



Planning & Building

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[www.fortluptonco.gov](http://www.fortluptonco.gov)

**GENERAL PERMIT APPLICATION**

(Please type or print legibly)

\* Required

(Incomplete Applications will not be accepted)

If the applicant is a tenant, a signed waiver from property owner needs to be submitted along with the application.

<b>Parcel #:</b>		<b>Legal Description:</b>	
<b>Address of Job Site (If no address, provide legal description and parcel #):</b>			
<b>Property Owner (Check if applicant is the property owner)</b>		<b>Address:</b>	
<b>Property Owner Email:</b>		<b>Property Owner Phone #:</b>	
<b>Type of Work:</b>	Please choose one property type: <span style="margin-left: 100px;">Residential</span> <span style="margin-left: 100px;">Commercial</span>		(May require approval from the Fort Lupton Fire District)
<b>Contractor Information</b> Check if property owner will be completing the work			
<b>General Contractor:</b>		<b>Phone Number:</b>	
<b>Email:</b>		<b>License #:</b>	
<b>Building Contractor:</b>		<b>Phone Number:</b>	
<b>Email:</b>		<b>License #:</b>	
<b>Electrical Contractor:</b>		<b>Phone Number:</b>	
<b>Email:</b>		<b>License #:</b>	
<b>Plumbing Contractor:</b>		<b>Phone Number:</b>	
<b>Email:</b>		<b>License #:</b>	
<b>Mechanical Contractor:</b>		<b>Phone Number:</b>	
<b>Email:</b>		<b>License #:</b>	
<b>Description of Work:</b>			
<b>Construction Valuation</b> Any work performed prior to obtaining a building permit may be subject to double fees.			
<b>Materials: \$</b> _____ <b>+ Labor: \$</b> _____ <b>= Total Value: \$</b> _____			

For Office Use Only

Permit Fee (201): \$ \_\_\_\_\_ + Use Tax (218): \$ \_\_\_\_\_ = Total Fees: \$ \_\_\_\_\_

**NOTE:**

To schedule an inspection, please visit the City of Fort Lupton website under Inspections or call 970-305-3161 and choose ext. 1. Leave a message with your name, phone number, address of job site and permit number. Inspections that are called in before 4 pm, Monday-Friday, will be completed on the next business day. Inspections called in after 4 pm will be completed within 2 business days. Permits expire 180 days from date of issue, unless work has commenced and inspections have been done. Building permit cards MUST be posted on site where visible from the street. Any work performed prior to obtaining a building permit may be subject to double permit fees.

The applicant, his or her agents and employees, shall comply with all of the rules, restrictions and requirements, of the City zoning regulations and building codes governing location, construction and erection of the above proposed work for which the permit is granted. The City, or its agents, are authorized to order immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit. Buildings MUST conform to plans as submitted and approved by the City. Any changes of the plans or layout must be approved prior to proceeding with construction. The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the Building Inspector not less than one day notice

I/we agree to perform the work described herein in accordance with the plans and/or to perform such activities. If the applicant fails to appear at the inspection, date and time specified, the applicant may be charged specifications submitted. All work done shall be in compliance with all applicable codes and for the Building Inspector's time. In the event construction is not commenced within 180 days of the issuance of this permit, then regulations of the City of Fort Lupton. I/we agree that no work should be initiated without this the permit is automatically void. Cessation of work for a period of 180 continuous days shall also cause this permit to be void.

I/we agree to perform the work described herein in accordance with the plans and/or specifications Submitted. All work done shall be in compliance with all applicable codes and regulations of the City of Fort Lupton. I/we agree that no work should be initiated without this application being approved. Any violation of applicable codes and regulations can cause revocation of this permit.

Applicant Name: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**PRELIMINARY BUILDING INSPECTIONS**

- Air Conditioning     Electrical Underground     Insulation Certificate     Setback     Blocking & Tie Downs
- Exterior Sheathing     Ledger Attachment Skirting     Caissons     Floor Framing     Mechanical Rough     Site
- Drainage Certificate     Concrete Slab     Footing     Perimeter Drain     Steps & Landing
- Copy of Open Hole Letter     Foundation Rebar     Permanent Meter Release     Temporary Construction Meter
- Damp Proofing     Framing Rough     Plumbing Rough     Water Piping
- Electrical Rough     Gas Piping     Plumbing Underground     Other(s) – listed in comments

**FINAL INSPECTIONS**

- Final Building     Final Electrical     Final Grade & Debris     Final Mechanical     Final Plumbing
- Certificate of Occupancy     Temporary Certificate of Occupancy

**PUBLIC WORKS INSPECTIONS**

- Sewer & Water Tap     Meter & Pit     Curb & Sidewalk

**COMMENTS**

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City Official: \_\_\_\_\_

Building Official: \_\_\_\_\_

Public Works Director: \_\_\_\_\_

Planning Director: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

