



Gary Montoya, Chair
Michelle Bettger
Matthew Darnell, Vice Chair
Mark Grejeda
Tommy Holton
David Hushbeck
Barbara Kirkmeyer
Eugene Reynolds
Kathy Kvasnicka, Alternate
Vacancy, Special District Representative

AGENDA

Fort Lupton Urban Renewal Authority
Regular Meeting*
Fort Lupton City Hall – 130 S. McKinley Ave.
Thursday, July 16, 2020 – 6:30 PM

**If you choose to attend this meeting virtually (optional), please refer to the end of this Agenda for instructions for logging into GoToMeeting.*

1. Call To Order – Roll Call
2. Approval Of The Agenda
3. Consent Agenda
 - a. Approval of the Minutes of the June 18, 2020 Meeting
4. Public Comment
5. Accounts Payable
6. Action Items
7. New Business
 - a. Fort Lupton United Methodist Church Improvements
 - b. Fort Lupton Chamber of Commerce Partnership
 - c. Special District Letters
 - d. Workshop Discussion for Project Priorities
 - e. Streetscape Plan & Median Treatments Update
8. Old Business
 - a. Wholly Stromboli Bike Racks
 - b. Intergovernmental Agreements
 - c. Development Agreement Policy Update
9. Staff Reports
10. Board Reports
11. Adjournment

VIRTUAL MEETING LOG-IN INSTRUCTIONS

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Access Code: 399-465-085

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or call (303) 304-4498 for assistance.

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
June 18, 2020

FLURA Meeting

Thursday, June 18, 2020 at 6:30PM

Call to Order by the Chairman at 6:30 PM – Gary Montoya

Roll Call – Present were Gary Montoya, Michelle Bettger, Mathew Darnell, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton, and Kathy Kvasnicka (alternate). Absent were Barbara Kirkmeyer.

Approval of Agenda – Tommy Holton made a motion to approve, Matthew Darnell second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Mathew Darnell, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were none. APPROVED

Approval of Consent Agenda – Matthew Darnell made a motion to approve, David Hushbeck second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Matthew Darnell, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were none. APPROVED

Public Comments – None

Account Payable – Alyssa Knutson reviewed the \$40 training cost from January. Account Payable approved by FLURA.

Action Items –

- a. AM2020-004: Approve the Signature of the Chair to IGA with AIMS

Alyssa Knutson reviewed the agreement option with AIMS to share 50% of undeveloped parcels. Similar to ones we have in the past.

Mark Grajeda made a motion to approve, Tommy Holton second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Mathew Darnell, Mark Grajeda, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were David Hushbeck. APPROVED

- b. AM2020-005: Approve the signature of the Chair to the Façade Improvement Agreement with Alberto Paz.

Approval of AM2020-005 – Mark Grajeda made a motion to approve, Michelle Bettger second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Mathew Darnell, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were none. APPROVED

- c. AM2020-006: Approve the Signature of the Chair to the Façade Improvement Agreement with Rosa Elda Guerrero.

Approval of Agenda – Tommy Holton made a motion to approve, Mark Grajeda second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Mathew Darnell, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were none. APPROVED

New Business –

- a) Streetscape Plan Median Treatments Presentation and Update

**RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
June 18, 2020**

Sean Hayes (consultant) presented the options of Pavers vs Concrete. Cost of decorative concrete could be the same as concrete depending on the design and color. The discussion of who would be responsible for the maintenance and getting their inputs to the preference of concrete versus pavers. It was discussed that Public Works – Maintenance would do the maintenance. It was agreed to by FLURA we needed to get their inputs before any final decisions can be made.

It was also discussed and agreed to that the decision made now for 4th and Denver would need to be able be used throughout the entire project. There was a concern that the concrete in phase 1 could look different than in Phase 4. Pavers will give the city a consistent look.

