0732220392	GF-POSTAGE-FIN	\$ 6.85	100-1600-531800
1/30/2020	AMZN MKTP US*SK1PT7QM3	GF-DELUX RECHARGEABLE SILENT ERGONOMIC-FIN	\$ 43.19	100-1600-531050
1/8/2020	AMAZON.COM*8K7KV9CE3	GF-LAPGEAR DESIGNER LAP DESK WITH PHON	\$ 29.47	100-110150
1/28/2020	AMZN MKTP US*2A5FE3KR3	GF-KENSINGTON EXPERT WIRELESS TRACKBAL-FIN	\$ 84.99	100-1600-531050
1/8/2020	AMAZON.COM*QK8JY5UU3	GF-PENTELE ENERGETL RTX RETRACTABLE LIQU-FIN	\$ 16.35	100-1600-520200
1/11/2020	AMAZON.COM*688WH8XL3	GF-MARJOLEIN BASTIN 2020 MONTHLY/WEEKL-FIN	\$ 10.29	100-1600-520100
1/11/2020	AMAZON.COM*688WH8XL3	GF-MARJOLEIN BASTIN 2020 DELUXE WALL C-FIN	\$ 12.68	100-1600-520100
			\$ 527.14	
1/2/2020	INDEED	GF-INDEED ADVERTISING/FAC-HR	\$ 66.37	100-1400-532300
1/2/2020	INDEED	GF-INDEED ADVERTISING/ADMN-HR	\$ 200.00	100-1400-532300
1/2/2020	INDEED	GF-INDEED ADVERTISING/PD-HR	\$ 200.00	100-1400-532300
1/14/2020	INDEED	GF-INDEED ADVERTISING/ADMN-HR	\$ 36.40	100-1400-532300
1/14/2020	INDEED	GF-INDEED ADVERTISING/REC-HR	\$ 88.98	100-1400-532300
1/14/2020	INDEED	GF-INDEED ADVERTISING/FAC-HR	\$ 107.56	100-1400-532300
1/14/2020	INDEED	GF-INDEED ADVERTISING/LIB-HR	\$ 112.35	100-1400-532300
1/14/2020	INDEED	GF-INDEED ADVERTISING/PW-HR	\$ 156.57	100-1400-532300
1/18/2020	INDEED	GF-INDEED ADVERTISING/REC-HR	\$ 133.79	100-1400-532300
1/18/2020	INDEED	GF-INDEED ADVERTISING/FAC-HR	\$ 65.54	100-1400-532300
1/18/2020	INDEED	GF-INDEED ADVERTISING/LIB-HR	\$ 49.16	100-1400-532300
1/18/2020	INDEED	GF-INDEED ADVERTISING/PW-HR	\$ 254.21	100-1400-532300
1/29/2020	INDEED	GF-INDEED ADVERTISING/PW-HR	\$ 243.36	100-1400-532300
1/29/2020	INDEED	GF-INDEED ADVERTISING/COMM CTR-HR	\$ 134.73	100-1400-532300
1/29/2020	INDEED	GF-INDEED ADVERTISING/FAC-HR	\$ 26.90	100-1400-532300
1/29/2020	INDEED	GF-INDEED ADVERTISING/LIB-HR	\$ 88.49	100-1400-532300
1/29/2020	INDEED	GF-INDEED ADVERTISING/PD-HR	\$ 6.79	100-1400-532300
1/7/2020	YOURMEMBER-CAREERS	GF-LIB RECRUITING-HR	\$ 250.00	100-1400-532300
1/29/2020	NORTHERN COLORADO HUMA	GF-NCHRA CONFERENCE-HR	\$ (225.00)	100-1400-532800
1/20/2020	CRAIGSLIST.ORG	GF-PW RECRUITING-HR	\$ 25.00	100-1400-532300
1/20/2020	CRAIGSLIST.ORG	GF-PW RECRUITING-HR	\$ 25.00	100-1400-532300
1/4/2020	CBI ONLINE	GF-CBI CHECK BASNETT-HR	\$ 5.00	100-1400-532300
1/11/2020	NORTHERN COLORADO HUMA	GF-NCHRA CONFERENCE-HR	\$ 225.00	100-1400-532800
			\$ 2,009.83	
1/4/2020	THE HOME DEPOT #1547	GF-1X2X8 FVRR-FAC	\$ 18.88	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-2X4-96 KD-HT-FAC	\$ 12.16	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-HINGE-FAC	\$ 23.84	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-HASP-FAC	\$ 5.84	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-HASP-FAC	\$ 5.84	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-HASP-FAC	\$ 5.84	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-HASP-FAC	\$ 5.84	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-FASTENERS-FAC	\$ 4.97	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-PADLOCK-FAC	\$ 16.48	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-PADLOCK-FAC	\$ 16.48	100-3300-532500
1/4/2020	THE HOME DEPOT #1547	GF-3/8 RTD SHTG-FAC	\$ 68.15	100-3300-532500
1/4/2020	ACE HARDWARE OF FORT L	REC-SEATS & SPRINGS FOR DELTA	\$ 16.98	500-6700-532500
1/9/2020	ACE HARDWARE OF FORT L	REC-WHITE CAULK	\$ 26.97	500-6700-532500
1/31/2020	ACE HARDWARE OF FORT L	REC-ROLLER, BRUSH & TRAY LINER	\$ 19.75	500-6700-532500
1/30/2020	ACE HARDWARE OF FORT L	REC-FASTENERS	\$ 0.95	500-6700-532500
1/14/2020	GEORGE T SANDERS 11	REC-URINAL VALVE REPAIR KIT	\$ 90.42	500-6700-532500
1/18/2020	AMAZON.COM*ZX1BR2RU3	GF-PROTEAM PROFORCE 1200XP BAGGED UPRI-FAC	\$ 345.68	100-3300-520300
1/14/2020	AMZN MKTP US*LZ2KW46K3	GF-AMERICAN STANDARD 2257.001.020 AFWA	\$ 132.60	100-110150
1/16/2020	THE HOME DEPOT #1547	GF-1X2X8 FVRR-FAC	\$ 14.16	100-3300-532500
1/18/2020	ALL ABOUT DOORS & WIND	REC-DOOR SLIDE/SURROUND GLASS	\$ 137.45	500-6700-532500
1/17/2020	AMAZON.COM*0E0HP9J73	GF-PROTEAM 103483 INTERCEPT MICRO FILT-FAC	\$ 8.97	100-3300-532500
1/17/2020	AMZN MKTP US*CA08C4WC3	GF-VACUUM CLEANER MAGNET STRIP, BBCM12-FAC	\$ 11.56	100-3300-532500

600-6800-532500

1/29/2020	ACE HARDWARE OF FORT L	CPR-FASTENERS-COM CTR	\$	6.38	230-6000-520100	
1/15/2020	ACE HARDWARE OF FORT L	GF-BROAD HINGE, FURRING STRIPS-FAC	\$	51.92	100-3300-532500	
1/17/2020	KULLY SUPPLY	REC-POWERS 401-162 BONNETT	\$	85.10	500-6700-532500	
1/9/2020	ACE HARDWARE OF FORT L	CPR-BATTERY-COM CTR	\$	9.99	230-6040-532500	
1/23/2020	ACE HARDWARE OF FORT L	REC-SWITCH/SCREWS	\$	9.98	500-6700-532500	
1/23/2020	ACE HARDWARE OF FORT L	REC-LOCK AND KEY SET	\$	54.55	500-6700-532500	
1/10/2020	ACE HARDWARE OF FORT L	GF-DOOR STOP HINGE-FAC	\$	11.97	100-3300-532500	
1/20/2020	AMAZON.COM*A38EG31R3	CPR-NEWHOUSE LIGHTING WW15BRZ 16-WATT O-COM CTR	\$	119.80	230-6000-532500	
1/23/2020	STEVES BLINDS&WALLPAPE	REC-VALANCE/BRACKETS	\$	12.04	500-6700-532500	
1/17/2020	AMZN MKTP US*H23E09T63	GF-PROTEAM BELT, DRIVE F/BRUSHROLL-FAC	\$	5.47	100-3300-520300	
1/15/2020	ROBERT BROOKE & ASSOCI	GF-ALUMINUM PRIVACY STRIP-FAC	\$	89.80	100-3300-532500	
1/30/2020	ACE HARDWARE OF FORT L	CPR-LATCHING TOTE 112QT-COM CTR	\$	31.98	230-6000-532500	
1/27/2020	ACE HARDWARE OF FORT L	CPR-MASKING TAPE, KEY KRAFTER-COM CTR	\$	51.52	230-6000-520100	
1/13/2020	ACE HARDWARE OF FORT L	GF-DOOR HOLD/STOP,KEY RAFTER-FAC	\$	28.45	100-3300-532500	
1/13/2020	ACE HARDWARE OF FORT L	CPR-OVEN CLEANER, STUDS-COM CTR	\$	38.74	230-6000-520300	
1/18/2020	COLORADO PARKS AND REC	REC-MISC ADJUSTMENT	\$	(40.00)	500-6700-520100	
1/8/2020	GREEN CO2 SYSTEMS	REC-BULK CO2	\$	192.60	500-6700-520400	
1/8/2020	GREEN CO2 SYSTEMS	REC-CYLINDER LEASE	\$	153.94	500-6700-530600	
1/31/2020	GREEN CO2 SYSTEMS	REC-BULK CO2	\$	249.22	500-6700-520400	
1/14/2020	PAYPAL *BRAD	REC-TRAINING SERVICES	\$	320.00	500-6700-532800	
1/31/2020	SAFEWAY #1045	REC-KIDS DRINKS	\$	21.90	500-6700-520100	
1/11/2020	COLORADO PARKS AND REC	REC-CERT POOL OPERATOR/EXAM BALLINGER	\$	300.00	500-6700-532800	
1/9/2020	COLORADO PARKS AND REC	REC-AQUATICS WORKSHOP	\$	195.00	500-6700-532600	
1/9/2020	COLORADO PARKS AND REC	REC-CERT POOL OPERATOR/EXAM BALLINGER	\$	300.00	500-6700-532800	
1/29/2020	SAFEWAY #1045	GOLF-HAMBURGER BUNS-MAINT	\$	1.29	100-110150	600-6850-551200
1/29/2020	SAFEWAY #1045	GOLF-HOT DOG BUNS-MAINT	\$	3.87	100-110150	600-6850-551200
1/29/2020	SAFEWAY #1045	GOLF-TORTILLAS HISPANIC TORTILL-MAINT	\$	4.29	100-110150	600-6850-551200
1/25/2020	SAFEWAY #1045	GOLF-TORTILLAS & OTHER FOOD SUPPLIES-MAINT	\$	47.34	100-110150	600-6850-551200
1/10/2020	SAFEWAY #1045	GOLF-LETTUCE/TOMATOES-MAINT	\$	11.82	100-110150	600-6850-551200
1/24/2020	SAFEWAY #1045	GOLF-BACON SPECIALTY-MAINT	\$	12.00	100-110150	600-6800-551200
1/7/2020	WALMART.COM	GOLF-WHEELED STORAGE TOTE-MAINT	\$	45.42	100-110150	600-6800-520100
1/1/2020	SAFEWAY #1045	GF-COFFEE SUPPLIES-PARKS	\$	17.13	100-3500-520100	
1/1/2020	OFFICEMAX/DEPOT 6251	GOLF-DESK,WITH,HUTCH,CHERRY-MAINT	\$	189.99	100-110150	600-6850-520100
1/17/2020	RMGCSA	GOLF-RMGC ASSOC DUES JUDD-MAINT	\$	170.00	100-110150	600-6850-532800
1/30/2020	SHOPLET.COM	CPR-MULTI USE PAPER-ATHL	\$	178.74	230-6020-520100	
1/1/2020	USPS PO 0732220392	REC-US FLAG COIL/100	\$	110.00	500-6700-531800	
1/31/2020	BSN SPORTS LLC	CPR-SOFT TRAINING VB ROYAL-ATHL	\$	245.85	230-6020-520100	
1/29/2020	USPS PO 0732220392	REC-US FLAG COIL/100	\$	165.00	500-6700-531800	
1/15/2020	SAFEWAY #1045	GF-GROUND PREPACKAGED COFFEE-PARKS	\$	15.59	100-3500-520100	
1/11/2020	ACE HARDWARE OF FORT L	GF-GORILLA GLUE,FASTENERS-PARKS	\$	7.08	100-3500-520100	
1/15/2020	ACE HARDWARE OF FORT L	GF-SNAP TOTE-PARKS	\$	19.98	100-3500-520100	
1/25/2020	ACE HARDWARE OF FORT L	GF-COIL CHAIN-PARKS	\$	35.88	100-3500-520100	
1/25/2020	ACE HARDWARE OF FORT L	GF-FASTENERS-PARKS	\$	3.18	100-3500-520100	
1/25/2020	ACE HARDWARE OF FORT L	GF-COIL CHAIN-PARKS	\$	35.88	100-3500-520100	
1/27/2020	SAFEWAY #1045	GF-ISB BREAKFAST DONUTS-PARKS	\$	7.42	100-3500-520100	
1/6/2020	ACE HARDWARE OF FORT L	GF-TAP CARD,FASTENERS-PARKS	\$	7.69	100-3500-520100	
1/27/2020	ACE HARDWARE OF FORT L	GF-2CYCLE OIL-PARKS	\$	17.98	100-3500-520100	
1/17/2020	SAFEWAY #1045	CPR-SENIOR COFFEE SUPPLIES-SENIORS	\$	14.53	230-6050-553900	
1/18/2020	SAFEWAY #1045	CPR-CHICKEN SALADS FULL SERVIC-SENIORS	\$	11.78	230-6050-553900	
1/10/2020	SAFEWAY #1045	CPR-SENIOR COFFEE SUPPLIES-SENIORS	\$	14.57	230-6050-553900	
1/24/2020	SAFEWAY #1045	CPR-SENIOR COFFEE SUPPLIES-SENIORS	\$	14.97	230-6050-553900	
1/31/2020	SAFEWAY #1045	CPR-SENIOR COFFEE SUPPLIES-SENIORS	\$	16.30	230-6050-553900	
1/30/2020	SQ *MARTHA SUE'S COOKI	CPR-SENIOR TRIP-SENIORS	\$	270.00	230-6050-553900	
1/9/2020	NORDYS BBQ & GRILL	CPR-SENIOR TRIP-SENIORS	\$	17.45	230-6050-553900	
1/30/2020	DICKEYS CO-1343	CPR-POTLUCK/BINGO-SENIORS	\$	196.00	230-6050-553900	
1/11/2020	NATIONAL WESTERN STOCK	CPR-SENIOR TRIP/DOG SHOW-SENIORS	\$	396.00	230-6050-553900	
1/10/2020	THE SUMMIT	CPR-SENIOR TRIP-SENIORS	\$	85.21	230-6050-553900	
1/31/2020	WENDY'S - 8063	CPR-POTLUCK BINGO-SENIORS	\$	20.00	230-110150	
1/4/2020	THE TORO COMPANY	GOLF-TORO CO. ESSENTIALS MONTHLY-MAINT	\$	155.00	100-110150	600-6850-520700
1/2/2020	SAFEWAY #1045	GF-EMPLOYEE LUNCH-PARKS	\$	31.24	100-3500-520100	
1/15/2020	SAFEWAY #1045	GF-HALF N HALF 10 5 MF CRE-PARKS	\$	3.11	100-3500-520100	
1/11/2020	SAFEWAY #1045	GF-ELECTRIC CONTINUOUS ACTION-PARKS	\$	14.95	100-3500-520100	
1/13/2020	BAD DADDY'S BURGER BAR	GF-EMPLOYEE LUNCH-PARKS	\$	72.52	100-3500-532800	

1/29/2020	OPENTIP.COM	GF-1" REPLACEMENT SHACKLE-PARKS	\$	136.24	100-3500-520100	
1/15/2020	SIGNS BY TOMORROW	REC-5'X3' BANNERS	\$	213.88	500-6700-520100	
1/30/2020	AMZN MKTP US*4J5G06Q33	REC-GORILLA SUPPLY THERMAL RECEIPT PAPE	\$	19.23	500-6700-520200	
1/9/2020	DOLLAR GENERAL #10886	REC-GENERAL SUPPLIES	\$	34.95	500-6700-553960	
1/11/2020	SAFEWAY #1045	REC-SNACKS	\$	21.38	500-6700-554000	
1/11/2020	SAFEWAY #1045	REC-PARTNER GIFT CARD	\$	20.00	500-6700-554000	
1/11/2020	SAFEWAY #1045	REC-PARTNER GIFT CARD	\$	25.00	500-6700-554000	
1/11/2020	SAFEWAY #1045	REC-OTHER MISCELLANEOUS TRANS	\$	10.98	500-6700-554000	
1/25/2020	AMERICAN RED CROSS	REC-ADULT/PED CPR-MARIANNE/KACY	\$	44.00	500-6700-532800	
1/25/2020	AMERICAN RED CROSS	GF-ADULT/PEDIATRIC CPR-A RICE-HR	\$	22.00	100-1400-532800	
1/25/2020	AMERICAN RED CROSS	GF-ADULT/PEDIATRIC CPR-D TRETTER-FAC	\$	22.00	100-3300-532800	
1/25/2020	AMERICAN RED CROSS	GF-ADULT/PEDIATRIC CPR-MONROE-STREETS	\$	22.00	100-3100-532800	
1/9/2020	UNITED WAY OF WELD COU	REC-LOVE TO LEARN 2020	\$	10.00	500-6700-532800	
1/16/2020	WM SUPERCENTER #1659	REC-BINDERS/DIVIDERS	\$	52.23	500-6700-520200	
1/11/2020	LITTLE CAESARS 2069 00	REC-PIZZA LUNCH	\$	62.91	500-6700-554000	
1/17/2020	VISTAPR*VISTAPRINT.COM	GOLF-VINYL BANNER 8'X10'-PRO SHOP	\$	237.30	100-110150	600-6800-531300
1/3/2020	UNITED SITE SERVICE	GOLF-WEEKLY RESTROOM SERVICE-MAINT	\$	277.79	100-110150	600-6850-553000
1/26/2020	UNITED SITE SERVICE	GOLF-WEEKLY RESTROOM SERVICE-MAINT	\$	277.79	100-110150	600-6850-553000
1/17/2020	AMZN MKTP US*3505D2SD3	GOLF-MOUNT-IT ANTI-THEFT IPAD FLOOR STA-PRO SHOP	\$	96.20	100-110150	600-6800-520100
1/3/2020	AMZN MKTP US*3505D2SD3	GOLF-MOUNT-IT ANTI-THEFT IPAD FLOOR STA-PRO SHOP	\$	96.20	100-110150	600-6800-520100
1/2/2020	AMZN MKTP US*0K5P675F3	GOLF-LARGE CHRISTMAS TREE STORAGE BAG --PRO SHOP	\$	16.02	100-110150	600-6800-520100
1/17/2020	FAMILY DOLLAR #5949	CPR-GENERAL SUPPLIES-MUSEUM	\$	10.00	230-6040-520100	
1/23/2020	ACE HARDWARE OF FORT L	CPR-WATER TIGHT BOX-MUSEUM	\$	101.94	230-6040-520100	
1/13/2020	ACE HARDWARE OF FORT L	CPR-GENERAL SUPPLIES-MUSEUM	\$	85.90	230-6040-520100	
1/17/2020	ACE HARDWARE OF FORT L	GF-SIGN VIDEO SURVEILLANCE-PARKS	\$	1.99	100-3500-520100	
1/8/2020	SAMS CLUB #4987	REC-COFFEE SUPPLIES	\$	(9.77)	500-6700-520200	
1/6/2020	SAMS CLUB #4987	REC-GENERAL SUPPLIES	\$	18.56	500-6700-554000	
1/6/2020	SAMS CLUB #4987	REC-GENERAL SUPPLIES	\$	27.98	500-6700-520200	
1/30/2020	SAFEWAY #1045	CPR-GATORADE SPORTS DRINKS-COMM SVCS	\$	10.00	230-6000-551000	
1/25/2020	STAPLES DIRECT	REC-INFOGUARD 8SHEET CROSSCUT PERSONAL	\$	47.48	500-6700-520100	
1/25/2020	STAPLES DIRECT	CPR-2020 STAPLES 36 X 24 WALL CALENDAR-MUSEUM	\$	17.67	230-6040-520100	
1/25/2020	STAPLES DIRECT	CPR-FOLGERS CLASSIC ROAST FILTER PACKS-COMM SVCS	\$	90.34	230-6000-520100	
1/18/2020	SAMSClub #4987	REC-GENERAL SUPPLIES	\$	64.92	500-6700-520300	
1/18/2020	SAMSClub #4987	REC-GENERAL SUPPLIES	\$	21.96	500-6700-520300	
1/18/2020	SAMSClub #4987	CPR-GENERAL SUPPLIES-COMM SVCS	\$	75.38	230-6000-520100	
1/18/2020	SAMSClub #4987	CPR-CONCESSION SUPPLIES-COMM SVCS	\$	42.86	230-6000-551000	
1/30/2020	STAPLES DIRECT	CPR-CANON 045 H BLACK TONER CARTRIDGE H-SENIORS	\$	90.00	230-6050-520200	
1/27/2020	ZERBEE BUSINESS PRODUC	CPR-FOLGERSREG .9 OZ DECAFFEINATED FILT-COMM SVCS	\$	117.36	230-6000-520100	
1/24/2020	BATTERY SOLUTIONS	REC-RECYCLE KIT 55	\$	109.95	500-6700-530600	
1/15/2020	SAMS CLUB #4987	REC-11X14 LG FORMAT PRINT	\$	3.96	500-6700-520100	
1/17/2020	FORT LUPTON PRESS	REC-ANNUAL SUBSCRIPTION	\$	40.99	500-6700-530800	
1/21/2020	ECO CYCLE	CPR-RECYCLING-COMM SVCS	\$	11.85	230-6000-530600	
1/17/2020	STAMPS.COM	CPR-STAMPS.COM-COMM SVCS	\$	17.99	230-6000-530600	
1/9/2020	PAYPAL *PONYCAMEL	CPR-PETTING ZOO JULY 4TH	\$	500.00	100-1700-552350	
1/10/2020	SAMS CLUB #4987	REC-MISC SUPPLIES	\$	19.88	500-6700-520200	
1/10/2020	SAMS CLUB #4987	REC-MISC SUPPLIES	\$	54.52	500-6700-554000	
1/10/2020	SAMS CLUB #4987	REC-MISC SUPPLIES	\$	11.98	500-6700-520300	
1/10/2020	SAMS CLUB #4987	CPR-MISC SUPPLIES-COMM SVCS	\$	6.72	230-6000-551000	
			\$	9,287.72		
1/18/2020	AMZN MKTP US	GF-PRODUCT RETURNS-COMM SVCS	\$	(195.00)	100-2200-553890	
1/18/2020	AMZN MKTP US	GF-PRODUCT RETURNS-COMM SVCS	\$	(130.00)	100-2200-553890	
1/10/2020	AMZN MKTP US AMZN.COM/	GF-PRODUCT RETURNS-COMM SVCS	\$	(53.16)	100-2200-553890	
1/29/2020	AMZN MKTP US AMZN.COM/	GF-PRODUCT RETURNS-COMM SVCS	\$	(53.16)	100-2200-553890	
1/9/2020	AMZN MKTP US*K83AJ5FG3	GF-LIFEPAK 500 LIFEPAK 500 NON-RECHARG-PD	\$	117.30	100-2100-520100	
1/3/2020	AMAZON.COM*4Q7UB86G3	GF-BLACK+DECKER 12-CUP THERMAL COFFEEM-PD	\$	47.18	100-2100-520200	
1/24/2020	EASYKEYSCOM INC	GF-KEYS-PD	\$	11.80	100-2100-520100	
1/16/2020	SIRCHIE FINGER PRINT L	GF-PROTECTIVE GEAR-PD	\$	179.83	100-2100-520100	
1/10/2020	DASH MEDICAL GLOVES	GF-MEDICAL GLOVES, XL, M-PD	\$	71.90	100-2100-520100	
1/15/2020	ACE HARDWARE OF FORT L	GF-EVIDENCE PREP-COMM SVCS	\$	16.98	100-2200-520100	
1/20/2020	WALGREENS #5644	GF-PHOTO PROCESSING-PD	\$	1.27	100-2100-520200	
1/7/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	4.39	100-2100-531800	
1/14/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	5.65	100-2100-531800	
1/14/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	0.55	100-2100-531800	

1/14/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	0.55	100-2100-531800
1/10/2020	TRI-TECH/NATIONAL LAW	GF-COLORADO SPECIMENT KIT-PD	\$	123.50	100-2100-520100
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	1.45	100-2100-531800
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	0.55	100-2100-531800
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	0.55	100-2100-531800
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	2.00	100-2100-531800
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	2.00	100-2100-531800
1/8/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	2.00	100-2100-531800
1/17/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	5.65	100-2100-531800
1/17/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	0.55	100-2100-531800
1/17/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	1.45	100-2100-531800
1/31/2020	USPS PO 0732220392	GF-EVIDENCE LETTER-PD	\$	3.80	100-2100-531800
1/18/2020	STUBS GAS & OIL	GF-UNL REG 86/87 OC-PD	\$	54.25	100-2100-520800
1/23/2020	CIRCLE K # 44109	GF-UNL REG 86/87 OC-PD	\$	60.59	100-2100-520800
1/3/2020	AMZN MKTP US*BU3IO3MP3	GF-TRUCK TIRE SERVICE STEP-PD	\$	45.99	100-2100-520100
1/9/2020	CALIBRE PRESS	GF-FEMALE ENFORCERS/WALKER/GALLEGOS-PD	\$	358.00	100-2100-532800
1/3/2020	COMBINED SYSTEMS INC	GF-4 DAY ICP TRAINING/LAUNCHER-PD	\$	905.00	100-2100-532800
1/6/2020	CALIBRE PRESS	GF-FEMALE ENFORCERS/MIRAGLIA/PAINTAN-PD	\$	358.00	100-2100-532800
1/16/2020	INT*IN *PEACEKEEPER PR	GF-BATONS & HOLSTERS-PD	\$	721.76	100-2100-531050
1/1/2020	EAGLE ENGRAVING INC	GF-COMMENDATION BAR/HOLDER-PD	\$	73.53	100-2100-520200
1/13/2020	BLUE FORCE GEAR INC	GF-(4) VICKERS ONE SLING-PD	\$	179.80	100-2100-531050
1/4/2020	TLO TRANSUNION	GF-TRANSUNION DATA-PD	\$	50.00	100-2100-530600
1/11/2020	CHEAPER THAN DIRT	GF-SWIVEL CAPS-PD	\$	71.83	100-2100-531050
1/15/2020	KINSCO	GF-UNL REG 86/87 OC-PD	\$	25.99	100-2100-520800
1/8/2020	OFFICE DEPOT #1080	GF-FILE,STOR,LTR/LGL,ECONO,12/CT-PD	\$	79.08	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-DUSTER,OFFICE DEPOT,10OZ,6PK-PD	\$	28.99	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-LABEL,OD,DOT,1/4",MULTI-COLOR-PD	\$	13.98	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-HEWLETT PACKARD,952,CMYB, 4 PK-PD	\$	113.89	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-LABEL,LSR,SHIP,WHT,600CT-PD	\$	52.49	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-PAD,PERF,8.5X11.75,RLD,OD,12PK-PD	\$	23.49	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-PAD,STENO,6X9,GREGG,DOZ,70SHT-PD	\$	14.59	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-END TAB FLDR STR LTR MAN REINF-PD	\$	54.38	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-ENVELOPE,GRIP-SEAL,9X12,100BX-PD	\$	18.37	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-ENVELOPE,CLASP,28LB,#93,100BX-PD	\$	25.49	100-2100-520200
1/8/2020	OFFICE DEPOT #1080	GF-PEN,RT,GEL,G2,1.0MM,DZ,BLACK-PD	\$	62.31	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-PROF PRESENTER R800 100FT RANG-PD	\$	49.99	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-FORK,PLASTIC,1000CT,WHITE-PD	\$	26.99	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-BOOK,MEMO,WRBND,TOP,CR,60S,12-PD	\$	17.38	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-TAPE,INVISIBLE,3/4X1000,10/PK-PD	\$	15.99	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-TONER,LJ CE278A,HP,BLACK-PD	\$	175.78	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-TAPE,BLACK ON WHITE,2PK-PD	\$	105.24	100-2100-520200
1/29/2020	OFFICE DEPOT #1080	GF-100PK CD/DVD PAPER SLEEVES WIT-PD	\$	8.54	100-2100-520200
1/9/2020	OFFICE DEPOT #1080	GF-LABEL,ETYJ,20YR,CC,ROLL-PD	\$	16.49	100-2100-520200
1/9/2020	OFFICE DEPOT #1080	GF-STAMP,PREINK,COPY RED-PD	\$	11.99	100-2100-520200
1/9/2020	OFFICE DEPOT #1080	GF-FOLDER,FILE,ENDTAB,EXP,GN-PD	\$	44.09	100-2100-520200
1/9/2020	OFFICE DEPOT #1080	GF-FOLDER,CLSF,1-DIV,LTR,4PRT,RED-PD	\$	61.33	100-2100-520200
1/18/2020	OFFICE DEPOT #1080	GF-FILE,STOR,LTR/LGL,ECONO,12/CT-PD	\$	79.08	100-2100-520200
1/25/2020	CIRCLE K # 44109	GF-UNL REG 86/87 OC-PD	\$	29.17	100-2100-520800
1/27/2020	CIRCLE K # 44109	GF-UNL REG 86/87 OC-PD	\$	36.03	100-2100-520800
1/18/2020	CIRCLE K # 44109	GF-UNL REG 86/87 OC-PD	\$	47.48	100-2100-520800
1/27/2020	SAFEWAY FUEL #1045	GF-UA GASOLINE-PD	\$	39.00	100-2100-520800
1/20/2020	SAFEWAY FUEL #1045	GF-UA GASOLINE-PD	\$	42.12	100-2100-520800
			\$	4,368.07	
			\$	24,689.47	

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**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, March 3, 2020. Mayor Zo Stieber called the meeting to order at 7:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Stieber, Council Members, Shannon Rhoda, Chris Ceretto, David Crespin, Tommy Holton and Michael Sanchez. Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Public Works Director, Roy Vestal, Chief John Fryar and City Attorney, Andy Ausmus.

PERSONS TO ADDRESS COUNCIL

There was no one from the public wishing to address the Council.

APPROVAL OF AGENDA

It was moved by Tommy Holton and seconded by Chris Ceretto to approve the Agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the March 3, 2020 payables; there were no questions or comments.

CONSENT AGENDA

It was moved by Tommy Holton and seconded by Michael Sanchez to approve the Consent Agenda as presented with the following items: 02182020 City Council Meeting Minutes, Second Reading Ordinance 2020-1076 AN ORDINANCE ANNEXING LAND LEGALLY DESCRIBED IN EXHIBIT 'A' KNOWN AS THE WADE ANNEXATION AND APPROVING THE ANNEXATION AGREEMENT, Second Reading Ordinance 2020-1077 AN ORDINANCE INITIALLY ZONING LAND KNOWN AS THE WADE INITIAL ZONING, LEGALLY DESCRIBED IN EXHIBIT A, TO THE 'A' AGRICULTURAL ZONE DISTRICT, Approving Resolution 2020R027 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING MARCH 3, 2020 AND ENDING DECEMBER 31, 2021 AND RESTATING CITY LIAISONS (AM 2020-054), and Approving Resolution 2020R028 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE UNITED POWER EASEMENT AGREEMENT ACROSS THE GOLF COURSE PROPERTY ADJACENT TO 9TH STREET (AM 2020-057). Motion passed unanimously on roll call vote.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020

ACTION MEMORANDUM

AM 2020-059 Approving a Resolution for the Fulton Ranch Sketch PUD Plat Submitted by Coyote Creek North, LLC to Create a Residential Subdivision

The Applicant, Sun Communities, has submitted a request for a sketch PUD plat on a property that is approximately 127.5 acres. The property is located east and adjacent to County Road 29, and south and adjacent to 14th Street. The proposal is for a residential subdivision that will include 466 single family manufactured homes, with associated amenities that will include an amenity center, pocket parks and interconnecting trails. There are four planned phases, and the development will include roadways, two neighborhood pocket parks, open space, and trails. Future submittals will include more detail pertaining to the planned phasing of the project.

The zoning is PUD Planned Unit Development, and the proposed land use conforms to this zoning. In addition, the comprehensive plan supports this proposed development, which is designated as the Single Family Detached land use type.

This sketch PUD plat is meant to be conceptual, and full details and engineering will be developed during the next phase, which is the preliminary and final PUD plat phase.

Bill Anderson with Atwell, consultant with Sun Communities and John McLaren, President of Sun Communities, provided a presentation to the Council. The presentation included an overview of Sun Communities including a video of the proposed homes with layout of streets and parks.

The City Council presented concerns regarding: density, parking, garages, roof pitch, type of foundation, acquisition/sale of the development, sales including the metro district, and payment of property taxes including metro district fees. Concerns were also raised regarding the current recreation center and the effects the amenities of this subdivision would have on the recreation center. A resident in this area would not have a need for the recreation center and likely not vote for any additional tax to the recreation center.

Mr. Anderson and Mr. McLauren indicated that foundations would be permanent with 10x20 feet parking spaces. Individual homes will not have fencing. When asked about the stability of Sun Communities, Mr. McLauren indicated that in between 2014 and 2015 Sun Communities went through the portfolios and sold 30 properties.

