

How to print your permit card

With Cascade

Steps:

1. Log into Cascade
2. Click on the permits tab under "Quick Navigation"
3. Choose which permit card you are needing to print.
4. Click on the green tab, labeled, "application"

Quick Navigation
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New Building Permit

Permits

New Planning Case

Planning Cases **Application** Information Inspections Fee Payments

Estimate Fee

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Fence WF (11-2020)
FORT LUPTON - Permits - [REDACTED]
Residential - Fence - [REDACTED], Fort Lu
Permit will expire on 1/29/2022

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Step	Workflow Step	Assigned To	Assign
1	Application		-N/A-
2	Permit Technician Review	[REDACTED]	2021-0
	Planning Department Review	[REDACTED]	2021-0
	Public Works Review	[REDACTED]	2021-0

5. Click on, "print permit"

Permits

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New Planning Case

Permit will expire on 1/29/2022

Planning Cases **Application** Information Inspections Fee Payments

Estimate Fee

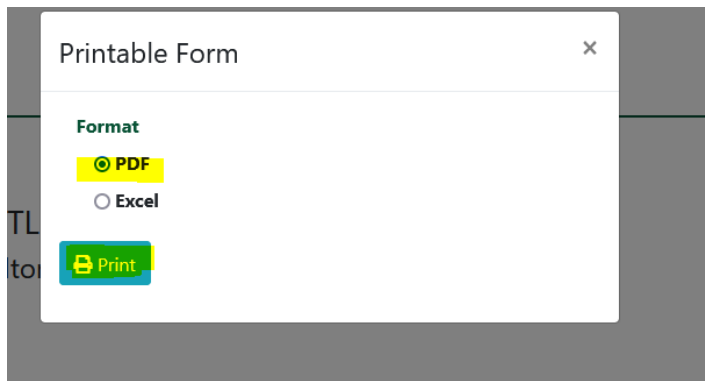
Plans

Addresses

Save Back **Print Permit** Print Custom Reports ▼

PERMIT TYPE
NEW FENCE

6. Choose print permit in PDF format



7. Once permit is printed, review inspections on page 2 and post at the job site along with any plans during the entire project and must be available for inspectors

****IF YOU DO NOT SHOW THE "PRINT PERMIT" TAB UNDER THE APPLICATIONS TAB, THIS MEANS THE PERMIT HAS NOT BEEN ISSUED YET, CHECK WITH THE BUILDING DEPARTMENT IF THERE IS ADDITIONAL DOCUMENTATION NEEDED****