



Planning & Building

130 S. McKinley Avenue Phone: 303.857.6694
 Fort Lupton, CO 80621 Fax: 303.857.0351
 EMAIL: BuildingDept@fortluptonco.gov
www.fortluptonco.gov

GENERAL PERMIT APPLICATION

(Please type or print legibly)
 (Incomplete Applications will not be accepted)
 * Required

Please choose one property type:	
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial (May require approval from the Fort Lupton Fire District)	
Applicant Name:	Phone #:
Email Address:	
Address of Job Site (If no address, provide legal description and parcel #):	
Legal Description:	Parcel #:
Property Owner (Check if applicant is the property owner Δ):	Property Owner Phone #:
Property Owner Mailing Address:	
Property Owner Email:	

Description of Work
If applicable: Is your site plan attached? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Contractor Information	
<input type="checkbox"/> Check if property owner will be completing the work	
General Contractor:	Phone Number:
Email:	License #:
Building Contractor:	Phone Number:
Email:	License #:
Electrical Contractor:	Phone Number:
Email:	License #:
Plumbing Contractor:	Phone Number:
Email:	License #:
Mechanical Contractor:	Phone Number:
Email:	License #:

Construction Valuation	
Any work performed prior to obtaining a building permit may be subject to double fees.	
Materials: \$_____ + Labor: \$_____ = Total Value: \$_____	

For Office Use Only

Permit Fee (201): \$_____ + Use Tax (218): \$_____ = Total Fees: \$_____

NOTE:

To schedule an inspection, please visit the City of Fort Lupton website under Inspections or call 970-305-3161 and choose ext. 1. Leave a message with your name, phone number, address of job site and permit number. Inspections that are called in before 4 pm, Monday-Friday, will be completed on the next business day. Inspections called in after 4 pm will be completed within 2 business days. Permits expire 180 days from date of issue, unless work has commenced and inspections have been done. Building permit cards MUST be posted on site where visible from the street. **Any work performed prior to obtaining a building permit may be subject to double permit fees.**

The applicant, his or her agents and employees, shall comply with all of the rules, restrictions and requirements, of the City zoning regulations and building codes governing location, construction and erection of the above proposed work for which the permit is granted. The City, or its agents, are authorized to order immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit. Buildings MUST conform to plans as submitted and approved by the City. Any changes of the plans or layout must be approved prior to proceeding with construction. The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the Building Inspector not less than one day notice to perform such activities. If the applicant fails to appear at the inspection, date and time specified, the applicant may be charged for the Building Inspector's time. In the event construction is not commenced within 180 days of the issuance of this permit, then the permit is automatically void. Cessation of work for a period of 180 continuous days shall also cause this permit to be void. Permits are not transferrable.

I/we agree to perform the work described herein in accordance with the plans and/or specifications Submitted. All work done shall be in compliance with all applicable codes and regulations of the City of Fort Lupton. I/we agree that no work should be initiated without this application being approved. Any violation of applicable codes and regulations can cause revocation of this permit.

Applicant Name: _____

Signature of Applicant: _____ Date: _____

PRELIMINARY BUILDING INSPECTIONS

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Electrical Underground | <input type="checkbox"/> Insulation Certificate | <input type="checkbox"/> Setback |
| <input type="checkbox"/> Blocking & Tie Downs | <input type="checkbox"/> Exterior Sheathing | <input type="checkbox"/> Ledger Attachment | <input type="checkbox"/> Skirting |
| <input type="checkbox"/> Caissons | <input type="checkbox"/> Floor Framing | <input type="checkbox"/> Mechanical Rough | <input type="checkbox"/> Site Drainage Certificate |
| <input type="checkbox"/> Concrete Slab | <input type="checkbox"/> Footing | <input type="checkbox"/> Perimeter Drain | <input type="checkbox"/> Steps & Landing |
| <input type="checkbox"/> Copy of Open Hole Letter | <input type="checkbox"/> Foundation Rebar | <input type="checkbox"/> Permanent Meter Release | <input type="checkbox"/> Temporary Construction Meter |
| <input type="checkbox"/> Damp Proofing | <input type="checkbox"/> Framing Rough | <input type="checkbox"/> Plumbing Rough | <input type="checkbox"/> Water Piping |
| <input type="checkbox"/> Electrical Rough | <input type="checkbox"/> Gas Piping | <input type="checkbox"/> Plumbing Underground | <input type="checkbox"/> Other(s) - listed in comments |

FINAL INSPECTIONS

- | | | | | |
|---|---|---|---|---|
| <input type="checkbox"/> Final Building | <input type="checkbox"/> Final Electrical | <input type="checkbox"/> Final Grade & Debris | <input type="checkbox"/> Final Mechanical | <input type="checkbox"/> Final Plumbing |
| | <input type="checkbox"/> Certificate of Occupancy | <input type="checkbox"/> Temporary Certificate of Occupancy | | |

PUBLIC WORKS INSPECTIONS

- | | | |
|--|--------------------------------------|--|
| <input type="checkbox"/> Sewer & Water Tap | <input type="checkbox"/> Meter & Pit | <input type="checkbox"/> Curb & Sidewalk |
|--|--------------------------------------|--|

COMMENTS

City Official: _____

Date: _____

Building Official: _____

Date: _____

Public Works Director: _____

Date: _____

Planning Director: _____

Date: _____