Mr. Anderson stated that the manufactured homes will be built on steel frame with homes coming in two sections.

Bob Leino, representing the Cottonwood Greens Metro District, stated that since Sun Communities didn't need monies from the metro district, there would be no need for the metro district and it could be eliminated.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020

Howard Figueroa stated that the manufactured homes would be coming in from various states including, Kansas, Nebraska, Arizona, and New Mexico; this would be dependent on the specifications.

The Planning Director, Todd Hodges confirmed that the property was within the metro district. The conditions of approval on the resolution address the metro district however there is no guarantee that the metro district would go away. The purpose of sketch plat is to provide comments to the developer with direction on items that need to be addressed. The developer can then choose to move forward or not.

The City Planner Alyssa Knutson stated that the Comprehensive Plan does envision a diversity of housing and it does anticipate different densities.

Mr. Fern who lives in the area of County Road 29 and the future Northrup stated that this subdivision would increase traffic on a street that isn't improved.

The Public Works Director, Roy Vestal, indicated that details will be worked out on improvements to the street. There is about ½ mile of unpaved street and in the county. Mr. Vestal pointed to the map of which sections of the road would be paved, on Northrup north to County Road 29, then east.

The owner of the current property indicated that he has done his due diligence on Sun Communities. They have a stellar reputation and has had great response from them.

Mr. Vestal indicated that from an engineering standpoint all doable however the proposal is pretty dense.

Minor discussion occurred over the concern of the metro district, lot rent and cost of the home.

It was moved by Tommy Holton and seconded by David Crespin to approve Resolution 2020R029 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE FULTON RANCH SKETCH PUD PLAT SUBMITTED BY SUN COMMUNITIES TO CREATE A SINGLE LOT RESIDENTIAL SUBDIVISION LOCATED EAST AND ADJACENT TO COUNTY ROAD 29, AND SOUTH AND ADJACENT TO 14TH STREET. Motion passed with Shannon Rhoda voting 'no' to the motion.

Mayor Stieber called for a recess at 8:01 p.m. The meeting reconvened at 8:15 p.m.

AM 2020-055 Adopt an Ordinance Amending Specific Provisions of the Fort Lupton Municipal Code for Planning Commission Membership, Appointments, and Terms.

The Planning Department is proposing an ordinance to allow the Planning Commission to serve concurrently as the Board of Adjustment. The proposed amendments to Chapter 2, Article VIII, Section 2-182 reflect this proposal, as well as clarify the parameters of Planning Commissioners' terms.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020

It was moved by Tommy Holton and seconded by Chris Ceretto to approve Ordinance 2020-1080 AN ORDINANCE OF THE CITY OF FORT LUPTON, AMENDING CHAPTER 2, ARTICLE VIII, SECTION 2-182, MEMBERSHIP; APPOINTMENT; TERMS, OF THE FORT LUPTON MUNICIPAL CODE. Motion passed with Mayor Stieber voting 'no' to the motion.

AM 2020-056 Adopt an Ordinance Amending Specific Provisions of the Fort Lupton Municipal Code for the Board of Adjustment

The Planning Department is proposing an ordinance to allow the Planning Commission to serve as the Board of Adjustment. The proposed amendments to Chapter 16, Article I, Section 16-11 reflect this proposal.

It was moved by Chris Ceretto and seconded by David Crespino to approve Ordinance 2020-1081 AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO, AMENDING CHAPTER 16, ARTICLE I, SECTION 16-11, BOARD OF ADJUSTMENT, OF THE FORT LUPTON MUNICIPAL CODE. Motion passed unanimously on roll call vote.

AM 2020-058 Approve Change Order Number 2 to JBS Pipeline Contractors for An Amount Not to Exceed \$84,035.00 from Water Sales Tax Fund

JBS Pipeline Contractors was awarded 2 schedules of the pipes project on October 21, 2019 for \$302,499.00. This covered the WTP reservoir connection to the plant (Schedule 1) and replacing a troublesome sanitary sewer line in Broadway (schedule 2).

Schedule 1 was completed in December and Schedule 2 is under way with completion second week of March. Change Order #1 approved January 21, 2020 with AM 2020-026 covers the Schedule 3 is correcting the water line in the alley of Valle Drive to relocate from under a garage structure on Fulton.

Project funding for this Change Order is from the Water Sales Tax Fund line item previously for the Well 26 pump house. Recent information indicates Well 26 is not include in the water court case for augmentation plan. It would not be prudent to expend funds on that project until resolution of the augmentation plan and wells we will be including into the irrigation system. \$250,000 was included in the budget for Well 26.

Mustang Avenue is scheduled to be repaved this spring. Future irrigation with non-potable water will be possible with future connection to the Filing No 3 system.

It was moved by Michael Sanchez and seconded by David Crespino to approve Change Order Number 2 to JBS Pipeline Contractors for an amount not to exceed \$84,035 from the Water Sales Tax Fund. Motion passed with Mayor Stieber voting 'no' to the motion.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020**

AM 2020-060 Approve a Resolution Accepting an Annexation Petition for the C&M Rodriguez NOS. 1 - 5 and to Set a Public Hearing Date for April 21, 2020

Cesar Rodriguez Gallardo, the applicant, has submitted an annexation petition to initiate annexation proceedings for the properties known as the C&M Rodriguez Annexation Nos. 1 – 5. This proposed annexation consists of 84.31 acres, more or less. This includes a portion of U.S. Highway 85, County Road 22 ½, and County Road 25 ½ rights-of-way that constitute the “flagpole” portion of the annexation. The application includes an initial zoning request to the ‘C-2’ Heavy Commercial Zone District.

It was moved by Michael Sanchez and seconded by Tommy Holton to approve Resolution 2020R030 A RESOLUTION INITIATING ANNEXATION PROCEEDINGS FOR THE ANNEXATION KNOWN AS THE C&M RODRIGUEZ ANNEXATION NOS. 1 – 5, AND SETTING THE PUBLIC HEARING FOR APRIL 21, 2020. Motion passed unanimously on roll call vote.

AM 2020-061 Approving a Resolution of the Fort Lupton City Council Establishing an Economic Incentive Via a Rebate on Personal Property Tax for New and Expanding Companies

A personal property tax rebate available for new or expanding basic industries investing a minimum of \$1,000,000 which create primary jobs and import dollars into the community. A personal property tax rebate may be negotiated in an amount not greater than 50% of the amount of taxes levied by the City upon the taxable personal property located at or within such new or expanding business for a term not to exceed 10 years. The rebate is subject to revenue availability.

Each request will go before City Council to ensure that the rebate offer is understood and that the impact analysis is done for qualification purposes. This economic tool along with others in place will need to be evaluated by staff and council, typically annually, to ensure that it is still of benefit to all involved to help build a diverse and economic sustainable community. One of the cities identified pillars to success in the strategic plan.

It was moved by David Crespín and seconded by Chris Ceretto to approve Resolution 2020R031 A RESOLUTION ESTABLISHING AN ECONOMIC INCENTIVE VIA A REBATE ON BUSINESS PERSONAL PROPERTY TAX FOR NEW AND EXPANDING BUSINESS FACILITIES. Motion passed unanimously on roll call vote.

STAFF REPORTS

The City Planner, Alyssa Knutson provided an update on the code for subdivision and zoning updates. The next meeting is scheduled for the end of March.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020**

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

March 10, 2020 Town Hall Meeting, 6:30 p.m. at 130 S. McKinley Ave.

March 12, 2020 Taste of Fort Lupton, 5:30 p.m. to 7:30 p.m.
Fort Lupton Recreation Center, 203 S. Harrison Ave.

March 17, 2020 City Council Meeting, 7:00 p.m. at 130 S. McKinley Ave.

March 31, 2020 Town Hall Meeting, 6:30 p.m. at 130 S. McKinley Ave.

April 4, 2020 Easter Egg Hunt, 10 a.m.
Fort Lupton Recreation Center, 203 S. Harrison Ave.

Executive Session

It was moved by Tommy Holton and seconded by David Crespin to move into Executive Session- To hold a conference with the City Attorney to receive legal advice on specific legal questions, pursuant to CRS 24-6-402 (4) (b). "related to investigation into matters involving City business". Motion passed unanimously on roll call vote.

The following entered into an executive session at 8:30 p.m.: Mayor Stieber, Councilmembers, Chris Ceretto, David Crespin, Tommy Holton and Michael Sanchez. Also City Administrator Chris Cross, Assistant City Administrator, Glenda Aretxuloeta and City Attorney, Andy Ausmus.

Mayor Stieber stated that Shannon Rhoda will be abstaining from going into the executive and that there would be no business afterwards and excused Ms. Rhoda. She left the meeting at 8:30 p.m.

The Executive Session ended at 8:45 p.m.

The regular meeting reconvened at 8:46 p.m.

ADJOURNMENT

Mayor Stieber adjourned the meeting at 8:46 p.m.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
March 3, 2020

Respectfully Submitted,

Maricela Peña, City Clerk

Approved by City Council

Zo Stieber, Mayor

ORDINANCE NO. 2020-1078

INTRODUCED BY: CHRIS CERETTO

A ORDINANCE OF THE CITY COUNCIL OF FORT LUPTON ACCEPTING THE TEN EYCK AND CAMPBELL PUBLIC RIGHT OF WAY DEDICATION FOR COUNTY ROAD 24 LOCATED IN THE NORTH HALF OF SECTION 10, TOWNSHIP 2 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN, BEING PART OF LOT B, RECORDED EXEMPTION NO. 1311-10-01 RECX18-007, WELD COUNTY, COLORADO.

INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED this 18th day of February 2020.

PUBLISHED in the Fort Lupton Press the 26th day of February 2020.

FINALLY READ BY TITLE ONLY, PASSED AND ORDERED PUBLISHED BY TITLE ONLY this 17th day of March 2020.

PUBLISHED BY TITLE ONLY the 25th day of March 2020.

EFFECTIVE (after publication) the 24th day of April 2020.

CITY OF FORT LUPTON, COLORADO

Zo Stieber, Mayor

ATTEST:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

ORDINANCE NO. 2020-1079

INTRODUCED BY: MICHAEL SANCHEZ

AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO, AMENDING CHAPTER 10, ARTICLE XII MISCELLANEOUS OFFENSE, SECTION 10-264 FIREWORKS PROHIBITED OF THE FORT LUPTON MUNICIPAL CODE

INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED this 18TH day of February 2020.

PUBLISHED in the Fort Lupton Press the 26th day of February 2020.

FINALLY READ BY TITLE ONLY, PASSED AND ORDERED FINALLY PUBLISHED by title only this 17th day of March 2020.

PUBLISHED in the Fort Lupton Press the 25th day of March 2020.

EFFECTIVE (after publication) the 24th day of April 2020.

CITY OF FORT LUPTON, COLORADO

Zo Stieber, Mayor

ATTEST:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespin, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-062

**APPROVE ESTIMATED 2020 WINDY GAP ASSESSMENT FOR AN AMOUNT NOT TO EXCEED
\$207,073.48 TO BE PAID OUT OF THE UTILITY FUND**

- I. **Agenda Date:** Council Meeting – March 17, 2020
- II. **Attachments:** a. Letter from John Budde NCWCD
b. NCWCD Annual Assessment
- III. **Summary Statement:**

Annually, the City is required to remit to Northern Colorado Water Conservation District (The District) funds to cover our share of cost for the Windy Gap allotment of 13 units. The 2020 assessment is \$207,073.48.

IV. **Submitted by:** Leann Perino
Leann Perino, Finance Director

V. **Finance Reviewed** Leann Perino
Finance Director

VI. **Approved for Presentation:** [Signature]
City Administrator

VII. **Attorney Reviewed** Approved Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk Date

IX. Detail of Issue/Request:

The Northern Colorado Water Conservancy District annual invoice for the estimated 2020 carriage costs of \$207,073.48 to be remitted by April 2, 2020.

	2020 Estimated Cost	2019 Payment	Increase
<i>General Assessment</i>	\$ 46,800.00	\$ 46,800.00	\$ 0.00
<i>Carriage Cost</i>	126,249.40	106,662.98	19,586.42
<i>USBR Fixed Charges</i>	44,200.00	2,289.22	41,910.78
<i>Pumping Power Cost</i>	9,888.50	55,733.07	(45,844.57)
<i>Less January Bill</i>	(20,064.42)	(19,021.00)	(1,043.42)
<i>Net Assessment Amount Due</i>	\$ 207,073.48	\$192,464.27	\$14,609.21

This payment provides for our continued involvement in the Windy Gap project, which equates to 1,300 acre feet for the year. There are increases in rates for in lieu water from \$5.70 to \$34 included in the Carriage Cost and a 1.79% increase in the USBR rate. We received a credit for Power Pumping Costs due to an overpayment in 2019 (\$28,715.30 2020 Power Estimate - \$18,826.80 2019 Overpayment = \$9,888.50 Charge)

X. Legal/Political Considerations:

None.

XI. Alternatives/Options:

- 1. Approve payment of the assessment*
- 2. Opt out of the 1,300 acre feet of water for Windy Gap*

XII. Financial Considerations:

The City's 2020 Financial Plan includes \$250,000 budgeted in the Utility Fund for the assessment of 13 units of Windy Gap. \$20,064.42 was paid in January 2020 leaving \$229,935.58 to cover this expenditure.

XIII. Staff Recommendation:

Approve the payment of the 2020 Windy Gap estimated assessment of \$207,073.48 from the Utility Fund.



Municipal Subdistrict
Northern Colorado Water Conservancy District
220 Water Avenue Berthoud, Colorado 80513
Phone 1-800-369-7246 • www.northernwater.org

March 2, 2020

Chris Cross
City Administrator
City of Fort Lupton
130 S McKinley Avenue
Fort Lupton, CO 80621-0148

Dear Chris Cross:

At the Fiscal Year 2020 budget review last summer, we discussed this being the first year under the carriage agreement signed in 2014 related to delivery assessments. The most significant increase is the additional delivery charge of \$34 per acre-foot (1.79% annual increase) for use of unused capacity payable to Reclamation. A separate line item is shown on the invoice for this charge. The other change is the charge for in-lieu water has increased from \$5.70 to \$34 per acre-foot. This charge is included with carriage costs displayed on the invoice. The increase in assessments are primarily due to these two changes in the carriage agreement.

Your enclosed 2020 Windy Gap Project Assessment is due April 2, 2020, and includes a credit for any payment made on your March 2, 2020, statement.

Please remit payment to:

Northern Water
PO Box 913208
Denver, CO 80291-3208

Or, contact Ms. Bernice Rupp at (970) 622-2313 for wire and ACH payment options.

If you have any questions, please feel free to call me at (970) 622-2253.

Very truly yours,



John Budde, CPA
Financial Services Department Manager

eal
Enclosure

CC: Leanne Perino



Municipal Subdistrict
Northern Colorado Water Conservancy District

Windy Gap Enterprise
2020 Windy Gap Annual Billing

March 2, 2020

Participant: **City of Fort Lupton**
Payment Due Date: April 2, 2020
Amount Due: **\$207,073.48**

	<u>Water Units</u>
2019 Units:	13
2020 Units:	13

Water orders based on the billing period of October 1 through September 30 are shown below:

	<u>Acre-Foot</u>
2019 Actual Water Delivery	1,045.8
2019 Estimated Water Delivery	1,300.0
	<u>(254.2)</u>
2020 Estimated Water Delivery (A.F.)	<u>1,300.0</u>

Assessment billing components are summarized below:

	2020 Estimated Cost	Reconciliation of 2019 Estimated Cost to Actual Cost	Total Due
General Assessment	\$ 46,800.00	\$ -	\$ 46,800.00
Carriage Costs	\$ 119,163.02	\$ 7,086.38	\$ 126,249.40
USBR- Use of Unused Capacity	\$ 44,200.00	\$ -	\$ 44,200.00
Pumping Power Cost	\$ 28,715.30	\$ (18,826.80)	\$ 9,888.50
Total	\$ 238,878.32	\$ (11,740.42)	\$ 227,137.90
		Less January Invoice Payment	\$ 20,064.42
		AMOUNT DUE	\$ 207,073.48

IX. Detail of Issue/Request:

Annually the ditch company levies assessment on each share of stock held. The 2020 assessment is \$56.00 (\$42.00 per share plus a special assessment of \$14.00 per share). The City of Fort Lupton holds 215.9 shares which bring our total assessment to \$12,090.40 for the 2019 assessment. The payment is due by April 1, 2019.

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

- 1. Approve payment of the assessment*
- 2. Make payment in two installments April 1 and November 15 with a 15% late charge.*
- 3. Do nothing and lose the availability of the 215.9 shares.*

XII. Financial Considerations:

The 2020 Utility Fund Budget includes \$12,100 for the Fulton Assessment

XIII. Staff Recommendation:

Approve the payment of \$12,090.40 to the Fulton Irrigation Company for the 2020 assessment.

FULTON IRRIGATING DITCH COMPANY
25 South 4th Avenue
Brighton, Colorado 80601
Telephone: 303-659-3171



March 2, 2020

Town of Ft. Lupton
130 South McKinley
Ft. Lupton, CO 80621

At the annual meeting of the shareholders, an assessment of \$42.00 per share was levied against each share of stock for the 2020 season. In addition, a Special Assessment of \$14.00 per share was levied against each share of stock.

The assessment of \$42.00 and special assessment of \$14.00 per share on 215.9 shares of stock standing in your name amounts to \$12,090.40.

The assessment was due when levied, but you may pay the first half on or before April 1, 2020, without interest. If payment is delayed after April 1, 2020, you will pay 15% per annum for late payment.

If you elect to pay the assessment in two installments, the last half must be paid on or before November 15, 2020, and you will pay 15% per annum late charge after November 15, 2020.

Payment of the assessment may be made by mail to 25 South 4th Avenue, Brighton, Colorado 80601, or you may pay at the office at 25 South 4th Avenue, Brighton, Colorado.

In order to receive water during the 2020 irrigation season, your headgate weir must be in proper operating condition to enable the ditch rider to properly measure the water you are entitled to receive. In some instances, the weir has been removed or is not in proper condition to enable such measurement. If your weir is not in proper operating condition, please notify Ditch Superintendent George McDonald at 303-915-6169. If your measuring device is not properly installed and accurate you will not receive water deliveries.

Brice Steele
Secretary

Please return the bottom portion to ensure proper credit to your account

Town of Ft. Lupton
215.9 shares

VIII. Detail of Issue/Request:

As indicated, letters and applications were sent to all existing advisory committee members during the month of November. In addition, vacancies for committee appointments have been solicited at City Council meetings, the City web page, public postings, social media.

Exhibit "A" represents a list of the active general advisory committees with the proposed member list. Current policy establishes that, "Newly elected Mayors shall appoint members to all advisory/governing committees to be ratified by the City Council and members so appointed shall serve at the pleasure of the Mayor."

It is anticipated that another round of appointments may need to occur in the future.

IX. Legal/Political Considerations:

None noted.

X. Alternatives/Options:

Continue to solicit for applications through announcements including the City's social media accounts for vacancies that remain unfilled.

XI. Financial Considerations:

None noted.

XII. Staff Recommendation:

Approve the proposed resolution

RESOLUTION 2020RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING MARCH 17, 2020 AND ENDING DECEMBER 31, 2021

WHEREAS, each candidate has submitted a request in the form of an application for the Mayor to consider appointment or reappointment to committee positions allowing them the opportunity to serve the City of Fort Lupton.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of the attached list of candidates to the corresponding Advisory Committees for a term beginning March 17, 2020 and ending December 31, 2021.

APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE ELECTED TO THE CITY COUNCIL THIS 17th DAY OF MARCH 2020.

City of Fort Lupton, Colorado

Zo Stieber, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

EXHIBIT "A"
Advisory Committee Appointments

SENIOR ADVISORY COMMITTEE		
Carol Criswell	03/17/2020-12/31/2021	
Monty Schuman		City Liaison
PUBLIC SAFETY COMMITTEE		
Henry Ford	03/17/2020-12/31/2021	
John Fryar		City Liaison

RECEIVED
MAR 02 2020
BY:

Ford 



CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3-2-20 City of Fort Lupton Resident? Yes No

Name: Henry Ford Home Phone: [Redacted]
Address: [Redacted] Cell Phone: [Redacted]
Occupation: Fi. Lupton CO 80621 Work Phone: [Redacted]
Craigsmith / Retired LEO e-mail: [Redacted]

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Public Safety

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

I have been a board member for 3 yrs
Retired LEO

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

Retired Law Enforcement

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

I have shared my experience and knowledge

4. Please list supporting documents if not continued on other side:

[Redacted]

Signature of Applicant: by signing this application I agree that I have received a copy of the City Council Code of Ethics and Conduct.





RECEIVED
FEB 26 2020
BY: APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT

C Criswell

CITY OF FORT LUPTON
APPLICATION FOR CITIZEN ADVISORY BOARD/
COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 2-24-2020 City of Fort Lupton Resident? Yes No

Name: Carol Criswell Home Phone: [REDACTED]
Address: [REDACTED] Cell Phone: [REDACTED]
Fort Lupton Work Phone: [REDACTED]
Occupation: [REDACTED] e-mail: [REDACTED]

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Senior advisory committee

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)
Sewing & registering for senior lunch, served on Public Safety Committee.

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:
N/A

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:
Because I'm a senior and want to be involved

4. Please list supporting documents if not continued on other side:
[REDACTED]

Signature of Applicant: by signing this application I agree that I have received a copy of the City Council Code of Ethics and Conduct.
Carol Criswell

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespin, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-061

APPROVE A RESOLUTION ACCEPTING AN ANNEXATION PETITION FOR THE MORRISON ANNEXATION SUBMITTED BY ANDREW MORRISON AND KAMBER MORRISON AND TO SET A PUBLIC HEARING DATE FOR MAY 5, 2020.

- I. **Agenda Date:** Council Meeting – March 17, 2020

- II. **Attachments:**
 - a. Resolution
 - b. Land Use Application
 - c. Annexation Petition
 - d. Annexation Map

- III. **Summary Statement:**

Andrew Morrison and Kamber Morrison (collectively, the “Applicants”) have submitted an annexation petition to initiate annexation proceedings for one parcel of land. The parcel is located west and adjacent to County Road 29 right of way and approximately 0.25 miles north from County Road 8 (Parcel No. 147117000091). This proposed annexation, known as the Morrison Annexation, consists of a total of 37.58 more or less. The resolution is to accept the annexation petition and initiate the two-month (60 day) review process that involves staff, referral agencies, Planning Commission and City Council. Approval of the resolution does not constitute approval of the annexation request. Approval of the resolution simply means that there is an interest in considering the annexation, with the final decision to be made by City Council at a public hearing on May 5, 2020.

IV. **Submitted by:** _____
Planner

V. **Finance Reviewed** _____
Finance Director

VI. **Approved for Presentation:** _____
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

Andrew Morrison and Kamber Morrison (collectively, the "Applicants") have submitted an annexation petition to initiate annexation proceedings for one parcel of land. The parcel is located west and adjacent to County Road 29 right of way and approximately 0.25 miles north from County Road 8 (Parcel No. 147117000091). This proposed annexation, known as the Morrison Annexation, consists of a total of 37.58 more or less. The resolution is to accept the annexation petition and initiate the two-month (60 day) review process that involves staff, referral agencies, Planning Commission and City Council. Approval of the resolution does not constitute approval of the annexation request. Approval of the resolution simply means that there is an interest in considering the annexation, with the final decision to be made by City Council at a public hearing on May 5, 2020. The application includes an initial zoning request to Agriculture.

The initiating resolution is the first step in the annexation process and is to accept the annexation petition and initiate the two-month (60 day) review process that involves staff, referral agencies, Planning Commission and City Council. The resolution also sets the public hearing date to consider the annexation. If Council adopts the resolution to accept the petition, the petitioners will move on to the next step, which is the review of the proposed annexation, initial zoning, and submitted application documents by the Development Review Team (DRT). Step three is a review and public hearing on April 23, 2020 by the Planning Commission who will provide Council with a recommendation. City Council is then required to act upon the request by ordinance at the public hearing, which is proposed to be set for May 5, 2020, which is the final step in the process.

X. Legal/Political Considerations:

State law and the Fort Lupton Municipal Code require the City Council to set a hearing date for the annexation request (Municipal Code Chapter 15). The Council hearing date must not be less than 30 days nor more than 60 days from the date of the resolution of substantial compliance, unless stipulated by the applicant. Staff recommends that the date for the City Council public hearing be set for May 5, 2020, which is nine days before 60 days. The Planning Commission will conduct a public hearing on April 23, 2020 and make a recommendation to City Council.

According to State annexation law, if the City Council finds the annexation petition and the annexation map in substantial conformance with Section 31-12-107 C.R.S. a resolution may be adopted to initiate annexation proceedings. Section 31-12-107 outlines the requirements for a proper annexation petition and the supporting annexation map. It is the opinion of staff that the petition and annexation map meet the requirements of Section 31-12-107 C.R.S. A finding of substantial conformance does not imply that Council agrees that the property should be annexed; however, a finding that the petition and map do not conform to the requirements is effectively a denial. Staff believes that the petition and annexation map are in substantial conformance with such requirements.

XI. Alternatives/Options:

The City Council has the following three options:

- a) Approve the resolution accepting the annexation petition and initiating the annexation proceedings; or*

- b) *Reject the annexation petition at which time the annexation request will not move forward;*
or
- c) *Delay action on the resolution to gather more information.*

XII. Financial Considerations:

Applicable application fees and fee deposits have been submitted by the applicant.

XIII. Staff Recommendation:

Staff recommends approval of the Resolution accepting the annexation petition and initiating annexation proceedings for the Morrison Annexation and set the public hearing for May 5, 2020.

RESOLUTION NO. 2020Rxxx

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON INITIATING ANNEXATION PROCEEDINGS FOR THE ANNEXATION KNOWN AS THE MORRISON ANNEXATION AND SETTING THE PUBLIC HEARING FOR MAY 5, 2020

WHEREAS, the Fort Lupton City Council has reviewed the annexation petition submitted by Andrew Morrison and Kamber Morrison for 37.58 acres, more or less, and known as the Morrison Annexation; and

WHEREAS, the Fort Lupton City Council finds the annexation petition to be complete and in substantial conformance with the requirements of C.R.S. 31-12-107 (1) as amended.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby approves this Resolution initiating annexation proceedings for the Morrison Annexation and sets the hearing date for May 5, 2020, to determine if the proposed annexation complies with C.R.S. 31-12-104 and 31-12-105, or such parts thereof as may be required to establish eligibility for annexation under the terms of Part 1, Article 12, Title 31, C.R.S.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 17th DAY OF MARCH, 2020.

City of Fort Lupton, Colorado

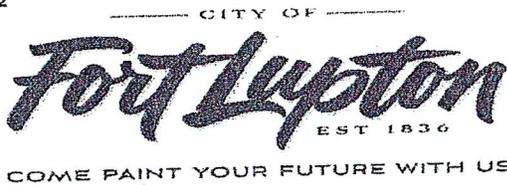
Zo Stieber, Mayor

Attest:

Maricela Peña, Interim City Clerk

Approved as to form:

Andy Ausmus, City Attorney



Planning & Building

130 S. McKinley Avenue Phone: 303.857.6694
 Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

Project No. _____

Land Use Application Form

A. CONTACT INFORMATION

1) Property Owner Name: Andrew and Kamber Morrison
 Company: N/A
 Phone: 720-841-1175 Email: andyrm66@gmail.com
 Address: 13757 County Road 8, Fort Lupton, CO 80621
 Preferred method of contact? Email: Phone: Mail:

2) Representative Name: Jack Silver and Terry Jo Epstein*
 Company: Holsinger Law, LLC
 Phone: 303-722-2828 Email: jsilver@holsingerlaw.com; tepstein@holsingerlaw.com
 Address: 1800 Glenarm Pl., Ste. 500, Denver, CO 80202
 Preferred method of contact? Email: Phone: Mail:

3) Billing Contact (where invoices should be directed to): Jack Silver or Terry Jo Epstein
 Billing Company: Holsinger Law, LLC
 Phone: 720-330-8244 Email: jsilver@holsingerlaw.com
 Address: 1800 Glenarm Pl., Ste. 500, Denver, CO 80202

B. SITE DESCRIPTION

Site Address: 13757 County Road 8, Fort Lupton, CO 80621
 Parcel Number: 147117000091
 Existing Zone Classification: Agriculture Proposed Zone Classification: Agriculture
 Water Type: Existing Well Name: N/A
 Sewage Type: Septic Tank District Name or Location Hauled to: N/A

C. APPLICATION TYPE (CHECK ALL THAT APPLY)

- | | | |
|--|---|---|
| <input type="checkbox"/> Sketch Plat | <input type="checkbox"/> Administrative Site Plan | <input type="checkbox"/> PUD Plan (Preliminary & Final) |
| <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Oil & Gas Permit | <input type="checkbox"/> Administrative Variance |
| <input type="checkbox"/> Minor Subdivision | <input checked="" type="checkbox"/> Annexation & Initial Zone | <input type="checkbox"/> Appeal |
| <input type="checkbox"/> Amended Plat | <input type="checkbox"/> Change of Zone | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Comp Plan Amendment | |

*See also Addendum 1 appended hereto.

Project No. _____

D. PROJECT DESCRIPTION

Project Name: Morrison Annexation

Please provide a short description of the proposed project in the space provided below:

Please see Addendum 2 appended hereto.

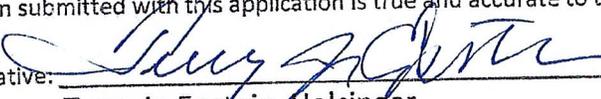
E. REQUIRED DOCUMENTS

For an application to be considered complete, and for planning staff to begin review and schedule any applicable public hearings, this Land Use Application Form must be fully completed and all required attachments included. Planning staff will review the application for completeness and will provide notice to the representative and/or owner whether the application has been deemed complete.

F. CERTIFICATIONS

Representative Certification

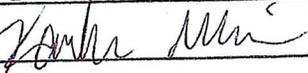
By signing this application, I attest that I am acting with the knowledge and consent of all owners of the property that is the subject of this application, and that I have been designated to act as the representative for the project described in this land use application. I further certify that all information submitted with this application is true and accurate to the best of my knowledge.

Representative:  Date: 1/30/2020
Terry Jo Epstein, Holsinger
Law, LLC

Owner Certification

I hereby certify that I am the legal owner of record of the property that is the subject of this application. I hereby authorize the representative listed on this application, if any, to communicate directly with City officials and to submit documentation and information regarding this application on my behalf.

Owner:  Date: 1-25-20

Owner:  Date: 1-25-20

For Office Use Only

Received Date: _____

If the application is not complete, state reasons why it is incomplete:

Deemed Complete Date: _____

Fees Submitted: _____ Escrow Submitted: _____

Morrison Annexation to City of Fort Lupton, Colorado

ADDENDUM 1 TO LAND USE/ANNEXATION/ZONING APPLICATION FORM

A. Contact Information

2) Additional Representatives:

- a) Representative Name: Sarah Ostby
Representative Company: Holsinger Law, LLC
Phone: 720-330-8247
Email: sostby@holsingerlaw.com
Address: 1800 Glenarm Pl., Ste. 500, Denver, CO 80202

ADDENDUM 2 TO LAND USE/ANNEXATION/ZONING APPLICATION FORM

D. Project Description

The proposed project will occur with regard to property and will not entail new or additional residential, commercial, or industrial development. The zoning classification and/or use of the property will not change. The proposed project shall consist of an annexation into the city limits of the City of Fort Lupton for purposes of inclusion into the Northern Colorado Water Conservancy District and the Municipal Subdistrict in order to supply water to the property identified herein ("Property"). Any improvements to be constructed upon the Property will be limited to digging and/or trenching related to the establishment of structures intended to convey water to the Property in connection with the Inclusion.

PETITION FOR ANNEXATION

TO: THE CITY COUNCIL OF FORT LUPTON, COLORADO

We, the undersigned landowners, in accordance with Colorado law, hereby petition the City of Fort Lupton and its City Council for annexation to the City of Fort Lupton of the unincorporated territory, the legal description of which is attached hereto as Exhibit A and incorporated herein by this reference, located in the County of Weld and the State of Colorado, and to be known as the Morrison Annexation to the City of Fort Lupton.

As part of this petition, the petitioners further state to the City Council that:

1. It is desirable and necessary that the territory described in Exhibit A be annexed to the City of Fort Lupton.
2. The requirements of Sections 31-12-104 and 31-12-105, C.R.S., as amended, exist or have been met in that:
 - a. Not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous with the City of Fort Lupton or will be contiguous with the City of Fort Lupton within such time as required by Section 31-12-104.
 - b. A community of interest exists between the area proposed to be annexed and the City of Fort Lupton.
 - c. The area proposed to be annexed is urban or will be urbanized in the near future.
 - d. The area proposed to be annexed is integrated with or is capable of being integrated with the City of Fort Lupton.
 - e. No land within the boundary of the area proposed to be annexed which is held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcels without the written consent of the landowner or landowners thereof, unless such tracts or parcels were separated by a dedicated street, road, or other public way.
 - f. No land within the boundary of the area proposed to be annexed which is held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprises twenty acres or more, and, together with the buildings and improvements situated thereon, has an assessed value in excess of two hundred thousand dollars (\$200,000.00) for ad valorem tax purposes for the year next preceding the annexation, has been included within the area proposed to be annexed without the written consent of the landowner or landowners.
 - g. No annexation proceedings have been commenced for any portion of the area proposed to be annexed for the annexation of such area to another municipality. The area proposed to be annexed is not part of any incorporated city, city and county, or town.

