

## Fort Lupton Annual WinterFest/Craft Fair

This letter is to confirm your reservation for our WinterFest/Craft Fair held at the Fort Lupton Recreation Center, 203 S. Harrison Ave. on **Saturday, December 7<sup>th</sup>, 2019 from 5:00 to 8:00pm**. Cost is \$15 per booth. Payment is required upon reserving a table for the event. Please mail check along with this form, back to the Recreation Center to the address shown below or stop by in person.

We are catering times of the event more towards the evening hours as we did last year. The time for vendor booths to start setting up will be at 4:00 p.m. The Craft fair starts promptly at 5:00 p.m., along with other activities taking place. You need to bring your own table covering(s) etc. If any table is not set up by 5:00 pm, we assume that you are not participating and will NOT receive a refund.

**A 6ft. table and 2 chairs will be provided.** We recommend you load and unload in the nearby parking areas, then **MOVE YOUR CAR TO THE PARKING AREA ON THE SOUTH SIDE OF THE BUILDING**. This leaves close parking for those attending the event.

The craft fair closes at 8:00 p.m. **ALL EXHIBITORS ARE ENCOURAGED TO STAY FOR THE COMPLETE SHOW** from 5:00pm-8:00pm.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Company/Vendor: \_\_\_\_\_

If sending a check, make it payable to: Fort Lupton Recreation

Mail to: Fort Lupton Recreation Center  
Attn: Linda Kudrna  
203 S. Harrison Ave.  
Ft. Lupton, Co 80621

If you have any question please call 303-857-4200 Ext. 6166 (Linda)