

**RECORD OF PROCEEDINGS**  
**FORT LUPTON HISTORIC PRESERVATION BOARD**  
**January 2, 2020**

The Historic Preservation Board of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue on Thursday, January 2, 2020. Chairperson Donna Walker called the meeting to order at 6:18 p.m.

**ROLL CALL**

Those present were Chairperson Donna Walker, Vice-Chair Penny Rankin and Members Cristian Gonzalez-Torres, Kathy Kvasnicka, Al Mowrer, and Marlene Stieber. Also present was City Planner II Alyssa Knutson and Planning Technician Stephanie Darnell

**APPROVAL OF THE AGENDA**

Chairperson Donna Walker requested an approval of the Agenda.

Member Al Mowrer made a motion to approve the agenda and it was seconded by Member Kathy Kvasnicka.

Motion passed unanimously.

**APPROVAL OF THE CONSENT AGENDA**

Chairperson Donna Walker requested an approval of the consent agenda.

Member Kathy Kvasnicka made a motion to approve the consent agenda and it was seconded by Member Cristian Gonzalez-Torres.

Motion passed unanimously.

**PUBLIC AND VISITOR INPUT**

There was no public present to address the Board.

**ACTION ITEM**

There were no action items.

**DISCUSSION ITEMS**

**Rescinding Historic Residential Tax Credit Review**

City Planner II Alyssa Knutson gave a recap of the process of rescinding the Historic Residential Tax Credit Review and stated that everything was submitted to History Colorado and the Historic Preservation Board has officially been removed from being a reviewing entity for residential tax credits.

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**Historic Residential Survey – Phase II Updates**

Ms. Knutson stated that the consultant is wrapping up their initial report and she is waiting to receive that from the consultant. She stated that the deadline to have everything done is the end of June, and it would need to be submitted to History Colorado to receive the grant.

**St. Andrews Vicarage Plaque**

Planning Technician Stephanie Darnell stated that she had contacted the plaque company, Citizen Bronze to get a status, and she is waiting to hear an update on the status.

**Monthly Historic Review Quiz**

A discussion of Historic Preservation case studies took place. The board also discussed options of community engagement and updating the Historic Preservation Plan.

Ms. Knutson stated that herself, Stephanie Darnell, and Member Kathy Kvasnicka will be going to the Saving Places Conference in February.

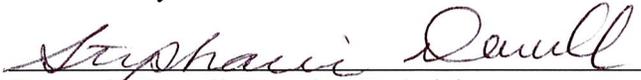
**FUTURE BUSINESS**

Next board meeting on Thursday February 6, 2020 at 6:15 p.m.

**ADJOURNMENT**

Member Kathy Kvasnicka made a motion to adjourn the January 2, 2020 meeting at 7:06 p.m. and it was seconded by Member Cristian Gonzalez-Torres.

Submitted by:

  
Stephanie Darnell, Planning Technician

Approved by Historic Preservation Board

  
Donna Walker, Chairperson