- h. The territory proposed to be annexed does not include any area which is the same or substantially the same area in which an election for an annexation to the City of Fort Lupton was held within the twelve months preceding the filing of this petition.
 - i. The annexation of the area proposed to be annexed will not result in the detachment of said area from any school district.
 - j. The annexation of the territory proposed to be annexed will not have the effect of extending the boundary of the City of Fort Lupton more than three miles in any direction from any point of the boundary of the City of Fort Lupton in any one year.
 - k. The territory to be annexed is **37.58 acres** more or less in total area.
 - l. Prior to completion of the annexation of the area proposed to be annexed, a plan will be in place, pursuant to Section 31-12-105 (1) (e), C.R. S., which generally describes the proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the City of Fort Lupton, and the proposed land uses for the area.
 - m. In establishing the boundary of the area proposed to be annexed, if a portion of a platted street or alley is to be annexed, the entire width of the street or alley has been included within the area annexed, and reasonable access will not be denied to any landowners, owners of any easement, or the owners of any franchise adjoining any platted street or alley which is to be annexed but is not bounded on both sides by the City of Fort Lupton.
 - n. If required, an impact report will be prepared and filed pursuant to Section 31-12-108.5, C.R.S.
3. The signer(s) of this petition comprise(s) more than fifty percent (50%) of the landowners and own more than fifty percent (50%) of the property, excluding public streets and alleys and any land owned by the annexing municipality, and are, in fact, owners of one hundred percent (100%) of the property set forth in Exhibit A attached hereto and incorporated herein by reference.
4. At least fifteen (15) days prior to the presentation of this petition to the Fort Lupton City Council, a minimum of fifteen (15) copies of an annexation map shall be submitted to the City, produced with an engineer's scale, minimum scale to be one (1) inch represents one hundred (100) feet, on a reproducible medium with outer dimensions of twenty-four (24) by thirty-six (36) inches, containing the following information:
 - a. The date of preparation, the scale and a symbol designating true north.
 - b. The name of the annexation.
 - c. The names, addresses and phone numbers of the applicant and the firm or person responsible for preparing the annexation map.
 - d. The legal description.
 - e. Distinction of the boundary that is contiguous to the City and the length of same.
 - f. Lot and block numbers if the area is already platted.
 - g. Existing and proposed easements and rights-of-way.

- h. Existing and requested zoning and acreage of each requested zone.
 - i. Ownership of all parcels within and adjacent to the annexation.
 - j. Appropriate certification blocks as directed by the Planning Department.
5. At least fifteen (15) days prior to the presentation of this petition to the Fort Lupton City Council, a minimum of fifteen (15) copies of a master plan shall be submitted to the City of Fort Lupton, produced with an engineer's scale, minimum scale to be one (1) inch represents one hundred (100) feet, on a reproducible medium with outer dimensions of twenty-four (24) by thirty-six (36) inches, containing the following information.
 - a. The date of preparation, the scale and a symbol designating true north.
 - b. The name of the annexation.
 - c. The names, addresses and phone numbers of the applicant and the firm or person responsible for preparing the master plan.
 - d. Existing and proposed easements and rights-of-way.
 - e. Block numbers and lot numbers with approximate dimensions.
 - f. Proposed gross and net residential density.
 - g. Existing watercourses with adequate easements for flood control.
 - h. Designation of all public sites to be reserved and dedicated.
 - i. Existing two-foot contours.
 - j. Appropriate certification blocks as directed by the Planning Department.
6. At least fifteen (15) days prior to the presentation of this petition to the Fort Lupton City Council, a minimum of five (5) copies of all required supportive information shall be submitted to the City of Fort Lupton which shall include the following:
 - a. Soils description and limitation.
 - b. Preliminary utility plan.
 - c. Mailing addresses of all property owners within five hundred (500) feet of the annexation.
 - d. Affidavit concerning the amount and historical use of all water rights owned.
 - e. Vicinity map with one and one-half (1 ½) mile radius, at a minimum scale of one (1) inch represents two thousand (2,000) feet.
 - f. Statement on community need for proposed annexation and zoning.
 - g. For all annexations in excess of ten (10) acres, the applicant shall obtain from the school district governing the area to be annexed a statement of the effect of the annexation upon the school district, including an estimate of the number of students generated by the proposed annexation and the capital construction required to educate such students.
7. Upon the annexation ordinance becoming effective, all lands within the area proposed to be annexed will become subject to all ordinances, resolutions, rules, and regulations of the City of Fort Lupton, except for general property taxes of the City of Fort Lupton, which shall become effective as of the January 1 next ensuing.

8. The zoning classification requested for the area proposed to be annexed is agricultural, as shown on the annexation map attached hereto and incorporated herein.
9. As required by the City of Fort Lupton, an annexation agreement has been or will be executed by the petitioners herein and the City relating to this annexation and the petitioners hereby expressly consent to the terms and conditions set forth in the annexation agreement.
10. As an expressed condition of annexation, landowner(s) consent(s) to petition for inclusion into the Northern Colorado Water Conservancy District and the municipal sub district pursuant to Section 37-45-136 (3.6) C.R.S. to pay the appropriate fees and costs associated with such inclusion. Landowner(s) acknowledge(s) that, upon inclusion into the district and subdistrict, landowner's(s') property will be subject to the same mill levies and special assessments as are levied or will be levied on other similarly situated property in the district and subdistrict at the time of inclusion of landowners(s') lands. Landowner(s) agree(s) to waive any right to an election which may exist to require an election pursuant to Article X, Section 20, of the Colorado Constitution before the district and subdistrict can impose such mill levies and special assessments as it has the authority to impose. Landowner(s) also agree(s) to waive, upon inclusion, any right which may exist to a refund pursuant to Article X, Section 20, of the Colorado Constitution.
11. The non-refundable annexation application fee of \$1,300.64 is tendered herewith.

Land Owned

If necessary, attach separate sheet.

See Exhibit B attached hereto.

AFFIDAVIT OF CIRCULATOR

STATE OF COLORADO)
 Denver)ss.
City + COUNTY OF ~~WELD~~)

Sarah A. Ostby, being first duly sworn, states upon oath that he/she is the circulator of the petition to which this Affidavit is attached and knows of his/her own knowledge that the signature of each land owner appearing on said petition is the signature of the person whose name it purports it to be.

Sarah A. Ostby
(Signature of Circulator)

The foregoing Affidavit was subscribed and sworn to before me this 5th day of February, 2020, by Sarah A. Ostby

Witness my hand and official seal.

My commission expires on 3/16/20.

KENT HOLSINGER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20084008842
MY COMMISSION EXPIRES MAR. 16, 2020

[Signature]
Notary Public

Exhibit A

Legal Description

LOT B, RECORDED EXEMPTION NO. 1471-17-4 RE-2466, PART OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, AS PER MAP RECORDED JUNE 18, 1999 AT RECEPTION NO. 2701220. COUNTY OF WELD, STATE OF COLORADO.

ALSO KNOWN BY STREET NUMBER AS 13757 COUNTY ROAD 8, FORT LUPTON, CO 80621.

SAID DESCRIBED PARCEL CONTAINS 37.58 ACRES, MORE OR LESS (±).

Exhibit B

Land Owned

LOT B, RECORDED EXEMPTION NO. 1471-17-4 RE-2466, PART OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, AS PER MAP RECORDED JUNE 18, 1999 AT RECEPTION NO. 2701220. COUNTY OF WELD, STATE OF COLORADO.

ALSO KNOWN BY STREET NUMBER AS 13757 COUNTY ROAD 8, FORT LUPTON, CO 80621.

SAID DESCRIBED PARCEL CONTAINS 37.58 ACRES, MORE OR LESS (\pm).

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespino, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-064

RESOLUTION NO. 2020RXX ADOPTING A NEW PURCHASING POLICY EFFECTIVE MARCH 17, 2020 AND DECLARING ALL PREVIOUS POLICIES WOULD NOT BE IN EFFECT.

- I. **Agenda Date:** Council Meeting – March 17, 2020

- II. **Attachments:**
 - a. Resolution 2020R0xx.
 - b. Purchasing Policy

- III. **Summary Statement:**

Updating the purchasing policy by updating purchasing limits and adding supervisors and managers to the purchasing permissions.

IV. **Submitted by:** Leann Perino
Leann Perino, Finance Director

V. **Finance Reviewed** Leann Perino
Finance Director

VI. **Approved for Presentation:** [Signature]
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

Staff has reviewed the purchasing policy, last updated in 2015 and determined updated purchasing limits will aid staff in purchasing necessary supplies and materials in a timelier and more efficient manner in order to complete job related tasks.

The purchasing permissions levels for staff have also been modified to add supervisors and managers to the department head level. This is a level of management did not exist when previous purchasing policy updates occurred.

The local preference for purchasing has been changed to remove the preference when State and Federal funding is being used to pay for a project. State and Federal Grants policies specifically prohibit local purchasing preferences.

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

1. Do not update the purchasing policy
2. Direct staff to look at alternate purchasing limits

XII. Financial Considerations:

This will make the purchase of materials at lesser dollar values more streamlined and quicker saving staff time.

XIII. Staff Recommendation:

Approve the purchasing policy as modified.

RESOLUTION NO. 2020RXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON ADOPTING THE PURCHASING POLICIES AND PROCEDURES.

WHEREAS, The City of Fort Lupton has need to update policies periodically to maintain a current environment with current laws and practices; and

WHEREAS, City Council has reviewed the changes to the purchase policies and procedures and deems it advisable to adopt the changes that have been proposed; and

WHEREAS, by adoption of this resolution, all previous purchasing polices will be repealed and this policy will be in effect.

NOW THEREFORE BE IT RESOLVED that the City of Fort Lupton hereby adopts the Purchasing Policies and Procedures as presented.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 17th DAY OF MARCH, 2020.

City of Fort Lupton

Zo Stieber, Mayor

Attest:

Maricela Pena, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

This policy and procedures manual is amended and effective upon acceptance by the Fort Lupton City Council on March 12, 2020.

Forward

The purpose of this manual is to share with you the approved Purchasing, Formal Bidding and Disposal of Surplus Property policies, and give you basic instructions in the practices approved for use in complying with those policies. Approved procedural changes will be written and distributed as required.

Although purchases are made by individual departments, it is important to understand that every purchase has an impact on the following areas:

- Requesting individual and/or department
- The overall purchasing effort
- Financial position and planning
- Accounts Payable

Only by working together and understanding the role that each of us plays can we ensure efficiency and cost savings for the City's overall purchasing effort.

The City of Fort Lupton presents this pamphlet to assist City employees who directly or indirectly buy goods and/or services. The Finance Department will provide for or assist with any purchasing effort, but each department is responsible for following City policies and procedures in making and approving purchasing decisions.

Because the City buys a diverse line of services and products to support its operation, and to comply with policy, purchasing will be accomplished through both a centralized and a decentralized purchasing system.

The goal of the City's purchasing effort is to procure materials, supplies, equipment, and services at the best overall value, considering quality, delivery and price. The combined purchasing effort is designed to accomplish the following:

- Assure that all purchases are made within policy and budgetary constraints
- Provide City employees with purchasing assistance while maintaining flexibility to deal with emergency situations
- Provide for an effective process of obtaining, comparing and awarding competitive bids

- Provide for the most cost-effective manner of obtaining goods and services
- Provide for an effective tracking system of purchase requisitions, purchase orders and delivery of goods
- Provide for the accurate receipt of goods, matching to purchase orders and payment of invoices

The centralized system should be used for the large purchases and will be the responsibility of, and maintained by, the Finance Director and his/her designated Finance staff.

The decentralized system will be used by individual departments to purchase small dollar items, items for which there is an immediate need or for which there is a blanket purchase order in place.

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CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

Purchasing Policy

This policy endeavors to ensure equitable and impartial treatment of all vendors seeking to do business with the City of Fort Lupton. It is meant to supply the needs of the City, encourage effective economic competition, and ensure the City's dollars are spent in a wise and prudent manner. This is the written policy from which the City will develop and administer its purchasing procedures.

Responsibility: The Finance Director will assume the responsibility of purchasing agent for all departments, offices, and divisions of the City.

A. Authority to Purchase: The following personnel, within the established guidelines and budgetary restraints, will assist the City Administrator with purchasing decisions and will have the following authority:

1. The City Administrator, the Finance Director and assigned individuals, are hereby designated as the monitoring agents for acquisition of goods and services, in accordance with the approved budget.
2. Authority to purchase is delegated by the City Council to the City Administrator in accordance with the intent of the annual budget. Further delegation of purchasing authority is as follows:
 - a. The City Council, or appropriate Enterprise Board, must approve any agreement, contractual obligation, change order, or purchase, greater than \$20,000.
 - b. The City Administrator, together with the Mayor, may approve budgeted purchases of goods or services and contractual agreements of \$15,000 to \$20,000 with review and approval by the Finance Director.
 - c. The City Administrator may approve budgeted purchases of goods or services and contractual agreements of \$10,000 to \$15,000 with review and approval by the Finance Director.
 - d. Department heads, managers, supervisors and program managers may approve budgeted purchases of goods

or services in amounts of \$5,000 to \$10,000 with prior review and approval by the Finance Director.

- e. Department heads and program managers may approve purchases of goods or services in amounts \$0 to \$5,000.
 - f. All employees may purchase goods or services in a single purchase not to exceed \$100. Reimbursement to the employee is conditional upon agreement with the purchase and signing of the receipt by the employee's immediate supervisor. All purchases should be made utilizing a purchase card where possible.
 - g. Incorporation of a purchase card system to allow employees flexibility in purchasing necessary items for the City.
 - h. The Finance Director may approve normal utilities, insurance, debt service and other established payments (to include memberships, uniforms, and other identified expenditures) without further review or approval.
3. No City employee shall divide or attempt to divide what would normally be considered a single purchase for the sole purpose of evading the purchasing authority levels. Failure to comply will result in disciplinary action up to and including termination.
- B. Baseline Standards for Purchasing: The following standards will apply when purchasing goods or services for the City of Fort Lupton.
1. Procure for the City the best economic advantage, while maintaining the highest quality of services and goods necessary to accomplish the needed functions of the requesting department and the City.
 2. Where possible, consolidate the purchasing function to ensure the following:
 - a. Maximum economic advantage
 - b. Use of a centralized purchasing database

CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

C. Purchasing Policy (continued)

- a. Consistent and documented bidding procedures
 - b. Use of hardcopy purchase orders where needed
 - c. Tracking and follow-up of outstanding purchase orders
 - d. Adequate receiving records
 - e. Accurate matching of purchase orders, receiving records and invoices
 - f. Receipt of all applicable federal and state tax exemptions on purchases and contracts
2. Use a formal bidding process for all works of public improvement in excess of \$5,000 and all other purchases over \$15,000.
 3. For purchases of goods or services of at least \$5,000 but less than \$10,000, use either an informal bid process or contact a minimum of three suppliers where possible, for competitive pricing. In this case, the decision on which course of action to use will be made by the requesting departmental head, in conjunction with the Finance Department, based on whichever is deemed to be in the best interest of the City.
 4. Require vendors/suppliers to fulfill all terms and conditions of purchase orders and contracts.
 5. Follow all current purchasing procedures and make recommendations for revisions as necessary.
 6. Purchase goods and services from local vendors/suppliers, when their services and goods are within an economically competitive and quality range, and will best serve the City.

- D. Request for Proposal (RFP): The purpose of the RFP is to procure equipment and/or services whenever the formal or informal bid procedures are not practical, not required by law or in the

best interest of the City. Dollar limitations for formal and informal RFPs will be equivalent to formal and informal bidding limitations.

- E. Cooperative Purchasing: The City of Fort Lupton may participate in joint bidding with other public agencies if it is deemed in the best interest of the City. Cooperative purchases are exempt from internal bidding guidelines. Cooperative purchasing does not relieve the City from following Colorado State Law C.R.S. 31-15-712 pertaining to purchases of works of public improvement costing \$5,000 or more.

Explanation of Decentralized or Departmental Purchasing

The purpose of decentralized or departmental purchasing is to allow departmental heads flexibility in obtaining non-routine dollar, emergency items or services without completing purchase requisitions or going through the centralized system and the Finance Department. Such purchases, when not placed on a blanket purchase order, are limited to a maximum of \$5,000. Amounts exceeding \$5,000 must be authorized by the City Administrator or his designee.

In some cases, vendors who you frequently buy small dollar amounts from may be set up on a blanket purchase order. A blanket purchase order establishes a total dollar amount that can be spent with a particular vendor over a period of one year. Purchasing on a blanket purchase order is convenient and allows for up-front negotiation on discounts and terms. Individual purchase limits for each blanket purchase order will be established by the City Administrator.

The City will utilize a purchase card arrangement which allows the employees a method of acquiring needed items that are allowable to perform their duties. Each employee will be given approved categories of expenditures along with comparable spending limits.

Explanation of Centralized Purchasing

The purpose of centralized purchasing is to provide for requestor assistance, maximum economic advantage, tracking and follow-up of purchase orders, tracking

CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

Explanation of Centralized Purchasing (continued)

receipt of goods, and accurate payment of invoices. All purchases greater than \$5,000, and not placed on a blanket purchase order, need to be placed through the Finance Department and the centralized purchasing system.

ALL PURCHASES made through the centralized system require a properly completed and authorized Purchase Requisition. From this, the Finance Department will provide for the following:

- Review of the Purchase Requisition with the requestor to insure an understanding of what is being ordered and to gain insight on suggested or preferred suppliers
- Proper sourcing or bidding of the purchase, following guidelines established in the Purchasing and Formal Bidding policies
- Review of possible purchase options, bidding summaries, price quotes or other issues with requestor
- Resolution of any outstanding issues and agreement with requestor on the purchase
- Placement of the purchase order with the supplier
- Return of the completed purchase order to the requestor, showing purchase order number, actual pricing, terms, shipping arrangements and the expected delivery date
- Entry of the purchase order into the Purchasing System for tracking -
- Follow-up on open purchase orders
- Clearing of the purchase order in system once requestor returns it showing that the goods were received or the services completed

Page 9 of this pamphlet shows the purchase requisition to use for and submittal to Finance. It is the responsibility of the requestor to make sure that all shaded areas are completed and that the appropriate signatures are obtained prior to giving the requisition to the Finance Department.

Also on pages 10 and 11 are flow charts showing the approval level of purchases and the movement of a purchase requisition.

Formal Bidding and Purchasing Policy

- A. Intent: To secure supplies, equipment and contractual services of the highest quality at the least expense; to create an open and competitive arena and to encourage participation in bidding; to ensure all purchases and contracting is accomplished in the best interests of the City.
- B. Formal Bidding — Generally: A formal (advertised) bidding process will be used when required by law or by the approved Purchasing Policy of the City of Fort Lupton.
- C. Public Improvements by Contract: All construction of works of public improvement costing \$5,000 or more must comply with Colorado Revised Statute 31-15-712 as follows:

All work done by the city in the construction of works of public improvement of five thousand dollars or more shall be done by contract to the lowest responsible bidder on open bids after ample advertisement, It shall be unlawful for any person to divide a works of public improvement construction into two or more separate projects for the sole purpose of evading or attempting to evade the requirement that works of public improvement construction costing five thousand dollars or more be submitted to open bidding, unless the total cost of any such project would be less if divided into two or more projects than if submitted to open bidding as one project. If no bids are received or if, in the opinion of the city council, all bids received are too high, the city may enter into negotiations concerning the contract. No negotiated price shall exceed the lowest responsible bid previously received. The city is not required to advertise for and receive bids for such technical, professional, or incidental assistance as it may deem wise to employ in guarding the interest of the city against the neglect of contractors in the performance of such work.

(CRS. 31-15-712)

CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

Formal Bidding and Purchasing Policy (continued)

- D. Criteria for Consideration of Bids: Contracts shall be awarded to the lowest responsible and responsive bidder. In determining "lowest responsible and responsive bidder", in addition to price, the City shall consider the following:
1. The ability, capacity and skill of the bidder to perform the contract or furnish the supplies or equipment required;
 2. Whether the bidder can perform the contract or furnish the supplies or equipment promptly, or within the time specified, without delay or interference;
 3. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 4. The quality of performance by the bidder on previous contracts;
 5. Previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
 6. Sufficiency of financial resources and ability of the bidder to perform the contract or furnish the supplies;
 7. The quality, availability and adaptability of the product, supplies or contractual services to the particular required use;
 8. The ability of the bidder to provide future maintenance and service;
 9. The response to the invitation for bids;
 10. The number and scope of conditions that the bidder attaches to the bid.
 11. Physical address of vendor (see section K)
- E. Award of Contract to Other Than Lowest Bidder: When it appears appropriate not to make the award to the lowest bidder, a full and complete statement of the reasons for the recommendation shall be prepared by the City Administrator or his/her assignee, and presented to the City Council for their approval.

- F. Award of Contract - Authority: Authority levels for award of contracts will follow the same dollar levels as the Authority to Purchase amounts in the approved Purchasing Policy.
- G. Quotes - Permitted When: Quotes, rather than formal bids, shall be permitted in the following cases:
1. Supplies or services, the availability of which is so limited that the normal bid process cannot be used or will result in substantially higher costs to the city;
 2. The item or service has previously — within the preceding twelve months — been negotiated with the successful low bidder. No purchase shall be made pursuant hereto at a price higher than the previous bid of the supplier.
- H. Quotes — How Obtained: Quotes may be solicited by direct mail or email announcement to prospective suppliers or by telephone. A record shall be maintained of all quotes solicited and submitted and such records shall be open to public inspection.
- I. Cooperative Purchasing Plans: The City shall have the authority to join with other units of government in cooperative purchasing plans when the best interests of the City would be served thereby. Bids or quotes received by any other governmental agency shall be the equivalent of those received by the City of Fort Lupton and may be the basis for any purchase by the City.
- J. Emergency Purchase or Contract Procedure: In case of an apparent emergency which requires immediate purchase of supplies, services or letting or change of construction contract, regardless of cost, the City Administrator or his/her designee is empowered to authorize the using department head and the Finance Department to procure such emergency needs by informal, open-market quotes as expeditiously as possible, at the lowest obtainable price. If the dollar cost of such purchase is greater than the City Administrator's authority to purchase level, as defined by the

CITY OF FORT LUPTON

PURCHASING POLICIES AND PROCEDURES

Formal Bidding and Purchasing Policy (continued)

K. Purchasing Policy, a full report of the circumstances shall be given to the City Council at its next meeting. An emergency shall be defined as

1. A possible endangerment to the public's health & safety and/or
2. A cessation of vital services.

This procedure is designed for real emergencies only. Abuse of this procedure shall subject the employee to disciplinary action up to and including termination of employment and may cause the purchase to be declared an illegal purchase. Such illegal purchases will not be paid for by the City and shall become the personal liability of the individual making the commitment.

L. Local Purchases: In the interest of supporting the City's local business community, it is the City's practice to purchase locally whenever possible with the following exception:

Federal Uniform Grant Guidance and the State of Colorado do not allow local preference in the purchasing process of goods and services for grant projects. The City will not take a local preference into consideration when purchasing goods and services funded by State or Federal grants.

M. Bidding Procedure: The normal procedure for obtaining formal written bids shall be as follows:

1. Bidding Notice: The Finance Department shall cause notice of the proposal for construction bids to be published in a newspaper published in the City for two publications. The last publication shall not be fewer than five days prior to the date set for opening of the bids. The notice may also be published in any other publication if it is deemed such publication would be in the best interest of the City. Wherever a larger number of publications are required by State Law, such requirement shall be followed. Additionally they shall be posted on the Web site. If it is believed to be in the best interest of the City, the Finance Department may

mail copies of such notice to a reasonable number of persons or firms who could reasonably be expected to make a bid. The notice to bidders shall describe the subject of the bids and indicate where any additional information may be available, the place where bids shall be received, and the time and place of the opening of bids. The notice to bidders shall also state that the City reserves the right to reject any and all bids.

2. Bidding Information Required: All bids shall be in writing, and shall show the physical location of the office that will serve the project making the bid, contact person, phone number, together with the amount of the bid and any other information required by the plans and specifications. Such bids shall be signed by the bidder, sealed in an envelope, and delivered to the Finance Department within the required time. The bids may include any bid bond that may be required and stated in the notice to bidders.
3. Opening of Bids: Bids submitted to the Finance Department shall not be opened until the time for opening specified in the notice. At the time and place specified, all bids shall be opened and examined. All bidders may be present at such time and place and may inspect the bids. The City shall have the right to reject any and all bids submitted.
4. Bidding - Contract Award: Whenever a bid is accepted, the City may award the contract after the successful bidder has furnished any necessary performance or bid bond and complied with any other requirements set forth in the proposal.
5. Bidding - Default Procedure: If the person or firm whose bid was accepted by the City fails to enter into a contract, such person's or firm's bid bond shall be forfeited to the City. The City Council may then accept the bid of the next lowest reliable and responsible bidder or reject all bids as in its judgment may be in the best interest of the City.
6. Mandatory Requirements in All City Contracts: Every contract executed by the City for construction of any public works or

CITY OF FORT LUPTON PURCHASING POLICIES AND PROCEDURES

Formal Bidding and Purchasing Policy (continued)

7. facility or for the improvement of any public right-of-way or facility shall contain the following:
 - a. A provision requiring the contractor performing the work for the City to comply with all current Federal, State, County, or City applicable safety rules and regulations;
 - b. A provision requiring the contractor to provide evidence of workers compensation coverage and liability insurance coverage holding the City of Fort Lupton harmless from any liability.

Prior to being declared surplus, a thorough investigation will ensue to other departments within the City to enable transfers of assets to fill a potential void in their operation. Once it has been satisfied by the representative department heads that the asset is deemed surplus, disposal will commence.

When practical, all surplus equipment will be offered for sale at public auction, to give all interested citizens an opportunity to acquire for their use. These may be handled individually by the City directly, or in cooperation with other entities that are conducting similar disposal of assets. It is the intent of the City to maximize revenues on all disposals, regardless of methodology utilized.

When in the opinion of the City the equipment is considered beyond use to anyone else, and may reflect negatively on the City should it be given away, the equipment will be scrapped or sold for salvage. This case would involve situations whereas the cost of sale of the items would negate the sale effort.

No supplies, materials, or equipment shall be sold, or otherwise disposed of, without prior approval of the City Administrator.

Nothing contained herein shall be construed to prohibit the return of unused materials, supplies, or equipment, which is surplus to the requirements of the City. Materials, supplies, or equipment may be returned with or without a restocking charge if this method of disposal will result in a higher benefit to the City. All materials, supplies or equipment returned shall be reported to the Purchasing Department.

In the event no bids are received for the sale of surplus property, the Finance Department, with approval of the City Administrator, may negotiate and approve a sale.

Disposal of Surplus Property Policy

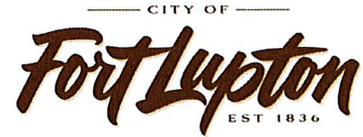
This Policy shall be used for disposing of all City owned material, equipment, and supplies except for property seized by the Police Department.

All departments shall submit to the Finance Department, on an annual basis or as needed, a listing of all supplies, materials, and equipment, which are no longer used, or which have become obsolete, worn out or scrapped. The Finance Department will make any necessary adjustments to the fixed assets listing to account for the surplus items.

The Finance Department shall have the authority to transfer such items, if usable to another department. This would typically be in lieu of purchasing new or additional stock of the same or similar items.

The Finance Department, with approval of the City Administrator, shall have the authority to sell all such supplies, materials, and equipment, which cannot be used by another department or used for exchange or trade-in on purchases of new items.

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespino, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-065

APPROVING AN INTERGOVERNMENTAL AGREEMENT TO PARTICIPATE IN WELD COUNTY'S DESIGNATION OF AN URBAN COUNTY MUNICIPALITY THAT MAY BE ABLE TO SEEK FUNDS THROUGH THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG) FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

I. **Agenda Date:** Council Meeting – March 17, 2020

II. **Attachments:** a. Letter from Weld County
b. IGA

III. **Summary Statement:**

Participating as a municipality in the Weld County Urban Designation through the U.S. Department of Housing and Development (HUD). This will provide the opportunity and possible funding for improvements on qualifying housing and provide assistance to low and moderate-income persons who may need help in upgrading their homes. Funds may also be used to improve infrastructure, utilities, private sidewalks, roofing and more.

IV. **Submitted by:**


Glenda G Aretxuloeta, Assistant City Administrator

V. **Finance Reviewed**


Finance Director

VI. **Approved for Presentation:**


City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

Weld County is seeking the designation of an Urban County through the U.S. Department of Housing and Urban Development (HUD). If the County qualifies, the County will be eligible to receive an allocation of Community Development Block Grant (CDBG) funds. The goal of the CDBG program at the Weld County level is to provide funds for decent housing and suitable living environments, along with economic opportunities, principally for low- and moderate income persons.

Weld County is seeking municipalities that are not Entitlement Cities i.e. cities with a population of less than 50,000 to participate, which the City of Fort Lupton qualifies for. The goal of Weld County is to receive nearly one million dollars for each of the next three years beginning FY 20-21. The Grant Program will be operated by the County and the City will then able to apply for CDBG funds through this program.

The local Weld County program will exempt the City of Fort Lupton from applying for funding from the State of Colorado CDBG as well as preclude the City from participating in other HOME or ESG consortiums. While the City would be exempt from these programs through the State of Colorado, they will automatically be included in these programs through Weld County.

X. Legal/Political Considerations:

The U.S. Department of Housing and Urban Development requires municipalities in the Urban County designation to sign an intergovernmental agreement (IGA) referred to as a "Cooperation Agreement". This agreement has already been reviewed by our City Attorney, Andy Ausmus.

XI. Alternatives/Options:

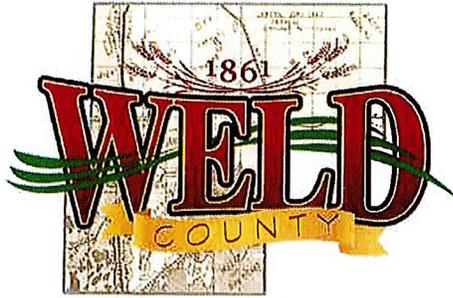
- a. Opt out of being an Urban County Designation through Weld County

XII. Financial Considerations:

Costs will be determined by the programs requirements for staff administration time, matching funds and in kind work.

XIII. Staff Recommendation:

Approve Agreement 2020-?? authorizing the City of Fort Lupton to be included in the Weld County Urban County designation and become eligible for CDBG funding through Weld County.



OFFICE OF BOARD OF COMMISSIONERS
PHONE: 970-336-7204
FAX: 970-336-7233
1150 O STREET
P.O. BOX 758
GREELEY, COLORADO 80632

March 4, 2020

The Honorable Zo Stieber
Mayor of Fort Lupton
130 S. McKinley
Fort Lupton, CO 80621

Dear Mayor Stieber,

We are pleased to inform you the U.S. Department of Housing and Urban Development (HUD) notified Weld County that it may qualify for designation as an Urban County. Weld County intends to seek that designation and, if successful, will be eligible to receive an allocation of Community Development Block Grant (CDBG) funds for federal fiscal years 2020-21.

The goal of the CDBG program is to provide funds for decent housing and suitable living environments, along with the expansion of economic opportunities, principally for low- and moderate-income persons.

HUD requires municipalities within Weld County that are not Entitlement Cities to notify HUD and the county of its intent to be included or excluded for participation in Weld County's designation of an Urban County. This designation will allow Weld County to receive nearly one million dollars for each of the next three years to be used to principally benefit low- and moderate-income persons both in your community and in unincorporated portions of the county through a grant program operated by the county.

If your municipality is included in the Urban County designation, HUD requires an intergovernmental agreement (IGA), called a Cooperation Agreement, to be made with Weld County. As a result of participation in the Urban County, the local government will be exempt from applying for CDBG funding from the State of Colorado or participating in other HOME or ESG consortiums. Should Weld County receive a percentage of HOME or ESG funding, incorporated municipalities participating in the CDBG program are automatically included in a HOME or ESG consortium with Weld County.

HUD requires municipalities to notify Weld County and HUD in writing of their intent to be included or excluded from the Urban County by June 2, 2020. We would appreciate the opportunity to further discuss this program with the you. We request you send us the signed Intergovernmental Agreement as soon as possible. Please feel free to contact Don Sandoval CDBG Manager at dosandoval@weldgov.com or 1150 O Street, PO Box 758, Greeley, CO 80632 with any questions.

Sincerely,

BOARD OF COUNTY COMMISSIONERS

Mike Freeman, Chair

c: Don Sandoval, CDBG Manager

**INTERGOVERNMENTAL AGREEMENT FOR CONDUCT OF
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IN WELD COUNTY**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made this ____ day of _____, 2020, by and between County of Weld, by and through the Board of County Commissioners of County of Weld, whose address is P.O. Box 758, 1150 O Street, Greeley, CO 80632, a body corporate and politic of the State of Colorado, hereinafter referred to as “County,” and City of Fort Lupton, whose address is 130 S. McKinley Avenue, Ft. Lupton, CO 80621, a municipality located in Weld County, State of Colorado, hereinafter referred to as “Municipality.” County and Municipality may be referred to collectively as “Parties,” and individually as “Party.”

