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Historic Preservation Board

Donna Walker, Chairperson
Beth Block-Vice-Chairperson
Kathy Kvasnicka

Al Mowrer
Penny Rankin
Marlene Stieber

Historic Preservation Board Agenda Regular Meeting May 3, 2018 6:15 P.M.

(Order & Contents Subject to Change by Action of the Historic Board)

Call to Order - Roll Call

Approval of Agenda

Consent Agenda – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of Discussion Items.

- a. Approval of the Minutes of the April 5, 2018

Public and Visitor Input – This portion of the Agenda is provided to allow members of the audience to present comments to the Board. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up.

Action Items

- b. None

Discussion Items

- c. Discussion on Residential Tax Credits
- d. School District Minutes for the Middle School Murals Update
- e. SWCA Residential Survey Update
- f. FLURA Façade Grant Update & Project
- g. Northglenn Historic Preservation Commission Meeting & Other Field Trips
- h. Scavenger Hunt

Future Business

- i. Next Board Meeting June 7, 2018

Adjourn

RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
April 5, 2018

The Historic Preservation Board of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue on Thursday, April 5, 2018. Chairperson Donna Walker called the meeting to order at 6:15 p.m.

ROLL CALL

Those present were Marlene Stieber, Kathy Kvasnicka, Beth Block, Al Mowrer, and Penny Rankin. Also present was the City Planner Alyssa Knutson, and Planning Technician Stephanie Darnell.

APPROVAL OF THE AGENDA

Ms. Walker requested an approval of the updated agenda with an item under “Action Items” provided by Ms. Knutson. Ms. Block made a motion to approve the Agenda, and Mr. Mowrer seconded the motion.

APPROVAL OF THE MINUTES

Ms. Walker requested a motion to approve the minutes of the January 4, 2018 Historic Preservation Board meeting, the approval of the notes of February 1, 2018 indicating no meeting held, and approval of the notes of March 1, 2018 indicating no quorum. Mr. Mowrer approved the motion, and Ms. Block seconded the motion.

PUBLIC AND VISITOR INPUT

There was public present, but did not wish to address the Board.

ACTION ITEM

Election of Chairperson and Vice-Chairperson

Ms. Stieber made a motion to retain the current Chairperson and Vice-Chairperson, and Mr. Mowrer seconded the motion.

DISCUSSION ITEMS

Mark Rodman from History Colorado

Mr. Rodman discussed with the Board the background of History Colorado, the quadrennial evaluation needed to be a Certified Local Government (CLGs), and other programs that History of Colorado offers to CLGs.

Ms. Knutson inquired about the State Historical Fund (SHF) grant being for non-profits.

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Mr. Rodman confirmed that the SHF grant is available for non-profits and Certified Local Governments. He went on to discuss where the grant would be applicable for example projects and the liabilities included with offering the grant to applicants.

Ms. Knutson asked Mr. Rodman if a building needed to be designated before acquisitions took place.

Mr. Rodman confirmed that the building would need to be designated first. He went on to discuss how the grant could be used for acquisitions.

Ms. Stieber asked Mr. Rodman if an audit is needed for the grant.

Mr. Rodman stated that for a CLG grant you would need an audit, but he doesn't think the state requires an audit.

Mr. Rodman concluded his presentation by stating that a letter would be sent out to the National Parks Services Agency to inform them about how the Historic Preservation Board is operating.

School District Minutes for the Middle School Murals Update

Ms. Stieber reported that the school district minutes have not gotten to the museum yet.

Ms. Knutson stated that the Board will be reviewing the minutes to see if there is information on the historically designated murals and who painted them.

SWCA Residential Survey Update

Ms. Knutson stated that the consultants have completed Deliverable 7, which is the draft of all survey forms for each of the residential properties. She added that Deliverable 8 is not yet completed, however, History of Colorado stated that as long as progress is being done, it is okay that Deliverable 8 has not yet been submitted. Ms. Knutson then stated that June 15, 2018 will be the next due date, and that the deadline for the survey to be submitted is June 30, 2018.

FLURA Façade Grant Update & Projects

Ms. Knutson stated that the 2018 deadline for grant applications was April 2. She went on to state that there were three applications submitted: two for windows at Armando's on Second Street and Denver Avenue, and one for awnings and signage from Julie DeVisser.

Ms. Block asked about a deadline being in place for projects to be completed since Wholly Stromboli has not yet completed their project.

Ms. Knutson stated that the new guidelines and agreement will firm up the time to finalize projects and that it should not be an issue this round.

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Saving Places Conference & February Board Meeting

Ms. Knutson stated that they wanted to hear Ms. Block's comments on the conference.

Ms. Block stated that it would be beneficial to plan a field trip to Julesburg to see what the city is doing in their town. Discussion about various projects in Colorado took place.

FUTURE BUSINESS

Next meeting of the Board is on May 3, 2018
Residential Tax Credits
FLURA
Northglenn Historic Preservation Board Meeting
General Field Trip
Ms. Block's Scavenger Hunt
SWCA Residential Survey Update
Middle School Mural Update
Heritage Fair

ADJOURNMENT

Ms. Block made a motion to adjourn the April 5, 2018 meeting at 7:12 p.m. and Ms. Kvasnicka seconded the motion.

Submitted by:

Stephanie Darnell, Planning Technician

Approved by Historic Preservation Board

Donna Walker, Chairperson