



Barbara Kirkmeyer, Chair
Beth Block
Mark Grajeda, Vice Chair
Tommy Holton
David Hushbeck
Gary Montoya
Eugene Reynolds
Carol Ruckel
Kathy Kvasnicka, Alternate

AGENDA

Fort Lupton Urban Renewal Authority Regular Meeting

**Fort Lupton Recreation Center – 203 S. Harrison Ave.
Tuesday, June 18, 2019 – 6:30 PM**

- 1. Call To Order – Roll Call**
- 2. Approval Of The Agenda**
- 3. Consent Agenda**
 - a. Approval of the Minutes of the May 21, 2019 Meeting
- 4. Public Comment**
- 5. Accounts Payable**
- 6. Action Items**
 - a. None
- 7. New Business**
 - a. Streetscape Plan Update
- 8. Old Business**
 - a. Intergovernmental Agreements
- 9. Staff Reports**
 - a. Executive Director
 - b. Staff Liaisons
- 10. Board Reports**
- 11. Adjournment**

**RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
May 21, 2019**

The Fort Lupton Urban Renewal Authority met at the Fort Lupton Recreation Center, 203 South Harrison Avenue, on Tuesday May 21, 2019. Vice-Chairperson Mark Grajeda called the meeting to order at 6:30 p.m.

ROLL CALL

Roll Call was taken and those present were, Vice-Chair Mark Grajeda, Board Members Beth Block, David Hushbeck, Gary Montoya, Eugene Reynolds, Carol Ruckel and Kathy Kvasnicka. Also in attendance was Staff Liaison Alyssa Knutson and Planning Technician Stephanie Darnell. Member Tommy Holton arrived at 6:36 p.m. and Chairperson Barb Kirkmeyer arrived at 6:58 p.m.

Member Kathy Kvasnicka gave a brief introduction of herself.

APPROVAL OF AGENDA

Vice-Chair Mark Grajeda asked for a motion to approve the agenda.

Member Carol Ruckel made a motion to approve the agenda and it was seconded by member David Hushbeck.

Motion passed unanimously.

CONSENT AGENDA

Vice-Chair Mark Grajeda asked for a motion to approve the minutes of the April 16, 2019 meeting.

It was moved by Member Beth Block to approve the consent agenda, and seconded by member Beth Block.

Motion carried unanimously.

PUBLIC COMMENT

There was no public present to comment.

ACCOUNTS PAYABLE

Ms. Knutson stated that the accounts payable was for her attendance at the DCI Annual Conference in Aspen in the amount of \$620.07. She stated that the Board had authorized up to \$700.00.

Vice-Chair Mark Grajeda asked for a motion to approve the accounts payable.

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Member Gary Montoya made a motion to approve the accounts payable, and it was seconded by member Beth Block.

ACTION ITEMS

There were no action items.

NEW BUSINESS

Facade Improvement Program Applications & Presentations

Ms. Knutson stated that all agreements have been executed and approved. She stated that as a reminder, there were five (5) total projects that were approved.

Streetscape Plan Update

Ms. Knutson stated that a phone meeting with the Colorado Department of Transportation (CDOT) has been set up to discuss the items that can be done at 4th Street and Denver Avenue, such as crosswalk painting and the proposed bump outs. She also stated that they would also discuss with CDOT the gateway improvements at Highway 52 and Highway 85.

A brief discussion about the signage, landscape, and budgeting related to the Streetscape Plan for projects with the City of Fort Lupton took place.

Member Carol Ruckel gave a brief recap of the Downtown Colorado Inc. workshop in Platteville.

OLD BUSINESS

Intergovernmental Agreements

There were no updates for this item.

Ms. Knutson made the comment that Michelle Bettger reached out to her and is interested in reapplying as the School Board Representative for the Board.

STAFF REPORTS

Staff Liaison

Ms. Knutson stated Claud Hanes, the Executive Director, had some recent health issues, and she will keep the Board up to date of when he will return. She stated that the Gorilla Alchemy Brewery is opening back up. She stated that Planning Commission recommended an approval to City Council for a sketch plan for a subdivision south of the Fort Lupton Recreation Center, and

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a second building for Summit Bodyworks. She stated that she will update the Board on happens with the CDOT call. She concluded by stating that Fire Pit Friday would be occurring June 7th.

A brief discussion about preparing the 2020 budget took place.

BOARD REPORTS

Member Carol Ruckel stated that the AIMS graduation was successful, and there were over 500 students that walked.

Member Beth Block stated that she would not be at the next meeting.

Vice-Chair Mark Grajeda stated that the Fire District donated an Automated External Defibrillator (AED) to the Catholic Church.

ADJOURNMENT

Chairperson Barb Kirkmeyer adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Stephanie Darnell, Planning Technician

Approved by Fort Lupton Urban Renewal Authority

Barbara Kirkmeyer, Chairperson