WITNESSETH:

WHEREAS, in 1974 the U.S. Congress enacted the Housing and Community Development Act of 1974 (“the Act”) thereby permitting and providing for the participation of the Federal government in a wide range of local housing and community development activities and programs, which activities and programs are administered by the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, the primary objective of Title I of the Act is the development of viable urban communities by providing decent housing and a suitable living environment and the expansion of economic opportunities, mainly for persons of low and moderate-income. This objective is to be accomplished by providing financial assistance in the form of block grant funds to state and local governments for the conduct and administration of housing and community development activities and programs as contemplated under the Act via the Community Development Block Grant (“CDBG”) program; and

WHEREAS, HUD rules and regulations governing the CDBG Program, as published in 24 C.F.R., Volume 3, Subtitle B, Chapter V, Part 570 (“CDBG Regulations”), provide that a county must qualify as an “Urban County,” as defined therein, and submit to HUD an annual request for funding in the form of a Three (3) year Consolidated Plan (“Consolidated Plan”) and an Annual Action Plan (“AAP”) or a Three (3) year Consolidated Plan with an Annual Action Plan component (“CPAAP”). The municipalities and other units of local government within an Urban County may be included in the Urban County by intergovernmental or cooperative agreement and may thereby be included in the Urban County’s CDBG Program; and

WHEREAS, Weld County wishes to obtain Urban County classification for the next three successive fiscal years 2021 -2023 and future years; and

WHEREAS, rules and regulation to qualify or re-qualify as an Urban County are published annually and the notice for the Federal fiscal years 2020-2022 are published in HUD Notice CPD-19-04, “Instructions for Urban County Qualification for Participation in the

Community Development Block Grant (CDBG) Program for Fiscal Years (FYs) 2020-2022;”
and

WHEREAS, HUD has determined that County is authorized to undertake essential community development activities in its unincorporated areas that are necessary to qualify as an Urban County to receive funds from HUD by annual grant agreement. This determination is based on the authority granted County pursuant to §§ 29-3-101 to 123, §§ 30-11-101 to 107; §§ 30-20-301 to 310; and §§ 30-20-401 to 422, Colorado Revised Statutes (C.R.S.), as amended; and

WHEREAS, it is recognized that County does not have independent legal authority to conduct some kinds of community development and housing assistance activities within the boundaries of Municipality and, therefore, its ability to conduct the CDBG Program in Municipality is limited. Accordingly, in order for Municipality to be considered a part of the Urban County and be included in County’s annual requests to HUD for CDBG Program funds, CDBG regulations require that Municipality and County enter into a cooperation agreement wherein Municipality authorizes and agrees to cooperate with County to undertake or to assist in the undertaking of essential community development and housing assistance activities within the boundaries of Municipality, as may be approved and authorized in County’s annual grant agreements with HUD; and

WHEREAS, pursuant to Colo. Const. art. XIV, § 18 and § 29-1-203, C.R.S., as amended, County and Municipality are expressly authorized to cooperate and contract with each other for any function, service, or facility lawfully authorized to each; and

WHEREAS, County and Municipality have determined that it would be mutually beneficial and in the public interest to enter into this Agreement. Municipality that has entered into an intergovernmental agreement with the County shall be considered a “Participating Jurisdiction” and shall be eligible to participate in the County’s CDBG programs for the County’s qualification period.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein set forth, the sufficiency of which is hereby acknowledged, County and Municipality agree as follows:

I. TERM OF AGREEMENT:

This Agreement covers the CDBG Entitlement program. The initial term of this Agreement shall be for three (3) program years, beginning **July 1, 2020**, ending **June 30, 2023**. Funding for this Agreement is based on Federal fiscal years, which begin October 1st and end September 30th of the following year.

This Agreement shall automatically be renewed for an additional three (3) year term unless either party provides written notice that it elects not to participate in a new qualification period. By the date specified in HUD’s Urban County qualification notice for the next qualification period, County shall provide notice to Municipality of its right not to participate in the additional

term, pursuant to applicable HUD regulations. Any changes to this Agreement required pursuant to HUD's Urban County Qualification Notice shall be made by written amendment to this Agreement, which shall be mutually agreed upon and executed by both Parties hereto and submitted to HUD.

This Agreement shall remain in effect until the CDBG funds and Program Income ("PI") received with respect to activities carried out during the three-year qualification period and any applicable successive qualification periods pursuant to renewals of the Agreement are expended and the funded activities completed, and County and Municipality cannot terminate or withdraw from the Agreement while it remains in effect.

II. RESPONSIBILITIES OF MUNICIPALITY:

- A. Municipality and County Cooperation.** Municipality will cooperate and work with County in the preparation of detailed projects and other activities to be conducted or performed within Municipality during the Federal fiscal years during which this Agreement is in effect. Municipality will also cooperate with County, and County will cooperate with Municipality, to undertake or assist in undertaking community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing. The finalized projects and activities will be included in County's AAP when required, annually. Municipality understands and agrees, however, that County shall have final responsibility for the selection of all projects and activities to be included in the grant requests and the submission of requests. Municipality shall cooperate fully with County in all CDBG Program efforts planned and performed hereunder and does hereby allow and permit County to undertake or assist in undertaking essential community development and housing assistance activities within Municipality as may be approved and authorized in County's CDBG Plans, Agreements and/or Contracts, including the AAP, when required.
- B. Delegation of Administrative and Supervisory Control.** Municipality acknowledges that County is ultimately responsible to HUD for the supervision and administration of any funds received by the Urban County or Participating Jurisdiction under the CDBG Program.
- C. Subrecipient Agreements.** Pursuant to CDBG Regulations, as published in 24 C.F.R. Volume 3, Subtitle B, Chapter V, Part 570.501(b), Municipality is subject to the same requirements applicable to "subrecipients," including the requirement of a written agreement as set forth in 24 C.F.R. Volume 3, Subtitle B, Chapter V, Part 570.503. Additionally, County shall use Sub-recipient Agreements for all projects administered on behalf of Municipality and shall notify Municipality of individual project and/or Activity County approvals. The Agreements may contain the Project Name, Project Purpose, Scope of Service, Project Description, Performance Measures, Staffing and Description of System Delivery, Project Budget, Time of Performance, Reporting Requirements, Labor Standards requirements (if any), Environmental Review Requirements and other Financial Information. This Agreement shall govern such elements as PI, Reversion of Assets, Records, Reports and Asset Management.

D. Project Timelines. The timeline for a project or activity shall commence when County provides written notification to Municipality of proposal/project/activity approval and authorization by County and/or HUD and a fully executed Subrecipient Agreement. Municipality shall submit to County, no less frequent than annually, formal Municipality proposals, including a timeline and budget for each project or activity. The timeline shall specify the length of time needed for each phase through the completion of the project or activity. Municipality shall comply and/or require its contractors and/or sub-contractors to comply with the timelines submitted and Municipality shall allocate the funds received hereunder accordingly. Municipality understands that failure to comply with the timelines may result in cancellation of a project or activity and/or the loss of CDBG funding, unless County determines that extenuating circumstances beyond Municipality control exist, permitting the project to proceed and be completed in a reasonable time. Unobligated or unexpended funds not used by Municipality shall be transferred to the allocation formula for redistribution. County will review all CDBG projects and activities to determine whether they are being carried out in a timely manner as required by CDBG Regulations, 24 C.F.R. Volume 3, Subtitle B, Chapter V, Part 570.902.

E. Payment Process.

1. Applications for Funding. Before County distributes any funds to Municipality under this Agreement, Municipality shall submit to County an application for funding, which shall be in the form and format specified by County and in compliance with HUD regulations.

F. Non-Appropriation Clauses. Municipality agrees that every contract to which it is a party involving the use of CDBG funds allocated hereunder shall include a non-appropriation clause. Such clause shall state that the funding therefore is contingent upon the continuing allocation and availability of CDBG funding and not upon the availability of County General Funds.

1. Accounting Standards. Municipality's financial management system shall be in compliance with the standards specified in OMB Circular A-87. In addition, Municipality shall comply with OMB Circular A-110, Attachment F, and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

G. Expenditure Restrictions. All CDBG funds approved by HUD for expenditure under County's Grant Agreement, including those that are identified for Municipality projects and activities, shall be allocated to the specific projects and activities described and listed in Municipality's proposal for funding, Agreements, and Contracts; such funds shall be used for no other purposes. No project, activity, or the amount allocated to a given project or activity may be changed without the written concurrence of County and/or HUD, as required.

- H. Additional Spending Limitations.** Municipality understands that, while this Agreement is in effect, it may not apply for grants under the “Small Cities” or State CDBG Programs and HOME consortium with other local governments, except through the County regardless whether the County receives a HOME allocation for the Federal fiscal years during which it is participating in the Urban County’s CDBG Program.
- I. Municipality as Independent Contractor.** Municipality shall be responsible for the direct day-to-day supervision and administration of the projects and activities for which it receives funding under this Agreement. As such, Municipality shall be deemed to be acting as an independent contractor and not as an employee of County. Municipality shall be solely and entirely responsible for its acts and omissions, and the acts and omissions of its elected officials, employees, servants, contractors, and subcontractors during the term and performance of this Agreement. No elected official, employee, servant, contractor, or subcontractor of Municipality shall be deemed to be an employee, servant, contractor, or subcontractor of County because of the performance of any services or work under this Agreement. Municipality, at its expense, shall procure and maintain workers’ compensation insurance and unemployment compensation insurance as applicable and/or required by law. **Pursuant to the Workers’ Compensation Act, § 8-40-202(2)(b)(IV), C.R.S., as amended, Municipality understands that it and its elected officials, employees, and agents are not entitled to workers’ compensation benefits from County. Municipality further understands that it is solely obligated for the payment of Federal and State income tax on any moneys earned pursuant to this Agreement, as applicable. Unemployment insurance benefits will not be available to Municipality unless unemployment coverage is provided by the Municipality or some other entity.**
- J. Excessive Force.** Municipality has adopted and is enforcing:
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and;
 2. A policy enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
- K. Record Retention.** Municipality shall maintain records and accounts of the funds it receives hereunder in accordance with accepted accounting procedures and any applicable Federal and State laws and regulations. Municipality will provide full access to these records to County, the Secretary of HUD or the Secretary’s designee, the Office of Inspector General, and/or the General Accounting Office, so that compliance may be confirmed regarding the expenditure of funds pursuant to this Agreement. Municipality further agrees to provide County, upon request, a copy of any audit records pertaining to Municipality’s CDBG Program operations during the term of this Agreement.

Municipality shall retain all records pertaining to this Agreement for a period of ten (10) Federal fiscal years following the termination of this Agreement.

- L. **Termination Asset Management.** If Municipality terminates its participation in the Urban County CDBG Program, any assets acquired under this Agreement or from CDBG Program funding shall be managed or disposed of in accordance with 24 C.F.R. Volume 1, Subtitle A, Part 85 and any other applicable HUD and/or Federal regulations.
- M. **Compliance With Local Laws.** All responsibilities of Municipality enumerated herein shall be subject to applicable State statutes and regulations and Municipality ordinances, resolutions, and rules and regulations insofar as they apply to projects or activities located within Municipality.

III. RESPONSIBILITIES OF COUNTY:

- A. **Administrative Oversight.** County, as a designated Urban County and Participating Jurisdiction, is ultimately responsible for the administrative oversight and supervision of all funds. As such, it is responsible for ensuring that all funds allocated to Municipality are expended in accordance with the AAP, all Agreements and/or Contracts, and all applicable Federal, State, and local laws, ordinances, resolutions, regulations, and laws pertaining to this Agreement. It is the intent of County to exercise only that degree of administrative and supervisory control concerning Municipality projects and activities as necessary to comply with such requirements and in accordance with the provisions of this Agreement and any Subrecipient Agreement.
- B. **Distribution of Funds.** The distribution of CDBG funds between County and Municipality shall be determined as follows:
 - 1. **Administrative Allocation.** County shall retain up to twenty percent (20%) of the total CDBG Program funds allocated to County for the purpose of general oversight, management, coordination and related costs. The expenditure of these funds shall be within the sole discretion of County for the aforementioned purposes.
 - 2. **Allocations to Participating Jurisdictions.** The funds remaining after the subtraction of the administrative allowance outlined above shall be made available to the County and Participating Jurisdictions.
 - 3. **Application Compliance.** All applications for funds must comply with all applicable Federal laws and regulations before any funds may be distributed.
 - 4. **Benefit to Low and Moderate Income Residents.** CDBG National Objectives require that at least seventy (70%) of CDBG funds utilized must principally benefit low-to-moderate-income residents. County and Municipality agree to utilize their CDBG Program allocations each year in accordance with CDBG Program National Objective requirements by allocating at least seventy (70%) percent of their funds

toward projects or activities that principally benefit low-to-moderate income residents. In preparing applications for funding, Municipality shall also take into consideration provisions for the elimination of slums or blight and provisions to meet urgent community development needs that are a threat to public health and safety and have become known or serious within the last eighteen (18) months, which are also part of the CDBG Program National Objectives.

IV. MUTUAL RESPONSIBILITIES AND MISCELLANEOUS PROVISIONS:

- A. Compliance With Federal Laws and Regulations.** The Parties shall take all actions to do all things that are appropriate and required to comply with the applicable provisions of the grant agreements received from HUD by County in which Municipality is included. These include but are not limited to: the Act, as most recently amended, including all associated regulations, rules, guidelines, and circulars promulgated by the Federal departments, agencies, and commissions relating to the CDBG Program; the Davis-Bacon Act, as applicable; Section 3, as applicable; Minority-Owned Businesses/Women-Owned Businesses, as applicable; the Contract Work Hours and Safety Standards Act; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968; the Housing and Community Development Act of 1974; The Fair Housing Act; the Uniform Federal Accessibility Standards (UFAS); the Americans With Disabilities Act (ADA); and the Residential Lead-Based Paint Hazard Reduction Act of 1992, as amended, and any associated regulations and rules. Additionally, in accordance with 24 C.F.R. Volume 3, Subtitle B, Chapter V, Part 570, no employee, official, agent or consultant of the Municipality shall exercise any function or responsibility in which a conflict of interest, real or apparent, would arise. The Parties shall take all actions necessary to assure compliance with County's Urban County certification required by section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws.
- B. Governmental Immunity.** County and Municipality are "Public Entities" as defined under the Colorado Governmental Immunity Act, § 24-10-101, *et seq.*, C.R.S., as amended. Nothing in this Agreement shall be construed to waive or in any manner limit any of the protections or immunities afforded thereunder.
- C. Fair Housing.** County is prohibited from funding activities that do not comply with HUD's policies and regulations concerning fair housing. Municipality agrees to affirmatively further fair housing. Municipality agrees not to take any actions pursuant to funding it receives under this Agreement that would result in County being in noncompliance with its Fair Housing Certification. Municipality acknowledges that noncompliance by Municipality may constitute noncompliance by County, which may provide cause for funding sanctions or other remedial actions by HUD. Urban County funding shall not be used for activities in, or in support of, any locality that does not affirmatively further fair housing within its own jurisdiction or that impedes County's actions to comply with County's Fair Housing Certification.

D. Reporting. Municipality will file all reports and other information necessary to comply with applicable Federal laws and regulations as required by County and HUD. This includes providing to County information necessary to complete the Consolidated Annual Performance and Evaluation Report (CAPER) in a timely fashion. Requirements will be specified in individual Agreements and/or Contracts. County shall be responsible for confirming the compliance of Municipality projects with applicable Federal laws and regulations. County shall further be responsible for maintaining proper documentation of County's administrative expenses and for determining that all necessary reports and information are filed with HUD and other applicable Federal agencies in a timely fashion.

1. Support of Nonprofit Organizations. County recognizes nonprofit organizations as being valuable partners in addressing the needs of low and moderate-income citizens. Municipality is encouraged to provide financial support utilizing its General funds, CDBG funds, and other available funds to support nonprofit organizations that serve low-income residents within the Urban County and/or Municipality. CDBG funds should supplement activities above and beyond what local Municipality funds normally support; they are not meant to displace use of local support.

2. Termination. This Agreement may only be terminated as provided herein or as otherwise provided by Federal, State, or local law, ordinance, resolution, regulation, or rule.

E. Entire Agreement. This writing constitutes the entire Agreement between the Parties with respect to the subject matter herein, and shall be binding upon the Parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of the Parties.

F. No Third-Party Beneficiary Enforcement. It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in the Agreement. It is the express intention of the Parties that any entity other than the Parties receiving services or benefits under this Agreement shall be incidental beneficiary only.

G. Severability. If any term or condition of this Agreement shall be held to be invalid, illegal, or unenforceable, this Agreement shall be construed and enforced without such provision to the extent that this Agreement is then capable of execution within the original intent of the Parties.

H. Modification and Breach. This Agreement contains the entire Agreement and understanding between the Parties and supersedes any other Agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, notation, renewal, or other alteration of or to this Agreement shall be deemed valid or of any force or effect whatsoever, unless mutually agreed upon in writing by the Parties. No

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespino, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-066

APPROVING PAYMENT TO AXON ENTERPRISE, INC FOR ANNUAL PAYMENT FOR BODY AND IN-CAR CAMERA SYSTEM PURCHASE, MAINTENANCE AND DATA STORAGE FOR 2020

- I. **Agenda Date:** Council Meeting – March 17, 2020

- II. **Attachments:** a. Invoices

- III. **Summary Statement:**

This AM is for payment for annual payment for in-car cameras and storage (\$11,507.32), adding two in-car units and storage (\$3258.00) and adding two body units, storage and additional licenses, totaling \$18,719.05 for the calendar year 2020.

IV. **Submitted by:** _____
Chief of Police

V. **Finance Reviewed** Sean Perino _____
Finance Director

VI. **Approved for Presentation:** [Signature] _____
City Administrator

VII. **Attorney Reviewed** _____ Approved _____ Pending Approval

VIII. **Certification of Council Approval:** _____
City Clerk Date

IX. Detail of Issue/Request:

- This is a single provider purchase and maintenance with AXON, Enterprise, Inc.
- This is the second year of the agreement with the expected additions for new staff and is the amount in that agreement.
- This aligns the next four years with the current agreement.

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

1. None

XII. Financial Considerations:

This is a budgeted item as part of Police Department's Contractual Services.

XIII. Staff Recommendation:

Approval.



Axon Enterprise, Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: (480) 991-0797
 Fax: (480) 991-0791
 AR@axon.com
 www.axon.com

Invoice

Invoice No SI-1643693
 Invoice Date 26-Feb-20
 Payment Term Net 30
 Payment Due Date 27-Mar-20
 Sales Order SO200536357
 Customer account 107329
 Purchase Order YEAR 2 BILLING
 Customer reference

BILL TO:

FORT LUPTON POLICE DEPT
 130 S MCKINLEY AVE
 FORT LUPTON, CO 80621
 USA

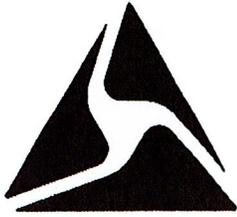
SHIP TO:

FORT LUPTON POLICE DEPT
 130 S MCKINLEY AVE
 FORT LUPTON, CO 80621
 USA

Item number	Description	Quantity	Unit price	[USD]Amount
80168	FLEET 2 VIEW XL VEHICLE LICENSE: YEAR 2 PAYMENT	11	683.00	7,513.00
85739	FLEET EVIDENCE.COM STORAGE, UNLIMITED	11	363.12	3,994.32

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Invoice Total	11,507.32
Shipping	0.00
Sales Tax	0.00
Total	11,507.32
Amount Received	0.00
BALANCE DUE	USD 11,507.32



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-248272-43899.851KP

Issued: 03/09/2020

Quote Expiration: 04/30/2020

Account Number: 107329

Payment Terms: Net 30
 Delivery Method: Fedex - Ground
 Contract Number: 00020327

SHIP TO

David Hempel
 Fort Lupton Police Dept. - CO
 130 S. McKinley Avenue
 Fort Lupton, CO 80621
 US

BILL TO

Fort Lupton Police Dept. - CO
 130 S. McKinley Avenue
 Fort Lupton, CO 80621
 US

SALES REPRESENTATIVE

Kyle Panasewicz
 Phone: (480) 905-2071
 Email: kylep@axon.com
 Fax: (480) 658-0673

PRIMARY CONTACT

David Hempel
 Phone: (720) 466-6134
 Email: dhempel@fortluptonco.gov

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80197	FLEET 2 UNLIMITED 60 PLAN LICENSE: 5 YEAR		3	0.00	0.00	0.00
80154	EVIDENCE.COM STORAGE, UNLIMITED, 5 YEAR UPFRONT, FLEET		3	0.00	0.00	0.00
Hardware						
80220	FLEET 2 UNLIMITED 60 TRUE-UP PAYMENT		3	390.00	195.00	585.00
71088	AXON FLEET 2 KIT		3	0.00	0.00	0.00
80181	EXTENDED WARRANTY, 4 YEAR, FLEET 2 KIT		3	0.00	0.00	0.00
74027	Axon Fleet Dongle		3	14.95	0.00	0.00
74110	CABLE, CAT6 ETHERNET 25 FT, FLEET		3	0.00	0.00	0.00
Other						
No Router	No Router (Declined)		3	0.00	0.00	0.00
80198	Fleet 2 Unlimited 60 Plan Annual Payment		3	891.00	891.00	2,673.00
					Subtotal	3,258.00
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	3,258.00

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
80198	Fleet 2 Unlimited 60 Plan Annual Payment		3	1,188.00	1,188.00	3,564.00
					Subtotal	3,564.00
					Estimated Tax	0.00
					Total	3,564.00

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
80198	Fleet 2 Unlimited 60 Plan Annual Payment		3	1,188.00	1,188.00	3,564.00
					Subtotal	3,564.00
					Estimated Tax	0.00
					Total	3,564.00

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
80198	Fleet 2 Unlimited 60 Plan Annual Payment		3	1,188.00	1,188.00	3,564.00
					Subtotal	3,564.00
					Estimated Tax	0.00
					Total	3,564.00

Grand Total	13,950.00
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Discounts (USD)

Quote Expiration: 04/30/2020

List Amount	14,579.85
Discounts	629.85
Total	13,950.00

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	3,258.00
Year 2	3,564.00
Year 3	3,564.00
Year 4	3,564.00
Grand Total	13,950.00

STATEMENT OF WORK & CONFIGURATION DOCUMENT

Axon Fleet In-Car Recording Platform

This document details a proposed system design

Agency Created For: Fort Lupton Police Dept. - CO

Quote: Q-248272-43899.851KP

Sold By:	Kyle Panasewicz
Designed By:	Justin Thorpe
Installed By:	Customer
Target Install Date:	

V-3.26.18

Q-248272-43899.851KP

VEHICLE OVERVIEW

SITE NAME		CUSTOMER NAME		
Headquarters		Fort Lupton Police Dept. - CO		
<p>Total Configured Vehicles</p> <ul style="list-style-type: none"> • 3 Total Vehicles with this Configuration <p>Video Capture Sources</p> <ul style="list-style-type: none"> • 6 Total Cameras Deployed • 1 Axon Signal Unit(s) Per Vehicle <p>Mobile Data Terminal Per Vehicle</p> <ul style="list-style-type: none"> • 1 Located In Each Vehicle <p>Mobile Router Per Vehicle</p> <ul style="list-style-type: none"> • 1 Cradlepoint IBR900-1200 <p>Offload Mechanism</p> <ul style="list-style-type: none"> • 4G LTE Cellular <p>Evidence Management System</p> <ul style="list-style-type: none"> • Evidence.com 				 Axon Camera  Signal Unit  In-Car Router  Battery Box

SYSTEM CONFIGURATION DETAILS

The following sections detail the configuration of the Axon Fleet In-Car System

Vehicle Hardware

Vehicle Hardware	2	Axon Fleet Cameras will be installed in each vehicle
	2	Axon Fleet Battery Boxes will be installed in each vehicle
	1	Axon Signal Units will be installed in each vehicle
	1	Cradlepoint IBR900-1200 router will be installed in each vehicle
Axon Battery Boxes	The battery box provides power to its connected camera for up to 4 hours allowing for video offload while the vehicle ignition state is OFF and the MDT is connected and available.	
Signal Activation Methods	When triggered, the Axon Signal Vehicle (ASV) device will activate the recording mechanism for all configured Axon cameras within 30 feet of the vehicle.	
Mobile Data Terminal	Each vehicle will be equipped with a Mobile Data Terminal provided by the customer.	
Mobile Data Terminal Requirements	<p>Operating System: Windows 7 or Windows 10 - x32 or x64 with the most current service packs and updates</p> <p>Hard Drive: Must have 25GB+ of free disk space</p> <p>RAM/Memory: Windows 7 - 4GB or greater Windows 10 - 8GB or greater</p> <p>Ethernet Port: The system requires the MDT to have one dedicated and available Ethernet port reserved for an Ethernet cable from router. The Ethernet port can be located on an electronic and stationary mobile docking station. If a docking station is used, it is the preferred location for the Ethernet port.</p> <p>Wi-Fi Card: The system requires an 802.11n compatible Wi-Fi card using 5Ghz band.</p> <p>USB Ports: If the computer is assigned to the officer and does not remain with the vehicle, then the number dongles ordered should equal the number of officers or the number of computers assigned. At least one dedicated and available USB 2.0 port for the Fleet USB dongle USB Port on MDT or Dock.</p>	

Additional Considerations	If the customer has a MiFi hotspot, embedded cellular, or USB 4G, then the customer must purchase a Cradlepoint router with an external antenna and Cradlecare. For agencies that use NetMotion Mobility, Axon traffic must be passed through; such that it does not use the Mobility VPN tunnel. Customer must provide IT and / or Admin resources at time of installation to ensure data routing if functional for Axon Fleet operation.	
	In the event an Agency is unable to support the IT requirements associated with the installation, Axon reserves the right to charge the Agency for additional time associated with on-site work completed by an Axon Employee.	
Hardware Provisioning	Customer will provide the following router for all vehicles:	Cradlepoint IBR900-1200
	The customer will provide a MDT for each vehicle	

In-Car Network Considerations

Network Requirements	Cradlepoint IBR900-1200 will create a dedicated 5Ghz WiFi network within each vehicle. This network will join the Axon Fleet cameras and Mobile Data Terminal together.		
Network Addressing	IP Addressing		Total IPs Required
	Axon Fleet Cameras	6	12
	Mobile Data Terminal	3	
	Cradlepoint IBR900-1200	3	
Hardware Provisioning	Customer to provide all IP addressing and applicable network information		

Network Consideration Agreement

Network Consideration Agreement	Customer acknowledges the minimum requirements for the network to support this Statement of Work.
	All Axon employees performing services under this SOW are CJIS certified.
	If the network provided by Customer does not meet the minimum requirements, or in the event of a requested change in scope of the project, a Change Order will be required and additional fees may apply. Additional fees would also apply if Axon is required to extend the installation time for reasons caused by the customer or the customer network accessibility.

Professional Services & Training

<p>Project Management</p>	<p>Axon will assign a Project Manager that will provide the expertise to execute a successful Fleet camera deployment and implementation. The Project Manager will have knowledge and experience with all phases of the project management lifecycle and with all application modules being implemented. He/she will work closely with the customer's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables.</p>
<p>Vehicle Installation</p>	<p>Customer will be performing the installation of all Axon Fleet vehicle hardware. Installation services purchased from Axon include a "clip" and removal of existing in-car system hardware. This does not include "full removal" of existing wiring. A "full removal" of all existing hardware and wiring is subject to additional fees. Axon provides basic Fleet operation overview to the customer lead and/or Admin at the time of install.</p> <p>Clip vs Rip installation removal:</p> <ul style="list-style-type: none"> o It is necessary to differentiate between the type of equipment removal to be provided by Axon. Standard Fleet Installation includes hardware removal in a fashion considered "Clip" which means Axon cuts the wires from the old system without removing multiple panels, removing all wiring and parts from the old system. In the case Axon removes the hardware Axon is not responsible for the surplus of hardware or any devices that may have been physically integrated with the removed system. In some situations, radar systems are integrated with the in-car video system and have a cable that connects to the system, if Axon removes the old in car system then Axon is not responsible for the radar system as part of the removal. o A "Rip" removal should be contracted through ProLogic directly. The Rip would be similar to a complete and full removal, which is more common when they retire a vehicle from service.
<p>Custom Trigger Installation</p>	<p>Axon Signal Units have multiple trigger configuration options. Any trigger configurations that include a door or magnetic door switch are considered "custom" and may be subject to additional fees. An Axon representative has discussed with the Agency the standard triggers of the Fleet System. Those standard triggers include light-bar activation, speed, crash and gun-locks. The light-bar must have a controller to allow Axon to interface for the desired position, gun-locks must be installed with existing hardware in the vehicle. Doors are considered "CUSTOM" since they required additional hardware and time for installation, typically requiring the door may need to be taken apart for the installation.</p>
<p>Training</p>	<p>End-user go-live training provides individual device set up and configuration assistance, training on device use, Evidence.com and AXON View XL. End-user go-live training and support is not included in the installation fee scope.</p>

4G / Cellular Offload Considerations

Network Considerations	The Cradlepoint IBR900-1200 will be the connection which allows 4G upload of recorded video
	The customer will ensure that their cellular contract does not allow for data throttling, or service denial, once a set data threshold is met. Throttling or denial of service will negatively affect Fleet upload capabilities.
	The MDT's 4G connection will facilitate the upload of recorded video content.
Hardware Provisioning	The customer will provide all 4G sim cards as required by their mobile provider.

Notes

This quote is co-termed with quote Q-191455 (executed contract #20327). Year one has been prorated to 9 months to align agency annual billing dates. This has been done according to an anticipated license start date of 5/15/20. The end date of these subscriptions is subject to change if the ship/start date changes.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____

Date: _____

Name (Print): _____

Title: _____

PO# (Or write
N/A): _____

Please sign and email to Kyle Panasewicz at kylep@axon.com or fax to (480) 658-0673

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

*** Axon Internal Use Only ***

SFDC Contract #:

Order Type:

RMA#:

Address Used:

SO#:

Review 1

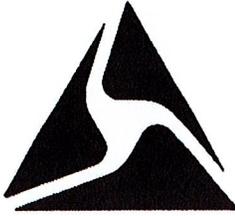
Review 2

Comments:

Q-248272-43899.851KP

9

Protect Life.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-248483-43900.638KP

Issued: 03/10/2020

Quote Expiration: 03/31/2020

Account Number: 107329

Payment Terms: Net 30
 Delivery Method: Fedex - Ground
 Contract Number: 00020320

SHIP TO

David Hempel
 Fort Lupton Police Dept. - CO
 130 S. McKinley Avenue
 Fort Lupton, CO 80621
 US

BILL TO

Fort Lupton Police Dept. - CO
 130 S. McKinley Avenue
 Fort Lupton, CO 80621
 US

SALES REPRESENTATIVE

Kyle Panasewicz
 Phone: (480) 905-2071
 Email: kylep@axon.com
 Fax: (480) 658-0673

PRIMARY CONTACT

David Hempel
 Phone: (720) 466-6134
 Email: dhempel@fortluptonco.gov

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
87026	TECH ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT		1	224.00	224.00	224.00
80012	BASIC EVIDENCE.COM LICENSE: YEAR 1 PAYMENT		6	120.00	120.00	720.00
85070	TECH ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM		6	160.00	160.00	960.00
85110	EVIDENCE.COM INCLUDED STORAGE		60	0.00	0.00	0.00
87044	TASER ASSURANCE PLAN ANNUAL PMT, BODYCAM - TRUE UP PAYMENT		6	232.00	116.00	696.00
87046	TASER ASSURANCE PLAN DOCK 2 ANNUAL - TRUE UP PAYMENT		1	316.00	158.00	158.00
Hardware						
74001	AXON CAMERA ASSEMBLY, ONLINE, AXON BODY 2, BLK		6	499.00	0.00	0.00
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK		6	0.00	0.00	0.00
11553	SYNC CABLE, USB A TO 2.5MM		6	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)						
74008	AXON DOCK, 6 BAY + CORE, AXON BODY 2		1	1,495.00	1,195.75	1,195.75
					Subtotal	3,953.75
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	3,953.75

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
87026	TECH ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT		1	336.00	1,433.75	1,433.75
80013	BASIC EVIDENCE.COM LICENSE: YEAR 2 PAYMENT		6	180.00	180.00	1,080.00
85070	TECH ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM		6	240.00	240.00	1,440.00
85110	EVIDENCE.COM INCLUDED STORAGE		60	0.00	0.00	0.00
					Subtotal	3,953.75
					Estimated Tax	0.00
					Total	3,953.75

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
87026	TECH ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT		1	336.00	1,433.75	1,433.75
80014	BASIC EVIDENCE.COM LICENSE: YEAR 3 PAYMENT		6	180.00	180.00	1,080.00
85070	TECH ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM		6	240.00	240.00	1,440.00
85110	EVIDENCE.COM INCLUDED STORAGE		60	0.00	0.00	0.00
					Subtotal	3,953.75
					Estimated Tax	0.00
					Total	3,953.75

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
87026	TECH ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT		1	336.00	1,433.75	1,433.75
80015	BASIC EVIDENCE.COM LICENSE: YEAR 4 PAYMENT		6	180.00	180.00	1,080.00
85070	TECH ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM		6	240.00	240.00	1,440.00
85110	EVIDENCE.COM INCLUDED STORAGE		60	0.00	0.00	0.00
					Subtotal	3,953.75
					Estimated Tax	0.00
					Total	3,953.75
Grand Total						15,815.00

Discounts (USD)

Quote Expiration: 03/31/2020

List Amount	16,669.00
Discounts	854.00
Total	15,815.00

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	3,953.75
Year 2	3,953.75
Year 3	3,953.75
Year 4	3,953.75
Grand Total	15,815.00

Notes

This quote is co-termed with quote Q-195127 (executed contract #20320). Year one has been prorated to 8 months to align agency annual billing dates. This has been done according to an anticipated license start date of 5/15/20. The end date of these subscriptions is subject to change if the ship/start date changes.