No final decision was made but a vote of preference was taken and Pavers were the overwhelming preference but input from City Maintenance was needed before any decision would be made.

b. Wholly Stromboli Proposed Bike Rack Discussion

Alyssa reviewed the potential designs. Discussion was should FLURA assist in the bike racks costs for Wholly Stromboli. If the racks are put on their property are the racks usable for everyone in the community or just their customers. If the bike rack was put on the sidewalk space needs to be reviewed. Discussion was to put an agreement in place with Wholly Stromboli to allow the following:

- Rack is open to entire community
- FLURA will assist with the funding of the bike rack
- May need to be moved during construction
- Wholly Stromboli responsible for maintenance

Motion made to work on agreement with the items above. Approval of Agenda – Tommy Holton made a motion to approve, Mark Grejeda second, Roll call vote made – Yes were Gary Montoya, Michelle Bettger, Mark Grajeda, David Hushbeck, Eugene Reynolds, Tommy Holton and Kathy Kvasnicka. No were Mathew Darnell. APPROVED

Alyssa Knutson will talk to Public Works and communicate back to FLURA.

Old Business

- a) Intergovernmental Agreements – No updates at this time.
- b) Development Agreement Policy Update – No update at this time.

Staff Reports

- a) Executive Director – Income statement was sent out to FLURA.
- b) Staff Liaisons – None.

Board Reports

Gary – Crazy 3 months in Brighton. Restaurants now starting to open. Not seeing an Covid 19 up tick at this time. Hoping to get back to normal in Fort Lupton and Weld County.

Michelle – Moving forward with survey on moving to in person learning. Board meeting June 22nd.

Mark – Getting ready to start new station #3.

David – Talked about having a meeting in July to discuss options. Add topic to next agenda.

Adjournment – Matthew Darnell made a motion to adjourn, Michelle seconded. Meeting adjourned.



City of Fort Lupton
 130 S. McKinley Ave.
 Fort Lupton, CO 80621
 Phone: (303) 857-6694

INVOICE

Billed To:
 FORT LUPTON URBAN RENEWAL AUTHORITY
 CHRIS CROSS
 130 S MCKINLEY AVE
 FORT LUPTON, CO 80621

DATE: 6/1/2020
 INVOICE #: INV00764
 DUE DATE: 7/8/2020
 TOTAL DUE: 21.12

CUSTOMER ACCOUNT # : 0011

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
12/4/19 & 12/11/19 Metrowest Newspapers Inv 201912 for Notice of Budget	1.00	21.12	21.12
TOTAL THIS INVOICE			21.12

For questions, contact Kris Kindle at (303) 857-6694.

REMIT TO:

CITY OF FORT LUPTON
 130 S MCKINLEY AVE
 FORT LUPTON, CO 80621-1343

A copy of this invoice should accompany your check. Thank you!

#2194

Metrowest Newspapers
 Landmark Community Newspapers
 P.O. Box 1118
 Shelbyville, KY 40066-1118

Invoice No. 201912
 Account #: 25401951

INVOICE

BILLED TO:		Date	12/19/2019
City of Ft. Lupton		Acct #	25-401951
Attn: Accounts Payable			
130 South McKinley Avenue			
Ft. Lupton, CO 80621			

Run Date	Pub	Description	Lines	Rate	Net Due
12/04/19	174	IO#000XHST - Budget Retreat FLURA ¹¹⁰¹⁵⁰ 4100-110150	24.00	\$ 0.44	\$ 10.56
12/04/19	174	IO#000XHSU - Budget Notice - City 100-1000-532200	23.00	\$ 0.44	\$ 10.12
12/04/19	174	IO#000XHSY - Pub Hear - LG Everist 2N66W30 Wells LUP2019-0022	44.00	\$ 0.44	\$ 19.36
12/04/19	174	IO#000XIGQ - Liquor Notice - Station 3 Lounge 100-1300-532200	21.00	\$ 0.44	\$ 9.24
12/11/19	174	IO#000XHST - Budget Retreat FLURA ¹¹⁰¹⁵⁰ 100-110150	24.00	\$ 0.44	\$ 10.56
12/11/19	174	IO#000XLID - Ord 2019-1067 Final LUP2019-0022	52.00	\$ 0.44	\$ 22.88
12/11/19	174	IO#000XLIF - Ord 2019 - 1068 Final LUP2019-0022	53.00	\$ 0.44	\$ 23.32
12/11/19	174	IO#000XLIH - Ord 2019 - 1069 Final LUP2019-0025	113.00	\$ 0.44	\$ 49.72
12/11/19	174	IO#000XLJ4 - Ord 2019 - 1070 Final LUP2019-0025	113.00	\$ 0.44	\$ 49.72
12/11/19	174	IO#000XLJ8 - Ord 2019 - 1071 Final 100-1000-532200	43.00	\$ 0.44	\$ 18.92
12/11/19	174	IO#000XLJ9 - Ord - 2019 - 1072 Courtyards Rezone LUP2019-0032	145.00	\$ 0.44	\$ 63.80
12/25/19	174	IO#000XN36 - Pub Hear - Ten Eyck LUP2019-0031	55.00	\$ 0.44	\$ 24.20
12/25/19	174	IO#000XN38 - Pub Hear - Colorado Diesel LUP2019-0034	43.00	\$ 0.44	\$ 18.92
12/25/19	174	IO#000XO22 - Ord 2019 - 1073 Sale of PVHS Prop 100-1000-532200	135.00	\$ 0.44	\$ 59.40
12/25/19	174	IO#000XO35 - Check Report Dec 2019 100-1100-532200	437.00	\$ 0.44	\$ 192.28

