

# 2019 Fourth of July Celebration Booth Application

Thursday, July 4<sup>th</sup>, 2019



All booths are 15"x15". Vendors will supply their own generators, tables, chairs, display equipment and any overhead covering. Set up time is 1:00 pm, we are requiring that all vendors commit to staying until 7:00p.m. If this obligation is not met, participation in future events is forfeited.

Booth fees are for space only.

- \$0.00 Non-Profit Information only
- \$30 Business (Food, Non Food or Information)

Payment in cash, money order, check or credit card to City of Fort Lupton –Independence Day. Payment required with application and registration form. Send or deliver to:

Fort Lupton Recreation Center  
203 South Harrison Avenue  
Fort Lupton, CO 80621

Returned checks will be charged a \$25.00 fee. Any checks sent to collections will be assessed collection fees in accordance with Colorado State Law.

Application: Application must be complete and signed or it will be returned. Deadline for applications is June 15, 2019. A \$15.00 late fee will be charged for applications received after June 15th. You will receive a written confirmation or email for your booth entry. If you have not been notified by June 27th, please call 720.466.6167.

Food Booths: Weld County Department of Public Health & Environment requirements apply to all food vendors at the event. Operators must complete and return a health department application and booth layout form to Linda Kudrna, Special Events/Active Adults Coordinator by June 18<sup>th</sup>, 2019. Failure to submit the proper forms will invalidate requests for booth space.

Further information is available at the Weld County Department of Public Environment.

Abbreviated Vendor Application <https://weldtempevents.wufoo.com/forms/z1vwrn2t1w6pig7/>

1<sup>st</sup> Time Full Vendor Application <https://weldtempevents.wufoo.com/forms/m1p93k581il5a31/>

Booth Set Up: Booth location will be determined by the number of booths requested, the amount of set up time required and the type of products sold. Booths will be set up in the north end of the Community Center parking lot, 203 S Harrison Avenue. Location details will be confirmed.

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Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone# \_\_\_\_\_ Phone# \_\_\_\_\_

Product or Service Type: \_\_\_\_\_

\_\_\_\_\_

# of Booths: \_\_\_\_\_ Please Circle: Non-Profit/Youth Group/ Chamber Member/ Business

Special needs: \_\_\_\_\_

By signing I agree to the booth policies as stated and payment of fees to credit card.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Visa; Mastercard; DiscoverCard; Card # \_\_\_\_\_ Exp Date \_\_\_\_/\_\_\_\_ CVC \_\_\_\_\_

Payment enclosed: \$30.00 \_\_\_\_\_

Check # \_\_\_\_\_ Payable to City of Fort Lupton, Independence Day Celebration

Office use only:

Date received: \_\_\_\_\_ Payment in full: \_\_\_\_\_

Receipt Sent: \_\_\_\_\_

**Note: Sale/gifts of knives, firearms, illegal weapons, fireworks of any type is strictly prohibited.**

Questions may be referred to Linda Kudrna, Special Events/Active Adults Coordinator 720.466.6166

email :lkudrna@Fortluptonco.gov