Axon Body 2 hardware contained in this quote will be covered under the Taser Assurance Plan, and will be eligible for replacement at the same time as the equipment originally deployed on this existing contract as determined by quote Q-195127 (contract #20320).

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ **Date:** _____
Name (Print): _____ **Title:** _____
PO# (Or write N/A): _____

Please sign and email to Kyle Panasevicz at kylep@axon.com or fax to (480) 658-0673

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only

		SFDC Contract#: Order Type: RMA#: Address Used: SO#:
Review 1	Review 2	
Comments:		

Q-248483-43900.638KP

5

Protect Life.



Axon Enterprise, Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: (480) 991-0797
 Fax: (480) 991-0791
 AR@axon.com
 www.axon.com

Invoice

Invoice No SI-1643693
 Invoice Date 26-Feb-20
 Payment Term Net 30
 Payment Due Date 27-Mar-20
 Sales Order SO200536357
 Customer account 107329
 Purchase Order YEAR 2 BILLING
 Customer reference

RETURN THIS PORTION WITH YOUR PAYMENT

FORT LUPTON POLICE DEPT
 130 S MCKINLEY AVE
 FORT LUPTON, CO 80621
 USA

BALANCE DUE 11,507.32
 Currency USD

For ACH Payments:(Preferred Method)

Account Name Axon Enterprise, Inc.
 Account Number 634912729
 Bank Routing/Transit 122100024
 Reference Number SI-1643693

For Wire Transfers:

Beneficiary Axon Enterprise, Inc.
 Account Number 634912729
 Bank Routing/Transit 021000021
 SWIFT Code CHASUS33
 Reference Number SI-1643693

For Lockbox Payments Mail To:

Axon Enterprise, Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Reference Number SI-1643693

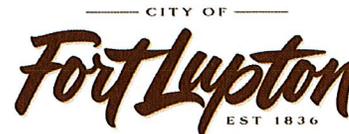
Please reference the invoice number on your ACH, Wire or Check payment

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire transfer

The rest of this page is intentionally left blank

End

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespino, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-067

**APPROVE A RESOLUTION ACCEPTING A FINAL PUD PLAT, KNOWN AS THE NORTH LAND
PUD THIRD FILING**

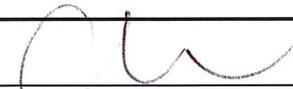
I. Agenda Date: Council Meeting – March 17, 2020

- II. Attachments:**
- a. Proposed Resolution
 - b. Land Use Application & Project Description
 - c. North Land PUD Plat Map
 - d. Drainage Report
 - e. Traffic Study
 - f. Referral Responses

III. Summary Statement:

The applicant, Land 5 Investments, LLC, has resubmitted a final PUD plat, known as the North Land PUD Third Filing (“PUD Plat”), for the City Council’s consideration. The Subdivision is located south and adjacent to County Road 18, and east and adjacent to the Union Pacific Railroad right-of-way. This third filing constitutes the northern most portion of the North Land PUD, which was annexed as the North Land Annexation No. 3 in 2009, and zoned PUD in 2011. The plat is meant to replace the previously approved North Land PUD Third Filing, which was brought before City Council on March 18, 2019.

IV. Submitted by:



City Planner

V. Finance Reviewed



Finance Director

VI. Approved for Presentation:



City Administrator

VII. Attorney Reviewed

_____ Approved _____ Pending Approval

VIII. Certification of Council Approval:

_____ City Clerk _____ Date

IX. Detail of Issue/Request:

The applicant, Land 5 Investments, LLC, has resubmitted a final PUD plat, known as the North Land PUD Third Filing ("PUD Plat"), for the City Council's consideration. The Subdivision is located south and adjacent to County Road 18, and east and adjacent to the Union Pacific Railroad right-of-way. This third filing constitutes the northern most portion of the North Land PUD, which was annexed as the North Land Annexation No. 3 in 2009, and zoned PUD in 2011. The plat is meant to replace the previously approved North Land PUD Third Filing, which was brought before City Council on March 18, 2019.

The subdivision is 110.55 acres, more or less, and will subdivide the property into ten PUD lots for industrial uses. The lots range from 4 to 15 acres, and there is approximately 7 acres of new road and utility right of way being dedicated. This includes the extension of North Land Drive up to County Road 18.

Other submittal documents may not be included with this packet, but can be made available for review upon request, including the North Land Drive extension drawings.

X. Legal/Political Considerations:

This final PUD plat is being reviewed under the final plat provisions of the code in the Subdivision Regulations. Section 17-23 states that a final plat is to be reviewed by City Council, and does not require Planning Commission review. The Code requires that a subdivision improvements agreement be submitted by the applicant for review by the City Attorney and City Council. A subdivision improvements agreement has been addressed in the conditions of approval included on the proposed resolution.

This is the final step in the major subdivision process. The first step is approval of a sketch PUD plat (reviewed and approved in 2010), and the second step is approval of the preliminary PUD plat (reviewed and approved in 2011). During the review of the preliminary PUD plat, the zoning was also changed to PUD, and PUD guidelines were approved.

Notifications are not required for a final plat; however, referral agencies were provided with the submittal documents for review. All referral comments received are enclosed with this Action Memorandum.

XI. Alternatives/Options:

The City Council has the following three options for each request:

- a) Approve the request for a final plat; or
- b) Deny the request for a final plat; or
- c) Delay action on the resolution to gather more information

XII. Financial Considerations:

The applicant has submitted all required fees and a fee deposit for review of this land use application.

XIII. Staff Recommendation:

Staff recommends approval of the final PUD plat, known as the North Land PUD Third Filing.

RESOLUTION NO. 2020Rxxx

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING A FINAL PUD PLAT, KNOWN AS THE NORTH LAND PUD THIRD FILING, LOCATED IN A PART OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 2 NORTH, RANGE 66 WEST OF THE 6TH P.M., CITY OF FORT LUPTON, COUNTY OF WELD, STATE OF COLORADO.

WHEREAS, the Fort Lupton City Council held a public meeting to consider and review the request for a final PUD plat, known as the North Land PUD Third Filing (“Final PUD Plat”) on March 17, 2020; and

WHEREAS, after review of the application and supporting information, the City Council finds that the Final PUD Plat is in conformance with the Colorado Revised Statutes, City codes and polies, and Comprehensive Plan adopted by the City; and

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council reviewed the plans and supporting documentation, referral comments, as well as any citizen input in response to this application. Based upon review of the applicable policies and goals in the Fort Lupton Comprehensive Plan, review of the Subdivision Regulations, and an analysis of referral and staff comments, the City hereby approves the North Land PUD Third Filing with the following conditions:

- I. Prior to recording the Final PUD Plat, the applicant shall:
 - A. The title of the Final PUD Plat shall be updated so that it is “North Land PUD Third Filing”, and include the Project No.: LUP2020-0004 & Plan No. FPL2020-0001.
 - B. The certification blocks shown on the Final PUD Plat shall be updated to comply with the requirements of Section 17-50 of the Municipal Code.
 - C. The map should mark the location of the abandoned well head and delineate a 75-foot “no build” radius.
 - D. All utility easements shall be clearly labeled and verified with the utility companies.
 - E. Any redline comments provided by staff shall be made to the Final PUD Plat.
 - F. Applicant shall provide written evidence that the comments received from the Public Works Director have been adequately addressed.
 - G. Applicant shall provide written evidence that the comments received from Weld County Planning Services have been adequately addressed.

- H. Applicant shall provide written evidence that any requirements of the Fort Lupton Fire Protection District have been adequately addressed.
- I. Applicant shall provide written evidence that the comments received from the Public Service Company have been adequately addressed.
- J. Applicant shall provide written evidence that the comments received from United Power have been adequately addressed.
- K. Applicant shall provide a subdivision improvements agreement for review and approval by City Council.

APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE ELECTED TO THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO THIS 17th DAY OF MARCH 2020.

City of Fort Lupton, Colorado

Zo Stieber, Mayor

Attest:

Maricela Peña,
City Clerk

Approved as to form:

Andy Ausmus, City Attorney

LAND USE APPLICATION & PROJECT DESCRIPTION



COME PAINT YOUR FUTURE WITH US

Planning & Building

130 S. McKinley Avenue Phone: 303.857.6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

Project No. _____

Land Use Application Form

A. CONTACT INFORMATION

1) Property Owner Name: Lloyd Land
Company: Land 5 Investments, LLC
Phone: 303-898-8496 Email: land391957@aol.com
Address: 12501 Riverdale Road, Brighton, CO 80602
Preferred method of contact? Email: [checked] Phone: [] Mail: []

2) Representative Name: Vern Burke, JC York
Company: VB Architect, JT Consulting, Inc
Phone: 303-884-5012, 303-222-6222 Email: vernburke@comcast.net, jcyork@j-tconsulting.com
Address:
Preferred method of contact? Email: [checked] Phone: [] Mail: []

3) Billing Contact (where invoices should be directed to): Owner listed above
Billing Company:
Phone: Email:
Address:

B. SITE DESCRIPTION

Site Address: 13456 CR 18, Ft Lupton, CO
Parcel Number: Weld County 130929200004
Existing Zone Classification: PUD Proposed Zone Classification: no change
Water Type: Municipal Name: Ft Lupton
Sewage Type: Municipal District Name or Location Hauled to: Ft Lupton

C. APPLICATION TYPE (CHECK ALL THAT APPLY)

- Sketch Plat, Preliminary Plat, Final Plat, Minor Subdivision, Amended Plat, Site Plan, Administrative Site Plan, Special Use Permit, Oil & Gas Permit, Annexation & Initial Zone, Change of Zone, Comp Plan Amendment, PUD Plan (Preliminary & Final), Variance, Administrative Variance, Appeal, Other:

D. PROJECT DESCRIPTION

Project Name: North Land PUD, Filing 3

Please provide a short description of the proposed project in the space provided below:

Extension of North Land Dr and utilities to CR 18. Final Plat of 10 lots, 110.55 acres total

E. REQUIRED DOCUMENTS

For an application to be considered complete, and for planning staff to begin review and schedule any applicable public hearings, this Land Use Application Form must be fully completed and all required attachments included. Planning staff will review the application for completeness and will provide notice to the representative and/or owner whether the application has been deemed complete.

F. CERTIFICATIONS

Representative Certification

By signing this application, I attest that I am acting with the knowledge and consent of all owners of the property that is the subject of this application, and that I have been designated to act as the representative for the project described in this land use application. I further certify that all information submitted with this application is true and accurate to the best of my knowledge.

Representative: _____ Date: _____

Owner Certification

I hereby certify that I am the legal owner of record of the property that is the subject of this application. I hereby authorize the representative listed on this application, if any, to communicate directly with City officials and to submit documentation and information regarding this application on my behalf.

Owner: Land 5 Investments, LLC Lloyd Lavel Date: 12-27-19

For Office Use Only

Received Date: _____

If the application is not complete, state reasons why it is incomplete:

Deemed Complete Date: _____

Fees Submitted: _____ Escrow Submitted: _____

**North Land PUD - Filing 3
Site Improvements Description
2019 Re-submittal**

Project consists of Final Plat of 110 acres at the north end of the North Land Industrial PUD immediately south of Weld County Road 18, just east of the Union Pacific railroad tracks. This will delineate 10 parcels of real estate ranging approximately from smallest around 4 acres to largest at 15 acres in size, the remaining parcels averaging about 10 acres each. About 7. acres of new road and utilities Right Of Way will be dedicated to the City at the completion of new roadway and municipal utilities construction.

Site construction involves a roadway extension of North Land Drive, borrow ditches adjacent to the roadway, the extension of water main and sanitary sewer force main pipelines in the roadway corridor, and culverts to convey drainage flows under the new roadway.

North Land Drive is currently constructed from Weld County Road 16 to the north for approximately ½ mile. The new roadway extension will continue from this point to the north to tie into Weld County Road 18. The roadway will cross the Fulton Waste Ditch at an existing crossing where a 60 inch diameter RCP culvert has been installed. The roadway will have a 24 foot wide paved surface with 2 foot wide gravel shoulders. Borrow ditches will be graded adjacent to the roadway to convey drainage flows. The water main pipeline extension will consist of connecting to the existing 12 inch diameter PVC water line at the end of the existing roadway, and installing new 12 inch diameter PVC water main pipe from that point to the north to Weld County Road 18, where it will terminate. Fire hydrants and isolation valves will be installed along the corridor where required. The sanitary sewer force main pipeline extension will consist of connecting to the existing 3 inch diameter HDPE force main at the end of the existing roadway, and installing new 3 inch diameter HDPE force main pipe from that point to the north to Weld County Road 18, where it will terminate.

MAPS

**NORTH LAND DRIVE EXTENSION
PROBABLE COSTS**



Opinion of Probable Construction Costs

Northland Road Extension

© 2019 **J&T Consulting, Inc.**

Item Number	Description	Quantity	Unit	Unit Price	Total Price
-------------	-------------	----------	------	------------	-------------

General Items

1	Project Mobilization/Demobilization	1	LS	\$13,000	\$13,000
2	Traffic Control	1	LS	\$2,500	\$2,500
3	Erosion Control	1	LS	\$20,000	\$20,000
4	Vacuum Truck / Probe Potholing	1	LS	\$1,500	\$1,500
5	Construction Staking	1	LS	\$16,000	\$16,000

Roadway Infrastructure

6	6.5" Hot Mix Asphalt Pavement in Widening	8,332	SY	\$46	\$383,271
7	Class 6 Roadbase Under Pavement (10")	2,314	CY	\$42	\$97,168
8	Earthwork - Cut to Subgrade	841	CY	\$10	\$8,410
9	Earthwork - Fill to Subgrade	6,924	CY	\$24	\$166,176

Water Line

10	12" C900 PVC with Tracer Wires	2,621	LF	\$50	\$131,050
11	12" 45° Bend With Thrust Block	1	EA	\$875	\$875
12	Fire Hydrant Assembly Including Swivel Tee, 6" Gate Valve, Dip Fittings, DIP Pipe, Thrust Blocks, and Tracer Wire Test Box	8	EA	\$3,650	\$29,200
13	12" Gate Valve	8	EA	\$3,325	\$26,600
14	12" Plug with Thrust Block	1	EA	\$650	\$650
15	Flowfill Backfill at Culvert Crossing	10	CY	\$150	\$1,500

Sanitary Sewer

16	3" ø HDPE Pipe	2,625	LF	\$25	\$65,625
17	3" HDPE Wye	1	EA	\$325	\$325
18	3" HDPE 45° Bend	1	EA	\$250	\$250
19	4' Diameter Manhole	1	EA	\$4,500	\$4,500
20	Flowfill Backfill at Culvert Crossing	10	CY	\$150	\$1,500

Storm Sewer



Opinion of Probable Construction Costs

Northland Road Extension

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Item Number	Description	Quantity	Unit	Unit Price	Total Price
21	18" RCP Culvert	33	LF	\$60	\$1,980
22	18" RCP FES	2	EA	\$1,100	\$2,200

Other Items

23	Seeding Restoration, Including Grading, Soil Prep	1	LS	\$13,000	\$13,000
Subtotal					\$987,280

Construction Engineering / Materials Testing (8%)

\$78,980

Construction Total

\$1,066,260

DRAINAGE REPORT

PHASE II
DRAINAGE REPORT

NORTHLAND PUD PHASE 3
NW 1/4, SECTION 29, T2N, R66W
CITY OF FORT LUPTON, CO

DECEMBER 2019

PREPARED FOR:

LAND 5 INVESTMENTS, LLC
12501 RIVERDALE ROAD
BRIGHTON, CO 80602

PREPARED BY:



J&T Consulting, Inc.

305 DENVER AVENUE, SUITE D
FORT LUPTON, CO 80621
PHONE: 303-857-6222
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CERTIFICATION

“This report for the Phase II drainage design of Northland PUD Phase 3 was prepared by me (or under my direct supervision) in accordance with the provisions of the City of Fort Lupton Storm Drainage Design and Technical Criteria, and was designed to comply with the provisions thereof. I understand that the City of Fort Lupton does not and will assume liability for drainage facilities designed by others.”



James C. York, PE
Registered Professional Engineer
State of Colorado No. 36846

I. GENERAL LOCATION AND DESCRIPTION

A. Location

The purpose of this report is to describe and address the drainage impacts resulting from future development associated with Northland PUD Phase 3 and the extension of Northland Drive.

The site is located in the northwest quarter of Section 29, Township 2 North, Range 66 West of the 6th P.M., Weld County, Colorado. No streets are currently within the site. Northland Drive currently terminated at the south edge of the area contained in this drainage report. The site is bounded on the north by WCR 18, the west, south, and east by private property. Colorado Highway is the closest road to the west. The Fulton Waste Ditch runs through the study area east to west at approximately the middle before turning north at approximately the center splitting the property east to west. There is generally farmland around the property. To the south is Phase II of Northland PUD Phase 3. South of WCR 16 there is industrial use property.

B. Description of Property

The entire site encompasses 108.47 acres. The majority of the site generally slopes from southeast to northwest at 3 to 5 percent. The existing vegetation within the site consists of mainly of wheat. The soils on the site are made up of Altvan Loam, Julesburg Sandy Loam, Otero Sandy Loam, and Vona Sandy Loam per the Natural Resources Conservation Service. Altvan Loam is hydrologic soil group B. The rest of the soils are hydrologic group A. Altvan Loam have a moderate infiltration rate when thoroughly wet and consist chiefly of moderately deep or deep, moderately well drained or well drained soils that have moderately fine texture to moderately coarse texture and has a moderate rate of water transmission. The rest of the soil types have a high infiltration rate when thoroughly wet and consist mainly of deep, well drained to excessively drained sands or gravel sands.

Northland PUD Phase 3 proposes industrial lots of approximately two to twenty-three acres in size. A paved roadway with borrow ditches will provide access to the lots. There is the Fulton Waste Ditch located centrally creating a boundary separating the northeast corner from the rest of the site. The proposed use of the site is industrial.

II. DRAINAGE BASINS AND SUB-BASINS

A. Major Basin Description

The majority of the historic storm water runoff generated by this site sheet flows to the northwest and west and exits the site along the north and west property lines. Off-site runoff sheet flows onto the site from a previous phase of the Northland PUD Phase 3 to the south.

The existing land use is agriculture. The planned use is industrial lots.

This site does not lie within any existing major drainageway planning studies.

According to the current FEMA Flood Insurance Rate Map (FIRM) Community Panels No. 08123C-2110E, revised January 20, 2016, the project site lies within Zone X, area of minimal flood hazard.

The Fulton Waste Ditch is located on the property.

B. Sub-Basin Description

The proposed project site was divided into four (4) onsite historic basins (E-A – E-D) separated by ridges present in the topography. The existing runoff from the site travels from the east, west, and south to the north. The following is a description of each basin:

Basin E-A contains the northwest section of the property, consisting of 2.35 acres. The flow travels from the southwest to the northeast generally.

Basin E-B contains the Fulton Waste Ditch which is located centrally along the east-west middle division and turns north at the center of the property, consisting of 2.08 acres. The flow travels from the east to the north generally.

Basin E-C contains the northeast section of the property, consisting of 28.10 acres. The flow travels from the southeast to the northwest generally.

Basin E-D contains the south and west section of the property, consisting of 75.93 acres. The flow travels from southeast to the northwest.

All offsite areas will be directed to the roadside ditches and have been attenuated on their respective properties. Due to this, the offsite area has not been used to calculate overland flow. Storm water runoff generated from the off-site areas to the south flows to the roadside ditches and

head north. There is no offsite flows from the west or east. Runoff from offsite contributes to the sizing of culverts and swales.

The configuration of the four (4) historic on-site drainage basins used in the design of the drainage system are shown on the Historic Drainage Map.

III. DRAINAGE FACILITY DESIGN

A. General Concept

This study analyzes the 5-year and 100-year storm events for industrial development. The site has been designed with on-site detention for the 100-year storm event while releasing flows following the standards as laid out by the City of Fort Lupton.

Typically, storm water runoff will flow from rooftops and combine with overland flow from yards. Runoff will be allowed to sheet flow and then be collected in “side lot” swales which will convey these flows to a drainage swale system. The drainage swale system will collect the on-site runoff from lot specific detention ponds and off-site runoff that enters the site and convey the flows to roadside ditches.

The proposed developed project site area was broken up into six (6) on-site drainage basins (P-A – P-F). The on-site basins are separated by either roadways or ridges present in the topography. All basins except for P-C are estimated at being 55% impervious using the assumption that majority of the area will be gravel storage or parking. The following is a description of each basin:

Basin P-A is located in the northwest of the property, consisting of 2.35 acres. The basin generates a detention volume of approximately 0.107 acre-feet and 0.241 acre-feet for the 5 and 100-yr storm events.

Basin P-B is made up of most of the west half of the property, consisting of 52.59 acres. The basin generates a detention volume of approximately 2.389 acre-feet and 5.402 acre-feet for the 5 and 100-yr storm events.

Basin P-C is the Fulton Waste Ditch which is located centrally along the east-west middle division and turns north at the center of the property, consisting of 2.40 acres. There is no detention necessary for this basin. There are no changes to the basin.

Basin P-D is located between the north-south portion of the Fulton Waste Ditch and the proposed road, consisting of 9.59 acres. The basin generates a detention volume of approximately 0.392 acre-feet and 0.992 acre-feet for the 5 and 100-yr storm events.

Basin P-E is located in the northeast of the property bounded by the proposed road to the west and the Fulton Waste Ditch to the south, consisting of 18.39 acres. The basin generates a detention volume of approximately 0.752 acre-feet and 1.902 acre-feet for the 5 and 100-yr storm events.

Basin P-F is located the southeast of the property bounded by the proposed road to the west and the Fulton Waste Ditch to the north, consisting of 23.16 acres. The basin generates a detention volume of approximately 0.945 acre-feet and 2.395 acre-feet for the 5 and 100-yr storm events.

A summary of these values can be found below.

NORTHLAND ROAD EXTENSION DRAINAGE REPORT			
DEVELOPED BASIN SUMMARY TABLE			
Basin	Basin Area (Acres)	Basin 5 year Volume (ac-ft)	Basin 100 year Volume (ac-ft)
P-A	2.35	0.107	0.241
P-B	52.59	2.389	5.402
P-C	2.40	-	-
P-D	9.59	0.392	0.992
P-E	18.39	0.752	1.902
P-F	23.16	0.945	2.395

The configuration of the six (6) developed on-site drainage basins used in the design of the drainage system are shown on the Developed Drainage Map.

On-site basin runoff will be collected in the on-site detention ponds. The discharge will be limited through an outlet structure for the prescribed rate for the water quality volume, 5-, and 100- year rates listed in the *City of Fort Lupton Storm Drainage: Design and Technical Criteria*.

Culverts will be utilized to convey flows under the roadway, and at driveways at each lot where a drainage swale is required. Flow under Northland Drive south of the Fulton Waste Ditch will be conveyed through a 18" diameter culvert flowing east to west.

The typical plan for drainage patterns is to use swales and ditches to direct the runoff to the detention ponds on each lot. The outflow from the detention ponds will be directed to roadside ditches at the allowable rates. The swales, ditches, and detention ponds will be sized for control of the offsite contributing areas runoff.

Owners of all lots, as the property is subdivided and developed, will be responsible to control all runoff on each lot with individual detention ponds on-site.

Onsite drainage facilities have been designed to convey the 100-year developed onsite to the onsite detention ponds. The detention pond outlet structures will be designed to pass no more than the historic 5 year storm runoff for each detention ponds tributary area.

B. Specific Details

The detention ponds are located by the individual site developers with considerations for maintenance. The slopes are kept to a maximum of 4:1 to allow for any needed mowing and safe access to the bottom of the detention pond for maintenance and repairs.

Basins P-D and P-E, located in the northeast portion of the property, will be required to use drywell structures consist of a grated manhole with open bottom and perforated side walls. Flow to the subsurface is regulated by an 8" orifice to avoid a rapid discharge to the subsurface and allow settling of solids during large storm events. The top of the drywell structure will be located approximately 6" above finished grade to minimize the risk of sediment entering the drywell.

Basin P-B and P-F have the option use detention ponds and/or infiltration drywell structures. The maximum release rate from a detention pond will be the historic 5 year runoff rate. Regional detention for the basins will be constructed in the west of the property for additional storm water management.

The concentrated flows from the detention pond outlets will be directed to the regional detention and then to existing drainage conveyances. All discharge will be directed to the north towards WCR 18.

REFERENCES

Storm Drainage: Design and Technical Criteria. City of Fort Lupton, Colorado.

Urban Storm Drainage Criteria Manual Volume 1, Urban Drainage and Flood Control District, August, 2018.

Urban Storm Drainage Criteria Manual Volume 2, Urban Drainage and Flood Control District, September, 2017.

Urban Storm Drainage Criteria Manual Volume 3, Urban Drainage and Flood Control District, April, 2018.

SOFTWARE USED FOR DRAINAGE CALCULATIONS

UDFCD UD-Rational version 2.0, May 2017 for TOC and basin peak flows

UDFCD UD-Detention version 3.07, February 2017 for detention volumes

Calculation of Peak Runoff using Rational Method

Version 2.0.0 released May 2017
 Cells of this color are for required user input
 Cells of this color are for optional override values
 Cells of this color are for calculated results based on overrides

Subcatchment Name: P-A
 Area (ac): 2.35
 Hydrologic Soil Group: B
 Percent Imperviousness: 2.0

Runoff Coefficient, C
 2-yr: 0.01
 5-yr: 0.01
 10-yr: 0.01
 25-yr: 0.01
 50-yr: 0.01
 100-yr: 0.01

Overland Flow Time
 US Elevation (ft) (Optional): 300.00
 US Elevation D/E Elevation (ft) (Optional): 0.010
 Overland Flow Slope (ft/ft): 0.010
 Overland Flow Time (min): 31.02

Channelized (Travel) Flow Time
 Channelized Flow Slope (ft/ft) (Optional): 0.010
 Channelized Flow Slope (ft/ft) (Optional): 0.010
 Channelized Flow Time (min): 7

Time of Concentration
 Regional L_c (min): 30.89
 Computed L_c (min): 40.95
 Selected L_c (min): 30.89

1-hour rainfall depth P1 (in) = 0.53
 2-yr: 0.53
 5-yr: 0.59
 10-yr: 0.69
 25-yr: 0.89
 50-yr: 1.09
 100-yr: 1.29
 500-yr: 1.99
 1000-yr: 2.31
 3.14

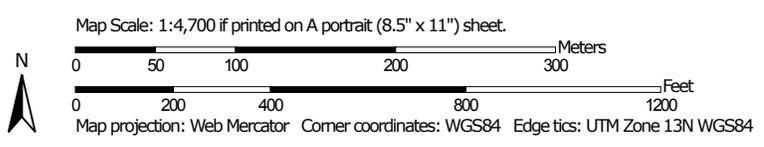
Peak Flow Q (cfs)
 2-yr: 1.60
 5-yr: 1.60
 10-yr: 1.60
 25-yr: 1.60
 50-yr: 1.60
 100-yr: 1.60
 500-yr: 1.60
 1000-yr: 1.60

Subcatchment Name	Area (ac)	Hydrologic Soil Group	Percent Imperviousness	2-yr	5-yr	10-yr	25-yr	50-yr	100-yr	500-yr	1000-yr	Peak Flow Q (cfs)
P-A	2.35	B	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60
P-B	52.84	B	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60
P-C	2.39	A	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60
P-D	0.59	A	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60
P-E	18.39	A	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60
P-F	23.14	A	2.0	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	1.60

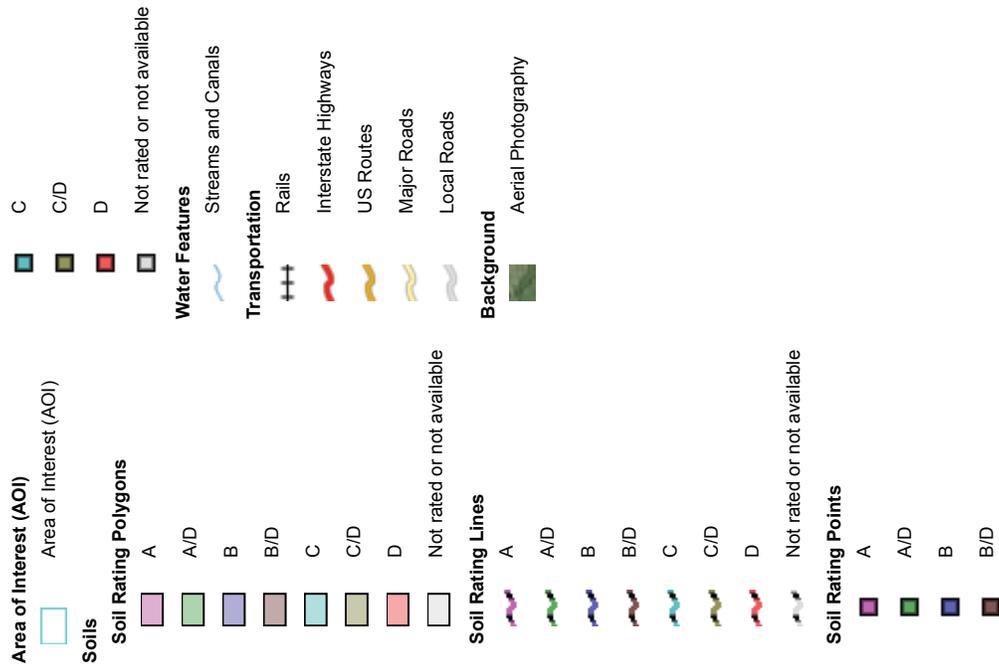
Hydrologic Soil Group—Weld County, Colorado, Southern Part
(Northland Development)



Soil Map may not be valid at this scale.



MAP LEGEND



MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL:
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Weld County, Colorado, Southern Part
 Survey Area Data: Version 17, Sep 10, 2018

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Sep 20, 2015—Oct 21, 2017

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Hydrologic Soil Group

Map unit symbol	Map unit name	Rating	Acres in AOI	Percent of AOI
1	Altvan loam, 0 to 1 percent slopes	B	42.8	37.1%
29	Julesburg sandy loam, 0 to 1 percent slopes	A	25.2	21.8%
50	Otero sandy loam, 0 to 1 percent slopes	A	22.8	19.7%
76	Vona sandy loam, 1 to 3 percent slopes	A	24.7	21.4%
Totals for Area of Interest			115.5	100.0%

Description

Hydrologic soil groups are based on estimates of runoff potential. Soils are assigned to one of four groups according to the rate of water infiltration when the soils are not protected by vegetation, are thoroughly wet, and receive precipitation from long-duration storms.

The soils in the United States are assigned to four groups (A, B, C, and D) and three dual classes (A/D, B/D, and C/D). The groups are defined as follows:

Group A. Soils having a high infiltration rate (low runoff potential) when thoroughly wet. These consist mainly of deep, well drained to excessively drained sands or gravelly sands. These soils have a high rate of water transmission.

Group B. Soils having a moderate infiltration rate when thoroughly wet. These consist chiefly of moderately deep or deep, moderately well drained or well drained soils that have moderately fine texture to moderately coarse texture. These soils have a moderate rate of water transmission.

Group C. Soils having a slow infiltration rate when thoroughly wet. These consist chiefly of soils having a layer that impedes the downward movement of water or soils of moderately fine texture or fine texture. These soils have a slow rate of water transmission.

Group D. Soils having a very slow infiltration rate (high runoff potential) when thoroughly wet. These consist chiefly of clays that have a high shrink-swell potential, soils that have a high water table, soils that have a claypan or clay layer at or near the surface, and soils that are shallow over nearly impervious material. These soils have a very slow rate of water transmission.

If a soil is assigned to a dual hydrologic group (A/D, B/D, or C/D), the first letter is for drained areas and the second is for undrained areas. Only the soils that in their natural condition are in group D are assigned to dual classes.

Rating Options

Aggregation Method: Dominant Condition

Component Percent Cutoff: None Specified

Tie-break Rule: Higher

Component Text Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the selected area. The component descriptions in this report, along with the maps, can be used to determine the composition and properties of a unit. A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the associated soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas (components) for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

The "Map Unit Component Nontechnical Descriptions" report gives a brief, general description of the soil components that occur in a map unit. Descriptions of nonsoil (miscellaneous areas) and minor map unit components may or may not be included. This description is written by the local soil scientists responsible for the respective soil survey area data. A more detailed description can be generated by the "Map Unit Description" report.

Additional information about the map units described in this report is available in other Soil Data Mart reports, which give properties of the soils and the limitations, capabilities, and potentials for many uses. Also, the narratives that accompany the Soil Data Mart reports define some of the properties included in the map unit descriptions.

Report—Component Text Descriptions

Weld County, Colorado, Southern Part

Map Unit: 1—Altvan loam, 0 to 1 percent slopes

Description Category: GENSOIL

Altvan: 90 percent

The Altvan component makes up 90 percent of the map unit. Slopes are 0 to 1 percent. This component is on terraces. The parent material consists of old alluvium. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is low. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 2 percent. This component is in the R067BY002CO Loamy Plains ecological site. Nonirrigated land capability classification is 4e. Irrigated land capability classification is 3s. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 3 percent.