46.20
99.44

100-204000



ng 12/26/2019
 12/2/2020

SUBTOTAL	\$ 583.00
PREVIOUS	
BALANCE	\$ 0.00
TOTAL	\$ 583.00

FLURA

Vendor # 002157

Murray Dahl Beery & Renaud LLP

Attorneys at Law
710 Kipling Street, Suite 300
Lakewood, CO 80215

Ph:303-493-6670

Fax:

July 3, 2020

Fort Lupton Urban Renewal Authority
130 S. McKinley Ave
Fort Lupton, CO 80621

Attention: Leann Perino

Matter #: 16-242

Inv #: 16057

RE: General Counsel

DATE	DESCRIPTION	ATTY	RATE	HOURS	AMOUNT
Jun-15-20	Review Aims IGA	MMM	\$300.00	0.25	75.00
	Totals			0.25	\$75.00
	Total Fee & Disbursements				\$75.00
	Balance Now Due				\$75.00

TAX ID Number 20-1943771

TIMEKEEPER LIST

MMM Malcolm M. Murray Senior Counsel

FLURA - Aims IGA Review

820-9100-531200 \$ 75.00

CC 7/3/2020



**First United
Methodist Church
Fort Lupton**

Our Vision:

We desire to bring the Word of God to the world as we seek Christ, join in worship, embrace others, share in community, reach out in love, serve with compassion, and journey with hope and faith.

Fort Lupton First United Methodist Church
Board of Trustees
306 Park Avenue
Fort Lupton, CO 80621
(303) 857-2257

Fort Lupton Urban Renewal Authority
c/o Chris Cross
130 South McKinley Avenue
Fort Lupton, CO 80621
(303) 857-6694

Monday, February 17th, 2020

Fort Lupton Urban Renewal Authority (FLURA):

The Fort Lupton First United Methodist Church is located at 306 Park Avenue and sits on the corner of 3rd Street and Park Avenue. The administration access is situated on the south side of our building, near the alley, just yards off Denver Avenue. We are submitting this letter to determine our eligibility in applying for a FLURA matching grant. Below, please find a list of several of the projects we are preparing to secure funding for:

- * metal awning over southeast portion of the building;
- * new signage for office entrance and possible replacement of outdated sign on south wall;
- * addition of in-ground debris collection near door;
- * façade improvements to entry door, including paint;
- * possible security enhancements (i.e. secure entry system and/or security cameras);
- * improvement of lighting near alleyway;
- * and possible sidewalk repairs.

As we have viewed the maps included on the FLURA website, our east property boundary looks to be the west cut-off boundary. In an effort to improve our curb-appeal and invest in the FLURA goals, we request inclusion of 3rd Street (from Park Avenue to Denver Avenue) into the grant program boundary area.

Please contact Teri Kopfman, Chair of Trustees, or Reverend Steven Warren, Senior Pastor, with any questions or for further details.

Sincerely,

Teri Kopfman
(303) 710-0500
Chair of Trustees
Fort Lupton FUMC

Rev. Steven Warren
(303) 857-2257
Senior Pastor
Fort Lupton FUMC