

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2019

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, September 16, 2019. Mayor Zo Stieber called the meeting to order at 7:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Stieber, Council Members Shannon Rhoda, Chris Ceretto, David Crespín, Tommy Holton, Michael Sanchez and Michael Long. Also present were Assistant City Administrator, Chris Cross, City Clerk, Mari Peña, Planning Director, Todd Hodges, and Chief John Fryar.

PROCLAMATION

Mayor Stieber read the Bluedevils Proclamation calling for September 23, 2019 thru September 27, 2019 as Bluedevil Week.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Council.

APPROVAL OF AGENDA

It was moved by Tommy Holton and seconded by Michael Long to approve the Agenda as submitted. Motion passed on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the September 16, 2019 payables; there were no questions or comments.

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Michael Long to approve the Consent Agenda as presented with the following item: 09062019 City Council Meeting Minutes. Motion passed unanimously on roll voice vote.

ACTION MEMORANDUM

AM 2019-180 Approve a Resolution Accepting an Annexation Petition for the Pesina Annexation, Submitted by Jose H. Pesina, and to Set a Public Hearing Date for November 4, 2019

The Applicant, Jose H. Pesina, has submitted an annexation petition to initiate annexation proceedings for a parcel of land located south and adjacent to County Road 8 and east and adjacent to County Road 29. This proposed annexation, known as the Pesina Annexation, consists of a total

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of 4.144 acres, more or less. The resolution is to accept the annexation petition and initiate the two-month (60 day) review process that involves staff, referral agencies, Planning Commission and City Council. Approval of the resolution does not constitute approval of the annexation request. Approval of the resolution simply means that there is an interest in considering the annexation, with the final decision by City Council at a public hearing on November 4, 2019.

It was moved by Tommy Holton and seconded by Chris Ceretto to approve Resolution 2019R065 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON INITIATING ANNEXATION PROCEEDINGS FOR THE ANNEXATION KNOWN AS THE PESINA ANNEXATION, AND SETTING THE PUBLIC HEARING FOR NOVEMBER 4, 2019. Motion passed unanimously on roll call vote.

AM 2019-181 Accepting the 2020 Property/Casualty Preliminary Contribution Quotation From CIRSA Estimated at \$260,483.51

Based on the performance of the City during the year, a preliminary billing by CIRSA for Property/Casualty Insurance coverage for the following year was provided. The City will not be billed for this payment until after January 1, 2020. As a result of the City's claims history, premium contributions have changed over time.

It was moved by Chris Ceretto and seconded by Michael Long to accept the 2020 Property/Casualty Preliminary Contribution Quotation from CIRSA estimated at \$260,483.51. Motion passed unanimously on roll call vote.

AM 2019-182 Approve Payment for the 2020 Colorado Big Thompson (CBT) Assessment From the Utility Fund for an Amount not to Exceed \$144,782.50

The CBT annual assessment of \$144,782.50 for the 2020 water year is due October 1, 2019, to Northern Colorado Water Conservancy District. The charges contain 2 pieces: a 2019-water year assessment of 50 acre-feet assessed at the 2019 rate of \$43.50 per acre-foot and a 2020-water year assessment of 3,065 acre-feet at the 2020 assessment rate of \$46.50 per acre-foot.

It was moved by Tommy Holton and seconded by Chris Ceretto to approve the payment for the 2020 Colorado Big Thompson (CBT) assessment from the Utility Fund for an amount not to exceed \$144,782.50. Motion passed unanimously on roll call vote.

AM 2019-183 Presenting the Water Conservation Plan Update for Council Review and Public Comment

The City received a grant from the CWCB to update the water conservation plan. The City contracted with Clear Water Solutions to prepare this plan. Clear Water Solutions has delivered a draft of the plan for council review and public comment for a period of 60 days.

It was moved by Tommy Holton and seconded by Michael Long to accept the 2018 Municipal Water Efficiency Plan Draft and set the plan for Council review and public comment for 60 days.

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Motion passed unanimously on voice vote.

AM 2019-184 Accepting the Agreement with Golf Business Solutions to Provide Hardware and G1 Platform Software for Point of Sale at Coyote Creek Golf Course

The current point of sale is a year to year contract with Foreup software. The software while affordable has given staff many issues over the past 3 years. The software has many glitches with inaccurate information and the reporting has created many issues for the finance department. These issues have created the need to explore other options.

Golf Business Solutions will provide all of the necessary hardware for the switch, the hardware is to include 4 Ipads for the F&B department with a data package included for use across the entire golf course, workstations for the golf shop which will include necessary credit card processing machines with PCI compliance. Golf Business Solutions will reimburse Coyote Creek for the Foreup contract for 2019.

It was moved by Michael Long and seconded by Chris Ceretto to accept the agreement with Golf Business Solutions to provide Hardware and G1 Platform Software for point of sale at Coyote Creek Golf Course. Motion passed unanimously on roll call vote.

STAFF REPORTS

City Clerk, Mari Peña, indicated that carving of the tree at City Hall started this morning.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

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| September 26-27, 2019 | Fall Clean Up begins for Seniors. Seniors must call by Tuesday, September 24th to sign up. |
| September 28, 2018 | Fall Clean Up – 800 12th Street 8 a.m. – Noon |
| October 2, 2019 | Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m. |

EXECUTIVE SESSION

It was moved by Chris Ceretto and seconded by David Crespín to hold an executive session for a Conference with the City Attorney for the Purpose of Determining Positions Relative to Matters That may be Subject to Negotiations, Developing Strategy for Negotiations, and/or Instructing Negotiators, under C.R.S. 24-6-402(4) (e): Developer Negotiations

The executive session began at 7:20 p.m.

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The executive session ended at 8:06 p.m. with Mayor Stieber stating the purpose of the executive session was to hold a conference with the City Attorney for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4) (e): Developer Negotiations

The meeting reconvened at 8:07 p.m.

ADJOURNMENT

Mayor Stieber made a motion to adjourn the meeting at 8:08 p.m. Motion passed unanimously on voice vote.

Respectfully Submitted,

Maricela Peña, City Clerk

Approved by City Council

Zo Stieber, Mayor