Description Category: GENSOIL

Cascajo: 9 percent

Generated brief soil descriptions are created for major soil components. The Cascajo soil is a minor component.

Description Category: GENSOIL

Aquic haplustolls: 1 percent

Generated brief soil descriptions are created for major soil components. The Aquic Haplustolls soil is a minor component.

Map Unit: 29—Julesburg sandy loam, 0 to 1 percent slopes

Description Category: GENSOIL

Julesburg: 85 percent

The Julesburg component makes up 85 percent of the map unit. Slopes are 0 to 1 percent. This component is on terraces. The parent material consists of south platte river alluvium. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 3 percent. This component is in the R067BY024CO Sandy Plains ecological site. Nonirrigated land capability classification is 3e. Irrigated land capability classification is 2s. This soil does not meet hydric criteria.

Description Category: GENSOIL

Edgar: 4 percent

Generated brief soil descriptions are created for major soil components. The Edgar soil is a minor component.

Description Category: GENSOIL

Remmit: 4 percent

Generated brief soil descriptions are created for major soil components. The Remmit soil is a minor component.

Description Category: GENSOIL

Valent: 4 percent

Generated brief soil descriptions are created for major soil components. The Valent soil is a minor component.

Description Category: GENSOIL

Vona: 3 percent

Generated brief soil descriptions are created for major soil components. The Vona soil is a minor component.

Map Unit: 50—Otero sandy loam, 0 to 1 percent slopes

Description Category: GENSOIL

Otero: 85 percent

The Otero component makes up 85 percent of the map unit. Slopes are 0 to 1 percent. This component is on smooth plains. The parent material consists of eolian deposits and/or mixed outwash. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 1 percent. This component is in the R067BY024CO Sandy Plains ecological site. Irrigated land capability classification is 3e. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 6 percent. There are no saline horizons within 30 inches of the soil surface.

Description Category: GENSOIL

Haverson: 8 percent

Generated brief soil descriptions are created for major soil components. The Haverson soil is a minor component.

Description Category: GENSOIL

Kim: 7 percent

Generated brief soil descriptions are created for major soil components. The Kim soil is a minor component.

Map Unit: 76—Vona sandy loam, 1 to 3 percent slopes

Description Category: GENSOIL

Vona: 85 percent

The Vona component makes up 85 percent of the map unit. Slopes are 1 to 3 percent. This component is on plains, high terraces. The parent material consists of alluvium and/or eolian deposits. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 1 percent. This component is in the R067BY024CO Sandy Plains ecological site. Nonirrigated land capability classification is 4e. Irrigated land capability classification is 3e. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 9 percent. There are no saline horizons within 30 inches of the soil surface.

Description Category: GENSOIL

Remmit: 9 percent

Generated brief soil descriptions are created for major soil components. The Remmit soil is a minor component.

Description Category: GENSOIL

Olney: 3 percent

Generated brief soil descriptions are created for major soil components. The Olney soil is a minor component.

Description Category: GENSOIL

Julesburg: 3 percent

Generated brief soil descriptions are created for major soil components. The Julesburg soil is a minor component.

Data Source Information

Soil Survey Area: Weld County, Colorado, Southern Part

Survey Area Data: Version 17, Sep 10, 2018

National Flood Hazard Layer FIRMette



40°6'58.69"N



USGS The National Map: Orthoimagery. Data refreshed October 2017.

Feet 1:6,000



33/69

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS

- Without Base Flood Elevation (BFE)
Zone A, V, A99
- With BFE or Depth *Zone AE, AO, AH, VE, AR*
- Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD

- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile *Zone X*
- Future Conditions 1% Annual Chance Flood Hazard *Zone X*
- Area with Reduced Flood Risk due to Levee. See Notes. *Zone X*
- Area with Flood Risk due to Levee *Zone D*

OTHER AREAS

- Area of Minimal Flood Hazard *Zone X*
- Effective LOMRs *Zone D*
- Area of Undetermined Flood Hazard *Zone D*

GENERAL STRUCTURES

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

OTHER FEATURES

- Cross Sections with 1% Annual Chance Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

MAP PANELS

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 10/31/2018 at 5:49:33 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

104°47'59.39"W

Culvert Report

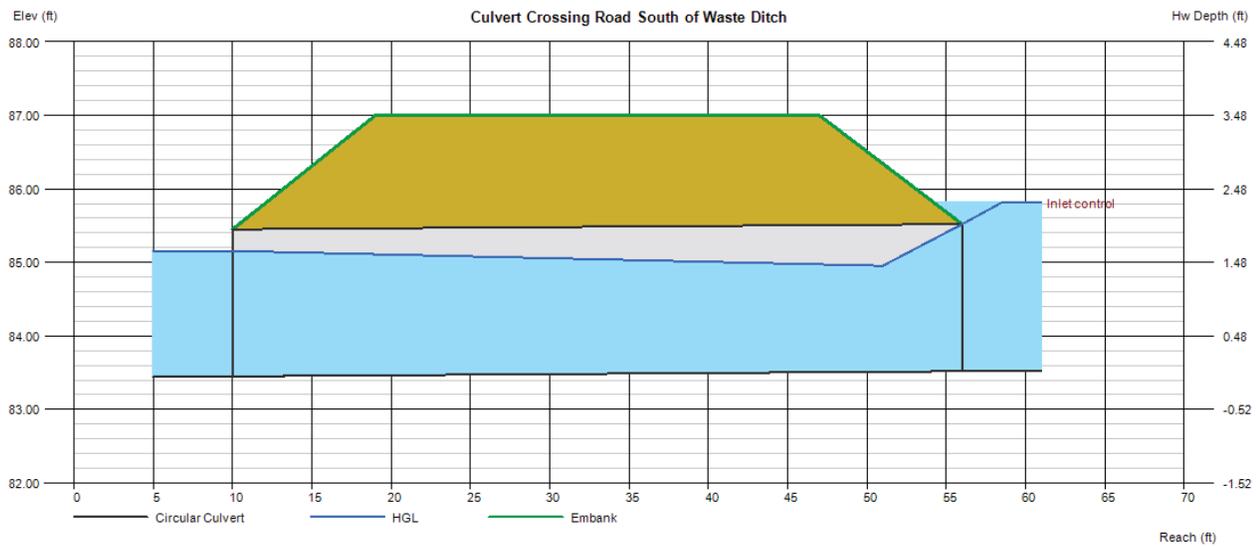
Culvert Crossing Road South of Waste Ditch

Invert Elev Dn (ft)	=	83.45
Pipe Length (ft)	=	46.00
Slope (%)	=	0.15
Invert Elev Up (ft)	=	83.52
Rise (in)	=	24.0
Shape	=	Circular
Span (in)	=	24.0
No. Barrels	=	1
n-Value	=	0.012
Culvert Type	=	Circular Concrete
Culvert Entrance	=	Square edge w/headwall (C)
Coeff. K,M,c,Y,k	=	0.0098, 2, 0.0398, 0.67, 0.5

Embankment	
Top Elevation (ft)	= 87.00
Top Width (ft)	= 28.00
Crest Width (ft)	= 20.00

Calculations	
Qmin (cfs)	= 15.33
Qmax (cfs)	= 15.33
Tailwater Elev (ft)	= (dc+D)/2

Highlighted	
Qtotal (cfs)	= 15.33
Qpipe (cfs)	= 15.33
Qovertop (cfs)	= 0.00
Veloc Dn (ft/s)	= 5.37
Veloc Up (ft/s)	= 6.48
HGL Dn (ft)	= 85.16
HGL Up (ft)	= 84.93
Hw Elev (ft)	= 85.81
Hw/D (ft)	= 1.15
Flow Regime	= Inlet Control



Channel Report

P-B Drainage Swale - 100 Year Runoff

Trapezoidal

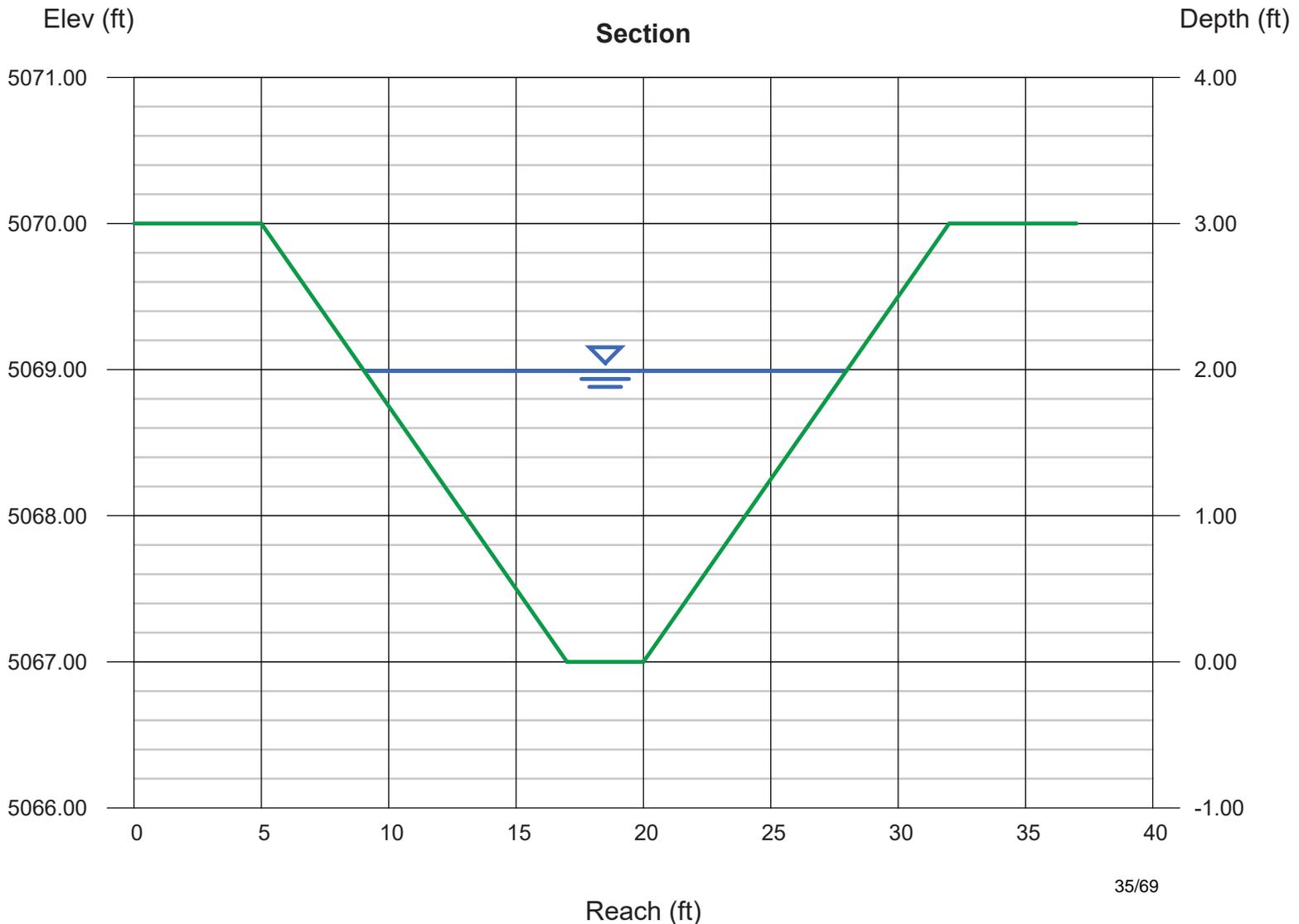
Bottom Width (ft) = 3.00
Side Slopes (z:1) = 4.00, 4.00
Total Depth (ft) = 3.00
Invert Elev (ft) = 5067.00
Slope (%) = 0.60
N-Value = 0.025

Highlighted

Depth (ft) = 1.99
Q (cfs) = 107.75
Area (sqft) = 21.81
Velocity (ft/s) = 4.94
Wetted Perim (ft) = 19.41
Crit Depth, Yc (ft) = 1.81
Top Width (ft) = 18.92
EGL (ft) = 2.37

Calculations

Compute by: Known Q
Known Q (cfs) = 107.75



Channel Report

P-D Drainage Swale - 100 Year Runoff

Trapezoidal

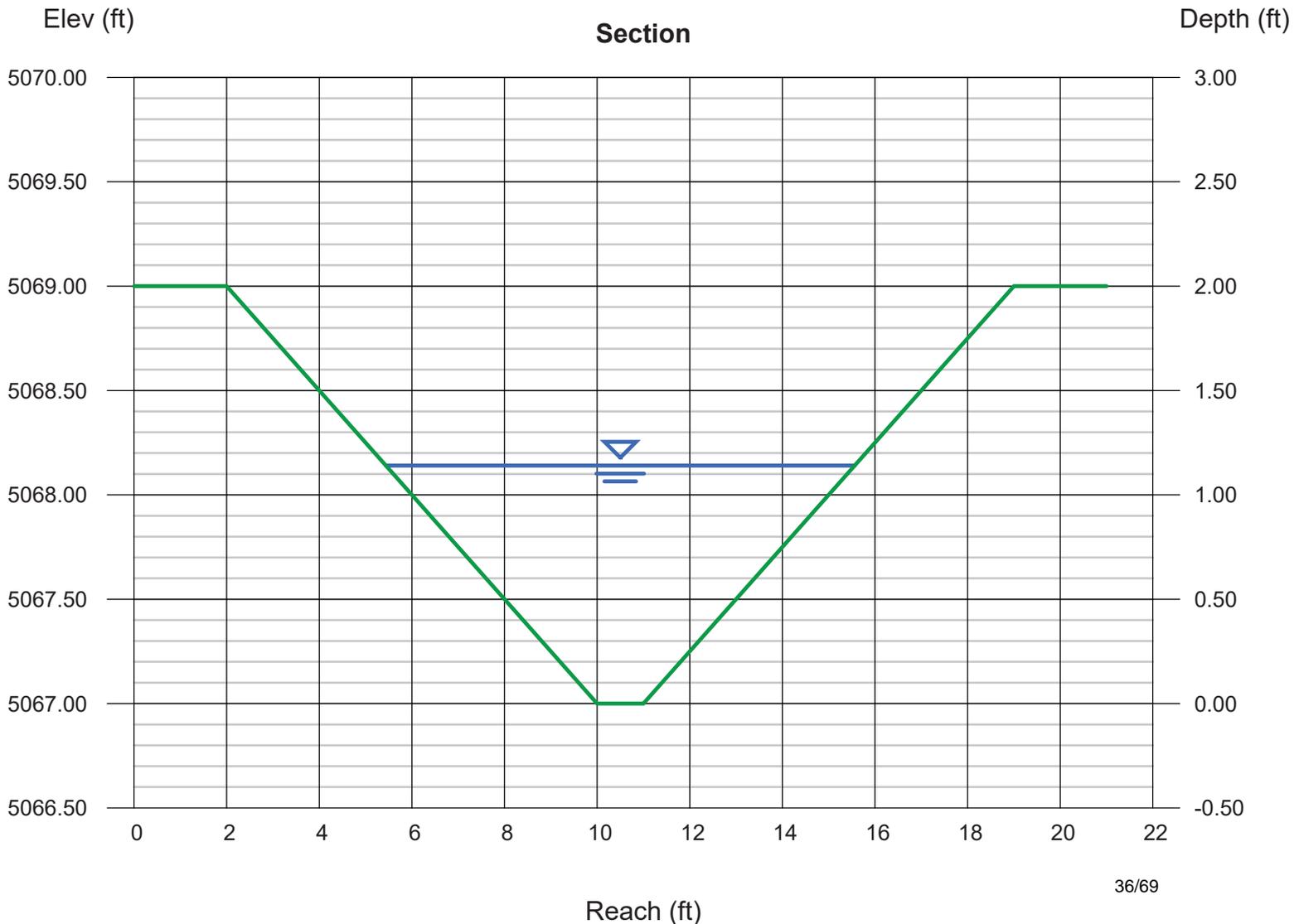
Bottom Width (ft) = 1.00
 Side Slopes (z:1) = 4.00, 4.00
 Total Depth (ft) = 2.00
 Invert Elev (ft) = 5067.00
 Slope (%) = 0.60
 N-Value = 0.025

Highlighted

Depth (ft) = 1.14
 Q (cfs) = 20.89
 Area (sqft) = 6.34
 Velocity (ft/s) = 3.30
 Wetted Perim (ft) = 10.40
 Crit Depth, Yc (ft) = 1.00
 Top Width (ft) = 10.12
 EGL (ft) = 1.31

Calculations

Compute by: Known Q
 Known Q (cfs) = 20.89



Channel Report

P-E Drainage Swale - 100 Year Runoff

Trapezoidal

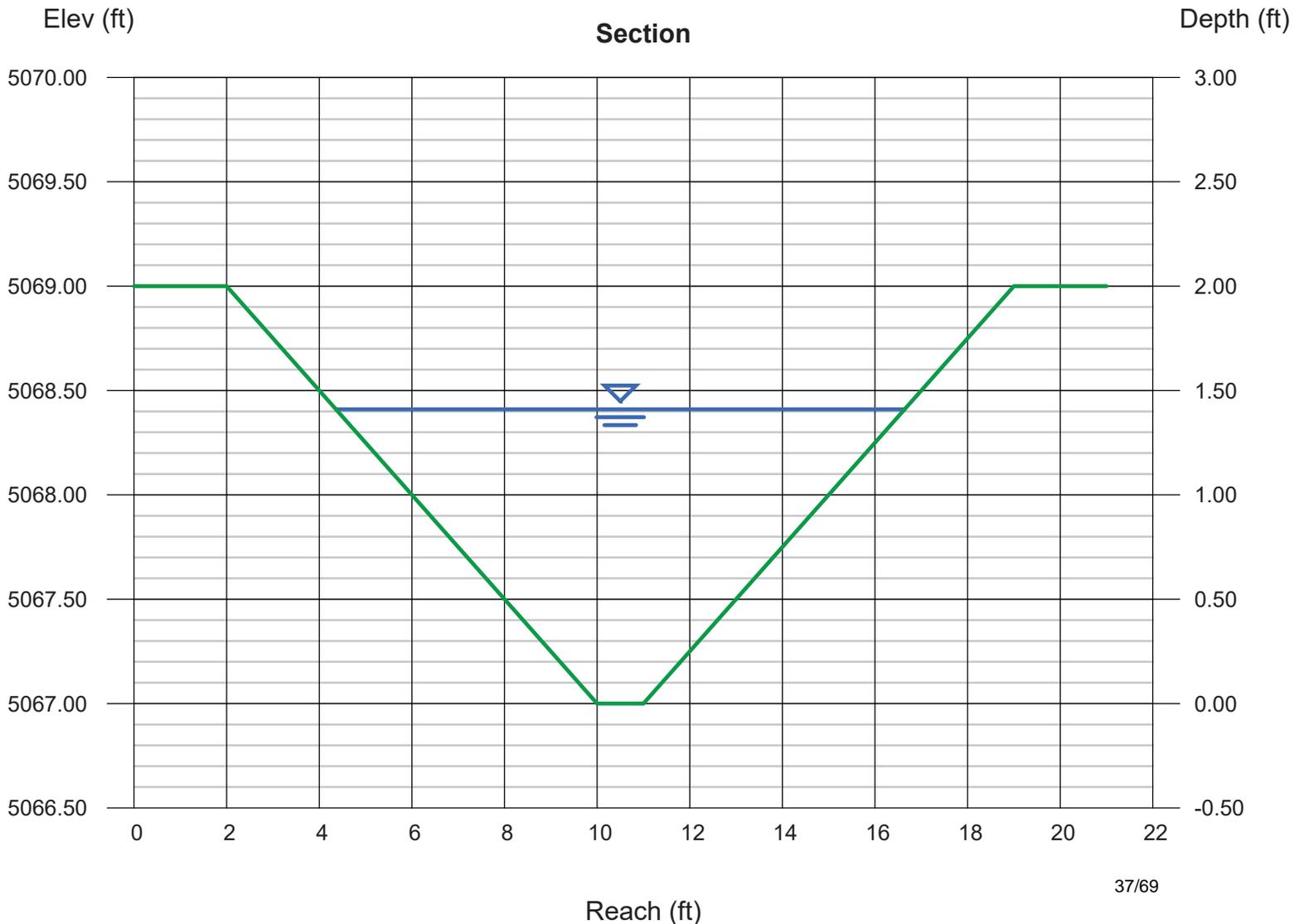
Bottom Width (ft) = 1.00
Side Slopes (z:1) = 4.00, 4.00
Total Depth (ft) = 2.00
Invert Elev (ft) = 5067.00
Slope (%) = 0.60
N-Value = 0.025

Highlighted

Depth (ft) = 1.41
Q (cfs) = 34.73
Area (sqft) = 9.36
Velocity (ft/s) = 3.71
Wetted Perim (ft) = 12.63
Crit Depth, Yc (ft) = 1.25
Top Width (ft) = 12.28
EGL (ft) = 1.62

Calculations

Compute by: Known Q
Known Q (cfs) = 34.73



Channel Report

P-F Drainage Swale - 100 Year Runoff

Trapezoidal

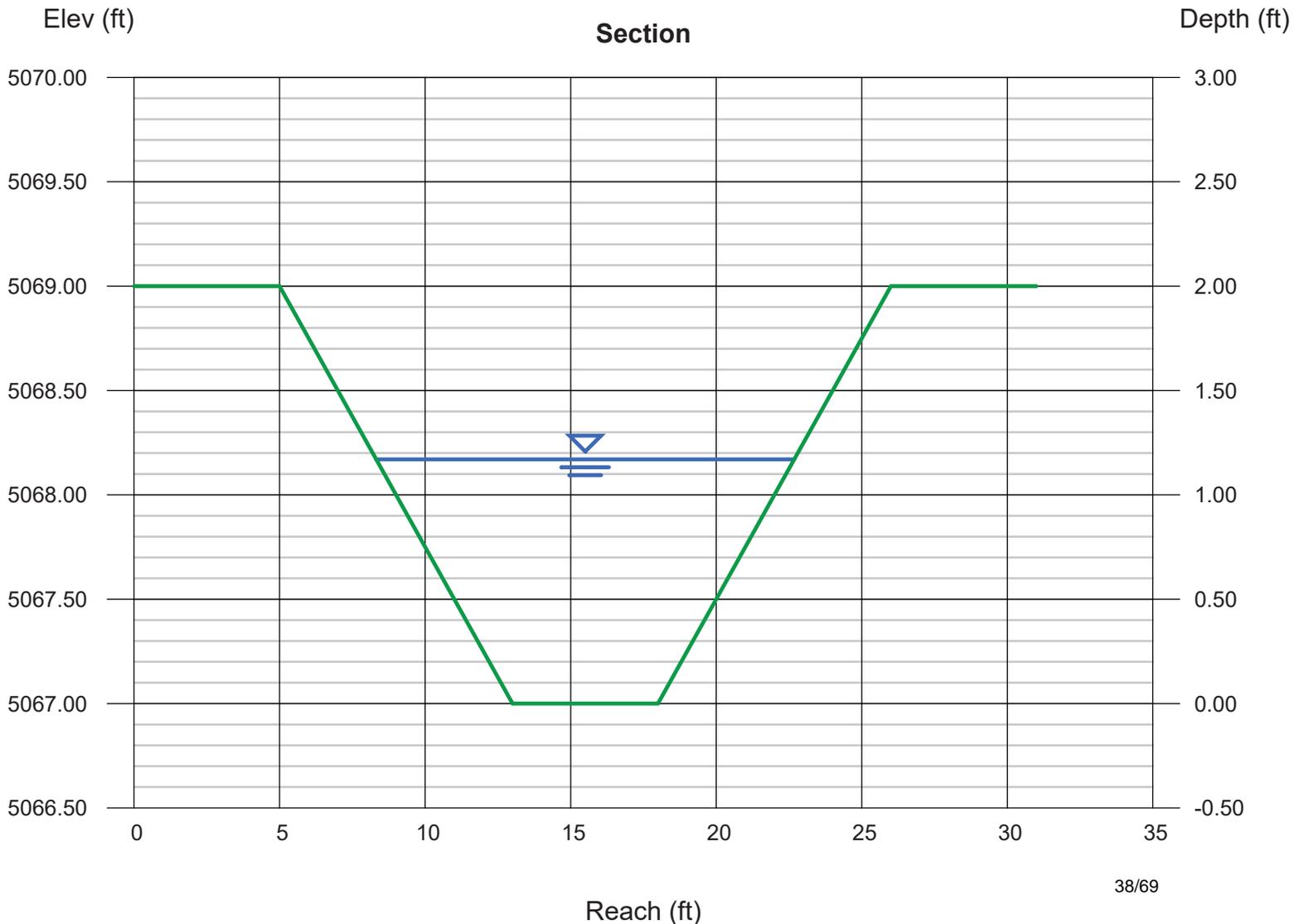
Bottom Width (ft) = 5.00
Side Slopes (z:1) = 4.00, 4.00
Total Depth (ft) = 2.00
Invert Elev (ft) = 5067.00
Slope (%) = 0.60
N-Value = 0.025

Highlighted

Depth (ft) = 1.17
Q (cfs) = 43.58
Area (sqft) = 11.33
Velocity (ft/s) = 3.85
Wetted Perim (ft) = 14.65
Crit Depth, Yc (ft) = 1.02
Top Width (ft) = 14.36
EGL (ft) = 1.40

Calculations

Compute by: Known Q
Known Q (cfs) = 43.58



TRAFFIC REPORT



MEMORANDUM

TO: Lloyd Land, Land 5 Investments
Roy Vestal, Fort Lupton staff

FROM: Joseph Delich

DATE: December 31, 2019

SUBJECT: North Land PUD, Phase 3 Trip Generation Comparison
(File: 1915ME01)



This memorandum provides a trip generation comparison pertaining to the proposed North Land PUD, Phase 3 in Fort Lupton, Colorado. The proposed North Land PUD, Phase 3 development located east of US85 and south of (adjacent to) Weld County Road 18. The "North Land PUD, Phase 3 Development Transportation Impact Study," dated March 2019 was prepared for this development and was accepted by the City of Fort Lupton. The original site plan is shown in Appendix A. In the original transportation impact study, there were 8 lots and Northland Drive was not directly north/south. In the revised site plan, there are 10 lots and Northland Drive is directly north/south. The scope of this Trip Generation Comparison was discussed with Roy Vestal, Fort Lupton Public Works Director. This is to determine if the proposed use generates similar traffic to the prior uses.

In the cited TIS, The North Land PUD, Phase 3 development addressed in the TIS consisted of approximately 8 lots (103.19 acres). The trip generation in the North Land PUD, Phase 3 TIS utilized **Trip Generation, 10th Edition**, ITE, as the reference document. The trip generation for subject Lots was: 1,494 daily trip ends, 211 morning peak hour trip ends, and 189 afternoon peak hour trip ends. The trip generation for the North Land PUD, Phase 3 (from the cited TIS) is shown in Table 1.

The new site plan of North Land PUD, Phase 3 is provided in Appendix B. The North Land PUD, Phase 3 development will consist of similar uses with 10 lots and no curve in Northland Drive. The trip generation was calculated using the currently accepted reference document, **Trip Generation, 10th Edition**, ITE. Light Industrial (Code 110) was used to determine the trip generation. The calculated trip generation for the revised North Land PUD, Phase 3 development is shown in Table 2. The calculated trip generation is: 1500 daily trip ends, 211 morning peak hour trip ends, and 189 afternoon peak hour trip ends. This is an increase of 4 daily trip ends and the same for the morning and afternoon peak hour trip ends compared to the cited TIS.

From the foregoing analyses, it is concluded that the trip generation for the proposed North Land PUD, Phase 3 will be an increase of 4 daily trip ends and the same in the morning and afternoon peak hours compared to that used in the cited TIS. Therefore, it is respectfully requested that no further transportation analyses be required for the proposed North Land PUD, Phase 3 until a specific user is proposed on a lot. Do not hesitate to contact me if you have questions or desire additional information

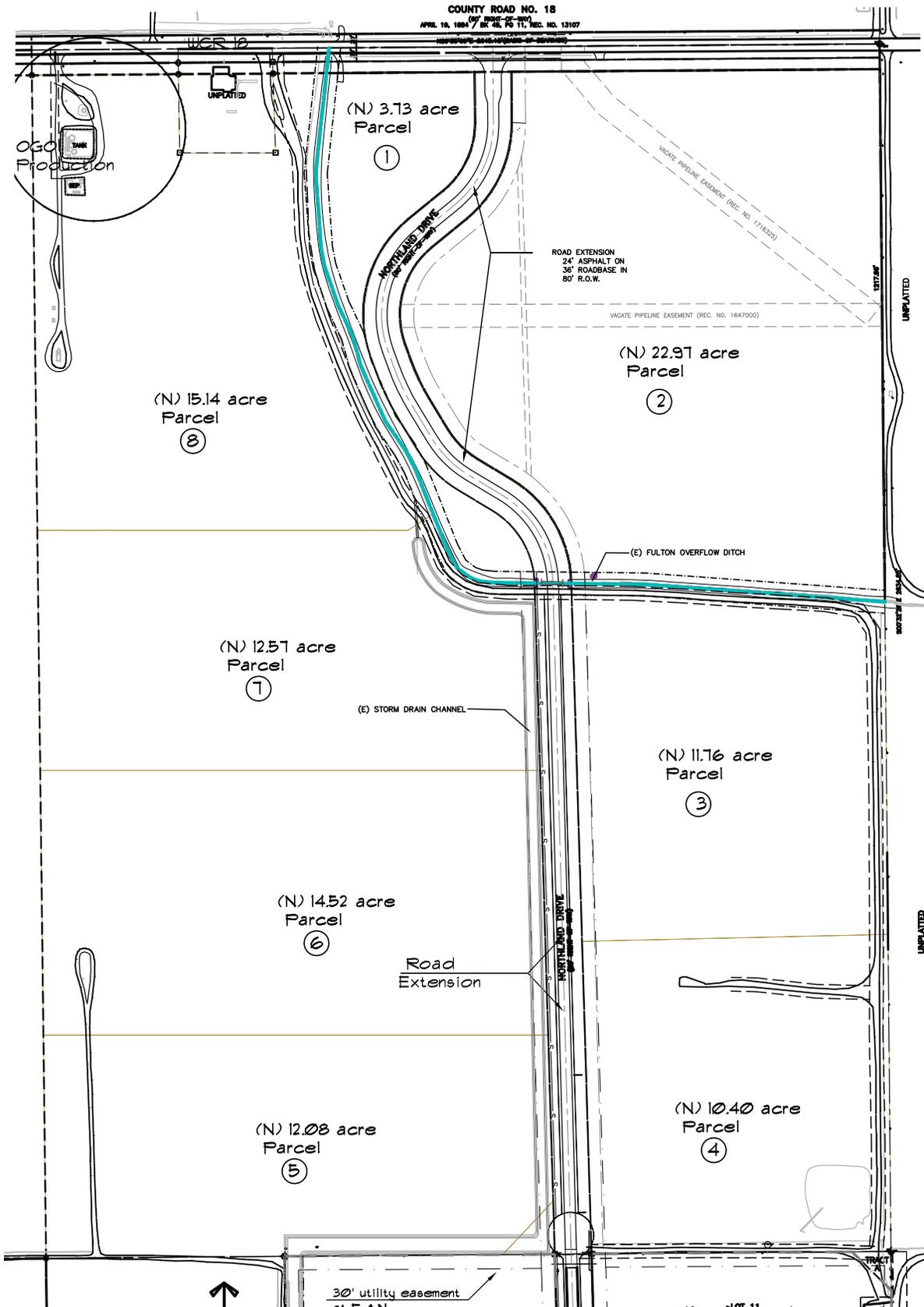
TABLE 1
Trip Generation per the cited North Land PUD, Phase 3 TIS

Code	Use	Size	AWDTE		AM Peak Hour				PM Peak Hour			
			Rate	Trips	Rate	In	Rate	Out	Rate	In	Rate	Out
110	Light Industrial - Lot 1	10.9 KSF	4.96	54	0.62	7	0.08	1	0.08	1	0.55	6
110	Light Industrial - Lot 2	67.0 KSF	4.96	332	0.62	42	0.08	5	0.08	5	0.55	37
110	Light Industrial - Lot 3	34.3 KSF	4.96	170	0.62	21	0.08	3	0.08	3	0.55	19
110	Light Industrial - Lot 4	30.3 KSF	4.96	150	0.62	19	0.08	2	0.08	2	0.55	17
110	Light Industrial - Lot 5	35.3 KSF	4.96	176	0.62	22	0.08	3	0.08	3	0.55	19
110	Light Industrial - Lot 6	42.4 KSF	4.96	210	0.62	26	0.08	3	0.08	3	0.55	23
110	Light Industrial - Lot 7	36.7 KSF	4.96	182	0.62	23	0.08	3	0.08	3	0.55	20
110	Light Industrial - Lot 8	44.2 KSF	4.96	220	0.62	27	0.08	4	0.08	4	0.55	24
Total Assigned Trips				1494		187		24		24		165

