



Planning & Building

130 S. McKinley Avenue
Fort Lupton, CO 80621

Phone: 303-857-6694
Fax: 303.857.0351

www.fortluptonco.gov

APPLICATION FOR SPECIAL USE PERMIT

A pre-application conference and site visit may be required prior to submitting the Special Use Permit Application. The applicant may meet with representatives from the Planning Department to discuss the applicant’s intended submittal, the City’s application requirements and processes and other information relevant to the proposed application. Please contact the Planning Department at 303-857-6694.

Applicant should provide the following:

1. Plat of area with proposed zoning with vicinity map identifying site and surrounding area. If you are constructing a new building or adding to an existing building as part of this application, you must also submit a plot plan, construction plans, and a drainage plan. Approval of the special use permit will be based upon the drawings submitted unless changes are recommended by the engineer, planning commission, or city council.
2. Information as requested.

The applicant is responsible for the following:

1. Posting a hearing notice on the property 15 days prior to the hearing.

Name of Property Owner(s): _____ Phone: _____

Address: _____

Applicant (if different from owner): _____

Address: _____

Home Phone: _____ Cell Phone: _____

Address or location of Property for which Special Use Permit is being requested:

Legal Description _____

Current Zoning: _____

Reason for Request:

Please answer the following questions in detail.

1. What is the proposed use?

2. How will the proposed use impact the surrounding properties as it relates to the following areas:
 - Noise

 - Dust

 - Odor

 - Safety

 - Traffic

 - Light

3. What are the proposed hours of operation?

4. Are you required to obtain any special licenses or permits through any other government agency? If yes, what types of licenses and permits are required?

5. If this application is for a daycare, how many children will you be caring for?

6. If this application is for an assisted living facility, how many units will you have in the facility?

7. How many employees will work at the proposed facility?

The applicant hereby certifies that the above information, along with the attached plans and project descriptions, is correct. The applicant agrees to comply with the provisions of the zoning ordinances, building code and all other applicable sections of the City Code, Land Use Code, City Plan and all other laws and ordinances affecting the construction and occupancy of the proposed building.

Signature(s): _____

Date: _____