TABLE 2
Revised Trip Generation

Code	Use	Size	AWDTE		AM Peak Hour				PM Peak Hour			
			Rate	Trips	Rate	In	Rate	Out	Rate	In	Rate	Out
110	Light Industrial - Lot 1	23.9 KSF	4.96	118	0.62	15	0.08	2	0.08	2	0.55	13
110	Light Industrial - Lot 2	28.9 KSF	4.96	144	0.62	18	0.08	2	0.08	2	0.55	16
110	Light Industrial - Lot 3	34.3 KSF	4.96	170	0.62	21	0.08	3	0.08	3	0.55	19
110	Light Industrial - Lot 4	30.4 KSF	4.96	150	0.62	19	0.08	2	0.08	2	0.55	17
110	Light Industrial - Lot 5	35.3 KSF	4.96	176	0.62	22	0.08	3	0.08	3	0.55	19
110	Light Industrial - Lot 6	42.4 KSF	4.96	210	0.62	26	0.08	3	0.08	3	0.55	23
110	Light Industrial - Lot 7	36.8 KSF	4.96	182	0.62	23	0.08	3	0.08	3	0.55	20
110	Light Industrial - Lot 8	44.0 KSF	4.96	218	0.62	27	0.08	4	0.08	4	0.55	24
110	Light Industrial - Lot 9	11.6 KSF	4.96	58	0.62	7	0.08	1	0.08	1	0.55	6
110	Light Industrial - Lot 10	14.8 KSF	4.96	74	0.62	9	0.08	1	0.08	1	0.55	8
Total Assigned Trips				1500		187		24		24		165

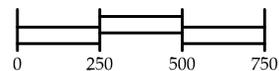
APPENDIX A



D:\Projects\Fort Lupton\Planning\PUDplan 2-08-19.dwg, 3/6/2019 5:16:35 PM, 1:0.75

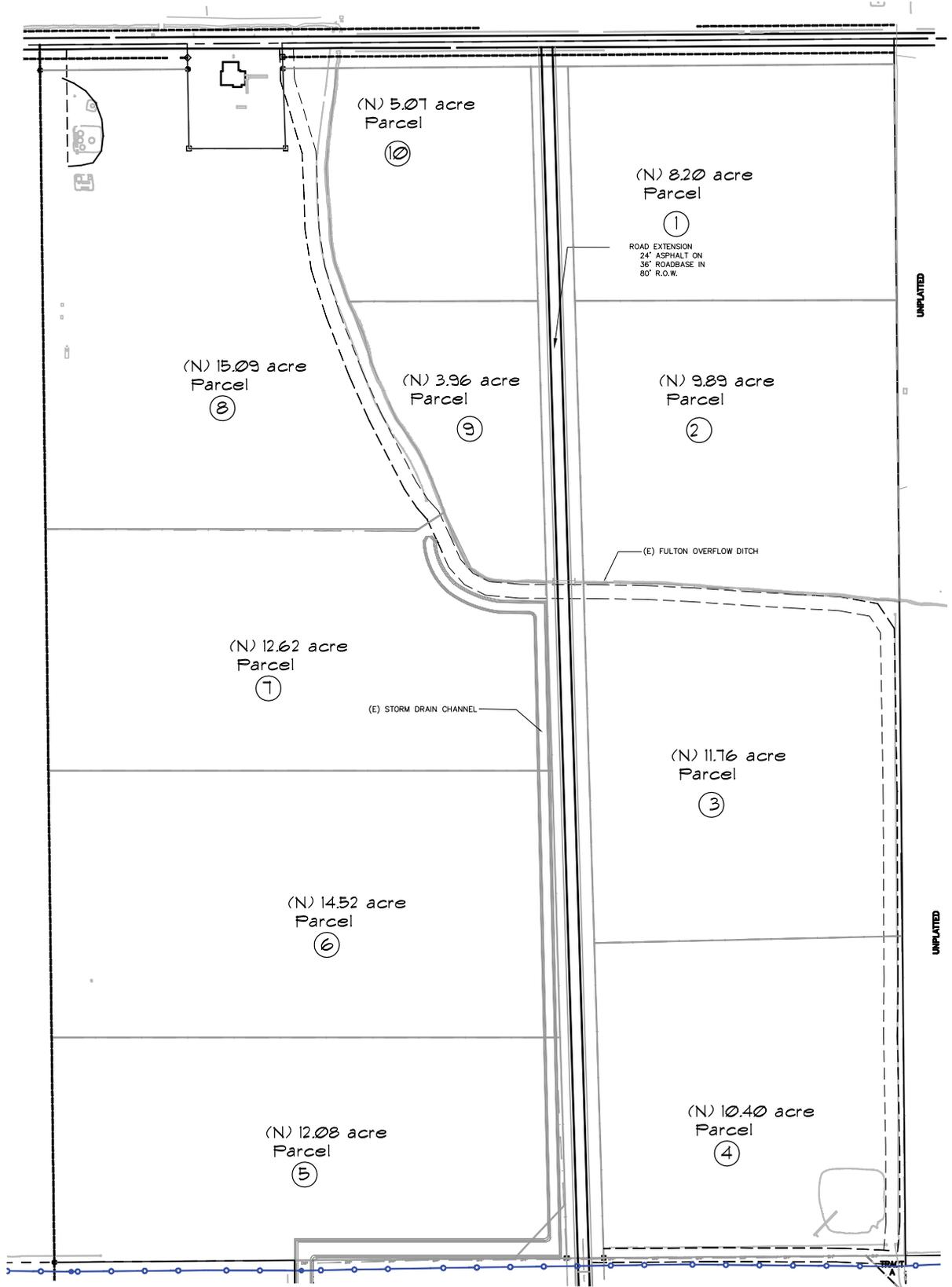


NORTH

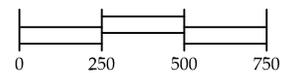


SCALE: n.t.s.

APPENDIX B



D:\Projects\Fort Lupton\Planning\PUDplan 11-21-19.dwg, 12/17/2019 9:28:05 AM, 1:0.75



SCALE: n.t.s.

REFERRAL RESPONSES FROM 2020 APPLICATION



Right of Way & Permits

1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: **303.571.3306**
Facsimile: 303. 571. 3284
donna.l.george@xcelenergy.com

March 4, 2020

City of Fort Lupton Planning Department
130 South McKinley Avenue
Fort Lupton, CO 80621

Attn: Alyssa Knutson and Todd Hodges

**Re: North Land PUD Filing No. 3 Final Plat
Case #s LUP2020-0004 and FPL2020-0001**

Public Service Company of Colorado's Right of Way & Permits Referral Desk has reviewed the final plat for **North Land PUD Filing No. 3**. The property owner/ developer/contractor must complete the application process for any new natural gas service via xcelenergy.com/InstallAndConnect. It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details. Additional easements may need to be acquired by separate document for new facilities.

Donna George
Right of Way and Permits
Public Service Company of Colorado / Xcel Energy
Office: 303-571-3306 – Email: donna.l.george@xcelenergy.com



Public Works

130 S. McKinley Avenue Phone: 303-857-6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

MEMO

To: Todd Hodges
Alyssa Knutson
CC: JC York (J&T Consulting)
From: Roy Vestal
Date: February 27, 2020
Subject: North Land PUD - Filing No. 3; LU2020-0004; FPL2020-0001
Public Works Review

Public Works has reviewed the submitted documents for the above referenced development project with the following comments:

Be advised, review of construction drawings is for general compliance with city standards. There may be additional concerns as this design develops.

1. Plat

- a. *Section 3.19.00* The following statement shall appear on all official development plans and all final plats.

UTILITY MAINTENANCE STATEMENT

All public water, storm sewer and sanitary sewer mains and appurtenances located in public ROW shall be maintained by the City of Fort Lupton Public Works Department. All public water, storm sewer, sanitary sewer mains and appurtenances under private drives are located in utility easements. City is responsible for maintenance of these water, storm and sanitary sewer facilities. City is not responsible for repair or replacement of private drive, curb and gutter or landscaping damaged during utility repair or maintenance.

2. Drainage

- a. Phase II Drainage Report – The Final Drainage Plan for each lot will need to verify compliance with preliminary design assumptions.
 - i. Identify the outfall receiving stream or drainage path. Are there any constrictions for flow along the outfall path?
 - ii. Drainage Plan needs to be more graphically illustrative of the drainage patterns with outfalls identified, design points identified, identify detention requirements on applicable lots, table of flows

- iii. The road connection at CR 18 - Where does the road side ditches flow to. Shouldn't there be a culvert under North Land Drive? Is the CR 18 flow path to the west?
- iv. The western ditch from Phase 1 needs to be identified and shown where it outfalls.

3. Landscape / Grading - Chapter 2 Design Standards

- a. Erosion and Sediment Control plans are required (2.11.00).
- b. A SWMP and Stormwater Discharge permit must be acquired from CDPH&E. Please submit proof of prior to receiving construction permits. Please provide copy of permit from CDPH&E.
- c. Provide seed mix requirement (2.26.00)
- d. Include Grading and Erosion Control Standard Notes (2.11.03)

4. Utilities

a. Water - Chapter 3

b. Sanitary Sewer - Chapter 4

- i. *Section 4.12.00* A utility study is required. - Need to know capacity of the 3" pressure sewer system. How does this system function with intermittent contributions from each lot. Does this system push everything through each time or does it stay in the pipe until enough flushes convey contents to the gravity line?

c. Roadway - Chapter 6

- i. *Section 6.33.00* A Pavement Design Report is required for roadway paving.

d. Traffic Control - Chapter 8

- i. *Section 8.10.01* A Traffic Memorandum is acceptable.

- 5. Public Improvement Agreement – The Public Improvements Agreement will be edited with approval information.

Be advised, this is not a thorough review of complete plan set. Additional comments may result in further reviews.



Hello,

Thank you for inviting United Power, Inc. to review and comment on the North Land PUD - Filing No. 3; LU2020-0004; FPL2020-0001. After review of the information, we would like at least an 8' to 10' utility easement around the perimeter of each lot. I was able to identify that lot 6, 5, 4, and 3 have the needed size utility easement around their perimeter. However, the plat is not clearly marked indicating that lots 1, 10, 9, 8, 7, and 2 have a UE around their perimeter.

As a Reminder: No permanent structures are acceptable within the utility easement(s); such as, window wells, wing walls, retaining walls, basement walls, roof overhang, anything affixed to the house like decks, etc. United Power considers any structure that impedes the access, maintenance, and safety of our facilities a permanent structure. No exceptions will be allowed, and any encroachments could result in penalties.

United Power would like to work with the developer early in the construction process on getting an electric design prepared so that we can request any additional easements needed and can be dedicated on the plat rather than obtaining via separate document. The developer can visit <https://www.unitedpower.com/construction> and submit an application along with CAD data.

We look forward to safely and efficiently providing reliable electric power and outstanding service to future members.

Thank you,

Samantha Riblett
United Power, Inc
Right of Way Administrative Assistant
Main 303-659-0551 | D 303-637-1324

REFERRAL RESPONSES FROM 2019 APPLICATION



Right of Way & Permits

1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: 303.571.3306
Facsimile: 303. 571.3284
donna.l.george@xcelenergy.com

March 8, 2019

City of Fort Lupton Planning Department
130 South McKinley Avenue
Fort Lupton, CO 80621

Attn: Alyssa Knutson and Todd Hodges

Re: North Land PUD Final Plat Filing No. 3, Case #s LUP2019-00002 and FPL2019-0001

Public Service Company of Colorado's (PSCo) Right of Way & Permits Referral Desk has reviewed the documentation for **North Land PUD Final Plat F3**. To ensure that adequate utility easements are available within this development, PSCo requests that the following language or plat note be placed on the preliminary and final plats for the subdivision:

Minimum 10-foot wide dry utility easements are hereby dedicated on private property abutting all public streets. These easements are dedicated to the City of Fort Lupton for the benefit of the applicable utility providers for the installation, maintenance, and replacement of electric, gas, television, cable, and telecommunications facilities (Dry Utilities). Utility easements shall also be granted within any access easements and private streets in the subdivision. Permanent structures, improvements, objects, buildings, wells, water meters and other objects that may interfere with the utility facilities or use thereof (Interfering Objects) shall not be permitted within said utility easements and the utility providers, as grantees, may remove any Interfering Objects at no cost to such grantees, including, without limitation, vegetation. Public Service Company of Colorado (PSCo) and its successors reserve the right to require additional easements and to require the property owner to grant PSCo an easement on its standard form.

Public Service Company also requests that **all utility easements be depicted graphically on the preliminary and final plats**. While these easements may accommodate certain utilities to be installed in the subdivision, some additional easements may be required as planning and building progresses.

In addition, 31-23-214 (3), C.R.S., requires the subdivider, at the time of subdivision platting, to provide for major utility facilities such as electric substation sites, gas or electric transmission line easements and gas regulator/meter station sites as deemed necessary by PSCo. While this provision will not be required on every plat, when necessary, PSCo will work with the subdivider to identify appropriate locations. This statute also requires the subdivider to submit a letter of

agreement to the municipal/county commission that adequate provision of electrical and/or gas service has been provided to the subdivisions.

The property owner/developer/contractor must complete the **application process** for any new natural gas service via FastApp-Fax-Email-USPS (go to:

https://www.xcelenergy.com/start_stop_transfer/installing_and_connecting_service/).

The Builder's Call Line is 1-800-628-2121. It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details

As a safety precaution, PSCo would like to remind the developer to call the **Utility Notification Center** at 1-800-922-1987 for utility locates prior to construction.

Donna George

Right of Way and Permits

Public Service Company of Colorado / Xcel Energy

Office: 303-571-3306 – Email: donna.l.george@xcelenergy.com



DEPARTMENT OF PLANNING SERVICES

1555 N. 17th Ave

Greeley, CO 80631

Website: www.weldgov.com

Email: jflesher@weldgov.com

Phone: (970) 400-3552

Fax: (970) 304-6498

Via Email

March 8, 2019

Alyssa Knutson, Planner
City of Fort Lupton
130 S. McKinley Avenue
Fort Lupton, CO 80621

Subject: North Land PUD Final Plat

Dear Alyssa:

The Weld County Department of Planning Services has reviewed this proposal and submits the following comments for your consideration.

The adjacent property at 13226 CR 18 has a conditional use permit for a church (CUP-64). More information is available upon request.

There is no County commitment to upgrade County roads and bridges to accommodate municipal developments.

The present zoning of adjacent and surrounding unincorporated properties are predominantly Agricultural. Owners of property in the area of this proposal should be made aware that agricultural uses, even when done in a manner consistent with good agricultural practices, may generate impacts such as noise, dust, flies, odors, aerial spraying, and slow-moving equipment on County roadways. It is important for future residents to note that adjacent properties may be in unincorporated Weld County and that Weld County has adopted a Right-to-Farm Statement and recommends it be placed on all plats adjacent to unincorporated areas:

Weld County is one of the most productive agricultural counties in the United States, typically ranking in the top ten counties in the country in total market value of agricultural products sold. The rural areas of Weld County may be open and spacious, but they are intensively used for agriculture. Persons moving into a rural area must recognize and accept there are drawbacks, including conflicts with long-standing agricultural practices and a lower level of services than in town. Along with the drawbacks come the incentives which attract urban dwellers to relocate to rural areas: open views, spaciousness, wildlife, lack of city noise and congestion, and the rural atmosphere and way of life. Without neighboring farms, those features which attract urban dwellers to rural Weld County would quickly be gone forever.

Agricultural users of the land should not be expected to change their long-established agricultural practices to accommodate the intrusions of urban users into a rural area. Well-run agricultural activities will generate off-site impacts, including noise from tractors and equipment; slow-moving farm vehicles on rural roads; dust from animal pens, field work, harvest and gravel roads; odor from animal confinement, silage and manure; smoke from ditch burning; flies and mosquitoes; hunting and trapping activities; shooting sports, legal hazing of nuisance wildlife; and the use of pesticides and fertilizers in the fields, including the use of aerial spraying. It is common practice for agricultural producers to utilize an accumulation of agricultural machinery and supplies to assist in their agricultural operations. A concentration of miscellaneous agricultural materials often produces a visual disparity between rural and urban areas of the County. Section 35-3.5-102, C.R.S., provides that an agricultural operation shall not be found to be a public or private nuisance if the agricultural operation alleged to be a nuisance employs methods or practices that are commonly or reasonably associated with agricultural production.

Water has been, and continues to be, the lifeline for the agricultural community. It is unrealistic to assume that ditches and reservoirs may simply be moved "out of the way" of residential development. When moving to the

County, property owners and residents must realize they cannot take water from irrigation ditches, lakes or other structures, unless they have an adjudicated right to the water.

Weld County covers a land area of approximately four thousand (4,000) square miles in size (twice the size of the State of Delaware) with more than three thousand seven hundred (3,700) miles of state and County roads outside of municipalities. The sheer magnitude of the area to be served stretches available resources. Law enforcement is based on responses to complaints more than on patrols of the County, and the distances which must be traveled may delay all emergency responses, including law enforcement, ambulance and fire. Fire protection is usually provided by volunteers who must leave their jobs and families to respond to emergencies. County gravel roads, no matter how often they are bladed, will not provide the same kind of surface expected from a paved road. Snow removal priorities mean that roads from subdivisions to arterials may not be cleared for several days after a major snowstorm. Services in rural areas, in many cases, will not be equivalent to municipal services. Rural dwellers must, by necessity, be more self-sufficient than urban dwellers.

People are exposed to different hazards in the County than in an urban or suburban setting. Farm equipment and oil field equipment, ponds and irrigation ditches, electrical power for pumps and center pivot operations, high-speed traffic, sand burs, puncture vines, territorial farm dogs and livestock and open burning present real threats. Controlling children's activities is important, not only for their safety, but also for the protection of the farmer's livelihood.

Thank you for the opportunity to comment on this proposal. This response addresses general requirements, concerns, or issues and is intended to assist in your community's decision-making process regarding this land use proposal. Weld County respectfully reserves the right to make further comment on information or issues as they are discovered.

Sincerely,

Jim Flesher, AICP
Long-Range Planner
Weld County



Fort Lupton Fire Protection District

1121 Denver Avenue • Fort Lupton, Colorado 80621

Office: (303)857-4603 • Fax: (303)857-6619 • Website: www.fortluptonfire.org

Date: 2/21/2019

Project name: North Land PUD

Project address: Between Cr 16 & 18, Fort Lupton, CO 80621

FLFPD Project # 2019-0016

Plan reviewer: Taw Tamlin, Fire Marshal

The Fire District has reviewed the referral reference **North Land PUD** submittal located at **Between Cr 16 & 18**, Fort Lupton, CO 80621. The submittal was reviewed for requirements from the *2012 International Fire Code (IFC)* and National Fire Protection Association (*NFPA*) standards as adopted by the Fort Lupton Fire Protection District, the City Council of Fort Lupton, and Weld County Commissioners. The following specific and general requirements and conditions shall be met at time of construction.

1. Fire hydrants shall be provided in accordance with this appendix for the protection of buildings, or portions of buildings, hereafter constructed. *2012 IFC, C101.1*
2. Fire hydrants shall be provided along required fire apparatus access roads and adjacent public streets. *2012 IFC, C102.1*
3. The minimum number of fire hydrants available to a building shall not be less than that listed in Table C105.1. The number of fire hydrants available to a complex or subdivision shall not be less than that determined by spacing requirements listed in Table C105.1 when applied to fire apparatus access roads and perimeter public streets from which fire operations could be conducted. *2012 IFC, C103.1*

MEMO

To: JC York (J & T Consulting, Inc.)
Todd Hodges
Alyssa Knutson

From: Roy Vestal

Date: February 20, 2019

Subject: North Land PUD Final Plat - Filing 3;
(Project No. LUP2019-0002 & Plan NO. FPL2019-0001)
Public Works Review

Public Works has reviewed the submitted documents for the above referenced development project with the following comments:

1. Construction Drawings
 - a. Grading Permit Note: The SWMP and EC Plan should be submitted to the State for Stormwater Permit.
 - b. Plat –The city Transportation Plan identifies Northland Drive as a Collector. The standard section for our collector streets 85-feet of ROW.
 - i. The currently shown 5’ walk is entirely on the property. The additional 5’ can be placed in the ROW (assuming CDOT approves).
 - c. Is the Sanitary FM in place currently?
 - i. I need more information on what kind of system is proposed for all of Northland. Is it a vacuum system or intending for a lift station at the north end of Northland? How are lots connected?
 - d. SH 22 – I believe there is a need for a culvert at the CR 18 south side roadside ditch.
 - e. SH 23-28 – Please alternate side of the street for fire hydrants.
 - i. May not need as many hydrants as shown. I will defer to Fire Marshall for spacing requirements.
 - ii. Hydrant connection shown in profile with a plan. This on the south side of the ditch crossing. Probably do not want hydrant that close to the ditch on either side.
 - iii. However, there seems to be no hydrant along the stretch on Sheet 27.

- f. Please include final stabilization seeding or landscaping for the detention ponds with final construction drawings.
2. Drainage Study – Phase 2 Study.
 - a. Has the final discharge point been identified and evaluated for flows?
 - b. Is the Phase III study to be submitted for the overall subdivision, or is this report going to define development requirements for each site?
 - c. Please provide evaluation of culvert crossing for the waster ditch. It was installed prior to ROW dedication and not under authority of City inspection.
 - d. Please identify connection between Phase I Northland development drainage.
3. Public Improvement Agreement – A Public Improvements Agreement is required for the construction of roadways, drainage, sanitary sewer, and water main.
4. A pavement design report will be required to determine pavement thickness and section for all roadways. I do prefer the composite section as shown in the drawings.
5. Review of drawings does not infer the drawings are error free and the design engineer and owner are still responsible for any erroneous or missing details. An approval or acceptance by the City does not relieve the owner, engineer, designer, or contractor from responsibility for ensuring that the calculations, plans, specifications, construction, and record drawings are in compliance with City Standards. There may be additional concerns as this design develops.



Public Works

COME PAINT YOUR FUTURE WITH US

Fort Lupton, CO 80621

130 S. McKinley Avenue
Phone: 303.857.6694
Greeley: 970.346.0326

www.fortlupton.org

Fax: 303.857.0351

**SUBDIVISION IMPROVEMENTS AGREEMENT
FOR
NORTH LAND FILING 3**

THIS AGREEMENT is made and entered into this _____ day of _____, by and between the **CITY OF FORT LUPTON**, a municipal corporation, in the County of Weld, State of Colorado, hereinafter referred to as the "City," and **LAND 5 INVESTMENTS, LLC**, hereinafter referred to as "Developer", together referred to as the "Parties".

WHEREAS, the Developer submitted a Subdivision entitled "North Land Filing 3, Case No. LUP2019-0002 & Plan No. FPL2019-0001 (the "Plat"), which Plat depicts the proposed project (the "Development") to be constructed by Developer on the "Subject Property"; and

WHEREAS a Subdivision Plat was approved by the City of Fort Lupton City Council on **February 6, 2019** by Resolution No. **2019R009** with condition of approval I.C. requiring a Subdivision Improvements Agreement; and

WHEREAS, Developer is required to construct certain public improvements (the "Improvements") as a condition of subdivision approval for the Development; and

WHEREAS, Section 17-23(c) of the City of Fort Lupton Municipal Code requires that a subdivision agreement for public improvements be executed by the Developer and the City and recorded in the office of the Weld County Clerk and Recorder; and

WHEREAS, Section 17-23(f)(7) of the City of Fort Lupton Municipal Code requires that the installation of the required public improvements be guaranteed in the form of letter of credit, cash, or other suitable means, which have been approved by the City Attorney.

NOW, THEREFORE, in consideration of the foregoing, the Parties promise, covenant and agree as follows:

1.0 GENERAL CONDITIONS

1.1 Development Obligation. Developer shall be responsible for performance of the covenants set forth herein. Unless as otherwise amended within this agreement, the Developer shall be responsible for performance of all requirements in this agreement.

1.2 Engineering and Surveying Services. Developer agrees to furnish, at its expense, all necessary engineering and surveying services relating to the design layout and construction of the improvements (the "Improvements") depicted on Exhibit "A" attached hereto and fully incorporated herein by this reference. Said engineering services shall be performed by or under the supervision of a Registered Professional Engineer or Registered Land Surveyor, or

other professionals as appropriate, licensed by the State of Colorado, and in accordance with applicable Colorado law, and shall conform to the standards and criteria for public improvements as established and approved by the City as of the date of submittal to the City.

1.3 Construction Standards. Developer shall construct all Improvements required by this Agreement, in accordance with plans and specifications approved in writing by the City, in conformance with all applicable codes and ordinances as adopted by the City, and in full conformity with the City's construction and specifications applicable at the time of actual construction.

1.4 Development Coordination. Unless specifically provided in this Agreement to the contrary, all submittals to the City or approvals required of the City in connection with this Agreement shall be submitted to or rendered by the City Administrator, or his designee, who shall have general responsibility for coordinating development with Developer.

1.5 Construction Acceptance and Warranty. No later than ten (10) days after the Improvements are completed, Developer shall request and the City shall provide inspection by the City. If Developer does not request this inspection within ten (10) days of completion of the Improvements, the City may conduct the inspection without the approval of Developer. Developer shall provide "as-built" drawings no later than thirty (30) days after the Improvements are completed. If the Improvements completed by Developer are satisfactory, the City shall grant construction acceptance ("Construction Acceptance") within ten (10) days of the Developer's submission of "as-built" drawings, which shall be subject to final acceptance ("Final Acceptance") as set forth herein. If the Improvements completed by Developer are unsatisfactory, the City shall provide written notice to Developer of the repairs, replacements, construction or other work required to receive Construction Acceptance within ten (10) days from the date of City inspection. Developer shall complete all needed repairs, replacements, construction or other work within thirty (30) days of said notice, weather permitting. After Developer does complete the repairs, replacements, construction or other work required, Developer shall request a re-inspection of such work within ten (10) days to determine if Construction Acceptance can be granted. The City shall provide either Construction Acceptance or written notice of additional repairs, replacements, construction or other work required to receive Construction Acceptance within ten (10) days of the re-inspection date. The City shall issue no certificate of occupancy until the City has granted the Construction Acceptance.

1.6 Final Acceptance. At least thirty (30) days before one (1) year has elapsed from the issuance of Construction Acceptance, or as soon thereafter as weather permits, Developer shall request a Final Acceptance inspection. The City shall inspect the Improvements and shall notify the Developer in writing of all deficiencies and necessary repairs. After Developer has corrected all deficiencies and made all necessary repairs identified in said written notice, the City shall issue to Developer a letter of Final Acceptance.

1.7 Testing and Inspection.

(a) At all times during construction of the public improvements, the City shall have access to inspect materials and workmanship, and all materials and work not conforming to the approved plans and specifications shall be repaired or removed and replaced at Developer's expense so as to conform to the approved plans and specifications.

(b) The Developer will be responsible for oversight of the construction of the public improvements. The Developer shall solicit and retain a third-party engineer or inspector, solely at

Developer's cost, to perform oversight, provided the engineer/inspector's qualifications are approved by the City prior to commencement of construction of the public improvements. The Developer will provide the resume of a Civil Engineer, or other qualified inspector(s), of the construction and installation of such improvements before construction may begin. The City Engineer or the City's designee shall determine the amount of oversight required, after consultation with the Developer.

(c) All testing required by the City's "*Standards and Specifications for the Design and Construction of Public Improvements*" shall be the responsibility of the Developer. All test reports shall be provided to the City Engineer.

(d) All work shown on the Improvements plans requires inspection by the City. Inspection services are provided Monday through Friday, except legal holidays, from 8:00 a.m. to 4:00 p.m. During the hours listed above and except as otherwise provided for in advance, inspections shall be scheduled a minimum of three (3) business days in advance.

1.8 Indemnification and Release of Liability. Developer agrees to defend, indemnify and hold harmless the City, its officers, employees, agents or servants, and to pay any and all judgments rendered against said persons on account of any suit, actions or claim caused by, arising from, or on account of acts or omissions by the Developer, its officers, employees, agents, consultants, contractors and subcontractors; provided, however, that Developer's obligation herein shall not apply to the extent said suit, action or claim results from any acts or omissions of officers, employees, agents or servants of the City. Said obligation of Developer shall be limited to suits, actions or claims based upon conduct prior to Final Acceptance by the City of the construction work. Developer acknowledges that the City's review and approval of plans for development of the Subject Property is done in furtherance of the general public's health, safety and welfare and that no immunity is waived and no specific relationship with, or duty of care to, the Developer or third parties is assumed by such review approval.

1.9 Insurance OSHA. Developer shall furnish to the City upon request proof thereof that all employees and contractors engaged in the construction of Improvements are covered by adequate Worker's Compensation Insurance and Public Liability Insurance and shall require faithful compliance with all provisions of the Federal Occupational Safety and Health Act (OSHA).

2.0 CONSTRUCTION OF IMPROVEMENTS

2.1 Rights-of-Way, Easements and Permits. Before the City may approve construction plans for any Improvements herein agreed upon, Developer shall acquire, at its own expense, all rights-of-way and easements depicted on the Plat, as required by the City for the construction of the Improvements. All such conveyances shall be free and clear of liens, taxes and encumbrances and shall be by deed, easement, license, agreement in form and substance acceptable to the City Administrator or the Administrator's designee. All title documents shall be recorded at the Developer's expense.

3.0 INFRASTRUCTURE IMPROVEMENTS

3.1 Public Improvements

The Developer agrees to construct phased public improvements (the “Improvements”), within the Subdivision, depicted on Exhibit “A” attached hereto and fully incorporated herein by this reference. The Developer shall be responsible for providing the City with a Security Bond, Letter of Credit, or cash deposit with the City (the “Security”) guaranteeing installation of the Improvements that are not completed prior to issuance of the first building permit for each Filing. The amount shall be one hundred twenty-five percent (125%) of the applicable phased estimated cost of the required Improvements per Exhibit “E” attached hereto and fully incorporated herein by this reference. The City may accept portions of the Improvements, reducing the Security for each portion completed and accepted by the City, to no less than twenty-five percent (25%) of the actual or estimated construction costs, whichever is greater, for each completed system. Each Improvement phase shall define a system, i.e. roadways system, sewer system, water system. The remaining twenty-five percent (25%) percent for each system shall be retained to secure the Developer’s warranty during the designated warranty period. A warranty period. of one (1) year shall apply to underground utilities. A warrantee period of two (2) years shall apply to surface paving of streets. The City shall release or return the Security to the Developer within Thirty (30) days of receipt of the Conditional Acceptance as provided in paragraph 1.5 herein, less the twenty-five percent (25%) of construction costs to be retained during the warranty period. Upon Final Acceptance of the Improvements as provided in paragraph 1.6 herein, the twenty-five percent (25%) Security retained during the warranty period shall be released or returned to the Developer within Thirty (30) days of issuance of the Final Acceptance.

4.0 SPECIFICATIONS.

All street improvements, curb, gutter and sidewalks and appurtenances thereto, water mains, sewer mains and stormwater improvements shall be constructed and installed so as to meet or exceed City-approved plans, specifications and the Improvements described on Exhibit “A” Public Improvements and Exhibit “B” Landscape and Park Improvements. All streets within the Subdivision shall be constructed to City Standards and Specifications per the approved Construction Plans and based upon a site-specific geotechnical study and pavement design. All streetscaping will meet the requirements of the Fort Lupton Subdivision Regulations. Detention pond improvements will be required at the time of construction on the site as determined by the Phase III Drainage Study submitted.

5.0 OTHER REQUIREMENTS

5.1 Trash, Debris, Mud. Developer agrees that, during construction of the Development and Improvements described herein, Developer shall take any and all steps necessary to control trash, debris and wind or water erosion in the Development. Developer agrees to take any and all steps necessary to prevent the transfer of mud or debris from the construction site into public rights-of-way and to immediately remove such mud and debris from public rights-of-way after notification by the City. If these requirements are not met, the developer will be responsible for reimbursing the City for any costs incurred by the City in mitigating impacts of trash, debris, and mud.

5.2 Erosion Control and Sedimentation Plan. Developer agrees to submit an erosion control and sedimentation plan for review and approval by the City Engineer prior to commencement of construction on the site. Each individual lot will require erosion control measures be taken. Colorado State permits required shall be the responsibility of the Developer.

5.3 Colorado Big Thompson (CBT) Water Shares or equivalent. Developer agrees to dedicate to the City the appropriate water required by the applicable City Codes and regulations and deliverable to the City Water Treatment Plant at the time of development. The City will not receive dedication or supply water service to the project until and unless the subject property is included within the Northern Colorado Water Conservancy District and Municipal Sub-District. The Developer may, at its discretion, elect to pay cash-in-lieu to the City to satisfy the CBT water dedication requirement. Said cash-in-lieu payments will be made on a per-lot basis at the time of **Final Plat recordation.** Dedicated CBT water shares shall remain attached to platted lots.

6.0 MISCELLANEOUS TERMS

6.1 Local Codes and Ordinances. In addition to any of the items listed in this Agreement, all construction in the Development is subject to all local Codes and Ordinances as adopted by the City subject to exceptions agreed or granted.

6.2 Recording of Agreement. The City shall record this Agreement at Developer's expense in the office of the Clerk and Recorder, County of Weld, State of Colorado, and the City shall retain the recorded Agreement.

6.3 Binding Effect of Agreement. This Agreement shall run with the land included within the Development and shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

6.4 Modification and Waiver. No modification of the terms of this Agreement shall be valid unless in writing and executed with the same formality as this Agreement, and no waiver of the breach of the provisions of any section of this Agreement shall be construed as a waiver of any subsequent breach of the same section or any other sections which are contained herein.

6.5 Notices. Any notice or communication required or permitted hereunder shall be given in writing and shall be personally delivered or sent by United States mail, postage prepaid, registered or certified mail, return receipt requested, addressed as follows:

CITY: City of Fort Lupton
Attention: City Administrator
130 South McKinley Avenue
Fort Lupton, Colorado 80621

DEVELOPER: Land 5 Investments, LLC
1201 Riverdale Road
Brighton, CO 80602

or to such other address or the attention of such other person(s) as hereafter designated in writing by the applicable parties in conformance with this procedure. Notices shall be effective upon mailing or personal delivery in compliance with this paragraph.

6.6 Force Majeure. Whenever Developer is required to complete construction, maintenance, repair or replacement of Improvements by an agreed upon deadline, the City shall grant a reasonable extension of time if the performance cannot, as a practical matter, be completed in a timely manner due to acts of God or other circumstances constituting force majeure or beyond the reasonable control of the Developer.

6.7 Approvals. Whenever approval or acceptance of a matter is required or requested of the City pursuant to any provisions of this Agreement, the City shall act reasonably in responding to such matter, and no such approval or acceptance shall be unreasonably withheld or delayed.

6.8 Title and Authority. Developer warrants to the City that it is the record owner of the Subject Property upon which the Development shall be constructed or is acting in accordance with the authority of the owner. The undersigned further warrants to have full power and authority to enter into this Agreement.

6.9 Severability. This Agreement is to be governed and construed according to the laws of the State of Colorado. In the event that any provision of this Agreement is held to be violative of city, state or federal laws and hereby rendered unenforceable, either party, in its sole discretion, may determine whether the remaining provisions will or will not remain in force.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized officials to place their hands and seals upon this Agreement the day and year first above written.

Subdivision Improvements Agreement – North Land Filing 3

CITY OF FORT LUPTON, a Colorado municipal corporation

By: _____
Zo Stieber
Mayor

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

SUBSCRIBED AND SWORN to before me this _____ day of _____ 2019, by Zo Stieber as Mayor of the City of Fort Lupton, Colorado.

WITNESS my hand and official seal.

MY COMMISSION EXPIRES: _____

Notary Public

Land 5 Investments, LLC, a Colorado Limited Liability Company

By: _____
Lloyd Land

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

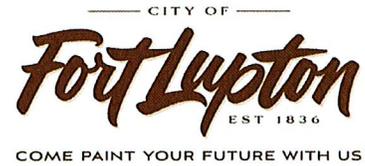
SUBSCRIBED AND SWORN to before me this _____ day of _____ 2019, by George Lee, as a Member of Fulton Village, LLC.

WITNESS my hand and official seal.

MY COMMISSION EXPIRES: _____

Notary Public

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3

Zo Stieber, Mayor

David Crespino, Ward 1
Tommy Holton, Ward 2
Bruce Fitzgerald, Ward 3

AM 2020-068

AWARD CONTRACT TO COLORADO PAVING, INC. FOR \$370,000.00 FROM PUBLIC WORKS - STREET SALES TAX FUND AND STORM DRAINAGE FUND

I. **Agenda Date:** Council Meeting – March 17, 2020

II. **Attachments:**

- a. Contract Agreement - PLM.
- b. Notice of Award
- b. Bid Tabulation / Cost Analysis.

III. **Summary Statement:**

Approve Contract Agreement with Colorado Paving, Inc. for 2019 Street Project for not to exceed \$370,000.00 from Street Sales Tax Fund and Storm Drainage Fund.

IV. **Submitted by:**

Public Works Director

V. **Finance Reviewed**

Finance Director

VI. **Approved for Presentation:**

City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

Bid documents were advertised from January 17, 2020 with bid opening on February 28, 2020. Four bids were received with Colorado Paving, Inc. providing the low bid as shown in the attached Bid Tabulation.

Colorado Paving, Inc. is a new company formed in October 2019. The team is composed of experienced construction personnel. The company is family owned and operated. The field crew includes 20+years of experience in the asphalt and concrete industry. The foreman has nearly 30 years of experience in everything from storm, sub base, forming, operating, to anything tied with road construction. He worked most of his career with a company called New Design. The Project Manager worked with a company called JS Asphalt and Concrete mostly working in the estimating department. Projects completed with them, include parking lots of the car rentals at DIA with inspector Larry Rich, also many private neighborhood streets and a lot of work for Parker Water and Sanitation District.

Anticipated project start end of April with substantial completion in June, 2020. Contracted cost includes approximately 10% contingency (\$33,448.28) line item added after the bids.

Project summary costs / funding

FUNDING	Costs	Budgeted
<i>Street Sales Tax (7th St)</i>	<i>\$ 121,161.05</i>	<i>\$ 190,000.00</i>
<i>Street Sales Tax (Greenwood Crt)</i>	<i>\$ 195,770.67</i>	<i>\$ 140,000.00</i>
<i>Storm Drainage Fund (7th St)</i>	<i>\$ 19,620.00</i>	<i>\$ 25,000.00</i>
<i>Contingency</i>	<i>\$ 33,448.28</i>	
TOTAL FUNDS	\$ 370,000.00	\$ 355,000.00

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

- Approve Contract Agreement with Colorado Paving, Inc.*
- Do not approve the Contract*
- Rebid project*

XII. Financial Considerations:

\$190,000.00 was budgeted in the Streets Sales Tax Fund 7th Street and \$190,000.00 for Greenwood Court. The Storm Drainage Fund budget included \$25,000.00 for the 7th St project.

XIII. Staff Recommendation:

Staff recommends approving contract with PLM for not to exceed \$370,000.00 for the 2019 Streets Project.



City of Fort Lupton, Colorado

Public Works Department

Public Works Agreement

This **Public Works Agreement**, hereinafter "Agreement," is entered into by and between the City of Fort Lupton, Colorado, hereinafter "City," and **Colorado Paving, Inc.** hereinafter "Contractor."

WHEREAS the parties hereto agree in consideration of the covenants, payments, and agreements set forth herein as follows:

1. **Scope of Work**

The Contractor shall furnish all tools, equipment, machinery, supplies, superintendence, insurance, transportation, labor and other construction accessories, services and facilities specified or required to be incorporated into and for a permanent part of the completed Work. The Contractor shall provide and perform all necessary labor in a first class and workmanlike manner in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions and conditions of the Contract Documents. The Contractor shall perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work included in this Scope of Work and the Bid Documents set forth and incorporated hereinbelow.

2. **Contract Documents**

The executed Contract Documents comprise the following:

- A. The Executed Agreement;
- B. Addenda (if any);
- C. Advertisement for Bids;
- D. Invitation for Bids;
- E. Instructions to Bidders;
- F. Proposed Subcontractors;
- G. Non-Collusion Affidavit;
- H. Bid, Performance, and Payment Bonds;
- I. Proposal;
- J. Bid Form;
- K. Conditions of Contract;
- L. Special Conditions of Contract;
- M. City of Fort Lupton, Colorado *Standards and Specifications for the Construction of Public Improvements*, latest edition;

- N. The Colorado Department of Transportation *2017 Standard Specifications for Road and Bridge Construction*;
- O. Certificates of Insurance; and
- P. Plans (Drawings).

This Agreement, together with the other Documents enumerated above, which said other Documents are as fully a part of the Agreement as if hereto attached or herein repeated, form the Contract between the parties hereto. In the event that any provisions in any component part of this Agreement conflicts with any provision of any other component part, the conflict shall be resolved by the Engineer whose decision shall be final.

3. Time for Completion

The Contractor agrees to commence work upon execution of this Agreement and to substantially complete all work no later than **June 15, 2020**.

4. Contract Appropriations / No Change Orders

The City states that the amount of money appropriated for this Agreement is equal to or in excess of the Contract Sum. No Change Order to this Agreement requiring additional compensable Work to be performed, which Work causes the aggregate amount payable under this Agreement to exceed the Amount appropriated for the Original Contract will be issued by the City unless the City notifies the Contractor, in writing, that lawful appropriations to cover the costs of the Additional Work have been made.

5. Contract Amount

The City will pay to the Contractor for the performance and completion of the Work encompassed by this Agreement, and the Contractor shall accept as full compensation therefore the Amount of **Three Hundred Seventy Thousand Dollars, \$ 370,000.00**, subject to the City's confirmation of the completion of the Scope of Work in accordance with the Contract Documents attached hereto. The said Amount to be paid upon the City's inspection and acceptance of the Work, at the City's sole discretion, including the Contractor's completion of any punch-list items as determined by the City and the execution of any releases by the Contractor deemed necessary by the City.

6. Contractor Payments

The Contractor shall, at no more than or less than monthly intervals on a Date to be agreed by the City and the Contractor, submit Application for Payment requests to the City.

- A. The Application for Payment shall clearly identify and provide such detail for which the Engineer and the Contractor shall agree to describe the Work completed by the Contractor up to the Date of the Application for Payment.

- B. The City will deduct and retain an amount equal to ten percent (10%) of the Application for Payment's Amount. The retained amounts shall be paid upon Final Acceptance of the work.
- C. The City will endeavor to effect the Progress Payments to the Contractor no later than thirty (30) calendar days after the Date the Application for Payment is received by the City.
- D. The Contractor shall charge Past Due Accounts an interest rate of two percent (2%) per month on any unpaid balance.

7. Warranty

All warranties for Work performed by the Contractor, repairs to be made or service calls required to be attended to by the Contractor shall be two (2) years. The Contractor shall notify the City when the Scope of Work is Completed and the City will confirm Completion of the Work, at the City's sole discretion. Once the Scope of Work is confirmed by the City as being completed, the Notice of Commencement of Warranty attached hereto and incorporated herein will be tendered by the City. The Warranty Period shall only commence upon the execution and tendering of the Notice of Commencement of Warranty to the Contractor by the City and said Warranty shall continue for the Warranty Period.

8. Amendment / No Assignment

No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

9. Complete Agreement

This Agreement, and the documents attached hereto, constitute the entire Agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein.

10. Severability

In the event that any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

11. Governing Law

This Agreement is governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in the Weld County District Court after first attempting in good faith to submit the dispute to mediation. The submission of any dispute to mediation shall be a condition precedent to the filing of litigation in this matter, other than the request for injunctive relief.

12. OSHA Requirements

The Contractor agrees that it alone bears the responsibility for providing a safe and healthy work environment and shall provide employees with adequate orientation and training to safely perform the Scope of Work set forth in this Agreement. The Contractor shall at all times comply with the safety and health regulations of the Occupational Safety and Health Act of 1970 (29 CFR 1926) including all amendments and modifications thereto. In the event there is a conflict between the safety and health provisions of federal, state or local regulations, the more stringent provision shall prevail. The Contractor acknowledges and agrees that with respect to the Scope of Work under this contract, it shall comply with all obligations and assume all responsibilities imposed upon the “Controlling Contractor” as such term is defined and construed under all of OSHA’s rules and regulations.

13. No Waiver of Governmental Immunity

The City, its elected officials, officers, and employees are relying upon, and do not waive or intent to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the C.R.S. § 24-10-101 et seq., *Colorado Governmental Immunity Act*, as amended or otherwise available to the City. Nothing herein shall operate as a waiver of any right the City has of governmental immunity under Colorado law which is specifically herein reserved.

14. Independent Contractor

The Contractor is a separate, legal entity from the City and the parties making this Agreement accordingly with the understanding that the Contractor at all times is acting as an independent contractor and not an employee or agent of the City. All persons retained by the Contractor to perform services pursuant to this Agreement shall be employees or independent contractors of the Contractor and are not employees, contractors or agents of the City. The Contractor does not have the authority to bind the City by contract or otherwise.

15. Indemnification by Contractor

The Contractor shall defend, indemnify and hold the City harmless from any damages, including but not limited to any loss, liability, expenses, suit or claim, or claim for injury to persons or damage to property arising out of the activities of the Contractor or its subcontractors pursuant to this Agreement. Expenses shall include all out of pocket expenses, attorney fees, expert costs and related litigation fees.

16. Approval Required

This Agreement is subject to the final approval of the Fort Lupton, Colorado, City Council and signature by the Mayor of Fort Lupton.

EXECUTED THIS _____ DAY OF _____, 2020

CITY OF FORT LUPTON, COLORADO

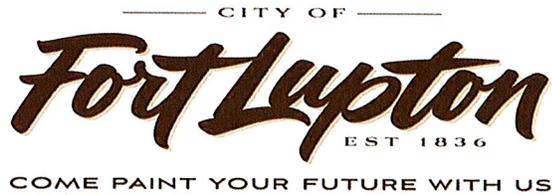
By: **Zo Stieber**

Title: **Mayor**

COLORADO PAVING, INC.

By:

Title:



City of Fort Lupton, Colorado

Public Works Department

Notice of Award

Colorado Paving, Inc.
15210 Edna Drive
Brighton, CO 80603

Date: **March 18, 2020**

Attention: Jesus Sanchez

**Subject: City of Fort Lupton, Colorado
7th St and Greenwood Ct Repaving Project**

Notice of Award

The City of Fort Lupton, Colorado, has considered the Proposal submitted by you for the above described work in response to the Invitation for Bids dated **January 24, 2020**, and the Instructions to Bidders.

You are hereby notified that your Proposal has been accepted for the work in the amount or amounts shown on your Proposal.

You are required by the Instructions to Bidders to execute the Public Works Agreement and furnish the Performance Bond, the Payment Bond, Insurance Certificates, and other required documentation no later than ten (10) calendar days from the date of this notice.

If you fail to execute the said Public Works Agreement and to furnish the said Bonds no later than seven (7) calendar days from the date of this Notice of Award, the City of Fort Lupton, Colorado, will be entitled to consider all your rights arising out of the City of Fort Lupton, Colorado's acceptance of your Proposal as abandoned and as a forfeiture of your Proposal security as liquidated damages, but not as a penalty, for the delay and extra work caused thereby and also to compensate the City of Fort Lupton, Colorado, for the difference between your Proposal and the next lowest Bid. The City of Fort Lupton, Colorado, will be entitled to such other rights as may be granted by Colorado law.

You are required to return an acknowledged copy of this Notice of Award to the City of Fort Lupton, Colorado.

The insurance certificates required for this project shall be sent to City of Fort Lupton, Attention: Claud Hanes, 130 South McKinley Avenue, Fort Lupton, Colorado 80621.

CITY OF FORT LUPTON, COLORADO

By: Zo Stieber

Title: Mayor

Address: 130 South McKinley Avenue
Fort Lupton, Colorado 80621

Telephone: (303) 857-6694

Acceptance of Notice of Award

Receipt of the above Notice to Proceed is hereby acknowledged:

this the _____ day of _____, 2020.

Colorado Paving INC

By: _____

Title: _____

Telephone: _____

7th Street

Contractor:				Engineer's Estimate		Colorado Paving		All Pro Pavement		AB Underground		Duran Excavating, Inc.		
Payment Item No.	Specification Reference	Description	Payment Unit	Quantity	Rate	Cost	Rate	Cost	Rate	Cost	Rate	Cost	Rate	Cost
Project Total						\$ 519,121.17		\$ 336,551.72		\$ 380,772.44		\$ 458,666.49		\$ 548,984.44
Greenwood Crt Total						\$ 280,340.67		\$ 195,770.67		\$ 203,877.94		\$ 253,767.57		\$ 303,847.44
7th St Total						\$ 238,780.50		\$ 140,781.05		\$ 176,894.50		\$ 204,898.92		\$ 245,137.00
Division 100 - General Provisions														
1a	TS 16-101	Mobilization	LS	1	25,000	\$ 25,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,150.00	\$ 15,150.00	\$ 23,375.00	\$ 23,375.00
2a	TS 16-102	Traffic Control	LS	1	5,000	\$ 5,000.00	\$ 3,120.00	\$ 3,120.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 9,460.00	\$ 9,460.00
3a	TS 16-103	Construction Surveying	LS	1	5,000	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 12,650.00	\$ 12,650.00
4a	TS 16-104	Material Testing / QC	LS	1	5,000	\$ 5,000.00	\$ 3,150.00	\$ 3,150.00	\$ 2,500.00	\$ 2,500.00	\$ 4,800.00	\$ 4,800.00	\$ 7,700.00	\$ 7,700.00
Subtotal, Division 100						\$ 40,000.00		\$ 14,770.00		\$ 17,500.00		\$ 32,450.00		\$ 53,185.00
Division 200 - Earthwork, Erosion Control, And Seeding														
5a	TS 16-201	Mill Existing Asphalt - Full Depth	SY	1,102	8	\$ 8,265.00	\$ 6.00	\$ 6,612.00	\$ 5.00	\$ 5,510.00	\$ 3.25	\$ 3,581.50	\$ 5.00	\$ 5,510.00
6	TS 16-201	Remove Existing 12" Storm Pipe	LF	80	5	\$ 400.00	\$ 5.00	\$ 400.00	\$ 4.50	\$ 360.00	\$ 40.00	\$ 3,200.00	\$ 18.50	\$ 1,480.00
7a	TS 16-201	Remove Existing Concrete	SF	3,444	2	\$ 6,888.00	\$ 1.25	\$ 4,305.00	\$ 1.75	\$ 6,027.00	\$ 2.18	\$ 7,507.92	\$ 2.00	\$ 6,888.00
8	TS 16-201	Remove Existing Storm Inlet	EA	2	1,000	\$ 2,000.00	\$ 1,250.00	\$ 2,500.00	\$ 1,200.00	\$ 2,400.00	\$ 2,100.00	\$ 4,200.00	\$ 575.00	\$ 1,150.00
9	TS 16-201	Remove/Replace Existing Stop Sign	EA	1	200	\$ 200.00	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 765.00	\$ 765.00	\$ 303.00	\$ 303.00
10a	TS 16-201	Remove/Replace Existing Landscaping	SF	580	3	\$ 1,740.00	\$ 3.00	\$ 1,740.00	\$ 3.00	\$ 1,740.00	\$ 4.26	\$ 2,470.80	\$ 5.00	\$ 2,900.00
11	TS 16-201	Remove/Replace Existing Fake Grass	SF	40	3	\$ 120.00	\$ 3.00	\$ 120.00	\$ 3.50	\$ 140.00	\$ 31.00	\$ 1,240.00	\$ 16.00	\$ 640.00
12a	TS 16-201	Remove/Replace Existing Decorative Rocks	SF	90	3	\$ 270.00	\$ 3.00	\$ 270.00	\$ 3.50	\$ 315.00	\$ 17.25	\$ 1,552.50	\$ 6.00	\$ 540.00
15	TS 16-202	Unclassified Excavation Ex Road Base	CY	790	8	\$ 6,320.00	\$ 8.00	\$ 6,320.00	\$ 8.00	\$ 6,320.00	\$ 18.90	\$ 14,931.00	\$ 11.00	\$ 8,690.00
16a	TS 16-202	Subgrade Preparation	SY	1,500	5	\$ 7,500.00	\$ 1.88	\$ 2,820.00	\$ 2.00	\$ 3,000.00	\$ 2.09	\$ 3,135.00	\$ 17.00	\$ 25,500.00
Subtotal, Division 200						\$ 33,703.00		\$ 25,287.00		\$ 26,112.00		\$ 42,583.72		\$ 53,601.00
Division 300 - Aggregate Base Courses														
20	TS 16-301	Furnish and Place Aggregate Base Course, Class 6 (6" Depth)	SY	1,531	23	\$ 34,447.50	\$ 8.55	\$ 13,090.05	\$ 18.50	\$ 28,323.50	\$ 13.40	\$ 20,515.40	\$ 17.00	\$ 26,027.00
Subtotal, Division 300						\$ 34,447.50		\$ 13,090.05		\$ 28,323.50		\$ 20,515.40		\$ 26,027.00
Division 400 - Pavements														
21a	TS 16-401	Furnish and Place Hot Mix Asphalt, 2.5", Mix Grade S (3/4"), Asphalt Grade PG64-22 (with max 20% RAP), Complete in Place	TON	165	100	\$ 16,500.00	\$ 99.00	\$ 16,335.00	\$ 85.00	\$ 14,025.00	\$ 97.00	\$ 16,005.00	\$ 103.00	\$ 16,995.00
22a	TS 16-401	Furnish and Place Hot Mix Asphalt, 1.5", Mix Grade SX (1/2"), Asphalt Grade PG64-22, Top lift Grade, Complete in Place	TON	105	100	\$ 10,500.00	\$ 99.00	\$ 10,395.00	\$ 90.00	\$ 9,450.00	\$ 103.00	\$ 10,815.00	\$ 119.00	\$ 12,495.00
Subtotal, Division 400						\$ 27,000.00		\$ 26,730.00		\$ 23,475.00		\$ 26,820.00		\$ 29,490.00
Division 500 - Piping														
24	TS 16-505	Furnish and Install 18" RCP Storm Line	LF	80	65	\$ 5,200.00	\$ 64.00	\$ 5,120.00	\$ 65.00	\$ 5,200.00	\$ 112.00	\$ 8,960.00	\$ 101.00	\$ 8,080.00
25	TS 16-505	Furnish and Install New Type R Combo Storm Inlet	EA	2	750	\$ 1,500.00	\$ 4,800.00	\$ 9,600.00	\$ 1,100.00	\$ 2,200.00	\$ 6,475.00	\$ 12,950.00	\$ 5,616.00	\$ 11,232.00
26	TS 16-505	Furnish and Install Ø 48-inch Manhole	EA	1	5,000	\$ 5,000.00	\$ 4,900.00	\$ 4,900.00	\$ 4,800.00	\$ 4,800.00	\$ 5,625.00	\$ 5,625.00	\$ 4,452.00	\$ 4,452.00
Subtotal, Division 500						\$ 11,700.00		\$ 19,620.00		\$ 12,200.00		\$ 27,535.00		\$ 23,764.00

Division 600 - Miscellaneous Construction														
27a	TS 16-605	Add Stop Bar across Driving Lane (Lines, White, 24" x 11' [Thermoplastic])	EA	1	450	\$ 450.00	\$ 1,965.00	\$ 1,965.00	\$ 500.00	\$ 500.00	\$ 870.00	\$ 870.00	\$ 1,650.00	\$ 1,650.00
Subtotal, Division 600						\$ 450.00		\$ 1,965.00		\$ 500.00		\$ 870.00		\$ 1,650.00
Chapter 7 - Concrete Work														
28	Chapter 7	Install 6" Vertical Curb & Gutter	LF	548	55	\$ 30,140.00	\$ 26.00	\$ 14,248.00	\$ 40.00	\$ 21,920.00	\$ 36.00	\$ 19,728.00	\$ 21.00	\$ 11,508.00
33a	Chapter 7	Install Curb Ramp	EA	2	2,500	\$ 5,000.00	\$ 1,500.00	\$ 3,000.00	\$ 2,200.00	\$ 4,400.00	\$ 1,560.00	\$ 3,120.00	\$ 2,656.00	\$ 5,312.00
34	Chapter 7	Install 4" Sidewalk	SF	3,364	15	\$ 50,460.00	\$ 5.25	\$ 17,661.00	\$ 11.00	\$ 37,004.00	\$ 7.20	\$ 24,220.80	\$ 7.00	\$ 23,548.00
35	Chapter 7	Install Concrete Driveway; High Early PCC	LF	84	70	\$ 5,880.00	\$ 52.50	\$ 4,410.00	\$ 65.00	\$ 5,460.00	\$ 84.00	\$ 7,056.00	\$ 203.00	\$ 17,052.00
Subtotal, Chapter 7						\$ 91,480.00		\$ 39,319.00		\$ 68,784.00		\$ 54,124.80		\$ 57,420.00

Greenwood Ct

Contractor:				Engineer's Estimate		Colorado Paving		All Pro Pavement		AB Underground		Duran Excavating, Inc.		
Payment Item No.	Specification Reference	Description	Payment Unit	Quantity	Rate	Cost	Rate	Cost	Rate	Cost	Rate	Cost	Rate	Cost
Project Total						\$ 280,340.67		\$ 195,770.67		\$ 203,877.94		\$ 253,767.57		\$ 303,847.44
Division 100 - General Provisions														
1b	TS 16-101	Mobilizaton	LS	1	25,000	\$ 25,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	15,150	\$ 15,150.00	\$ 46,035.00	\$ 46,035.00
2b	TS 16-102	Traffic Control	LS	1	5,000	\$ 5,000.00	\$ 1,428.00	\$ 1,428.00	\$ 5,000.00	\$ 5,000.00	6,000	\$ 6,000.00	\$ 8,250.00	\$ 8,250.00
3b	TS 16-103	Construction Surveying	LS	1	5,000	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	5,500	\$ 5,500.00	\$ 13,000.00	\$ 13,000.00
4b	TS 16-104	Material Testing / QC	LS	1	5,000	\$ 5,000.00	\$ 3,150.00	\$ 3,150.00	\$ 3,000.00	\$ 3,000.00	4,800	\$ 4,800.00	\$ 8,000.00	\$ 8,000.00
Subtotal, Division 100						\$ 40,000.00		\$ 13,578.00		\$ 18,000.00		\$ 31,450.00		\$ 75,285.00
Division 200 - Earthwork, Erosion Control, And Seeding														
5b	TS 16-201	Mill Existing Asphalt - Full Depth	SY	1,585	8	\$ 11,886.67	\$ 6.00	\$ 9,509.33	\$ 5.00	\$ 7,924.44	\$ 3.00	\$ 4,754.67	\$ 5.00	\$ 7,924.44
7b	TS 16-201	Remove Existing Concrete	SF	6,826	2	\$ 13,652.00	\$ 1.25	\$ 8,532.50	\$ 1.75	\$ 11,945.50	\$ 1.50	\$ 10,239.00	\$ 2.00	\$ 13,652.00
10b	TS 16-201	Remove/Replace Existing Landscaping	SF	1,654	3	\$ 4,962.00	\$ 3.00	\$ 4,962.00	\$ 2.50	\$ 4,135.00	\$ 4.25	\$ 7,029.50	\$ 5.00	\$ 8,270.00
12b	TS 16-201	Remove/Replace Existing Decorative Rocks	SF	772	3	\$ 2,316.00	\$ 3.00	\$ 2,316.00	\$ 2.00	\$ 1,544.00	\$ 3.20	\$ 2,470.40	\$ 5.50	\$ 4,246.00
13	TS 16-201	Remove/Relocate Existing Trees (Medium size)	EA	5	500	\$ 2,500.00	\$ 400.00	\$ 2,000.00	\$ 450.00	\$ 2,250.00	\$ 630.00	\$ 3,150.00	\$ 665.00	\$ 3,325.00
14	TS 16-201	Remove/Relocate Existing Trees (Large size)	EA	1	1,000	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,000.00	\$ 780.00	\$ 780.00	\$ 1,653.00	\$ 1,653.00
15	TS 16-202	Unclassified Excavation	CY	2,400	10	\$ 24,000.00	\$ 8.00	\$ 19,200.00	\$ 5.00	\$ 12,000.00	\$ 19.00	\$ 45,600.00	\$ 10.00	\$ 24,000.00
16	TS 16-203	Furnish ROADBOND EN - 1	GAL	28	1,250	\$ 35,000.00	\$ 1,200.00	\$ 33,600.00	\$ 1,250.00	\$ 35,000.00	\$ 360.00	\$ 10,080.00	\$ 270.00	\$ 7,560.00
16a	TS 16-203	Subgrade Preparation	SY	7,600	5	\$ 38,000.00	\$ 1.88	\$ 14,288.00	\$ 2.00	\$ 15,200.00	\$ 1.03	\$ 7,828.00	\$ 5.00	\$ 38,000.00
17	TS 16-204	Adjust Water Valve Box	EA	4	750	\$ 3,000.00	\$ 700.00	\$ 2,800.00	\$ 300.00	\$ 1,200.00	\$ 115.00	\$ 460.00	\$ 350.00	\$ 1,400.00
18	TS 16-204	Adjust Manhole Cover	EA	2	1,000	\$ 2,000.00	\$ 800.00	\$ 1,600.00	\$ 400.00	\$ 800.00	\$ 230.00	\$ 460.00	\$ 654.00	\$ 1,308.00
19	TS 16-204	Relocate Mailbox	EA	8	50	\$ 400.00	\$ 50.00	\$ 400.00	\$ 100.00	\$ 800.00	\$ 242.00	\$ 1,936.00	\$ 330.00	\$ 2,640.00
Subtotal, Division 200						\$ 138,716.67		\$ 100,107.83		\$ 93,798.94		\$ 94,787.57		\$ 113,978.44
Division 400 - Pavements														
21b	TS 16-401	Furnish and Place Hot Mix Asphalt, 2.5", Mix Grade S (3/4"), Asphalt Grade PG64-22 (with max 20% RAP), Complete in Place	TON	245	100	\$ 24,500.00	\$ 99.00	\$ 24,255.00	\$ 80.00	\$ 19,600.00	\$ 88.00	\$ 21,560.00	\$ 90.00	\$ 22,050.00
22b	TS 16-401	Furnish and Place Hot Mix Asphalt, 1.5", Mix Grade SX (1/2"), Asphalt Grade PG64-22, Top lift Grade, Complete in Place	TON	147	100	\$ 14,700.00	\$ 99.00	\$ 14,553.00	\$ 95.00	\$ 13,965.00	\$ 94.00	\$ 13,818.00	\$ 86.00	\$ 12,642.00
Subtotal, Division 400						\$ 39,200.00		\$ 38,808.00		\$ 33,565.00		\$ 35,378.00		\$ 34,692.00
Division 500 - Piping														
23	TS 16-503	Relocate Existing Fire Hydrants	EA	2	1,000	\$ 2,000.00	\$ 900.00	\$ 1,800.00	\$ 1,000.00	\$ 2,000.00	\$ 3,365.00	\$ 6,730.00	\$ 4,092.00	\$ 8,184.00
Subtotal, Division 500						\$ 2,000.00		\$ 1,800.00		\$ 2,000.00		\$ 6,730.00		\$ 8,184.00
Division 600 - Miscellaneous Construction														
27b	TS 16-605	Add Stop Bar across Driving Lane (Lines, White, 24" x 11' [Thermoplastic])	EA	1	450	\$ 450.00	\$ 1,965.00	\$ 1,965.00	\$ 500.00	\$ 500.00	\$ 870.00	\$ 870.00	\$ 1,650.00	\$ 1,650.00
Subtotal, Division 600						\$ 450.00		\$ 1,965.00		\$ 500.00		\$ 870.00		\$ 1,650.00
Chapter 7 - Concrete Work														
29	Chapter 7	Install Concrete Rollover Curb & Gutter Catch, 4" Sidewalk 4' Wide	LF	345	55	\$ 18,975.00	\$ 32.08	\$ 11,067.60	\$ 51.00	\$ 17,595.00	\$ 60.00	\$ 20,700.00	\$ 42.00	\$ 14,490.00
30	Chapter 7	Install Concrete Rollover Curb & Gutter Catch, 4" Sidewalk 4' Wide, Replace Concrete Drive Up to 1st Stone; High Early PCC	LF	96	75	\$ 7,200.00	\$ 65.00	\$ 6,240.00	\$ 74.00	\$ 7,104.00	\$ 168.00	\$ 16,128.00	\$ 140.00	\$ 13,440.00
31	Chapter 7	Install Concrete Rollover Curb & Gutter Spill, 4" Sidewalk 4' Wide	LF	353	55	\$ 19,415.00	\$ 32.08	\$ 11,324.24	\$ 51.00	\$ 18,003.00	\$ 60.00	\$ 21,180.00	\$ 48.00	\$ 16,944.00

32	Chapter 7	Install Concrete Rollover Curb & Gutter Spill, 4" Sidewalk 4' Wide, Replace Concrete Drive Up to 1st Stone; High Early PCC	LF	88	75	\$ 6,600.00	\$ 65.00	\$ 5,720.00	\$ 74.00	\$ 6,512.00	\$ 168.00	\$ 14,784.00	\$ 173.00	\$ 15,224.00
33b	Chapter 7	Install Curb Ramp (R-23)	EA	2	2,500	\$ 5,000.00	\$ 1,500.00	\$ 3,000.00	\$ 2,200.00	\$ 4,400.00	\$ 1,560.00	\$ 3,120.00	\$ 1,980.00	\$ 3,960.00
36	Chapter 7	Install Cross Pan	LF	48	58	\$ 2,784.00	\$ 45.00	\$ 2,160.00	\$ 50.00	\$ 2,400.00	\$ 180.00	\$ 8,640.00	\$ 125.00	\$ 6,000.00
Subtotal, Chapter 7						\$ 59,974.00		\$ 39,511.84		\$ 56,014.00		\$ 84,552.00		\$ 70,058.00



Upcoming Events

- March 31st Town Hall Meeting, 6:30 p.m. at 130 S. McKinley Ave.
- April 7th City Council Meeting, 7:00 p.m. at 130 S. McKinley Ave.
- April 4th Easter Egg Hunt, 10 a.m.
Fort Lupton Recreation Center, 203 S. Harrison Ave.
- April 13th Hillside Cemetery Clean Up, 13750 County Road 12 (all week)
- April 14th Town Hall Meeting, 6:30 p.m. at 130 S. McKinley Ave.
- April 20th Shredding Day, 8 a.m. – 10 a.m., 130 S. McKinley Ave.
- April 21st City Council Meeting, 7:00 p.m. at 130 S. McKinley Ave.
- April 23 – 24th Clean-Up Day for Senior/Disabled Curbside Pick Up
- April 25th Clean-Up Day, 8 a.m. – Noon, Public Works Shop, 800 12th St.
- April 25th Fort Lupton Annual Vaccination Clinic, 9 a.m. - 1 p.m.
Fort Lupton Veterinary Hospital, 1025 1st St.